



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING

MONDAY, NOVEMBER 26, 2018  
NORTH HAMPTON TOWN HALL  
231 ATLANTIC AVENUE  
5:30 O'CLOCK PM

NON-PUBLIC SESSION I: 5:31 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

PUBLIC SESSION: 6:00 O'CLOCK P.M.  
NORTH HAMPTON POLICE STATION  
233 ATLANTIC AVENUE

1. 5:30 p.m. Call to Order by the Chair
2. 5:31 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a,c)
3. 6:00 p.m. Tour and Discussion of Police Facility Needs
4. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
5. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

6. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

7. Consent Calendar

- 7.1 Payroll Manifest of 11/08/2018 in the amount of \$193,484.83
- 7.2 Payroll Manifest of 11/15/2018 in the amount of \$65,494.58
- 7.3 Payroll Manifest of 11/21/2018 in the amount of \$69,465.63
- 7.3 Accounts Payable Manifest of 11/15/2018 in the amount of \$143,036.66

**8. Correspondence**

8.1 Correspondence from Jane Eynon Boesch

**9. Committee Updates**

- 9.1 Economic Development Committee
- 9.2 Heritage Commission
- 9.3 Water Commission
- 9.4 Bandstand Committee
- 9.5 Budget Committee
- 9.6 Capital Improvements Committee

**10. Public Hearings**

- 10.1 Proposed New Town Flag – Max Reich
- 10.2 Acceptance of Funds in the amount of \$17,228 from the State of NH Radiological Emergency Preparedness
- 10.3 Proposed Speed Limit Ordinances for Alden Avenue, Kimberly Avenue, Glendale Road and Hampshire Road

**11. Report of the Town Administrator**

11.1 General Report

**12. Items Left on the Table**

No items

**13. New Business**

13.1 Approval of Hazard Mitigation Plan – Jennifer Rowden, Rockingham Planning Commission

**14. Minutes of Prior Meetings**

- 14.1 Approval of November 7, 2018 Regular Meeting Minutes
- 14.2 Approval of November 7, 2018 Non-Public Sessions I & II Minutes
- 14.3 Approval of November 13, 2018 Regular Meeting Minutes
- 14.4 Approval of September 24, 2018 Non-Public Sessions I & II Minutes
- 14.5 Approval of October 2, 2017 Non-Public Session Minutes
- 14.6 Approval of October 11, 2017 Non-Public Sessions I & II Minutes
- 14.7 Approval of October 17, 2017 Non-Public Session Minutes
- 14.8 Approval of October 23, 2017 Non-Public Sessions I, II & III Minutes

**15. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

**16. Second Public Comment Session**

See Item 6, above

**17. Adjournment**

TOWN ADMINISTRATOR  
BRYAN KAENRATH



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

BKAENRATH@NORTHHAMPTON-NH.GOV

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

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**C O N S E N T   C A L E N D A R**

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**TO:** SELECT BOARD  
**FROM:** BRYAN KAENRATH, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 11/26/2018  
**DATE:** 11/20/2018

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**The following actions are for the approval of the Select Board:**

- 7.1 Payroll Manifest of 11/08/2018 in the amount of \$193,484.83
- 7.2 Payroll Manifest of 11/15/2018 in the amount of \$65,494.58
- 7.3 Payroll Manifest of 11/21/2018 in the amount of \$69,465.63
- 7.3 Accounts Payable Manifest of 11/15/2018 in the amount of \$143,036.66

November 9, 2018

North Hampton Select Board:  
Jim Maggione, Chair  
Kathleen Kilgore, Vice Chair  
Larry Miller, Member

Dear Mr. Maggione,

During the nearly two years since the formation of Step Up North Hampton, I have been attending the meetings of the Select Board to further educate myself about town issues and operations. It was with great discomfiture that I observed the final minutes of the Select Board meeting on November 7th.

On the agenda, under new business, was an item labeled "Discussion of Town Tax Rate." This turned out to be not talk of the tax rate but an attack on one member of the Board by another member of the Board over why a town employee had been asked to go to a Step Up presentation to provide information on recent property revaluations and effects on the tax rate. The employee, the Finance Director, had been asked through proper channels, from the Select Board through the Town Administrator, and had agreed to participate. But the questioning member of the Board felt that such a request could make a town employee "uncomfortable."

Earlier in the meeting the Select Board had agreed, in discussing the RAP for the Rod and Gun Club, that "technical, qualified," "professional," and "experienced" persons were needed to provide information.

Then who better to provide the most accurate financial information at an educational session for the public than the Town's Finance Director? It seems to me that part of being a town employee is indeed providing just this information.

Also, Step Up North Hampton is not a political action committee, as it was labeled, because it does not "raise and contribute money to the campaigns of candidates." Instead it provides factual information to citizens on how the Town operates. Judging by the attendance and questions at November 8th's program, there are many in town looking for just this information.

Sincerely,



Jane Eynon Boesch

c: Town Administrator  
Bryan Kaenrath

## Janet Facella

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**From:** Bryan Kaenrath  
**Sent:** Tuesday, November 20, 2018 1:00 PM  
**To:** Janet Facella  
**Subject:** Fwd: SB Meeting 11-26-18

Begin forwarded message:

**From:** Ray Miller <[rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)>  
**Date:** November 20, 2018 at 11:50:15 AM EST  
**To:** Bryan Kaenrath <[bkaenrath@northhampton-nh.gov](mailto:bkaenrath@northhampton-nh.gov)>  
**Subject:** SB Meeting 11-26-18

### Committee Report

#### Budget Committee

Since the Select Board Meeting of 11-7-18, the Budget Committee met on 11-19-18.

The main topics were:

1. Review of 2017-2018 budget
2. First review of the proposed 2019-2020 which calls for 3.6% increase.

The Members, in general, stated their approval of the presentation and content.

Next BudCom meeting is 12-3-18.

Larry Miller

Select Board Representative to NH Budget Committee

This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.

Golden. dealing with more ballots  
Tabulations under the this time around.

Oceanic and Atmospheric Administration says the quota for the two species will be unchanged in the new fishing year that begins on Jan. 1.

The quota will be 5.33 million bushels for ocean quahogs and 3.4 million bushels for surf clams. The quota for Maine

that jumped into I Winnepesaukee was e trocuted and its owner suffered an electrical sl when she tried to rescue pet. The dog, a 13-year black Labrador retriever, ( The woman was taken to a pital for evaluation. Author

A6 Friday, November 9, 2018 | Portsmouth Herald | www.seacoastonline.com

Legal Notice  
TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE of the TOWN ADMINISTRATOR  
**NOTICE OF PUBLIC HEARING**  
North Hampton Select Board

Notice is hereby given that in accordance with the requirements of RSA Chapter 31:95-b III (a) that a public hearing of the **Select Board** will be held on the **26th day of November, 2018 at 7pm** at the North Hampton Town Hall located at 231 Atlantic Avenue North Hampton, New Hampshire. The purpose of the hearing is to consider acceptance of the following unanticipated revenues:

- Acceptance of funds in the amount of \$17,228.00 for reimbursement from the State of New Hampshire for Radiological Emergency Preparedness (REP)

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- Proposed speed limit ordinances for Alden Avenue, Kimberly Avenue, Glendale Road and Hampshire Road

Legal Notice  
**ADVERTISEMENT FOR BIDS**  
**FOR**  
**F.A.A. APPROVED RUNWAY SAND**

The Pease Development Authority (PDA) invites sealed bids to provide F.A.A. Approved Runway Sand meeting the technical specifications which are available from the PDA at 55 International Drive, Pease International Tradeport, Portsmouth, New Hampshire, phone (603) 433-6536. Bids will be accepted until 2:00 p.m. local time, November 27, 2018 at which time they will be opened publicly and read aloud.

Bids must be enclosed in envelopes (inner and outer), both of which must be clearly labeled "Bid Documents Submitted by (Vendor's name) for F.A.A. Approved Runway Sand."

Before preparing bids, vendors should carefully examine the Technical Specifications.

Disadvantaged Business Enterprises will be afforded full opportunity to submit proposals in response to this invitation. No vendor will be discriminated against on grounds of race, sex, religion, color, or national origin.

No vendor may withdraw its bid for sixty days following the opening. The PDA reserves the right to reject any and all bids or to waive any informalities.

Legal Notice

Please take notice that Clayton E. Abbott, P.O. Box 7, Cape Neddick, ME 03902, 207-337-5234, through his agent, Attar Engineering Inc., 1284 State Road, Eliot, Maine 03903 is intending to file a Site Location of Development Act Permit application with the Maine Department of Environmental Protection pursuant to the provisions of 38 M.R.S.A. 481 through 490 on or about November 30, 2018

The application is for an 18 lot Residential Cluster Subdivision at the following location: North Berwick Road, Wells, ME.

A request for a public hearing or a request that the Board of Environmental Protection assume jurisdiction over this application must be received by the Department in writing, no later than 20 days after the application is found by the Department to be complete and is accepted for processing. A public hearing may or may not be held at the discretion of the Commissioner or Board of Environmental Protection. Public comment on the application will be accepted throughout the processing of the application.

The application will be filed for public inspection at the Department of Environmental Protection's office in Portland, during normal working hours. A copy of the application may also be seen at the municipal offices in Wells, Maine.

Written public comments may be sent to the regional office in Portland where the application is filed for public inspection: MDEP, Southern Maine Regional Office, 312 Canco Road, Portland, Maine 04103

A public informational meeting will be held @ 9:00 A.M. on November 21, 2018 at the site. Parking is available at the existing gravel entrance to the site, on the west side of Route 9, approximately 0.3 miles south of Swamp John Road.

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- Proposed new Town of North Hampton Flag by Max Reich

**LEGAL NOTICE**  
**Trees & Public Greenery Committee**  
Portsmouth, New Hampshire

Notice is hereby given that a Public Hearing will be held on Wednesday, November 14, 2018 at 7:30 a.m. at Portsmouth City Hall, City Manager Conference Room, 4th Floor, 1 Junkins Avenue, Portsmouth, NH. The Committee will discuss the removal of public shade trees/vegetation including those at the following locations:

- 759 Woodbury Avenue - Silver Maple
- 396 Cutts Avenue - Red Maple
- 523 Dennett Street - Arborvitae
- Colonial Drive (in the island at the entrance to Panaway Manor) - Red Cedar
- 9 Worthen Road - Norway Maple
- 10 Willard Avenue - Norway Maple
- Prescott Park (Marcy Street to the left and right of the Liberty Pole) - 2 Euonymus shrubs

Peter J. Loughlin  
Chairman

community

# FAITH

directory

<p><b>BAPTIST</b></p> <p><b>FIRST BAPTIST CHURCH OF EXETER</b> 2 Spring Street, Exeter, NH (603) 772-3098 fbc-exeter.org Sundays 10am "Connecting People to People and People to God"</p>	<p><b>BAPTIST</b></p> <p><b>MIDDLE STREET BAPTIST CHURCH</b> 18 Court Street Portsmouth, NH (603) 436-2337 www.middlestreetbaptist.org Sundays 10am Growing with Portsmouth</p>
<p><b>METHODIST</b></p> <p><b>FIRST UNITED METHODIST CHURCH</b> 129 Miller Avenue Portsmouth, NH (603) 436-6038 fumcportsmouth.com office@fumcportsmouth.net Sundays 10am "A Reconciling Congregation."</p>	<p><b>NON DENOMINATION</b></p> <p><b>CHRISTIAN LIFE CHURCH</b> 775 Harold L. Dow Highway, Eliot, ME (207) 449-3824 citlchurches.org Sundays 9am &amp; 11am Downpour Service 7pm 2nd Friday of the month Come as you are. Discover all you can</p>

Included in your listing should be Name, Address, Phone, Web Address, Worship Hours and A Short One-Liner

For directory information, or to list your church, call  
**TINA RITTER** at (603) 570-2122 • or tritter@seacoastonline.com

BRYAN KAENRATH  
TOWN ADMINISTRATOR

BKAENRATH@NORTHHAMPTON-NH.GOV



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**Janet Facella**

---

**From:** Michael Tully  
**Sent:** Friday, October 05, 2018 9:38 AM  
**To:** Janet Facella  
**Subject:** Fwd: Re: Fw: SS FY19 Assessment Notification - North Hampton

*Sent from my Verizon 4G LTE Droid*

----- Forwarded message -----

**From:** Michael Tully <mtully@northhampton-nh.gov>  
**Date:** Sep 10, 2018 5:23 PM  
**Subject:** Re: Fw: SS FY19 Assessment Notification - North Hampton  
**To:** Jim Maggiore <jmaggiore@northhampton-nh.gov>  
**Cc:** Bryan Kaenrath <bkaenrath@northhampton-nh.gov>

*NOV 12  
NOV. 24*

Yes, Jan will have to advertise it as unanticipated revenue.

*Sent from my Verizon 4G LTE Droid*

On Sep 10, 2018 4:59 PM, Jim Maggiore <jmaggiore@northhampton-nh.gov> wrote:  
Gentlemen.

Will this need to be an agenda item with public hearing next SB meeting?

**Jim**

*Sent from my Verizon LG Smartphone*

----- Original message-----

**From:** DOS: REP  
**Date:** Mon, Sep 10, 2018 3:57 P  
**To:** Michael Tully;  
**Cc:** Jim Maggiore; Marinaccio, Alexander;  
**Subject:** SS FY19 Assessment Notification - North Hampton

September 10, 2018

Michael J. Tully, Chief

North Hampton Emergency Management

233 Atlantic Avenue

North Hampton, NH 03862

Dear Chief Tully,



In accordance with RSA 107-B, the Commissioner of Safety has determined that the allocation of funds to support the Radiological Emergency Preparedness (REP) Program in North Hampton for the State of New Hampshire's Fiscal Year 2019 (July 1, 2018-June 30, 2019) will be \$17,228.00.

These funds are available in order to cover the associated costs incurred by North Hampton for maintaining and improving an emergency preparedness capability commensurate with the requirements of the New Hampshire REP Program. A breakdown of this allocation of funds by category is attached.

We look forward to working with you on the continued development and enhancement of the REP Program capabilities and activities. Your Field Representative and the staff of REP Planning at HSEM stand ready to assist you and your emergency management team with the responsibilities associated with your role in the Offsite Response Organization (ORO). The Fiscal Year 2019 REP Maintenance Checklist must be completed and sent to REP Planning by the identified deadlines.

Should you have any questions or concerns please do not hesitate to contact your Field Representative at [NHHSEMFieldServices@dos.nh.gov](mailto:NHHSEMFieldServices@dos.nh.gov) or REP Planning at [REP@dos.nh.gov](mailto:REP@dos.nh.gov).

Thank you for your continuing support of the REP Program in New Hampshire.

Sincerely,



Perry E. Plummer

Director

Attachments

cc: **Jim Maggiore**, Chair

Town of North Hampton Select Board

**REP Planning** (KAR)



**State of New Hampshire**

Division of Homeland Security & Emergency Management

Office: 603-271-2231

24 hr Duty Officer: 800-852-3792

Email: [REP@dos.nh.gov](mailto:REP@dos.nh.gov)

Site: [www.nh.gov/safety/](http://www.nh.gov/safety/)



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BRYAN KAENRATH  
TOWN ADMINISTRATOR

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- Proposed new Town of North Hampton Flag by Max Reich

## Janet Facella

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**From:** mjmaggiore@comcast.net  
**Sent:** Tuesday, October 23, 2018 7:15 PM  
**To:** maxreich2002@gmail.com; Kathleen Kilgore; rmiller@northerncomposites.com; Janet Facella  
**Subject:** Re: North Hampton Town Flag Warrant Article

Your timing is fantastic Max.

I was speaking with our Town Administrator just this week about bringing you in for the public hearing. Would you be available on November 26th at 7 p.m.? The format would be a public hearing where you would present your idea and the public within way in with their thoughts and comments.

If you're good with that we will post a public hearing and be off and running.

Jim

Sent from Xfinity Connect Application

-----Original Message-----

**From:** maxreich2002@gmail.com  
**To:** mjmaggiore@comcast.net, kkilgore@northhampton-nh.gov, rmiller@northerncomposites.com, jfacella@northhampton-nh.gov  
**Sent:** 2018-10-23 4:02:12 PM  
**Subject:** North Hampton Town Flag Warrant Article

Good afternoon Mr. Maggiore and North Hampton Town Select Board Members,

I hope you are all having a wonderful fall season. I am emailing to follow up on the North Hampton Town Flag Warrant Article for the 2019 official ballot. I am unsure if I need to attend a meeting, complete any paperwork, or what the timeline is for the process but would greatly appreciate any information to be sure this can be done for this year. I would also like to thank you for your support in seeing this project though, as I think it is important and feel our Town will benefit from the results. Please let me know how to proceed.

Thank you so much.

Very Respectfully,  
Max Reich

BRYAN KAENRATH  
TOWN ADMINISTRATOR

BKAENRATH@NORTHHAMPTON-NH.GOV



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The purpose of the hearing is to consider acceptance of the following:

- Proposed speed limit ordinances for Alden Avenue, Kimberly Avenue, Glendale Road and Hampshire Road

## ORDINANCE #

### Town of North Hampton

#### ORDINANCE OF THE Board of Selectmen for the Town of North Hampton

The Board of Selectmen for the Town of North Hampton ordain as follows

- I. TITLE: This ordinance shall be known and may be cited as the Alden Avenue Speed Limit ordinance of the Town of North Hampton.
- II. AUTHORITY: RSA 265:63, Alteration of Limits, 41:14-b Adoption and Amendment of Town Codes and Ordinances
- III. DECLARATION OF PURPOSE: To ensure safe passage of vehicles, pedestrians, bicyclists and other users along the entire length of Alden Avenue in said North Hampton, the speed limit thereon shall be a maximum of twenty-five (25) miles per hour at all times, unless specifically excluded below.
- IV. ENFORCING AUTHORITY: The North Hampton Police Department
- V. PENALTIES: Unless otherwise stated, any person or unnatural person within the meaning of the Criminal Code, who violates an ordinance shall be guilty of a violation. Pursuant to RSA 502-A:11-a, the District Court shall have jurisdiction of the prosecution of any violation of the Town of North Hampton Ordinances. All fines collected shall be for the use of the Town. The Town may enforce to the maximum penalty allowed by law for violation-level offenses. The enforcement authority may issue a summons and complaint along with a notice of fine pursuant to the procedures for pleas by mail set out in RSA 502-A:19-b. *Fines shall not exceed \$1,000.00 per offense*
- VI. WAIVERS: The Board of Selectmen retains the authority to waive any or all provisions of this ordinance for emergencies, by doing so at a duly noted meeting.
- VII. EXCLUSIONS: These requirements shall not apply where State Law governs such matters. There is also an express exclusion for emergency vehicles of any public entity providing emergency response and responding to an emergency at the time, and in the case of ambulance or rescue services providing emergency transport from/through the area to a medical facility.

This ordinance shall take effect upon passage.

1<sup>st</sup> Public Hearing

## ORDINANCE #

### Town of North Hampton

#### ORDINANCE OF THE Board of Selectmen for the Town of North Hampton

The Board of Selectmen for the Town of North Hampton ordain as follows

- I. TITLE: This ordinance shall be known and may be cited as the Glendale Avenue Speed Limit ordinance of the Town of North Hampton.
- II. AUTHORITY: RSA 265:63, Alteration of Limits, 41:14-b Adoption and Amendment of Town Codes and Ordinances
- III. DECLARATION OF PURPOSE: To ensure safe passage of vehicles, pedestrians, bicyclists and other users along the entire length of Alden Avenue in said North Hampton, the speed limit thereon shall be a maximum of twenty-five (25) miles per hour at all times, unless specifically excluded below.
- IV. ENFORCING AUTHORITY: The North Hampton Police Department
- V. PENALTIES: Unless otherwise stated, any person or unnatural person within the meaning of the Criminal Code, who violates an ordinance shall be guilty of a violation. Pursuant to RSA 502-A:11-a, the District Court shall have jurisdiction of the prosecution of any violation of the Town of North Hampton Ordinances. All fines collected shall be for the use of the Town. The Town may enforce to the maximum penalty allowed by law for violation-level offenses. The enforcement authority may issue a summons and complaint along with a notice of fine pursuant to the procedures for pleas by mail set out in RSA 502-A:19-b. *Fines shall not exceed \$1,000.00 per offense*
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- VII. EXCLUSIONS: These requirements shall not apply where State Law governs such matters. There is also an express exclusion for emergency vehicles of any public entity providing emergency response and responding to an emergency at the time, and in the case of ambulance or rescue services providing emergency transport from/through the area to a medical facility.

This ordinance shall take effect upon passage.

1<sup>st</sup> Public Hearing

## ORDINANCE #

### Town of North Hampton

#### ORDINANCE OF THE Board of Selectmen for the Town of North Hampton

The Board of Selectmen for the Town of North Hampton ordain as follows

- I. TITLE: This ordinance shall be known and may be cited as the Hampshire Drive Speed Limit ordinance of the Town of North Hampton.
- II. AUTHORITY: RSA 265:63, Alteration of Limits, 41:14-b Adoption and Amendment of Town Codes and Ordinances
- III. DECLARATION OF PURPOSE: To ensure safe passage of vehicles, pedestrians, bicyclists and other users along the entire length of Alden Avenue in said North Hampton, the speed limit thereon shall be a maximum of twenty-five (25) miles per hour at all times, unless specifically excluded below.
- IV. ENFORCING AUTHORITY: The North Hampton Police Department
- V. PENALTIES: Unless otherwise stated, any person or unnatural person within the meaning of the Criminal Code, who violates an ordinance shall be guilty of a violation. Pursuant to RSA 502-A:11-a, the District Court shall have jurisdiction of the prosecution of any violation of the Town of North Hampton Ordinances. All fines collected shall be for the use of the Town. The Town may enforce to the maximum penalty allowed by law for violation-level offenses. The enforcement authority may issue a summons and complaint along with a notice of fine pursuant to the procedures for pleas by mail set out in RSA 502-A:19-b. *Fines shall not exceed \$1,000.00 per offense*
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- VII. EXCLUSIONS: These requirements shall not apply where State Law governs such matters. There is also an express exclusion for emergency vehicles of any public entity providing emergency response and responding to an emergency at the time, and in the case of ambulance or rescue services providing emergency transport from/through the area to a medical facility.

This ordinance shall take effect upon passage.

1<sup>st</sup> Public Hearing



## ORDINANCE #

### Town of North Hampton

ORDINANCE OF THE Board of Selectmen for the Town of North Hampton

The Board of Selectmen for the Town of North Hampton ordain as follows

- I. TITLE: This ordinance shall be known and may be cited as the Kimberly Drive Speed Limit ordinance of the Town of North Hampton.
- II. AUTHORITY: RSA 265:63, Alteration of Limits, 41:14-b Adoption and Amendment of Town Codes and Ordinances
- III. DECLARATION OF PURPOSE: To ensure safe passage of vehicles, pedestrians, bicyclists and other users along the entire length of Alden Avenue in said North Hampton, the speed limit thereon shall be a maximum of twenty-five (25) miles per hour at all times, unless specifically excluded below.
- IV. ENFORCING AUTHORITY: The North Hampton Police Department
- V. PENALTIES: Unless otherwise stated, any person or unnatural person within the meaning of the Criminal Code, who violates an ordinance shall be guilty of a violation. Pursuant to RSA 502-A:11-a, the District Court shall have jurisdiction of the prosecution of any violation of the Town of North Hampton Ordinances. All fines collected shall be for the use of the Town. The Town may enforce to the maximum penalty allowed by law for violation-level offenses. The enforcement authority may issue a summons and complaint along with a notice of fine pursuant to the procedures for pleas by mail set out in RSA 502-A:19-b. *Fines shall not exceed \$1,000.00 per offense*
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This ordinance shall take effect upon passage.

1<sup>st</sup> Public Hearing

REQUEST FOR APPOINTMENT WITH SELECTMEN

Please Print

Date Submitted: 10/24/18 Monday Meeting Requested: 11/26/18

Requestor Name: Michael Tully

Address:

Phone: Cell: Email: mtully@northhampton-nh.gov

Agenda Item: Approval of Hazard Mitigation Plan

Brief Summary of Agenda Item: The Town's Hazard Mitigation Plan has been completed and approved by NHSEM. The next step in the process is Approval by the Select Board

What action is requested by the Board of Selectmen on this item? Approval

Who will be speaking on the item? Jenn Rowden (RPC)

Speaker's contact information (if different from requestor):

How much time will be needed to present? 15 minutes

Have additional documents been submitted for this item? Yes No

If yes, what has been submitted? Hazard Mitigation Plan

Staff: If this is a non-public session, then please indicate category:

- Non-Public Session: RSA 91-A:3 II
(a) personnel (compensation, discipline);
(b) hiring;
(c) adversely effect reputation of someone other than a board member;
(d) land & real estate;
(e) legal claims pending;
(i) thwart deliberate acts intended to result in widespread or severe damage to property, injury or loss of life

The deadline for agenda requests is noon on Thursday prior to the Board of Selectmen Meeting. If you have additional background information, please attach to this form. Do not submit this request until all background information is attached.

To be Completed by Administration

You are scheduled for Selectmen Meeting from to p.m.



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

DRAFT MINUTES

WEDNESDAY, NOVEMBER 7, 2018  
NORTH HAMPTON TOWN HALL  
231 ATLANTIC AVENUE  
6:30 O'CLOCK PM

NON-PUBLIC SESSION I: 6:31 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

NON-PUBLIC SESSION II: 6:45 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

1. 6:30 p.m. Call to Order by the Chair
2. 6:31 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (b)
- 28 3. 6:45 p.m. Non-Public Session II Pursuant to RSA 91-A:3 II (b)
- 29 4. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
- 30 5. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:20PM. In attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath.

Chair Maggiore led the Pledge of Allegiance.

*Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

*A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.*

37 Chair Maggiore stated motions were made in each of Non-Public Sessions and were unanimous. The motions  
38 made were to hire a new police officer and a new firefighter/paramedic both whom will be sworn in at a later  
39 date.  
40

41  
42 **6. First Public Comment Session**

43 Public Comment is an opportunity for residents to ask questions, request information and make comments  
44 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people  
45 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total  
46 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the  
47 First Public Comment Session will be given first opportunity to speak during the Second Public Comment  
48 Session at the end of the Meeting.  
49

50 Cynthia Swank, Hobbs Road stated the Friends of the North Hampton Library were holding their annual  
51 membership drive and encouraged all to support the library.  
52

53 Steven Bassett, former North Hampton resident asked for the Select Board's help in allowing him to continue  
54 selling his Christmas trees in town. He stated he was told by Mr. Milner that he would have to apply to the  
55 Planning Board in order to comply with the town's Zoning Ordinances.  
56

57 **7. Consent Calendar**

- 58 7.1 Payroll Manifest of 10/25/2018 in the amount of \$70,072.23  
59 7.2 Payroll Manifest of 11/01/2018 in the amount of \$67,907.26  
60 7.3 Accounts Payable Manifest of 11/01/2018 in the amount of \$1,125,121.08  
61 7.4 Veterans Tax Credit  
62 7.5 Blind Exemption  
63

64 **Motion by Selectwoman Kilgore to approve the Consent Calendar as presented. Seconded by**  
65 **Selectman Miller. Motion carries 3-0.**  
66

67 Town Administrator Kaenrath asked to have agenda item 12.1 moved up before correspondence.  
68

69 **8. Correspondence**

70 8.1 Correspondence from Department of Environmental Services in re: Hampton Rod & Gun Club  
71 Chair Maggiore read the letter into the record. Selectman Miller suggested having GZA Environmental  
72 review the RAP to gather the correct questions to the Department of Environmental Services.  
73

74 **Motion by Chair Maggiore to direct the Town Administrator to engage with GZA to review the RAP**  
75 **on behalf of the Select Board, and to have the Water Commission and the Building Inspector send**  
76 **their questions to the Town Administrator to include with the Select Board's questions. Seconded by**  
77 **Selectman Miller. Motion carries 3-0.**  
78

79 8.2 Aquarion Water Company – Hydrant Maintenance Report 3<sup>rd</sup> Quarter 2018

80 Chair Maggiore read the letter into the record. A suggestion to forward a copy of the letter to the Water  
81 Commission as well as Steve Pearce.

82 Selectwoman Kilgore suggested having a public meeting with Aquarion to discuss hydrants. Chair Maggiore  
83 stated he would reach out to the Water Commission to set up a meeting time.

84 Town Administrator Kaenrath stated an additional piece of correspondence had come in for the execution of  
85 an Emergency Management Grant.

86 Motion by Chair Maggiore that the Select Board in a majority vote, accepted the terms of the  
87 Emergency Management Performance Grant as presented in the amount of \$4,000 to update the  
88 Town's Local Emergency Operations Plan. Furthermore, the Board acknowledges that the total cost  
89 of this project will be \$8,000, in which the town will be responsible for a 50% match (\$4,000). Seconded  
90 by Selectwoman Kilgore. Motion carries 3-0.

91 Motion by Chair Maggiore to empower Emergency Management Director Michael Tully to sign the  
92 appropriate grant documents relative to the prior motion made. Seconded by Selectman Miller.  
93 Motion 3-0.

94  
95

**9. Committee Updates**

- 96 9.1 Economic Development Committee
- 97 9.2 Heritage Commission
- 98 9.3 Water Commission
- 99 9.4 Bandstand Committee
- 100 9.5 Budget Committee
- 101 9.6 Capital Improvements Committee

102  
103 Chair Maggiore stated he had no updates to report.

104  
105 Selectwoman Kilgore stated she had no updates to report.

106  
107 Selectman Miller stated the town budget was presented on November 5, 2018 and it was well received by the  
108 Budget Committee.

109  
110 **10. Report of the Town Administrator**

- 111 10.1 General Report

112  
113 Town Administrator Kaenrath read his report into the record.

114  
115 **11. Items Left on the Table**

116 No items

117  
118 **12. New Business**

- 119 12.1 Public Recognition and Presentation of the 524 Award by Chief Mone

120 Chief French began the presentation stating throughout his past year with the police department he has found  
121 a professional and dedicated group of individuals within the department who strive every day to maintain the  
122 safety and security of the community.

123 Chief French explained the "524 Award" was established to honor the memory of Officer Peter Cormier.  
124 Chief introduced Pete's wife Shelby and his two children Logan and Brooklyn who helped present the award  
125 to Detective Christopher Poppalardo.

126 The Select Board took a brief recess.

127 **12.2 Philbrick Pond Study – Craig Musselman**

128 The board discussed the recommendations that were in Mr. Musselman's report. Mr. Kaenrath asked if  
129 removing the cobble weir from the Route 1A culvert would have any effect on the flooding and Mr.  
130 Musselman stated there would not be a change in the flooding and will not solve the problem. The only thing  
131 the replacement would do is help the marsh health.

132  
133 Discussions regarding other recommendations included the installation of a 1,000-foot gravel road from  
134 Bradley Lane to Woodland Road that would cross four private properties at a cost of \$125,000. Easements  
135 would need to be acquired from each property owner as well and it may not be an attainable option.

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Discussion with Mr. Musselman also included access through Abenaki Country Club's golf course for an emergency vehicles only. Neighborhood traffic would not be allowed to use this road.

Mr. Musselman discussed raising the road from Bradley Lane and Woodland Road and encouraged the Select Board to have discussions with the coastal division of the Department of Environmental Services about their approach to getting the project moving with the Department of Transportation. He also stated the Conservation Commission should be involved in drafting a letter to the commissioner of the Department of Transportation with a copy sent to the DOT's engineer in Durham. He encouraged the board to ask to proceed with the project, and to make sure two property owners that would be affected as they need to grant access. Discussion also included speaking with the four properties owners that would be affected by an access road as well.

**Motion by Chair Maggiore to direct the Town Administrator and any other interested parties to engage in formal discussions with the property owners as outlined in section 6.3.1 in the Philbrick Pond Drainage Evaluation Study with the possibility of access to Woodland Road to Bradley Lane. Seconded by Selectman Miller. Motion carries 3-0.**

#### 12.3 Discussion of Town Tax Rate

A discussion between Selectwoman Kilgore and Chair Maggiore regarding the Chair's involvement with asking Finance Director Cornwell to attend a "Step Up North Hampton" educational session.

Selectwoman Kilgore expressed discomfort in asking a town employee to speak as all town employees should be impartial and it is the role of the Select Board to present information regarding the tax revaluation and tax rate. She further stated it was an awkward position to put a town employee in.

Chair Maggiore stated he believed he went through the proper channels to ask the Finance Director to attend, and that the Finance Director was not going to be giving a presentation; he was asked to be in attendance in case a question arose that only he could answer.

The board discussed a date and time for the Tax Rate Setting Workshop and dates would be confirmed on the next business day.

#### 12.4 Discussion of Master Plan Review

Selectwoman Kilgore stated the Economic Development Committee is working on their mission statement and would like to know how it fits into the Master Plan. She further asked if the Master Plan is current as to businesses and commercial use.

Chair Maggiore stated the Master Plan is updated every five to ten years depending upon which section in the plan. Some sections require updates every five years, and some sections require updates every ten years. He further stated Jenn Rowden from the Rockingham Planning Commission advises the Planning Board when updates are needed.

Chair Maggiore stated he was not sure how the Economic Development Committee fits into the Master Plan and that he would check with the Planning and Zoning Department.

### **13. Minutes of Prior Meetings**

13.1 Approval of October 22, 2018 Regular Meeting Minutes

13.2 Approval of October 22, 2018 Non-Public Session Minutes

13.3 Approval of September 24, 2018 Non-Public Sessions I & II Minutes

13.4 Approval of October 2, 2017 Non-Public Session Minutes

13.5 Approval of October 11, 2017 Non-Public Sessions I & II Minutes

13.6 Approval of October 17, 2017 Non-Public Session Minutes

13.7 Approval of October 23, 2017 Non-Public Sessions I, II & III Minutes

191 Selectwoman Kilgore stated she was unable to review the Non-Public Minutes and asked to table them until  
192 the November 26, 2018 meeting. All members were in agreement.  
193

194 **Motion by Selectwoman Kilgore to accept the October 22, 2018 regular meeting minutes as presented.**  
195 **Seconded by Selectman Miller. Motion carries 3-0.**  
196

197 **14. Any Other Item that may legally come before the Board**

198 The Board reserves the right to take action on any item relative to the prudential administration of the Town's  
199 affairs, which circumstances may require  
200

201 Selectwoman Kilgore thanked Seavie Rideout, Edwin Page and Mr. and Mrs. Driscoll for their landscaping  
202 work at the "Welcome to North Hampton" sign on Route 1. A request was made to send out thank you notes  
203 to all.  
204

205 **15. Second Public Comment Session**

206 See Item 6, above

207 Rick Stanton, Walnut Avenue stated "Step Up North Hampton" was not a Political Action Committee and  
208 respectfully requested to refrain from using that title. He further stated "Step Up North Hampton" was a  
209 non profit corporation and the Finance Director was not asked to present at their upcoming meeting just to  
210 attend.  
211

212 Wally Kilgore, Atlantic Avenue stated if a candidate is endorsed such as "Step Up North Hampton" did, it  
213 is a Political Action Committee.  
214

215 Nancy Monaghan asked for clarification on the closure at the Town Offices.  
216

217 Wally Kilgore, Atlantic Avenue asked to have school board meetings added to the town website calendar as  
218 he would like to go to one page to look for all meetings in the town.  
219

220 Selectman Miller stated he was asked by "Step Up North Hampton" to attend a meeting to discuss the  
221 Coakley Landfill and he did not intend to ask for anyone's permission.  
222

223 **16. Adjournment**

224 Meeting adjourned at 9:33 PM.  
225

226 Respectfully,

227 Janet Facella  
228  
229



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

SELECT BOARD WORKSHOP  
DRAFT MINUTES

TUESDAY, NOVEMBER 13, 2018  
MARY B. HERBERT CONFERENCE ROOM  
233 ATLANTIC AVENUE  
7:30 O'CLOCK AM

1. **Call to Order by the Chair**

Chair Maggiore called the meeting to order at 7:32AM. In attendance were Selectman Miller, Selectwoman Kilgore, Town Administrator Kaenrath and Finance Director Cornwell.

2. **New Business**

2.1 **Setting of the Tax Rate**

The board discussed how much money should be in the overlay account as they were unsure as to how many abatements would be filed.

Finance Director Cornwell gave several scenarios using different amounts of money for the overlay account. Finance Director Cornwell suggested an amount of \$128,889 resulting in a tax rate of \$16.24. The town portion of the tax rate would be \$4.80.

**Motion by Selectwoman Kilgore to accept the amount of \$128,889 for the overlay account. Seconded by Selectman Miller. Motion carries 3-0.**

**Motion by Selectwoman Kilgore to accept the tax rate of \$16.24. Seconded by Selectman Miller. Motion carries 3-0.**

Rick Stanton, Walnut Avenue asked the Select Board if they would consider using any money from the undesignated fund balance.

All board members agreed that they did not wish to use money from the undesignated fund balance as it would bump up the tax rate next year, and would rather potentially put that money towards warrant articles.

3. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require



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4. **Adjournment**

Chair Maggiore adjourned the meeting at 8:08AM.

Respectfully,

Janet Facella