

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Wednesday, March 23, 2022
9:00 AM
Law Library, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review the minutes of the 1/18/2022 Coakley Teleconference call.

OU-1

II. **BILLS** All payment certifications are dated: 3/23/2022

City of Portsmouth

A.	Invoice #	2901169149	dated 1/18/2022	50%	
		Peter Britz & Financial services - 1/2022			\$2,750.00
B.	Invoice #	2901223132	dated 2/22/2022	50%	
		Peter Britz & Financial services - 2/2022			\$2,750.00
C.	Renewal on City credit card on 4/15/22			50%	\$150.00
	DocuSign 1 Year Service - eSignature Edition. Reimburse City for use of credit card. To be paid after 4/15/2022.				

DC MacRitchie

Invoice dated: 2/10/2022
 Services rendered through: 1/18/2022

D.	Invoice #	205702	50%	\$1,592.00
	Professional Services			

Haley Ward

Invoices dated 1/21/2022 unless otherwise noted
 Services rendered through: 12/26/2021

E.	Invoice #	20220278	35%	\$651.00
		dated 1/20/2022 General Technical Assistance		

F.	Invoice #	20220340 2021 Spring Sampling	35%	\$162.38
G.	Invoice #	20220342 Stormwater	35%	\$1,164.62
H.	Invoice #	20220343 Fall 2021 Sampling	35%	\$1,817.38

Haley Ward

Invoices dated: 2/22/2022
Services rendered through: 1/30/2022

I.	Invoice #	20220915 General Technical Assistance	35%	\$1,171.63
J.	Invoice #	20220918 Stormwater	35%	\$2,543.55
K.	Invoice #	20220919 Groundwater Management Permit Renewal	35%	\$767.29
L.	Invoice #	20220920 Fall 2020 Sampling	35%	\$1,020.60
M.	Invoice #	20220921 2021 Spring Sampling	35%	\$4,025.74
N.	Invoice #	20220922 Fall 2021 Sampling	35%	\$134.75

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

A.	OU – 1 Balance as of 3/15/2022:	<u>\$98,885.45</u>
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OU-2

V. **BILLS** All payment certifications are dated: 3/23/2022

City of Portsmouth

A.	Invoice #	2901169149	dated 1/18/2022	50%	
		Peter Britz & Financial services - 1/2022			\$2,750.00
B.	Invoice #	2901223132	dated 2/22/2022	50%	
		Peter Britz & Financial services - 2/2022			\$2,750.00
C.	Renewal on City credit card on 4/15/22			50%	\$150.00
		DocuSign 1 Year Service - eSignature Edition.			
		Reimburse City for use of credit card. To be paid after 4/15/2022.			

DC MacRitchie

Payment Certification dated: 3/23/2022
Invoice dated: 2/10/2022
Services rendered through 1/18/2022

D.	Invoice #	205702	50%	\$1,592.00
		Professional Services		

Haley Ward

Invoices dated: 1/21/2022 unless otherwise noted
Services rendered through: 12/26/2021

E.	Invoice #	20220278	100%	\$1,209.00
		dated 1/20/2022		
		General Technical Assistance		
F.	Invoice #	20220279	65%	\$1,295.00
		dated 1/20/2022		
		Fall 2020 Sampling		
G.	Invoice #	20220340	65%	\$18,046.77
		2021 Spring Sampling		

H.	Invoice #	20220341	100%	\$4,577.50
		Bedrock Investigation Activities		
I.	Invoice #	20220342	65%	\$14,899.79
		Stormwater		
J.	Invoice #	20220343	65%	\$3,375.12
		Fall 2021 Sampling		

Haley Ward

Invoices dated: 2/22/2022
 Services rendered through: 1/30/2022

K.	Invoice #	20220915	65%	\$2,175.87
		General Technical Assistance		
L.	Invoice #	20220916	100%	\$330.00
		Bedrock Investigation Activities		
M.	Invoice #	20220917	100%	\$4,256.25
		Geophysical Investigations		
N.	Invoice #	20220918	65%	\$7,965.30
		Stormwater		
O.	Invoice #	20220919	65%	\$2,414.98
		Groundwater Management Permit Renewal		
P.	Invoice #	20220920	65%	\$3,095.21
		Fall 2020 Sampling		
Q.	Invoice #	20220921	65%	\$7,476.40
		2021 Spring Sampling		
R.	Invoice #	20220922	65%	\$250.25
		Fall 2021 Sampling		

Sanborn Head

Invoice dated: 2/10/2022
 Services rendered through 2/5/2022

S.	Invoice #	0056609	100%	\$4,409.96
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Professional Services

<u>XDD Environmental</u>	Invoice dated:	12/7/2021	
	Services rendered through	11/30/2021	
T.	Invoice #:	21027-102	100% \$4,222.50
	Surface water PFAS remedial options evaluation		

VI. **OU - 2 ACTION ITEMS**

There were no action items.

VII. **OU - 2 RECORD ITEMS**

A. OU-2 Balance as of 3/16/2022: **\$104,508.25**

COMBINED OU-1 & OU-2

VIII. **COMBINED OU – 1 & OU – 2 ACTION ITEMS**

A. Report of Peter Britz of the City of Portsmouth dated 3/23/2022

IX. **COMBINED OU – 1 & OU – 2 RECORD ITEMS**

- A. Minutes of the Coakley Executive Committee 12/15/2021 meeting; approved and executed on 1/18/2022.
- B. Sanborn Head - Addendum for Deep Bedrock RI Report Support dated 12/3/2021; contract signed 12-7-2021.
- C. Loureiro - Groundwater Remedial Options Evaluation dated 2/18/2022; contract signed 2/18/2022.
- D. Certificate of Liability Insurance; Haley Ward dated 12/7/2021.

X. **OTHER BUSINESS**

XI. **SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING**

XII. NON-PUBLIC SESSION (if necessary)

Memo

To: Coakley Executive Committee
From: Peter Britz, Coakley Coordinator
Date: March 23, 2022
Re: Activity report

Deep Bedrock Study

The Deep Bedrock Study has been reviewed by EPA and NHDES and a response has been provided. The technical committee is reviewing this response and will provide a summary for the Group to review.

HB-494 Pilot Treatment Study

XDD has been acquired by Loureiro which is their new name. After initial review some modifications to the report are being made to provide a more complete report. XDD has provided an updated version but will be working on some revisions before distribution.

MW-25 Well Completion

MW-25 has been completed as a paired couplet with two 1.5"-2" pvc monitoring wells with two screened depths 1)148-161 feet and 2) 216-217 feet below ground surface.

Residential Well Results

The residential sampling results have been mailed to residents. In addition, given detections of 1,4 Dioxane and PFOA just above the AGQS wells at 178A Lafayette Road and 399 Breakfast Hill Road have been resampled. The results of 178A Lafayette Road in most recent sample have fallen below AGQS. Bottled water is being provided to that property. While the resample at 399 Breakfast Hill Road still remains just above the AGQS for PFOA, this property does not use their water as a drinking water source as the house is unoccupied at this time. As requested by NHDES contingency plans for drinking water filtration are being investigated at both locations. (See attached: 198712001 Coakley Landfill 178A, 198712001 Coakley Landfill 399 BHR)

Assessment

In looking forward at future expenses an assessment is recommended for OU-1 in the amount of \$130,000 and OU-2 in the amount of \$300,000 to pay for services through 2021(2022-03 DRAFT 2 YEAR PROJECTION PB). Attached please find a table outlining the expenses and below is a summary table:

OU-1 AND OU-2 ASSESSMENTS				
DATE: APRIL 2022				
	OU-1		OU-2	
Portsmouth	53.553%	\$ 69,618.90	53.551%	\$ 160,653.00
N Hampton	4.062%	\$ 5,280.60	4.063%	\$ 12,189.00
Newington	5.462%	\$ 7,100.60	5.463%	\$ 16,389.00
Generators	20.000%	\$ 26,000.00	20.000%	\$ 60,000.00
BFI	12.308%	\$ 16,000.40	12.308%	\$ 36,924.00
WMI NH	4.615%	\$ 5,999.50	4.615%	\$ 13,845.00
Total	100.000%	\$ 130,000.00	100.000%	\$ 300,000.00

Anne Kenny

From: Selin Urena <surena@firstlight.net>
Sent: Thursday, February 9, 2023 1:11 PM
To: Anne Kenny
Subject: RE: Request to terminate phone line
Attachments: order_acknowledgment_163517.pdf

Hi Anne,

The order has been placed to disconnect service. Please be advised that FirstLight has 30 days to disconnect service from the time the request comes in. The billing will stop within that 30 days.(03/09/2023) for line 603-964-4810 and (02/12/23) for line 603-964-1936 It can take a couple bill cycles for the invoice to update. However, it will adjust accordingly.

Please be advised that all disconnects are reviewed by the contracts team. If there are any active contracts in place that will cause a penalty, we will let you know.

Thank you

Selin Urena | Customer Support Specialist | Customer Support
O 585-694-8711 | E surena@firstlight.net
Customer Support: 888-832-4976 **Billing Inquiries:** 888-832-4976

7890 Lehigh Crossing | Victor, NY 14564 | www.FirstLight.net



This email may contain FirstLight confidential and/or privileged information. If you are not the intended recipient, you are directed not to read, disclose or otherwise use this transmission and to immediately delete same. Delivery of this message is not intended to waive any applicable privileges.

From: Anne Kenny <akenny@northhampton-nh.gov>
Sent: Thursday, February 9, 2023 11:55 AM
To: Selin Urena <surena@firstlight.net>
Subject: RE: Request to terminate phone line

Selin,

Please disconnect the line, 603-964-4810. We will not be porting it and we were unaware that it was not working. No one could find the line.

Also disconnect line 603-964-1936 as of January 12 per my email on that date.

Thank you,
Anne

Anne Kenny | Finance Dept.
Town of North Hampton
233 Atlantic Ave.
North Hampton, NH 03862

603.964.8087 x2235

akenny@northhampton-nh.gov



From: Selin Urena <surena@firstlight.net>
Sent: Thursday, February 9, 2023 11:50 AM
To: Anne Kenny <akenny@northhampton-nh.gov>
Subject: RE: Request to terminate phone line

Hi Anne,

Have you opened a ticket with our repair dept in the past regarding this line to investigate why its down?

If you would like to port out number 6039644810

Your provider needs to give us exact information: they should send us port out form for each location. That's why rejected.

Address : 231 ATLANTIC AVE NORTH HAMPTON NH 03862

Number : 6039644810

Authorized name : they can write your name.

Or if do not want to port it out, I can disconnect the line 6039644810 .

Regards.

Selin Urena | Customer Support Specialist | Customer Support
O 585-694-8711 | E surena@firstlight.net
Customer Support: 888-832-4976 **Billing Inquiries:** 888-832-4976

7890 Lehigh Crossing | Victor, NY 14564 | www.FirstLight.net



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From: Anne Kenny <akenny@northhampton-nh.gov>
Sent: Thursday, February 9, 2023 10:29 AM
To: Selin Urena <surena@firstlight.net>
Subject: RE: Request to terminate phone line

According to my research here our new provider could not find the line 603-964-4810 at 231 Atlantic Ave. No one is able to locate this line or a phone attached to it. The number has not been working for a very long time but, we have been billed by you for the number/line. If you call the number you will see it is faulty. It does not connect and it immediately displays a busy signal. Can you see how far back that this line has been faulty/ not in service?

Thank you,
Anne

Anne Kenny | Finance Dept.
Town of North Hampton
233 Atlantic Ave.
North Hampton, NH 03862

603.964.8087 x2235
akenny@northhampton-nh.gov



From: Selin Urena <surena@firstlight.net>
Sent: Thursday, February 9, 2023 10:07 AM
To: Anne Kenny <akenny@northhampton-nh.gov>
Subject: RE: Request to terminate phone line

Hi Anne,

I am working on the disconnect order I will send you an email about it soon,

603-964-4810 (ported line), we did not receive any port out request from your new provide, could you please provide us the invoice, we can see the date and the new provider's name. I can create a credit for the line.

Regards.
Selin Urena | Customer Support Specialist | Customer Support
O 585-694-8711 | E surena@firstlight.net
Customer Support: 888-832-4976 Billing Inquiries: 888-832-4976

7890 Lehigh Crossing | Victor, NY 14564 | www.FirstLight.net



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From: Anne Kenny <akenny@northhampton-nh.gov>
Sent: Thursday, February 9, 2023 9:37 AM
To: Selin Urena <surena@firstlight.net>; Customer Service <customerservice@firstlight.net>
Subject: FW: Request to terminate phone line

Selin Urena & Customer Service First Light,

I had requested the following two lines be disconnected from our account #7032, Town of North Hampton, NH:

603-964-4810 (ported line)

603-964-1936 (elevator line, no longer in service, elevator demolished)

I just received a bill from you with charges for these two lines for February 2023. Please credit our account with charges for these two phone lines. If you have questions please call me directly. See the email below for a previous request to disconnect. If you dial the two phone lines listed above you will see there is no connection.

Best regards,

Anne Kenny

Anne Kenny | Finance Dept.
Town of North Hampton
233 Atlantic Ave.
North Hampton, NH 03862

603.964.8087 x2235

akenny@northhampton-nh.gov



From: Anne Kenny

Sent: Thursday, January 12, 2023 2:01 PM

To: Customer Service <customerservice@firstlight.net>

Cc: Ryan A. Cornwell <rcornwell@northhampton-nh.gov>; Michael Tully <mtully@northhampton-nh.gov>

Subject: Request to terminate phone line

First Light Customer Service,

We are requesting to terminate the following phone number lines for our account #7032:

Town of North Hampton
233 Atlantic Ave.
North Hampton, NH 03862
Account # 7032

Please terminate the following number on our existing account:

603-964-1936 (POTS)

If you have further questions please contact me.

Best Regards,
Anne Kenny

Anne Kenny | Finance Dept.
Town of North Hampton
233 Atlantic Ave.
North Hampton, NH 03862

603.964.8087 x2235

akenny@northhampton-nh.gov



**CUSTOMER AND ORDER INFORMATION**

Customer ID: 7032
Name: TOWN OF NORTH HAMPTON
Service Order: 163517
Order Type: Disconnect
Order Summary: Disconnect

Disconnect - Order Acknowledgement

We are in receipt of your disconnect request. FirstLight will be sending a Disconnect Firm Order Confirmation ("DFOC") within 5 business after we confirm the details of your submitted request.

The "DFOC" date is the day that FirstLight will disconnect your circuits and stop billing for services. Please confirm that the information below is accurate. If there are any changes that need to be made, please inform us immediately.

ORDER DETAILS

Service Location: 231 ATLANTIC AVE NORTH HAMPTON NH 03862

Demarc:

Location Contacts

First Name	Last Name	Email	Office Phone	Mobile Phone
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Service Order ID: 163517-001.1

Service Type: POTS (Copper)

Customer PON:

A Address:

Z Address: 231 ATLANTIC AVE NORTH HAMPTON NH 03862

Requested Service Date:

Service Location: 233 ATLANTIC AVE ELEVATOR NORTH HAMPTON NH 03862

Demarc:

Location Contacts

First Name	Last Name	Email	Office Phone	Mobile Phone
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Service Order ID: 163517-002.1

Service Type: POTS (Copper)

Customer PON:

A Address:

Z Address: 233 ATLANTIC AVE ELEVATOR NORTH HAMPTON NH 03862

Requested Service Date:

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Friday, May 13, 2022
9:00 AM
Law Library, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

- I. Review the minutes of the 4/14/2022 Coakley Teleconference call.

OU-1

- II. **BILLS** All payment certifications are dated: 5/13/2022

City of Portsmouth

- A. Invoice # 2901298119 dated 4/18/2022
Peter Britz & Financial services - 4/2022 \$2,750.00

Haley Ward

Invoices dated 4/14/2022
Services rendered through: 3/27/2022

- B. Invoice # 20221847 \$673.75
General Technical Assistance
- C. Invoice # 20221848 \$962.99
Fall 2021 Sampling

III. **OU - 1 ACTION ITEMS**

There were no action items.

IV. **OU - 1 RECORD ITEMS**

- A. OU – 1 Balance as of 5/11/2022: **\$150,048.71**
Assessments received as of 5/11/2022:

Portsmouth:	\$69,618.90
N. Hampton:	\$5,280.60
Newington:	\$7,100.60

OU-2

v. **BILLS** All payment certifications are dated: 5/13/2022

City of Portsmouth

A. Invoice # 2901298119 dated 4/18/2022
Peter Britz & Financial services - 4/2022 \$2,750.00

Haley Ward

Invoices dated: 4/14/2022
Services rendered through: 3/27/2022

B. Invoice # 20221847 \$1,251.25
dated 4/14/2022
General Technical Assistance

C. Invoice # 20221848 \$1,788.41
dated 4/14/2022
Fall 2021 Sampling

Loureiro (fka XDD)

Invoice dated: 4/22/2022
Services rendered through 3/31/2022

D. Invoice #: 017CL2.01 - 2 \$1,132.50
Remedial Options Eval

VI. **OU - 2 ACTION ITEMS**

There were no action items.

VII. **OU - 2 RECORD ITEMS**

A. OU-2 Balance as of 5/11/2022: **\$403,897.01**
Assessments received as of 5/11/2022:

Portsmouth:	\$214,204.00
N. Hampton:	\$16,252.00
Newington:	\$21,852.00

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 5/13/2022

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 3/23/2022 meeting; approved and executed on 4/14/2022.

X. OTHER BUSINESS

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION

Memo

To: Coakley Executive Committee
From: Peter Britz, Coakley Coordinator
Date: May 13, 2022
Re: Activity report

Deep Bedrock Study

It has been the decision of the CLG to go with a new firm to complete the Deep Bedrock Study. Two firms that are familiar with and have worked on some aspect of the site have been asked to submit proposals. We have explained this to EPA and will work to find a lead consultant to complete and submit the report as soon as possible.

Spring Sampling

Haley Ward will be in the field starting next week to begin the Spring 2022 sampling round.

Residential Well Results

At my request quotes have been provided to install drinking water services to the residence at 178A Lafayette Road and the residence at 399 Breakfast Hill road. If the Group wants to proceed with the installation of waterlines at these two properties I will confirm with the property owners that it is their preference to have waterlines installed and work to get this completed.

Assessment

The assessments have been sent out.

OU-1 AND OU-2 ASSESSMENTS				
DATE: APRIL 2022				
	OU-1		OU-2	
Portsmouth	53.553%	\$ 69,618.90	53.551%	\$ 214,204.00
N Hampton	4.062%	\$ 5,280.60	4.063%	\$ 16,252.00
Newington	5.462%	\$ 7,100.60	5.463%	\$ 21,852.00
Generators	20.000%	\$ 26,000.00	20.000%	\$ 80,000.00
BFI	12.308%	\$ 16,000.40	12.308%	\$ 49,232.00
WMI NH	4.615%	\$ 5,999.50	4.615%	\$ 18,460.00
Total	100.000%	\$ 130,000.00	100.000%	\$ 400,000.00

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Thursday, June 16, 2022
4:00 p.m.
Law Library, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

- I. Review the minutes of the 5/13/2022 and 5/25/22 Coakley Teleconference calls.

OU-1

- II. **BILLS** All payment certifications are dated: 6/16/2022

City of Portsmouth

A.	Invoice #	2901335488	dated 5/16/2022	\$2,750.00
		Peter Britz & Financial services - 5/2022		50%

StoneHill Env/CEA

B.	Invoice #	6018	dated 4/6/2021	\$760.00
		2021 Gas Monitoring and Reporting		100%
		Services 6/1/2020 through 3/31/2021		
C.	Invoice #	6543	dated 6/8/2021	\$700.00
		2021 Gas Monitoring and Reporting		100%
		Services 4/1/2021 through 5/31/2021		

III. **OU - 1 ACTION ITEMS**

There were no action items.

IV. OU - 1 RECORD ITEMS

A. OU – 1 Balance as of 6/14/2022: **\$171,568.43**

Assessments received as of 6/15/2022:

Portsmouth:	\$69,618.90	5/2/2022
N. Hampton:	\$5,280.60	5/2/2022
Newington:	\$7,100.60	5/9/2022
Generator:	\$26,000.00	6/7/2022
B-F I & S Trucking		
Waste Management		

OU-2

v. BILLS All payment certifications are dated: 6/16/2022

City of Portsmouth

A. Invoice # 2901335488 dated 5/16/2022 \$2,750.00
Peter Britz & Financial services - 5/2022 50%

Loureiro (formerly XDD)

D. Invoice #: Services rendered through 4/30/2022 \$300.00
017CL2.01 - 3 dated 5/16/2022 100%
Remedial Options Eval

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

- A. OU-2 Balance as of 6/14/2022: **\$396,977.19**
Assessments received as of 5/11/2022:

Portsmouth:	\$214,204.00	5/2/2022
N. Hampton:	\$16,252.00	5/2/2022
Newington:	\$21,852.00	5/9/2022
Generator:		
B-F I & S Trucking		
Waste Management		

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 6/16/2022

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 4/14/2022 meeting; approved and executed on 5/13/2022.
- B. 2021 Annual Summary Report dated 4/8/2022 prepared by Haley Ward, Inc.
- C. Contract with Wood Environment & Infrastructure Solutions, Inc. for Professional Technical Consulting and Groundwater Monitoring Services; approved by EC 5/25/2022; signed by Chair Spear 6/14/2022.

X. OTHER BUSINESS

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed

Memo

To: Coakley Executive Committee
From: Peter Britz, Coakley Coordinator
Date: June 16, 2022
Re: Activity report

Deep Bedrock Study

We have a signed contract with Wood to complete and submit the Deep Bedrock Study. EPA has given us until August 15th to complete that work. In addition, Wood will be putting together a work plan for a well to the South and working on the State groundwater management permit as part of that contract.

Spring Sampling

Haley Ward has completed the spring sampling round and the results should be coming in soon on that.

2021 Annual Report

A draft of this has been prepared and will hopefully be completed by the next meeting of this committee.

Residential Well Results

At my request quotes have been provided to install drinking water services to the residence at 178A Lafayette Road and the residence at 399 Breakfast Hill road. For 178A Lafayette Road the quote was for \$14,000. I have reached out to the property owner on this property so the contractor can visit the site and confirm some of the assumptions in his quote which will give a bit more certainty on the price. Similarly for 339 Breakfast Hill Road we have a quote from the Contractor for \$21,300. This quote also has some assumptions that go along with it. Two of the biggest concerns 1) jacking or directly pushing the water service under the road is the least disruptive least expensive option. 2) Determining the exact property boundaries are necessary to determine the most optimal crossing location. I am hoping to hear back from the property owner's soon on this information to provide a better update to the Committee. Both quotes are attached (*Lafayette Coakley Landfill*) (*BHR_Coakley Landfill*).

HB494

Last week the technical committee spoke with Lourerio (formerly XDD). We have asked for several revisions which hopefully will get us to an acceptable draft for review.

Landfill Mowing

I have received two quotes (the third never got back to me) for mowing the landfill. The quotes are slightly different in that one is just to mow the landfill while the other is to remove all of the woody vegetation that needs to be addressed in addition to mowing the landfill. I recommend we go with a new company which will allow for more comprehensive management of the site. Both quotes are attached (*Coakley Landfill Group Job #25870*) (*WDN Bid Proposal Coakley*)

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA

Wednesday, September 7, 2022

9:00 AM

Planning Conference Room, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review the minutes of the 7/27/2022 Coakley Teleconference call.

OU-1

II. **BILLS** All payment certifications are dated: 9/7/2022

City of Portsmouth

A.	Invoice #	2901420287	dated 7/18/2022	\$2,750.00	50%
		Peter Britz & Financial services - 7/2022			
B.	Invoice #	2901438774	dated 8/9/2022	\$2,750.00	50%
		Peter Britz & Financial services - 8/2022			

DC MacRitchie

Invoice dated: 8/2/2022
Services rendered through: 7/31/2022

C.	Invoice #	205732		\$1,968.00	50%
		Professional Services			

Haley Ward

Invoices dated 7/21/2022
Services rendered through: 6/26/2022

D.	Invoice #	20223747		\$661.94	35%
		General Technical Assistance			
E.	Invoice #	20223748		\$9,094.86	35%
		2022 Spring Sampling			

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

A. OU – 1 Balance as of 8/29/2022: **\$143,622.70**

B. Assessments received as of 8/29/2022:

Portsmouth:	\$69,618.90	5/2/2022
N. Hampton:	\$5,280.60	5/2/2022
Newington:	\$7,100.60	5/9/2022
Generator:	\$26,000.00	6/7/2022
B-F I & S Trucking		
Waste Management		

OU-2

V. BILLS All payment certifications are dated: 9/7/2022

City of Portsmouth

A.	Invoice #	2901420287	dated 7/18/2022	\$2,750.00	50%
		Peter Britz & Financial services - 7/2022			
B.	Invoice #	2901438774	dated 8/9/2022		
		Peter Britz & Financial services - 8/2022		\$2,750.00	50%

DC MacRitchie

Payment Certification dated: 9/7/2022
Invoice dated: 8/2/2022
Services rendered through 7/31/2022

C.	Invoice #	205732	\$1,968.00	50%
		Professional Services		

Haley Ward

Invoices dated: 7/21/2022

Services rendered through: 6/26/2022

D.	Invoice #	20223747	\$1,229.31	65%
		General Technical Assistance		
E.	Invoice #	20223748	\$16,890.44	65%
		2022 Spring Sampling		

**The Water Techs
(ARM)**

Invoices dated: 8/29/2022

Services rendered through: 8/23/2022

F.	Invoice#:	0823221	\$4,070.00	100%
		339 Breakfast Hill Rd. 1,4-Dioxane & PFAS Sampling & lab fees; Maintenance		

Wood Environment

Invoices dated: 8/22/2022

Services rendered through 7/29/2022

G.	Invoice #:	J02214704	\$43,911.50	100%
		Deep Bedr Investigation Report		
H.	Invoice #:	J02214705	\$2,145.00	100%
		Well Installation Work Plan		

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

A.	OU-2 Balance as of 8/29/2022:	<u>\$400,263.67</u>
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B.	Assessments received as of 8/29/2022:
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Portsmouth:	\$214,204.00	5/2/2022
N. Hampton:	\$16,252.00	5/2/2022
Newington:	\$21,852.00	5/9/2022
Generator:	\$80,000.00	7/22/2022
B-F I & S Trucking		
Waste Management		

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 9/7/2022

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 6/16/2022 meeting; approved and executed on 8/15/2022.

X. OTHER BUSINESS

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed

Memo

To: Coakley Executive Committee
From: Peter Britz, Coakley Coordinator
Date: September 7, 2022
Re: Activity report

Deep Bedrock Study

Wood is making progress on the resubmission of the report. The EPA granted an extension to September 15th when the document will be provided to EPA.

Southern Well Installation Workplan

The workplan for installation of a well to the South is near completion along with the access letter requesting access from private property owners to allow the geophysics work needed prior to well installation to take place.

Spring Sampling

Haley Ward has completed the spring sampling round. The results of the residential sampling have been tabulated and sent to residents. The final complete data results have been validated and Haley Ward is working on finalizing the Spring report.

Wood Contract

Wood has submitted two contracts for review:

- 1) A contract proposal to Access private property to plan for data collection from east-west geophysical profiles as well as coordination with property owners to allow consent to properties either with initial letter or through assistance from EPA. Which will include geophysical data collection by subcontractor to conduct geophysical surveys and general technical assistance and coordination with regulators to accomplish this work. The contract amount for this proposal is \$29,780. (This is attached as *Contract Amendment – Professional Technical Services.pdf*)
- 2) A contract amendment to the Deep Bedrock Report is requested. There is a list of work that was done to complete work which had been started or needed additional attention to complete the Deep Bedrock Study. That work amounts to \$21,660 above the original estimate of \$64,475. There is justification for much of this work included in the proposal however this additional work amounts to a significant increase in the original bid for the project. In addition to these items Wood had three additional tasks which are anticipated to complete the final report. These three tasks total \$10,250. Overall the cost to compete the deep bedrock study amounts to \$31,910. Given the original budget for the deep bedrock investigation was \$64,475 this proposal results in an increase of 49% over the original \$64,475 budgeted for this work. (Note: there is a typo in the Wood proposal where the Contract Amendment Total is listed at \$53,510 but should read \$31,910 as described above) (This is attached as *Contract Amendment – Final Report.pdf*)

Sanborn Head Review of Deep Bedrock Study

I am in receipt of a contract from Sanborn Head which includes time for them to review the revised Deep Bedrock Study both to provide specific review on the fracture trace statistical element and to provide overall comments to Wood on their final version. This review proposal is for \$3,200. (This is attached as *20220824 Coakley LF Proposal.pdf*)

Water Service Connections

We have received word from the property owner on 399 Breakfast Hill Road that they will authorize the installation of the new water service. Regarding 178A Lafayette Road I have heard back initially that they are not willing to allow the service. I am following up with the property owner to confirm this.

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Tuesday, October 11, 2022
11:00 AM
Law Library, Portsmouth City Hall

For remote access, please use:
Conference Call Dial-in #: 603-766-5646
Conference ID: 393626

I. Review the minutes of the 7/27/2022 Coakley Teleconference call.

II. **BILLS** All payment certifications are dated: **OU-1** 10/11/2022

City of Portsmouth

A.	Invoice #	2901492600	dated 9/14/2022	\$2,750.00	50%
		Peter Britz & Financial services - 9/2022			

Tomforde Environmental Services
(TES)

B.	Invoice #	22030-1 revised	dated 9/2/2022	\$3,050.00	100%
		Replace methane gas alarm; monitor gas; prepare report			

Haley Ward Invoice dated 9/13/2022
Services rendered through: 8/28/2022

C.	Invoice #	20224837		\$574.00	35%
		General Technical Assistance			

III. **OU - 1 ACTION ITEMS**

There were no action items.

IV. OU - 1 RECORD ITEMS

A. OU – 1 Balance as of 10/3/2022: **\$142,651.11**

B. Assessments received as of 10/3/2022:

Portsmouth:	\$69,618.90	5/2/2022
N. Hampton:	\$5,280.60	5/2/2022
Newington:	\$7,100.60	5/9/2022
Generator:	\$26,000.00	6/7/2022
Browning-Ferris Trucking	\$16,000.40	9/12/2022
Waste Management	*	

**\$5,999.50 expected*

OU-2

v. BILLS All payment certifications are dated: 10/11/2022

City of Portsmouth

A. Invoice # 2901492600 dated 9/14/2022 \$2,750.00 50%
Peter Britz & Financial services - 9/2022

Haley Ward

Invoice dated: 9/13/2022
Services rendered through: 8/28/2022

B. Invoice # 20224837 \$1,066.00 65%
General Technical Assistance

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

A. OU-2 Balance as of 10/3/2022: **\$374,491.89**

B. Assessments received as of 10/3/2022:

Portsmouth:	\$214,204.00	5/2/2022
N. Hampton:	\$16,252.00	5/2/2022
Newington:	\$21,852.00	5/9/2022
Generator:	\$80,000.00	7/22/2022
Browning-Ferris Trucking	\$49,232.00	9/12/2022
Waste Management	*	

**\$18,460 expected*

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

A. Report of Peter Britz of the City of Portsmouth dated
10/11/2022

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

A. Minutes of the Coakley Executive Committee 7/27/2022 meeting; approved
and executed on 9/12/2022.

X. OTHER BUSINESS

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed

Memo

To: Coakley Executive Committee
From: Peter Britz, Coakley Coordinator
Date: October 11, 2022
Re: Activity report

Deep Bedrock Study

The Deep Bedrock Report has been submitted to EPA and NHDES. The report is under review by the agencies.

Southern Well Installation Workplan

The work plan for installation of a well to the South has been completed. Wood is currently working on access to conduct the surface geophysics for this well. Access letters to property owners and field work is underway to determine the optimal location for the siting of this new Southern well.

2022 Spring Sampling

Haley Ward has completed the spring sampling round. The final complete data results have been validated and Haley Ward is working on finalizing the Spring report which should be completed within a week.

2022 Fall Sampling

Wood was recently acquired and now goes by the name WSP. WSP has submitted a proposal to conduct the fall sampling round and write the annual monitoring report for the site. The cost proposal comes to \$119,990. After review by the technical committee the recommendation is that the CLG accept the proposal from WSP.
(See attached: 3616226206.04 Fall 2022 Groundwater Monitoring Services 10-06-22).

Water Service Connections

The property owner for 178A Lafayette Road met with NHDES and USEPA and myself on the site. After a short discussion about what would be involved the property owner agreed to allow the water service to be installed. I am awaiting a finalized contract with the installation contractor on both 178A Lafayette Road and 399 Breakfast Hill Road as well as agreements with the property owners on the status of the existing wells before proceeding.

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Monday, November 21, 2022
1:00 PM
Law Library, Portsmouth City Hall

For remote access, please use:
 Conference Call Dial-in #: 603-766-5646
 Conference ID: 393626

I. Review the minutes of the 10/11/2022 Coakley Teleconference call.

OU-1

II. **BILLS** All payment certifications are dated: 11/21/2022

City of Portsmouth

A.	Invoice #	2901551404	dated 10/24/2022	\$2,750.00	50%
		Peter Britz & Financial services - 10/2022			
B.	Invoice #	2901558575	dated 11/7/2022	\$2,750.00	50%
		Peter Britz & Financial services - 11/2022			

DC MacRitchie

Invoice dated: 11/2/2022
 Services rendered through: 11/1/2022

C.	Invoice #	205805		\$1,680.00	50%
		Professional Services			

Haley Ward

Invoices dated: 8/22/2022
 Services rendered through: 7/31/2022

D.	Invoice #	20224415		\$819.00	35%
		General Technical Assistance			
E.	Invoice #	20224416		\$21,736.22	35%
		2022 Spring Sampling			

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

A. OU – 1 Balance as of 11/14/2022: \$142,985.04

B. All assessments have been received.

Portsmouth:	\$69,618.90	5/2/2022
N. Hampton:	\$5,280.60	5/2/2022
Newington:	\$7,100.60	5/9/2022
Generator:	\$26,000.00	6/7/2022
Browning-Ferris Trucking	\$16,000.40	9/12/2022
Waste Management	\$5,999.50	10/21/2022

OU-2

V. BILLS All payment certifications are dated: 11/21/2022

City of Portsmouth

A.	Invoice #	2901551404	dated 10/24/2022	\$2,750.00	50%
		Peter Britz & Financial services - 10/2022			
B.	Invoice #	2901558575	dated 11/7/2022	\$2,750.00	50%
		Peter Britz & Financial services - 11/2022			

DC MacRitchie

Invoice dated: 11/2/2022
Services rendered through: 11/1/2022

C.	Invoice #	205805	\$1,680.00	50%
		Professional Services		

Haley Ward

Invoices dated: 8/22/2022
Services rendered through: 7/31/2022

D.	Invoice #	20224415	\$1,521.00	65%
		General Technical Assistance		
E.	Invoice #	20224416	\$40,367.26	65%
		2022 Spring Sampling		

WSP

Invoices dated: 9/30/2022
Services rendered through: 9/23/2022

F.	Invoice #	J02214908	\$49,119.00	100%
		Deep Bedrock Investigation Reporting		
G.	Invoice #	J02214909	\$800.00	100%
		Well Installation Work Plan		

Sanborn Head

Invoice dated: 11/8/2022
Services rendered through: 10/29/2022

H.	Invoice #	0059184	\$3,316.60	100%
		Deep Bedrock RI Report Support		

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

- A. OU-2 Balance as of 11/14/2022: \$390,769.02
- B. All assessments have been received.

Portsmouth:	\$214,204.00	5/2/2022
N. Hampton:	\$16,252.00	5/2/2022
Newington:	\$21,852.00	5/9/2022
Generator:	\$80,000.00	7/22/2022
Browning-Ferris Trucking	\$49,232.00	9/12/2022
Waste Management	\$18,460.00	10/21/2022

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 11/21/2022

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 9/7/2022 meeting; approved and executed on 10/11/2022.
- B. WSP Contract Fall 2022 Groundwater Monitoring Services, dated 10-6-2022 and executed on 10/12/2022 by Chair Spear.

X. OTHER BUSINESS

- A. City records retention and destruction process to be developed.

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed

Memo

To: Coakley Executive Committee
From: Peter Britz, Coakley Coordinator
Date: November 21, 2022
Re: Activity report

Deep Bedrock Study

The Deep Bedrock Report has been submitted to EPA and NHDES. The report is under review by the agencies.

EPA Public Meeting/Open House

EPA hosted a public meeting at the Bethany Church in Greenland to go over the status of the site and advise people about the new screening levels for PFAS EPA is working on. Both EPA and DES presented at the meeting where about 30-40 people were present. The agencies took questions and had an open house after the presentation where people could ask specific questions of agency staff one on one.

2023 Assessment

A proposed assessment has been completed which estimates all the work for both OU-1 and OU-2 for 2023. The assessment request is for a total of \$200,000 for OU-1 and \$300,000 for OU-2. (Attached as *OU-1_OU_2_2023_Assessment*)

OU-1 AND OU-2 ASSESSMENTS				
DATE: APRIL 2022				
	OU-1		OU-2	
Portsmouth	53.553%	\$107,106	53.551%	\$160,653
N Hampton	4.062%	\$8,124	4.063%	\$12,189
Newington	5.462%	\$10,924	5.463%	\$16,389
Generators	20.000%	\$40,000	20.000%	\$60,000
BFI	12.308%	\$24,616	12.308%	\$36,924
WMI NH	4.615%	\$9,230	4.615%	\$13,845
Total	100.000%	\$200,000	100.000%	\$300,000

Southern Well Installation Workplan

We have sent access letters to property owners. We are still waiting to hear back from certain properties but expect that we will need to send a second round of letters before we determine where we will be able to gain access.

Revised Surface Water Investigation Workplan

WSP has prepared a contract to develop a revised workplan which I recommend the Committee approve. Since the submission of the Deep Bedrock Study additional work to understand the surface water groundwater interacting is being proposed through this contract. This work will build on past data collection in surface water and shallow overburden. (Contract - Surface Water Eval Work Plan_11-16-2022)

2022 Spring Sampling

Haley Ward has completed the spring sampling round and the associated report and uploaded the results to NHDES OneStop.

2022 Fall Sampling

WSP nearly completed all the field sampling for the fall sampling round. WSP has not been able to get permission to sample private water supply wells at a number of residences. They will continue to try to do so. Other than that, all the samples have been collected and sent to the lab for processing.

Water Service Connections

Contracts for two properties are complete and are being provided to property owners to get approval to install the new water services. One property is on Lafayette Road and the other is on Breakfast Hill Road.