



Town of North Hampton  
Zoning Board of Adjustment

233 Atlantic Avenue – 2<sup>nd</sup> Floor  
North Hampton, NH 03862

Tel 603.964.8650  
Fax 603.964.1514

INCLUSION CHECKLIST

Case # \_\_\_\_\_  
For ZBA use only

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Map/Lot: \_\_\_\_\_

Zoning Board Meeting Date \_\_\_\_\_ Deadline Date \_\_\_\_\_

The following items are required on or before the Deadline date for the Zoning Board of Adjustment meetings:

\_\_\_\_\_ 3 sets of Avery 5160 address labels and separate list with names and addresses for all required notifications per NH RSA.

\_\_\_\_\_ 13 copies of completed application and site plan, to include but not limited to:

_____	Lot lines	_____	Size of property
_____	Existing structures	_____	Total frontage
_____	Septic system	_____	Wetlands and buffers
_____	Leach field	_____	Set backs
_____	Well locations	_____	Easements

\_\_\_\_\_ Explanation of Special Exception, Variance, or Requested Relief.

\_\_\_\_\_ Prior actions by the Board shall be cited and copies of decisions or orders attached.

\_\_\_\_\_ Property Deeds (include any easements and/or encumbrances).

\_\_\_\_\_ Application must have original owner signature or letter of authorization

\_\_\_\_\_ All fees paid (\$210.00 application fee, and \$10.00 per legal notice).

\_\_\_\_\_ Application submitted to office by 2:00pm on the deadline date.