

## **Large Gathering**

**Organization: Seacoast League Cross Country**

**Event: Seacoast League Middle School Cross Country Championship**

**Type: Running Race**

**October 11, 2017 (Wednesday)**

***Rain date – October 12, 2017 (Thursday)***

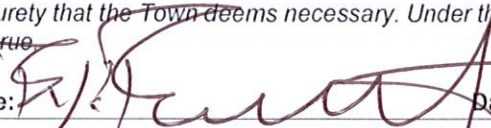
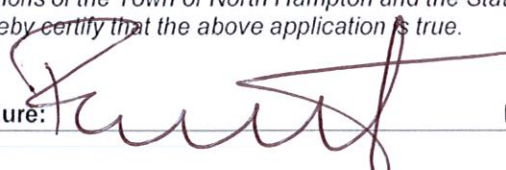
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JUL 10 2017

NORTH HAMPTON POLICE

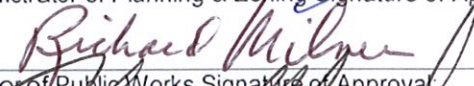
PERMIT APPLICATION		
Name of Applicant: Carol Stark, Race Director		Organization (if applicable):
Seacoast Middle School XC League →		
Mailing Address		
20 Mill Pond Lane		
Contact Person:	Contact Person who will be present at Event <sup>1</sup> :	
Carol Stark	Carol Stark	
Contact Person Phone Number:	Contact Person will be present at Event Phone Number:	
603-770-2388	603-770-2388	
Contact Person Cell Number:	Contact Person will be present at Event Cell Number:	
603-770-2388 →		
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided: 11th Annual Seacoast Middle School Cross Country League championship meet. The race is run on the back 9 holes of Sagamore Golf course. The girls race goes off at 4:30 and boys race at 5:00 followed by awards at 5:30. Athletes and parents arrive starting at 3:00 <sup>pm</sup> and are gone by 6 PM. Cars park in main lot until 3:30 then are directed to the lowering <del>the</del> field (mowed by Sagamore) to be parked. Shuttle buses transport all spectators to and from this lot		
Location of Event:		
Sagamore Golf Course (Back 9 Holes)		
Date(s) of Event:	Hours:	
Wed, Oct 11, 2017 (Rain date Oct. 12)	3	
	From:	End:
	3 PM	6 PM
Estimated Attendance:	Minimum No.:	Maximum No.:
1,300	1,000	1,400
Types of Alcohol to be served:		
No Alcohol / School event		

<sup>1</sup> Applicant must be reachable during the entire event at a moment's notice.

Name of Promoter or Applicant: /Carol Stark Seacoast Middle School Cross Country League	
Mailing Address: 20 Mill Pond Lane Hampton, NH	Phone: 603-770-2388
Email: millp	Cellular Phone: 603-770-2388
I, <u>Richard Luff</u> /Carol Stark, do hereby accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do hereby certify that the above is true.	
Signature: 	Date: 7/14/17 Carol Stark
Name of Property Owner (The following MUST BE completed by the owner of the property involved) :	
Mailing Address: 101 NORTH RD	Phone Number: 603-964- <del>1330</del> 5011
Email: RLUFF@SABAMODELUFF.COM	Cell Phone Number: 603-817-0138
I, <u>Richard Luff</u> , have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.	
Signature: 	Date: 7/14/17

**DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY**

**Departmental Approvals:** Please attach any comments or special requirements to this application

Fire Chief Signature of Approval: 	Date: 8/6/17
Building Inspector/Code Enforcement /Health Officer Signature of Approval: 	Date: 8/2/2017
Administrator of Planning & Zoning Signature of Approval: 	Date: 8/2/17
Director of Public Works Signature of Approval: 	Date: 8/3/17
Police Chief Signature of Approval: 	Date: 08/02/17


**Department comments or additional conditions:**

- \* See police memo incorporated herein.
- \* See Fire memo incorporated herein.

**Applicant:** I do hereby agree to the additional requirements:

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERMIT**

<input type="checkbox"/> <b>Denied Reason:</b> Michael E. Maddocks Chief of Police	Date:
<input checked="" type="checkbox"/> <b>Approved</b> Michael E. Maddocks Chief of Police 	Date: 08/08/17
Select Board Signatures: (If Required under Ordinance amended 3/11/2014)	Date:

# TOWN OF NORTH HAMPTON

233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862



MICHAEL E. MADDOCKS  
CHIEF

TELEPHONE  
BUSINESS ..... (603) 964-8621  
EMERGENCY ..... (603) 679-2225  
                                    ---9-1-1  
FAX NO. .... (603) 964-8831

## POLICE DEPARTMENT

To: Carol Stark

Cc: Michael Tully – Chief of Fire and Rescue  
John Hubbard - Director of Public Works  
Kevin Kelley - Code Enforcement and Building Inspector  
Rick Milner – Planning & Zoning Administrator

From: Michael E. Maddocks – Chief of Police

Date: August 2, 2017

Re: Large Assembly Application

**Seacoast League Middle School Cross Country Championship** – October 11, 2017 (Wednesday)  
*rain date - October 12, 2017*

- This is at least the fifth year of the race held at the current location at the Sagamore Golf Course. Parking for the event is a field on Lovering Road by Post Road. Since the parking is a considerable distance from the entrance of the running/golf course, the organization has implemented bussing. Bussing has greatly improved the safety of this event in the past to prevent runners or attendees from walking on or across Post Road (Rte. 151).
- In the past there has been a small percentage of parking problems on North Road. I will ask that the Seacoast Leaguer Cross Country to consider some type of advertising/reminder to potential attendees that there can be no parking on North Road. Shuttle bus drivers in the past have brought to the attention of the police department that vehicles parked on North Road created a concern that the busses may have to cross the centerline on North Road to get around them.
- Under no circumstances will any volunteer be permitted to conduct traffic control at any intersection or upon any roadway in North Hampton.
- There is a condition of a minimum requirement of one (1) police Detail Officer with one cruiser. Any Detail Officer must be either North Hampton Police officer or Mutual Aid officer called in and requested through my office. It is the responsibility of the organizer to call the police

department in advance to schedule the detail. The location of this police officer with cruiser will be as follows:

- At the intersection of Lovering Road and Post Road (Rte. 151).
  
- I have placed my signature on the review section of the application, and if it is reviewed and approved by Code Enforcement, Public Works, Planning & Zoning, and Fire and Rescue I will approve the gathering based on the conditions set forth and required and forward it to Carol Stark.



Michael E. Maddocks

Chief of Police



*North Hampton*  
**FIRE & RESCUE**

235 ATLANTIC AVENUE  
NORTH HAMPTON, N.H. 03862

*Michael J. Tully*  
CHIEF OF DEPARTMENT

TEL: (603) 964-5500  
FAX: (603) 964-7249  
**EMERGENCY: 911**

To: Michael Maddocks – Chief of Police  
John Hubbard - Director of Public Works  
Kevin Kelley - Code Enforcement and Building Inspector  
Rick Milner – Planning and Zoning Administrator

From: Michael Tully – Chief of Fire Rescue

Date: August 6, 2017

Re: Large Assembly Application

**Seacoast League Middle School Cross Country Championship – October 11, 2017 (Wednesday)**

- Parking for the event is a field on Lovering Road by Post Road. Due to heat generated by traveling vehicles, the field shall be mowed a minimum of 1 week prior to the event.
- There is a condition of a minimum requirement of one (1) certified EMT on site. Any Detail EMT must be either a North Hampton Fire Rescue EMT or a privately hired EMT if no North Hampton Personnel are available. It is the responsibility of the organizer to call the Fire Department in advance to schedule the detail.

Michael J. Tully  
Chief of Department



## LARGE GATHERING ORDINANCE

Amended March 11, 2014

### Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

### Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (**30**) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.



2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.

2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.

2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty **(30)** days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

### **Section 3: PENALTY**

3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached