

**COAKLEY EXECUTIVE COMMITTEE**  
**Teleconference and Meeting AGENDA**  
**Wednesday, June 21, 2023**  
**9:30 AM**  
**Law Library, Portsmouth City Hall**

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review Minutes of the previous Coakley meeting: 4/26/2023

**OU-1**

II. **BILLS** All OU-1 payment certifications are dated: 6/21/2023

**City of Portsmouth**

A.	Invoice #	2901842083	dated 5/8/2023	\$2,750.00	50%
		Peter Britz & Financial services - 5/2023			
B.	Invoice #	2901899865	dated 6/13/2023	\$2,750.00	50%
		Peter Britz & Financial services - 6/2023			
C.	Receipt #	43924	dated 5/1/2023	\$131.50	50%
		Reimburse City for storage - May 2023			
D.	Invoice #	45164	dated 6/1/2023	\$131.50	50%
		Reimburse City for storage - June 2023			

**DC MacRitchie**

Invoice dated: 5/31/2023  
Services rendered through: 5/30/2023

E.	Invoice #	205854		\$542.50	50%
		Professional Services			

**WSP USA**

Services rendered through: 3/31/2023  
Invoices dated: 4/17/2023

F.	Invoice #	J02216007	\$348.95	35%
		Revised Surface Water Evaluation		
G.	Invoice #	J02216008	\$8,683.38	35%
		Fall 2022 Biannual Groundwater Sampling		
H.	Invoice #	J02216009	\$137.55	35%
		Groundwater Management Permit Renewal		

**WSP USA**

Services rendered through: 4/28/2023  
5/28/2023

I.	Invoice #	J02216194	\$1,430.63	35%
		Revised Surface Water Evaluation		
J.	Invoice #	J02216195	\$4,942.92	35%
		Fall 2022 Biannual Groundwater Sampling		

**III. OU - 1 ACTION ITEMS**

A. Total of invoices requested for approval: **\$21,848.93**

**IV. OU - 1 RECORD ITEMS**

A. Balance as of 6/12/23 **\$267,042.29**

B. Year to date OU-1 Invoices paid:

Date Approved	Amount Paid
2/15/2023	\$39,003.09
3/21/2023	\$5,631.50
4/26/2023	\$7,360.68
<b>Total year to date:</b>	<b>\$51,995.27</b>

## **OU-2**

V. **BILLS** All payment certifications are dated: 6/21/2023

### **City of Portsmouth**

A.	Invoice #	2901842083	dated 5/8/2023	\$2,750.00	50%
		Peter Britz & Financial services - 5/2023			
B.	Invoice #	2901899865	dated 6/13/2023	\$2,750.00	50%
		Peter Britz & Financial services - 6/2023			
C.	Receipt #	43924	dated 5/1/2023	\$131.50	50%
		Reimburse City for storage - May 2023			
D.	Invoice #	45164	dated 6/1/2023	\$131.50	50%
		Reimburse City for storage - June 2023			

### **DC MacRitchie**

Invoice dated: 5/31/2023  
Services rendered through: 5/30/2023

E.	Invoice #	205854		\$542.50	50%
		Professional Services			

### **WSP USA**

Services rendered through: 3/31/2023  
Invoices dated: 4/17/2023

F.	Invoice #	J02216005		\$7,210.00	100%
		Deep Bedrock Investigation Final Report			
G.	Invoice #	J02216006		\$6,934.00	100%
		Deep Bedrock Well Installation Work Plan			
H.	Invoice #	J02216007		\$648.05	65%
		Revised Surface Water Evaluation			
I.	Invoice #	J02216008		\$16,126.28	65%
		Fall 2022 Biannual Groundwater Sampling			
J.	Invoice #	J02216009		\$255.45	65%
		Groundwater Management Permit Renewal			

**WSP USA**

Services rendered through: 4/28/2023  
Invoices dated: 5/28/2023

K.	Invoice #	J02216192	\$935.00	100%
		Deep Bedrock Investigation Final Report		
L.	Invoice #	J02216193	\$2,383.44	100%
		Deep Bedrock Well Installation Work Plan		
M.	Invoice #	J02216194	\$2,656.87	65%
		Revised Surface Water Evaluation		
N.	Invoice #	J02216195	\$9,179.71	65%
		Fall 2022 Biannual Groundwater Sampling		

**ARM - Water Techs**

O.	Invoice#:	060223	dated 6/8/2023	\$4,070.00	100%
		339 Breakfast Hill Rd. 1,4-Dioxane & PFAS Sampling & lab fees. Carbon Exchange Maintenance			

**VI. OU - 2 ACTION ITEMS**

A. Total of invoices requested for approval: **\$56,704.30**

**VII. OU - 2 RECORD ITEMS**

A. Balance as of 6/12/23 **\$497,697.32**

B. Year to date OU-2 Invoices paid:

Date Approved	Amount Paid
2/15/2023	\$61,403.23
3/21/2023	\$5,795.44
4/26/2023	\$34,478.66
<b>Total year to date:</b>	<b>\$101,677.33</b>

## **COMBINED OU-1 & OU-2**

### **VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS**

- A. Report of Peter Britz of the City of Portsmouth dated 6/21/2023

### **IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS**

- A. Minutes of the Coakley Executive Committee 3/21/2023 meeting; approved and executed on 4/26/2023.
- B. IRS Notice dated 4/18/2023 re: OU-2 / Employer Identification Number
- C. Professional Technical Consulting and Groundwater Monitoring Services WSP contract executed by Chair Eric Spear on 5/22/2023.

### **X. OTHER BUSINESS**

### **XI. PUBLIC COMMENT**

### **XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING**

### **XIII. NON-PUBLIC SESSION If needed**