

Re: Large Assembly Application
Experience Hampton Christmas Parade
December 2, 2017

The parade has been an annual event for many years. Initial review of the application shows no reason not to approve the event with the following conditions:

- 1) Parade Permit obtained by the Hampton Police Department through the State.
- 2) One detail officer, with cruiser, from the North Hampton Police Department, or one of the Mutual Aid communities to be positioned at the intersection of Lafayette Road (Route One) and Cedar Road where a detour is established. Detail Officer will be on post at 12:30 PM., and remain on post until Parade is concluded.
- 3) Applicant must contact North Hampton Police Department no later than two-weeks prior to the event to schedule the detail officer.

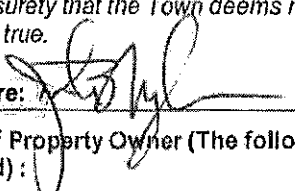
A handwritten signature in black ink, consisting of a circular initial followed by a long, sweeping horizontal stroke.

PERMIT APPLICATION		
Name of Applicant: JOHN NYHAN	Organization (if applicable): EXPERIENCE HAMPTON	
Mailing Address PO BOX 1601, HAMPTON NH 03843-1601		
Contact Person: JOHN NYHAN	Contact Person who will be present at Event ¹ : JOHN NYHAN	
Contact Person Phone Number: 603-502-5411	Contact Person will be present at Event Phone Number: 603-502-5411	
Contact Person Cell Number: 603-502-5411	Contact Person will be present at Event Cell Number: 603-502-5411	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided): EXPERIENCE HAMPTON CHRISTMAS PARADE BEGINNING IN NORTH HAMPTON AND PROCEEDING TO HAMPTON ON ROUTE 1		
Location of Event: ASSEMBLE IN PARKING LOTS ALONG RTE 1, FOR 1/2 HR (APPROX) THEN MARCH ALONG RTE 1		
Date(s) of Event: DECEMBER 2, 2017	Hours:	
	From: 12:30 PM	End: 3:00 PM
Estimated Attendance:	Minimum No.:	Maximum No.:
Types of Alcohol to be served: NONE		

¹ Applicant must be reachable during the entire event at a moment's notice.


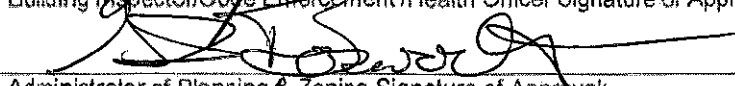
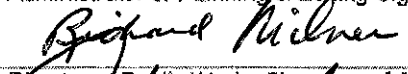
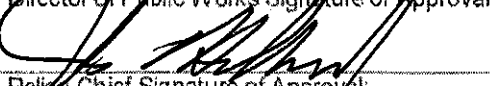
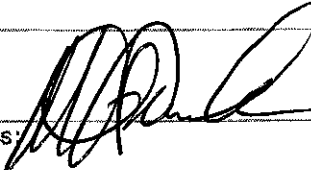
The following facilities will be available for the event:

Sanitation: N/A	No. of Units: N/A	Male: N/A	Female: N/A
Water supply from: N/A			
Food will be served from and/or by: N/A			
Beverages will be served from and/or by: N/A			
Illumination after dark will be provided by N/A			
Medical and First Aid Provided by: NORTH HAMPTON FD UPON REQUEST			
Traffic Control Provided by: NORTH HAMPTON PD		No. of officers: 1 PER CHIEF MADDOCKS IN YEAR'S PAST	
Parking for _____ is planned. <input type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input checked="" type="checkbox"/> Not applicable. Explain: PARKING WILL BE IN LOTS THAT MARCHERS WILL ASSEMBLE IN			


Name of Promoter or Applicant: EXPERIENCE HAMPTON	
Mailing Address: PO BOX 1601 HAMPTON NH 03843-1601	Phone: 603-502-5411
Email: NYHAN7@AOL.COM	Cellular Phone: 603-502-5411
<p>I, <u>JOHN NYHAN</u>, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</p>	
Signature: 	Date: 9/20/17
Name of Property Owner (The following MUST BE completed by the owner of the property involved):	
Mailing Address:	Phone Number:
Email:	Cell Phone Number:
<p>I, _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</p>	
Signature:	Date:


DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY

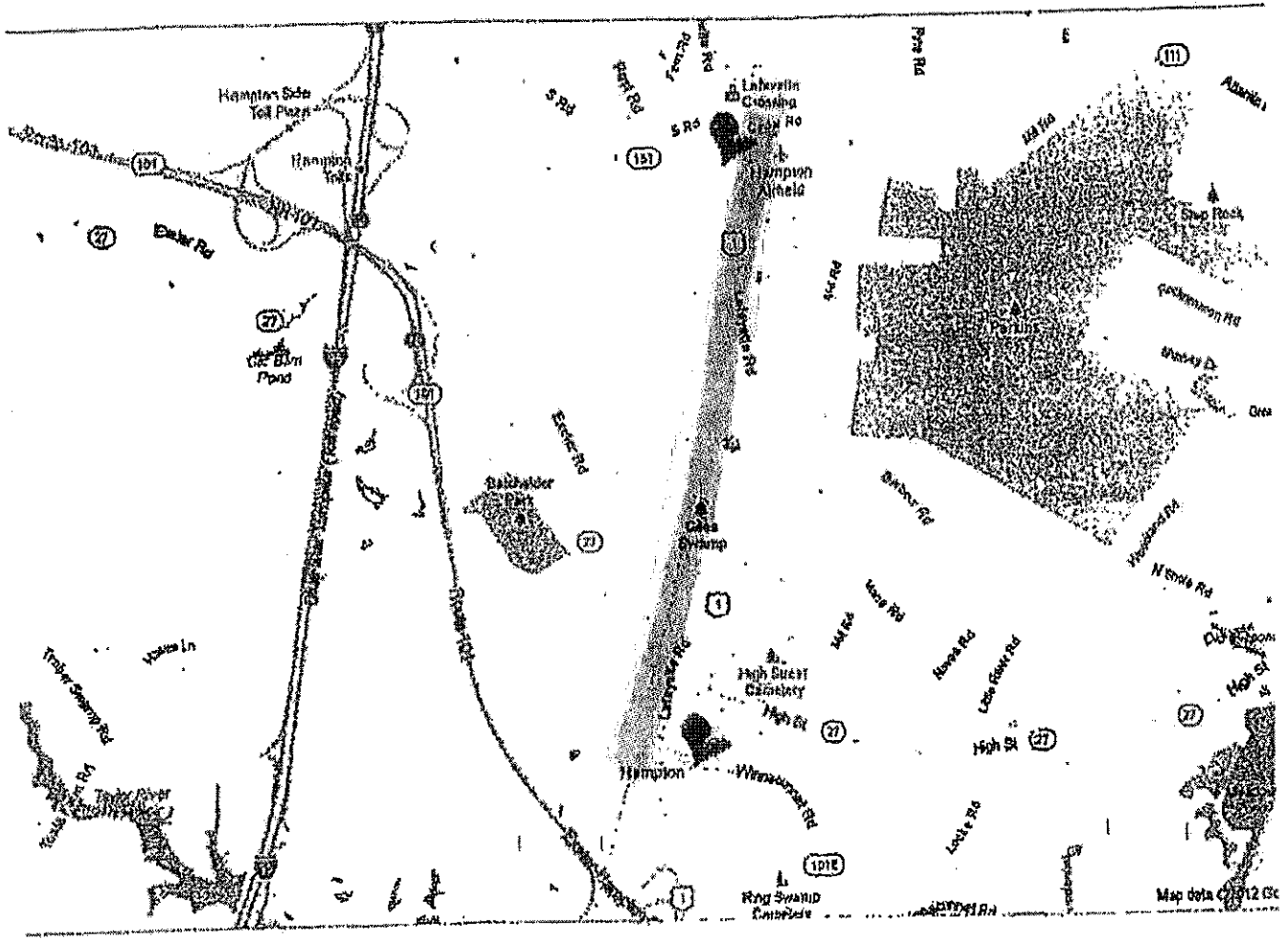
Departmental Approvals: Please attach any comments or special requirements to this application

Fire Chief Signature of Approval: 	Date: 10/25/17
Building Inspector/Code Enforcement /Health Officer Signature of Approval: 	Date: 10/25/17
Administrator of Planning & Zoning Signature of Approval: 	Date: 10/25/17
Director of Public Works Signature of Approval: 	Date: 10/26/17
Police Chief Signature of Approval: see memo attached 	Date: 10/19/17
Department comments or additional conditions:	

Applicant: I do hereby agree to the additional requirements:

Applicant's Signature:  Date: 11/21/17

PERMIT	
<input type="checkbox"/> Denied Reason: Michael E. Maddocks Chief of Police	Date:
<input checked="" type="checkbox"/> Approved Michael E. Maddocks Chief of Police MICHAEL T. FRENCH Interim Administrator 	Date: 11/21/17
Select Board Signatures: (If Required under Ordinance amended 3/11/2014)	Date:





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tobey & Merrill Insurance 20 High Street Hampton NH 03842-2214		CONTACT NAME: Edward Jackson PHONE (A/C No, Ext): (603) 926-7655 E-MAIL ADDRESS: edward@tobeymerrill.com FAX (A/C No): (603) 926-2135	
INSURED Experience Hampton Inc., DBA: Hampton Holiday Parade PO Box 444 Hampton NH 03843-1601		INSURER(S) AFFORDING COVERAGE INSURER A: Mount Vernon Fire INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1792605213 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

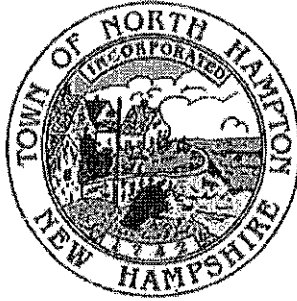
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X	CL2720041	12/2/2017	12/4/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Annual Christmas Parade, 12/2/2017

CERTIFICATE HOLDER**CANCELLATION**

Town of North Hampton, NH 201 Atlantic Ave North Hampton, NH 03862	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Dean Merrill CIC/LSA
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LARGE GATHERING ORDINANCE

Amended March 11, 2014

Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (**30**) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty (30) days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

Section 3: PENALTY

- 3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached