

**COAKLEY TELECONFERENCE
MINUTES OF THE COAKLEY LANDFILL
EXECUTIVE COMMITTEE TELECONFERENCE
WEDNESDAY, MARCH 8, 2017, AT 10:00 A.M.**

The Coakley Teleconference call commenced at 10:00 a.m. On the call were Committee Members: Seth Jaffe, Esq., Curtis Shipley, Esq. and Robert P. Sullivan, Esq., as well Peter Britz, Daniel MacRitchie and North Hampton Town Administrator Paul Apple. Mayor Jack Blalock was briefly in attendance for the meeting from approximately 10:05 a.m. to 10:23 a.m. Joe Montello was unavailable for the call. All votes were unanimous, unless otherwise indicated.

- I. The minutes of the February 8, 2017 Coakley Teleconference call were accepted and placed on file.

OU-1:

II. BILLS:

CITY OF PORTSMOUTH:

- A. Invoice #: COAK000174, dated 2/15/17 \$1,250.00
(No payment certification required)

This item was approved and authorized for payment.

(NOTE: Invoice #: COAK000173 in the amount of \$1,250.00 was approved but not authorized for payment until proration of OU-1 & OU-2 are reviewed by Peter Britz.)

This item was authorized for payment.

CES, INC.:

III. OU - 1 ACTION ITEMS:

IV. OU – 1 RECORD ITEMS:

OU – 1 Balance as of March 6, 2017 is \$87,516.69

OU-2:

V. BILLS:

CITY OF PORTSMOUTH:

- A. Invoice #: COAK000174, dated 2/15/17 \$1,250.00
(No payment certification required)

This item was approved and authorized for payment.

(NOTE: Invoice #: COAK000173 in the amount of \$1,250.00 was approved but not authorized for payment until proration of OU-1 & OU-2 are reviewed by Peter Britz.)

This item was authorized for payment.

CES, INC.:

- B. Invoice #: 20170273, dated 2/8/17 \$17,097.50
(Payment certification received)

This item was approved and authorized for payment.

- C. Invoice #: 20170274, dated 2/8/17 \$ 764.14
(Payment certification received)

This item was approved and authorized for payment.

- D. Invoice #: 20170279, dated 2/8/17 \$ 6,031.07
(Payment certification received)

This item was approved and authorized for payment.

VI. OU-2 ACTION ITEMS:

VII. OU-2 RECORD ITEMS:

OU -2 Balance as of March 6, 2017 is \$194,276.49

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS:

- A. Report of Peter Britz of the City of Portsmouth.
See attached.

Residential Sampling: A couple of the neighbors requested a copy of the complete report which was provided by Peter Britz, which after receipt resulted in a few more questions from the information provided. However, there is still some concern of comments being made by State Representative Mindi Messmer with her comments seeming to undermine the agencies' work. The Executive Committee discussed with Peter Britz the options of having a discussion with EPA and/or DES to see if they will be responding to Ms. Messmer's comments in an effort to provide accurate information and clarify misinformation being provided (i.e. 4,00 parts per trillion – off-site eventually). There was further discussion of needing to correct bad information being relayed and who would be the best to accurately provide that information. Discussion was about speaking with Mike Deyling in an effort to have the necessary scientific information which is able to address concerns.

Financial Assurance: We have not been able to locate specific documentation concerning this for OU-1 although the City has been able to locate documentation which makes reference to the Financial Assurance. Therefore, Peter Britz has asked the City Clerk's office to review minutes of City Council meetings from October – December 1991 to see if there is any specific documentation which would have been presented to the Council for consideration. If no information is found by the Executive Committee then this will need to address with the agencies. An option would be to provide a new financial assurance for OU-1 which would be a lower amount due to the work which has already been completed.

OU-1 & OU-2 Allocation: As asked by the Executive Committee, Peter Britz reviewed the previous split of allocation of expenses being 43% OU-1 & 57% OU-2. Peter indicated that currently the above mentioned percentage for the allocation of expenses does not properly address the changes occurring and therefore would recommend to address the bills on a case-by-case basis as to the work performed. He has discussed this with CES and going forward they will attempt to be more specific with the billing so that bills are address for OU-1 & OU-2. It was further discussed that on the general bills such as SOP, QAPP for Peter's time where there is an overlap of both OU-1 & OU-2 there be a 50/50 split of those bills. Therefore, a determination was agreed for the interim and may be addressed at a later time:

- A. Peter's Time to be split 50/50
- B. Bills to be reviewed on a case-by-case basis as to split bills by a percentage of work performed or to be entirely paid under OU-1 or OU-2.
- C. After a stabilization of billing will allow for bills to be refined as a default breakdown with a clearer division.

- D. Understand that bills pertaining with PFCs are not entirely OU-2 responsive and will need consideration for allocation of OU-1 as well.
- E. Peter Britz may ask for confirmation of approach from the Executive Committee on certain invoices moving forward.

New Well Couplet Installation: May require a comprehensive review of the agencies request of changes to our work plan.

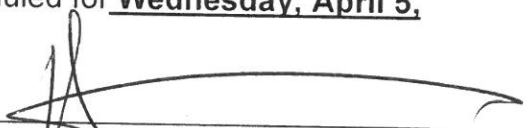
IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS:

- A. E-mails received from Jeff Barnum & Drew Hoffman (EPA) to the Coakley Executive Committee concerning PFC Testing in Berry's Brook. This item was accepted and placed on file.
- B. E-mails between the Coakley Executive Committee regarding Budgeting. This item was accepted and placed on file.
- C. E-mails to Town of North Hampton and "ccs" from the Coakley Executive Committee attaching a response letter to the Letter addressed to Mayor Jack Blalock, City of Portsmouth dated January 25, 2017 and confirmation from Town Administrator Apple that he forwarded document to his Select Board. This item was accepted and placed on file.
- D. E-mails to the Coakley Executive Committee attaching newspaper articles. This item was accepted and placed on file.
- E. E-mails between the Coakley Executive Committee and Michael Deyling of CES regarding Draft Residential Table. This item was accepted and placed on file.
- F. E-mails between the Coakley Executive Committee regarding Surface Water Screening Levels. This item was accepted and placed on file.
- G. E-mails between the Coakley Executive Committee and Michael Deyling of CES regarding Water Testing. This item was accepted and placed on file.
- H. E-mail from Drew Hoffman of EPA to the Coakley Executive Committee via Peter Britz regarding Private Well Test. This item was accepted and placed on file.
- I. E-mails to Coakley Executive Committee regarding Residential Results.

- J. E-mails to the Coakley Executive Committee from and Michael Deyling of CES regarding Off-Site Residential Sampling. This item was accepted and placed on file.
- K. E-mails between the Coakley Executive Committee concerning 1998 Financial Assurance. This item was accepted and placed on file.
- L. E-mail from Suzanne Yerina of CES to the Coakley Executive Committee via Peter Britz regarding 2017 Draft Quality Assurance Project Plan (Revision 1). This item was accepted and placed on file.
- M. E-mail from Jim Murphy of EPA to Coakley Executive Committee via Peter Britz re: Community Update. This item was accepted and placed on file.
- N. E-mails between Coakley Executive Committee and Michael Deyling of CES regarding Residential Sampling – Draft Press Release. This item was accepted and placed on file.

The next Coakley teleconference call is scheduled for **Wednesday, April 5,**
2017, at 10:00 a.m.

Dated: 3/13/17


Robert P. Sullivan, Esq. for the
Coakley Executive Committee

Memo

To: ✓ Coakley Executive Committee
From: Peter Britz, Coakley Technical Committee
Date: March 8, 2017
Re: Activity report

Residential Sampling

The residential sampling results went out. Other than a request from two residents who wanted the complete lab results there has been no correspondence from the residents. There was a favorable article in the Portsmouth Herald about the sampling. No press release has been issued from the Group at this time.

Financial Assurance Discussion

We have searched extensively for the Financial Assurance documents reference on the last call but have not found the original letter or document. It has been added here for discussion among the group.

OU-1 OU-2 Split

I began the process of tallying how many monitoring wells are being sampled in OU-1 versus OU-2. However, it does not seem like an appropriate methodology moving forward. So much of the work is OU-2 it is not an accurate way to depict the site costs. I have discussed the need for greater resolution on future invoices with CES, such that I can determine OU-1 vs OU-2 costs. They believe they can provide what is needed. So moving forward OU-1 costs and OU-2 costs will be assigned specifically. This will result in a more accurate understanding of OU-1 and OU-2 costs moving forward. In cases such as a round of sampling or a site wide document such as the QAPP or SOP where the work crosses OU-1 and OU-2 lines then a percentage will be used based a proxy such as number of samples for OU-1 versus OU-2 samples collected to come up with a percentage. The rational for this approach can be explained on the payment certification to document it for future billings. Need to discuss 50/50 split on my time.

New Well Couplet Installation

The letter from the agencies has been forwarded to the Group and to CES. While CES had provided a work-plan for well installation in January and scheduled the work for February 20th but we just heard back from the agencies and they have what appear to be fairly extensive changes to our work plan. I will go over these with CES and at the request of the agencies we will be setting up a meeting to go over their requests.