

Large Gathering

Organization: Seacoast Birth & Family Connection

Event: Children's Bubble Event 2017

Type: Family Event

August 24, 2017 (Thursday)

RECEIVED
JUL 13 2017
NORTH HAMPTON POLICE

PERMIT APPLICATION		
Name of Applicant: Michelle Brewster		Organization (if applicable): Seacoast Birth & Family Connection LLC
Mailing Address 165 Lafayette Rd North Hampton NH 03862		
Contact Person: Michelle Brewster	Contact Person who will be present at Event ¹ : "	
Contact Person Phone Number: 603-828-8113	Contact Person will be present at Event Phone Number: 1	
Contact Person Cell Number: "	Contact Person will be present at Event Cell Number: 1	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided): Children's bubble event with DJ, bubbles, bouncy house, face painter, 2-3 local food vendors. An evening of fun and bonding for Seacoast children and parents.		
Location of Event: 165 Lafayette Rd North Hampton NH 03862		
Date(s) of Event: 8/24/17	Hours: From: 6 pm End: 8:30 pm	
Estimated Attendance: 120 Families	Minimum No.: 50	Maximum No.: 480
Types of Alcohol to be served: NONE		

¹ Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

Sanitation: Portable toilets	No. of Units: 3	Male Unisex 3	Female: 1
Water supply from: Aquarion			
Food will be served from and/or by: Local food vendors			
Beverages will be served from and/or by: non alcoholic - vendors			
Illumination after dark will be provided by Event will be over before dark			
Medical and First Aid Provided by: Staff at SBFC			
Traffic Control Provided by: 2 hired staff member		No. of officers:	
Parking for <u>120</u> is planned. <input checked="" type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input type="checkbox"/> Not applicable. Explain:			

Parking for Event

In field to left of property. Permission granted by neighbor



Front driveway and lawn kept open for emergency vehicles

Name of Promoter or Applicant: Michelle Brewster	
Mailing Address: 165 Lafayette Rd N. Hampton NH	Phone: 603-964-0060
Email: SBFC@SBFCONNECTION.COM	Cellular Phone: 603-828-8113
<p><i>I, <u>Michelle Brewster</u>, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</i></p>	
Signature: Michelle Brewster	Date: 7/13/17
Name of Property Owner (The following MUST BE completed by the owner of the property involved): Seacoast Birth & Family Connection Michelle Brewster	
Mailing Address: "	Phone Number: "
Email: "	Cell Phone Number: "
<p><i>I, <u>Michelle Brewster</u>, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</i></p>	
Signature: Michelle Brewster	Date: 7/13/17

DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY

Departmental Approvals: Please attach any comments or special requirements to this application

Fire Chief Signature of Approval: 	Date: 7/26/17
Building Inspector/Code Enforcement /Health Officer Signature of Approval: 	Date: 7/26/17
Administrator of Planning & Zoning Signature of Approval: 	Date: 7/26/17
Director of Public Works Signature of Approval: 	Date: 7/27/17
Police Chief Signature of Approval: 	Date: 07/21/17

*
*2

Department comments or additional conditions:

* See Police memo
 * See Fire memo
 *¹ PORTA POTRIES REQUIRED KK
 *² - ADEQUATE NUMBER OF PORTABLE TOILETS FOR ESTIMATED NUMBER OF PARTICIPANTS
 - SUGGEST GETTING CONFIRMATION FROM ABUTTING PROPERTY OWNER THAT PARKING ALLOWED ON THAT PROPERTY.

Applicant: I do hereby agree to the additional requirements:

Applicant's Signature: _____ Date: _____

PERMIT

Denied Reason:
 Michael E. Maddocks
 Chief of Police
 Date: _____

Approved
 Michael E. Maddocks
 Chief of Police
 Date: 07/27/17

Select Board Signatures: (If Required under Ordinance amended 3/11/2014)
 _____ Date: _____

TOWN OF NORTH HAMPTON

233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862



MICHAEL E. MADDOCKS
CHIEF

TELEPHONE
BUSINESS ----- (603) 964-8621
EMERGENCY ----- (603) 679-2225
-----9-1-1
FAX NO. ----- (603) 964-8831

POLICE DEPARTMENT

To: Seacoast Birth & Family Connection LLC

cc: Michael Tully - Chief of North Hampton Fire and Rescue
John Hubbard - Director of Public Works
Kevin Kelley - Code Enforcement and Building Inspector
Rick Milner - Planning & Zoning Administrator

From: Michael E. Maddocks, Chief of Police

Date: July 21, 2017

Re: Large Assembly Application
Children's Bubble Event – August 24, 2017 (Thursday)

- This is the 2nd time this event is being held in North Hampton.
- Under no circumstances will any volunteer be permitted to conduct traffic control at any intersection or upon any roadway in North Hampton. If the organizer decides that it will require a detail officer to assist in getting attendees in and out of 165 Lafayette Road, it is the responsibility of the organizer to call the police department at least two weeks in advance to schedule the detail. Any Detail Officer must be either North Hampton Police officers or Mutual Aid officers called in and requested through my office.
- As part of the festivities the applicant intends on having a DJ and service of food and beverages, but no alcohol.
- Have a Certificate of Liability Insurance naming the Town of North Hampton as additional insured and submit to the Chief of Police.
- I have placed my signature on the review section of the application, and if it is reviewed and approved by Code Enforcement, Planning & Zoning, Public Works, and Fire and Rescue I will approve the gathering based on the conditions set forth and required and forward it to Michelle Brewster.

A handwritten signature in black ink, appearing to read "Michael E. Maddocks", is written over a horizontal line.

Michael E. Maddocks
Chief of Police



North Hampton
FIRE & RESCUE

235 ATLANTIC AVENUE
NORTH HAMPTON, N.H. 03862

Michael J. Tully
CHIEF OF DEPARTMENT

TEL: (603) 964-5500
FAX: (603) 964-7249
EMERGENCY: 911

To: Michael Maddocks – Chief of Police
John Hubbard - Director of Public Works
Kevin Kelley - Code Enforcement and Building Inspector

From: Michael Tully – Chief of Fire Rescue

Date: July 26, 2017

Re: Large Assembly Application
Children's Bubble event– August 24, 20157 (Thursday)

- Parking for the event is a field adjacent to 165 Lafayette Road. Due to heat generated by traveling vehicles, the field shall be mowed a minimum of 1 week prior to the event.
- This is an outdoor event. Neither building shall be used to accommodate guests until they have been inspected and meet minimum requirements for a Place of Assembly.
- Food vendors and DJ must be outside; any tents erected shall receive a Place of Assembly Inspection prior to the event. It is the responsibility of the owner to call and schedule any required inspection.

Michael J. Tully
Chief of Department

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NORTH HAMPTON POLICE



LARGE GATHERING ORDINANCE

Amended March 11, 2014

Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (**30**) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty (30) days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

Section 3: PENALTY

- 3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached