

CAPITAL IMPROVEMENTS PROGRAM
Capital Project Worksheet and Submission Form

Department: **North Hampton Public Library**

For the fiscal year FY: **2018**

Type of Project: Primary effect of project is to:
(place an "x" in one box)

<input type="checkbox"/>	Replace or Repair existing facilities or equipment
<input checked="" type="checkbox"/>	Improve quality of existing facilities or equipment
<input type="checkbox"/>	Expand capacity of existing service level/facility
<input type="checkbox"/>	Provide new facility or service capacity

Department Priority: **1** of **3** Priority Coding: **P** Urgent (U) Safety/Health (S) Preserve Asset (P)

Project Title **Boiler replacement**

Project Description:
Replace boiler with a gas boiler, Bosch Model KBR42-3, per Lamprey Energy, 7/12/16.

Narrative Justification:
The boiler was installed in the 1990's and has been on its last legs for several years now with recommendations for replacement by Lamprey Energy. (note- cost has gone down since the last estimate for a new boiler)

Cost Estimates:	Capital Costs	Check	Impact on Staffing, Operations & Maintenance
Project Cost for year	\$ 12800	if apply	
Total Project Cost (if multi-year)	\$ 12800	<input checked="" type="checkbox"/>	Increased O & M Costs
		<input type="checkbox"/>	increased Personnel Cos
		<input type="checkbox"/>	Decreased O & M Costs
		<input type="checkbox"/>	Reduce Personnel Costs

Sources of Funding:

Grant - Source	
Grant Amount	\$
Capital Reserve Fund	\$
Lease/Purchase Agreement	\$
Special Revenue Fund	\$
User /Impact Fees & Charges	\$
Revolving Fund	\$
Special Assessment	\$
Current Revenue	\$
General Obligation Bond	\$
General Fund Balance	\$
Other	\$
Total funding needed:	12,800.00

Form Prepared By:

Susan Grant
(Name)

Director
(Title)

Library
(Department/agency)

7/12/2016
Date Prepared

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Department Priority: of **Priority Coding:** **Urgent (U)** **Safety/Health (S)** **Preserve Asset (P)**

Project Title

Project Description:
 Replace windows throughout the library with energy efficient windows.

Narrative Justification:
 To reduce heat loss and improve energy efficiency. Taking the figure of \$16,629 from the 2014 CIP report and adding 10% per year for an updated cost.

Cost Estimates:

Project Cost for year	\$ <input type="text" value="22133"/>	Capital Costs	<input type="text"/>	Check if apply	<input type="text"/>	Impact on Staffing, Operations & Maintenance	<input type="text"/>
						Increased O & M Costs	\$ <input type="text"/>
						increased Personnel Cos	\$ <input type="text"/>

Decreased O & M Costs \$
 Reduce Personnel Costs \$

--

Total Project Cost \$ 22133

(if multi-year)

Sources of Funding:

Grant - Source

Grant Amount	\$
Capital Reserve Fund	\$
Lease/Purchase Agreement	\$
Special Revenue Fund	\$
User /Impact Fees & Charges	\$
Revolving Fund	\$
Special Assessment	\$
Current Revenue	\$
General Obligation Bond	\$
General Fund Balance	\$
Other	\$

Total funding needed: 22,133.00

Form Prepared By:

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Department Priority: 2 of 3 **Priority Coding:** P **Urgent (U)** **Safety/Health (S)** **Preserve Asset (P)**

Project Title Replace duct work for the HVAC system

Project Description:
 Replace the HVAC ductwork, remove the insulation over the ceiling panels.

Narrative Justification:
 The HVAC system in the library was evaluated several years ago and it was determined that the heating system is efficient only above 5 feet from the floor in the library. Ceiling fans were installed to help move the heat and cool air down. Based on last year's figure and a 10% increase, using Construction Economics report <https://edzarenski.com/2016/02/09/january-2016-construction-economics-report/> the new cost would be \$76,905.

Cost Estimates:

Capital Costs	Check	Impact on Staffing, Operations & Maintenance
Project Cost for year	if apply	
\$ <u>76,905.00</u>	<input type="checkbox"/>	Increased O & M Costs \$ <u> </u>
	<input type="checkbox"/>	increased Personnel Cos \$ <u> </u>

Total Project Cost \$ 76,905.00
(if multi-year)

Decreased O & M Costs
Reduce Personnel Costs

\$
\$

Sources of Funding:

Grant - Source

Grant Amount	\$
Capital Reserve Fund	\$
Lease/Purchase Agreement	\$
Special Revenue Fund	\$
User /Impact Fees & Charges	\$
Revolving Fund	\$
Special Assessment	\$
Current Revenue	\$
General Obligation Bond	\$
General Fund Balance	\$
Other	\$

Total funding needed: \$ 76,905.00

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Department Priority: of **Priority Coding:** **Urgent (U)** **Safety/Health (S)** **Preserve Asset (P)**

Project Title

Project Description:
Build a new stand-alone library on a lot yet to be determined

Narrative Justification:
With the failure of the Town Center/Campus vote two years in a row, a new library to be built at a location yet to be determined is a viable option to meet the needs of the community and library staff.

Cost Estimates:

Project Cost for year	\$ <input type="text"/>	Capital Costs	<input type="text"/>	Check if apply	<input type="text"/>	Impact on Staffing, Operations & Maintenance	<input type="text"/>
						Increased O & M Costs	\$ <input type="text"/>
						increased Personnel Cos	\$ <input type="text"/>

Total Project Cost \$ 2,400,000

(if multi-year)

Decreased O & M Costs
Reduce Personnel Costs

Sources of Funding:

Grant - Source

Capital Reserve Fund	\$ 258,215.00	held by town
Library matching funds	\$ 200,000.00	
Special Revenue Fund		
User /Impact Fees & Charges		
Revolving Fund		
Special Assessment		
Current Revenue		
General Obligation Bond	\$ 970,892.50	
General Fund Balance		
Other	\$ 970,892.50	fundraising

Form Prepared By:

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7/19/2016 Date Prepared

Total funding needed: \$ 2,400,000.00

estimate only pending more information from Select Board and architect

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Department Priority: 5 of 5 **Priority Coding:** P **Urgent (U)** **Safety/Health (S)** **Preserve Asset (P)**

Project Title Addition/renovation of library

Project Description:
 Addition to library and renovation of current library building

Narrative Justification:
 The current building can be renovated to meet some of the needs in the library building program. The addition of a children's room and new meeting room would free up space in the existing library for staff needs, and quiet study areas, two of the major needs besides meeting space and a dedicated children's room. A new boiler and duct work are in the CIP plan and these improvements will benefit a renovation plan.

Cost Estimates:

Capital Costs	Check if apply	Impact on Staffing, Operations & Maintenance
\$ <u>2,000,000.00</u>	<input type="checkbox"/>	Increased O & M Costs \$
	<input type="checkbox"/>	increased Personnel Cos \$

Total Project Cost \$ \$ 2,000,000.00 *
 (if multi-year)

Decreased O & M Costs \$
 Reduce Personnel Costs \$

Sources of Funding:

Grant - Source

Grant Amount	\$	
Capital Reserve Fund	\$	258,215.00
Library matching funds	\$	200,000.00
Special Revenue Fund	\$	
User /Impact Fees & Charges	\$	
Revolving Fund	\$	
Special Assessment	\$	
Current Revenue	\$	
General Obligation Bond	\$	770,892.50
General Fund Balance	\$	
Other	\$	770,892.50 fundraising

Form Prepared By:

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7/19/2016 Date Prepared

Total funding needed: 2,000,000.00

*estimate only, pending more information needed from Select Board and architect