

**COAKLEY TELECONFERENCE
MINUTES OF THE COAKLEY LANDFILL
EXECUTIVE COMMITTEE TELECONFERENCE
THURSDAY, AUGUST 18, 2016, AT 2:00 P.M.**

The Coakley Teleconference call commenced at 2:30 p.m. On the call were Committee Members: Seth Jaffe, Esq., Curtis Shipley, Esq. and Robert P. Sullivan, Esq., as well Peter Britz, Dan MacRitchie AND Joe Montello. All votes were unanimous, unless otherwise indicated.

- I. the minutes of the July 21, 2016 Coakley Teleconference call were accepted and placed on file.

OU-1:

II. BILLS:

CITY OF PORTSMOUTH:

A. Invoice #: COAK000167, dated 7/28/16 \$ 1,250.00
(No payment certification required)
This item was approved for payment.

B. Invoice #: COAK00168, dated 8/17/16 \$ 1,250.00
(No payment certification required)
This item was approved for payment

CES, INC.:

C. Invoice #: 20161804, dated 7/25/16 \$ 206.40
(Payment certification received)
This item was approved for payment

D. Invoice #: 20161805, dated 7/25/16 \$25,821.16
(Payment certification received)
This item was approved for payment

III. OU - 1 ACTION ITEMS:

IV. OU - 1 RECORD ITEMS:

- A. Fully executed Proposal for 2016 Sampling and Reporting by CES. This item was accepted and placed on file.

OU - 1 Balance as of August 16, 2016 is \$33,024.27

OU-2:

V. BILLS:

CITY OF PORTSMOUTH:

- A. Invoice #: COAK000167, dated 7/28/16 \$ 1,250.00
(No payment certification required)
This item was approved for payment
- B. Invoice #: COAK00168, dated 8/17/16 \$ 1,250.00
(No payment certification required)
This item was approved for payment

CES, INC.:

- C. Invoice #: 20161804, dated 7/25/16 \$ 273.60
(Payment certification received)
This item was approved for payment
- D. Invoice #: 20161805, dated 7/25/16 \$21,086.19
(Payment certification received)
This item was approved for payment

VI. OU-2 ACTION ITEMS:

VII. OU-2 RECORD ITEMS:

OU -2 Balance as of August 16, 2016 is \$55,911.34

COMBINED OU-1 & OU-2

VIII. COMBINED OU - 1 & OU - 2 ACTION ITEMS:

- A. Report of Peter Britz of the City of Portsmouth.
See attached.

Site Maintenance: There was discussion about getting a second estimate for the work and Peter Britz was authorized to check with the Public Works Director to see whether or not this would be work that could be performed by the Public Works Department as a means for a cost savings for the Coakley Executive Committee.

Assessments: The Coakley Executive Committee authorized the three (3) separate assessments as follows:

OU-1 Assessment would be for the remainder of 2016 and all of 2017 in the amount of \$140,170.00, to be due by November 1, 2016.

OU-2 Assessment would be for the remainder of 2016 and all of 2017 in the amount of \$205,250.00, to be due by November 1, 2016.

Waterline Assessment in the amount of \$200,000.00 would not be assessed until Chinburg provides all necessary documentation which is anticipated to be sometime in 2017.

EPA 5 yr. review: Peter Britz will review the Access Agreements on record to see if there is an agreement regarding the Fitzgerald property in an effort to verify the well question. Peter will also notify Gerardo that the Coakley Executive Committee is in the process of moving forward with the site maintenance of the property and it is anticipated that it will be started prior to the end of the year.

- B. E-mail to Coakley Executive Committee from Raeline O'Neil dated 8/9/16 asking for ratification of an Agreement executed by City Attorney Robert Sullivan on behalf of the Executive Committee with CES to repair Gas Vents in the amount of \$1,120.00. The Coakley Executive Committee ratified Attorney Sullivan's execution of this contract. This item was accepted and placed on file.
- C. Letter to Peter Doyle, Esq. from Robert P. Sullivan, City Attorney dated 8/17/16 regarding Four Party Waterline Extension Agreement. The Coakley Executive Committee has authorized City Attorney Sullivan to execute the Four Party Waterline Agreement on behalf of the Committee. This item was accepted and placed on file.
- D. The Coakley Executive Committee has authorized the signature of City Attorney Robert Sullivan to execute documents on behalf of the Committee which would require monetary payment in an amount of \$5,000.00 or under.

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS:

- A. E-mail from Peter Britz to Coakley Executive Committee dated 7/20/16 regarding Gerardo's Presentation. This item was accepted and placed on file.
- B. E-mail from Peter Britz to Coakley Executive Committee dated 7/26/16 regarding PFC Residential Results for four wells sampled by NHDES. This item was accepted and placed on file.

- C. E-mail from Peter Britz to Coakley Executive Committee dated 7/27/16 regarding PFC Residential Results. This item was accepted and placed on file.
- D. E-mail to Peter Britz from Michael Deyling of CES dated 7/29/16 regarding Coakley July 2016 PFC Data. This item was accepted and placed on file.
- E. E-mail from Peter Britz to Coakley Executive Committee, dated 8/1/16 regarding All Coakley 2016 Tables. This item was accepted and placed on file.
- F. E-mail to Peter Britz from Michael Deyling of CES dated 8/1/16 regarding Coakley Figures. This item was accepted and placed on file.
- G. E-mail from Peter Britz to Coakley Executive Committee dated 8/2/16 regarding Compiled NHDES Results. This item was accepted and placed on file.
- H. E-mail to Peter Britz from Michael Deyling of CES dated 8/1/16 regarding 2016 Annual Report (Draft). This item was accepted and placed on file.
- I. E-mail from Peter Britz to Coakley Executive Committee dated 8/12/16 regarding an article which appeared in the Portsmouth Herald on 8/11/16. This item was accepted and placed on file.
- J. E-mail from Peter Britz to Coakley Executive Committee dated 8/11/16 regarding Annual Report. This item was accepted and placed on file.
- K. E-mail from Peter Britz to Coakley Executive Committee dated 8/15/16 regarding an editorial in Portsmouth Herald on 8/15/16. This item was accepted and placed on file.
- L. E-mail from Peter Britz to Coakley Executive Committee dated 8/15/16 regarding PFOA & PFOS Health Advisories (article forwarded by Curtis). This item was accepted and placed on file.

The next Coakley teleconference call is scheduled for **Thursday, September 15, 2016, at 2:00 p.m.**

Dated: 9/15/16


 Robert P. Sullivan, Esq. for the
 Coakley Executive Committee

Memo

To: Coakley Executive Committee
 From: Peter Britz, Coakley Technical Committee
 Date: August 18, 2016
 Re: Activity report

Site Maintenance

One contractor estimate for removing vegetation from fence and from detention basins was \$50,000. It seems very high so I have requested a second quote.

Assessment

I have refined the estimate for the rest of 2016 and for 2017 in the table below. In looking at what we have contracted right now and what we have left for a balance we will be just short of being able to pay without an assessment. Last week Chinburg has said he would like to start building the waterline within the next 30 days. Given that, we will need the waterline assessment soon. In the table at the bottom labelled Assessment Payment table I have grouped together the OU-1 and OU-2 payments for 2016-2017 and kept separate the OU-2 waterline assessment. If it people prefer I could break out the assessment just for 2016 and do a separate assessment as we go into 2017. (If you have trouble reading the tables below I have attached the spreadsheet. (*Assessment_backgrnd.xlsx*))

2016-2017 Assessment				
OU-1	2016	2017	OU-2	Waterline Extension 2016
Veg	\$7,000.00	\$2,000.00	Monitoring/Annual/PFC/Residential	\$27,000.00
Mowing	\$4,000.00	\$4,000.00	Well Repair	\$10,000.00
Fence repair		\$500.00	FPC-5A Replacement	\$7,000.00
Gas Vent Monitoring		\$1,800.00	2 New Well Couplets on Sewall Land	\$40,000.00
Gas Vent Repair	\$1,120.00		OU-2 PFC Sampling	\$28,000.00
Access Road/Drainage Improvements	\$25,000.00		Residential Sampling	\$10,000.00
Monitoring/Annual/PFC	\$35,000.00	\$30,000.00	Coordinator	\$6,250.00
Engineering Assistance	\$2,500.00	\$5,000.00	Engineering Assistance	\$2,500.00
Coordinator	\$6,250.00	\$15,000.00		
Bank		\$500.00		
Legal		\$500.00		
Total	\$80,870.00	\$59,300.00	Total	\$130,750.00

OU-1 Assessment amount through 2017 \$140,170

OU-2 Assessment amount through 2017 \$205,250

OU-2 Special Waterline Assessment \$200,000

Assessment Payment Table

PRP	PRP Percent	OU-1	OU-2	Waterline	Total
City of Portsmouth	53.55%	\$75,062.44	\$109,913.43	\$107,102.00	\$292,077.86
Generators	20.00%	\$28,034.00	\$41,050.00	\$40,000.00	\$109,084.00
Republic Services	12.31%	\$17,252.12	\$25,262.17	\$24,616.00	\$67,130.29
Town of Newington	5.46%	\$7,657.49	\$11,212.81	\$10,926.00	\$29,796.29
Waste Management	4.62%	\$6,468.85	\$9,472.29	\$9,230.00	\$25,171.13
Town of North Hampton	4.06%	\$5,695.11	\$8,339.31	\$8,126.00	\$22,160.41
Total	100.00%	\$140,170	\$205,250	\$200,000	\$545,420.00

EPA Five Year Review

Gerardo sent an email regarding things he wants to include in his 5 year review report. I am working on getting these for him but there may be a delay in some items due to cost/availability.

This document is confidential and may contain privileged information. If you (the reader) are not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that you may not use, copy or disclose to anyone any information contained.

Here is an annotated list of his requests:

There is a number of items I need to incorporate in the Five Year Review Report:

- Validated PFC results for OU-1 and OU-2 monitoring wells. *(Mike Deyling says we should have these in a few days.)*
- Validated Mn, As, and 1,4-dioxane results for off-site drinking water wells. *(Mike Deyling says we should have these in a few days.)*
- Photographs documenting how the CLG addressed the maintenance issues observed during the site inspection:
 - Overgrown vegetation at some sections of the fence. Some sections had young trees/shrubs growing too close to the fence, both inside and outside the fence, while some others had vegetation growing within it. Please have the entire fence clear of any vegetation growth. *(This is an item I am getting estimates on but the first estimate was very.)*
 - Grass and in some cases mature plants, growing on top of the rip-rap along the drainage channels. *(Most of this has been taken care of with the annual mowing but some will be removed as part of the contract to remove vegetation along the fence and in the detention basins)*
 - One landfill gas vent was observed to be broken and poorly repaired with duct tape; please replace this one, inspect all others and replace if necessary. *(We have just signed a contract with CES to complete these repairs which should be done in the week or so)*
- Verification (photographs, if possible) that all monitoring wells within the Fitzgerald property are intact. *(I will verify that two wells are there as we have sample results other wells that are no longer part of the sampling program have not been sampled will require some field time to find and photograph)*
- Any results from the data collected in 2016? *(CES has all edits we should have results to them in the next week or so)*
- Any update on the status of the waterline extension? *(I have provided update and we should be able to provide or at least state we have a signed 4 party agreement in the next week or so).*

2016-2017 Assessment				
OU-1	2016		2017	
	2016	2017	2016	2017
Veg	\$7,000.00	\$2,000.00		
Mowing	\$4,000.00	\$4,000.00		
Fence repair		\$500.00		
Gas Vent Monitoring		\$1,800.00		
Gas Vent Repair	\$1,120.00			
Access Road/Drainage Improvements	\$25,000.00			
Monitoring/Annual/PFC	\$35,000.00	\$30,000.00		
Engineering Assistance	\$2,500.00	\$5,000.00		
Coordinator	\$6,250.00	\$15,000.00		
Bank		\$500.00		
Legal		\$500.00		
Total	\$80,870.00	\$59,300.00		

2016-2017 Assessment				
OU-2	2016		2017	
	2016	2017	2016	2017
Monitoring/Annual/PFC/Residential	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00
Well Repair	\$10,000.00	\$15,000.00	\$10,000.00	\$15,000.00
FPC-5A Replacement	\$7,000.00		\$7,000.00	
2 New Well Couplers on Sewall Land	\$40,000.00		\$40,000.00	
OU-2 PFC Sampling	\$28,000.00	\$10,000.00	\$28,000.00	\$10,000.00
Residential Sampling	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00
Coordinator	\$6,250.00	\$15,000.00	\$6,250.00	\$15,000.00
Engineering Assistance	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Total	\$130,750.00	\$74,500.00	\$130,750.00	\$74,500.00

OU-1 Assessment amount through 2017 **\$140,170** OU-2 Assessment amount through 2017 **\$205,250**
 OU-1 Assessment amount through 2017 **\$140,170** OU-2 Special Waterline Assessment **\$200,000**

Assessment Payment Table

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