

**ZBA VARIANCE WORK SHEET**

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Map/Lot: \_\_\_\_\_

The purpose of this form is to show consideration of all criteria. Therefore, after reviewing the petition and after hearing all of the evidence, the Board shall consider the following criteria before making a motion to approve or disapprove the request. Please provide complete answers explaining how the variance request satisfies each of the following criteria. Use additional pages as necessary.

**1. The variance will not be contrary to the public interest.**

\_\_\_\_\_

**2. The spirit of the ordinance is observed.**

\_\_\_\_\_

**3. Substantial justice is done.**

\_\_\_\_\_

**4. The values of surrounding properties are not diminished.**

\_\_\_\_\_

**5. Literal enforcement of the provisions of the ordinance would result in an unnecessary hardship.**

\_\_\_\_\_

a. For purposes of this subparagraph, "unnecessary hardship" means that, owing to special conditions of the property that distinguish it from other properties in the area: (i) No fair and substantial relationship exists between the general public purposes of the ordinance provision and the specific application of that provision to the property; and (ii) The proposed use is a reasonable one.

b. If the criteria in subparagraph (a) are not established, an unnecessary hardship will be deemed to exist if, and only if, owing to special conditions of the property that distinguish it from other properties in the area, the property cannot be reasonably used in strict conformance with the ordinance, and a variance is therefore necessary to enable a reasonable use of it.

The definition of "unnecessary hardship" set forth in subparagraph (5) shall apply whether the provision of the ordinance from which a variance is sought is a restriction on use, a dimensional or other limitation on a permitted use, or any other requirement of the ordinance.

**Please be aware that the burden of proof lies with the Applicant.**