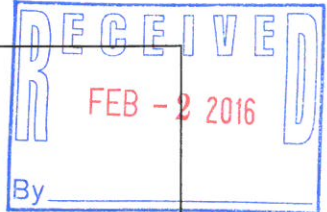


Peter Britz  
Environmental Planner



**COAKLEY TELECONFERENCE  
MINUTES OF THE COAKLEY LANDFILL  
EXECUTIVE COMMITTEE TELECONFERENCE  
FRIDAY, JANUARY 29, 2016, AT 10:00 A.M.**

The Coakley Teleconference call commenced at 10:00 a.m. On the call were Committee Members: Seth Jaffe, Esq., Curtis Shipley, Esq. and Robert P. Sullivan, Esq., as well as Peter Britz, Dan MacRitchie and Joe Montello. All votes were unanimous, unless otherwise indicated.

- I. The minutes of the December 22, 2015 Coakley Teleconference call were accepted and placed on file.

The Coakley Executive Committee discussed a draft "Four Party Agreement" related to the extension of municipal water to the Sewall property.

**OU-1:**

**II. BILLS:**

**CITY OF PORTSMOUTH:**

A. Invoice #: COAK000160, dated 12/22/15 \$1,250.00  
(No payment certification required)  
**This item was approved for payment.**

B. Invoice #: COAK000161, dated 1/25/16 \$1,250.00  
(No payment certification required)  
**This item was approved for payment.**

**GOLDER ASSOCIATES, INC.:**

C. Invoice #: 433381, dated 12/3/15 \$ 237.50  
(Payment certification received)  
**This item was approved for payment.**

**CES, INC.:**

D. Invoice #: 20160007, dated 1/3/16 \$2,554.60  
(Payment certification received)  
**This item was approved for payment.**

**ARIES ENGINEERING:**

E. Invoice #: 30601, dated 12/31/15 \$1,600.00  
(Payment certification received)  
**This item was approved for payment.**

**PISCATAQUA SAVINGS BANK:**

F.	Trustees Billing from July 31, 2015 through December 31, 2015		
	7/31/15	\$ 7.94	
	8/31/15	\$ 7.48	
	9/30/15	\$ 6.63	
	10/31/15	\$ 4.81	
	11/30/15	\$25.56	
	12/31/15	<u>\$14.03</u>	\$ 66.45

Attorney Sullivan was asked to speak with the bank regarding the transaction fee charge of \$6 per additional transaction over the 24 permitted during the year (December 1<sup>st</sup> to November 30<sup>th</sup>).

**III. OU - 1 ACTION ITEMS:**

- A. Trust Assessment sent out to the Members with payment due no later than 2/28/16 forwarded to Piscataqua Savings Bank. Assessment of \$70,000.00 to be funded by 2/28/16:

	<b><u>Received</u></b>	
City of Portsmouth	\$37,485.70	<b>12/8/15</b>
Town of North Hampton	\$ 2,844.10	<b>12/10/15</b>
Town of Newington	\$ 3,824.10	<b>12/17/15</b>
Generators	\$14,000.00	
Waste Management	\$ 3,230.50	<b>1/19/16</b>
Republic Services Inc.	\$ 8,615.60	<b>12/17/15</b>

- B. E-mails between Coakley Executive Committee regarding December 2015 Coakley LFG Monitoring Report prepared by Aries Engineering and dated December 11, 2015 (attached to e-mail chain). This item was accepted and placed on file.
- C. E-mails between Coakley Executive Committee regarding landfill gas and letter from Andrew Hoffman of DES to Peter Britz dated January 22, 2016 (attached to e-mail chain). This item was accepted and placed on file.

**IV. OU - 1 RECORD ITEMS:**

**OU - 1 Balance as of January 27, 2015 is \$51,323.99**

**OU-2:**

**V. BILLS:**

**CITY OF PORTSMOUTH:**

A. Invoice #: COAK000160, dated 12/22/15 \$1,250.00  
(No payment certification required)  
**This item was approved for payment.**

B. Invoice #: COAK000161, dated 1/25/16 \$1,250.00  
(No payment certification required)  
**This item was approved for payment.**

**CES, INC.:**

C. Invoice #: 20160007, dated 1/3/16 \$3,386.34  
(Payment certification received)  
**This item was approved for payment.**

**VI. OU-2 ACTION ITEMS:**

**VII. OU-2 RECORD ITEMS:**

A. Discussion of waterline.

**OU -2 Balance as of January 27, 2015 is \$55,894.81**

**COMBINED OU-1 & OU-2**

**VIII. COMBINED OU - 1 & OU - 2 ACTION ITEMS:**

A. Report of Peter Britz of the City of Portsmouth.

**See attached.**

**Attorney Robert Sullivan to execute the February 2016 Water Supply Well Sampling & Reporting contract with CES.**

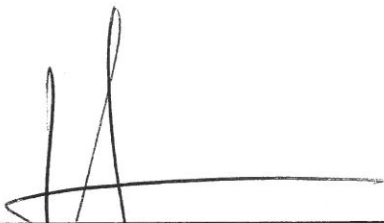
IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS:

A. Certificate of Insurance for CES Inc.

The next Coakley teleconference call is scheduled for **Monday, February 29, 2016, at 2:00 p.m.**

Dated: \_\_\_\_\_

2/11/16

  
\_\_\_\_\_  
Robert P. Sullivan, Esq. for the  
Coakley Executive Committee

# Memo

To: Coakley Executive Committee  
From: Peter Britz, Coakley Technical Committee  
Date: January 29, 2016  
Re: Activity report

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## **Landfill Gas Monitoring**

We are in receipt of a letter from NHDES allowing for a change to landfill gas sampling to once per year for 4 monitoring stations M-4, M-5, M-6 and M-7 and once every 5 years for two monitoring stations (M-1&M-2). The group will need to make a more formal report on the landfill gas alarms in place at the three buildings each year. Before sampling can stop altogether we will need to confirm that there is no landfill gas at all coming from vents on landfill before sampling can be terminated. Letter has been forwarded to Aries Engineering to get a cost estimate on the change in work. File attached (198712001 Coakley LF.pdf).

## **DOJ Invoice**

We submitted an invoice in November 2015 for \$32.9k. I have requested an update from Gerardo but have not heard back from him. I left a message with Dan Dertke at DOJ to get a sense of the timeframe for this invoice.

## **February sampling.**

A scope of work has been provided from CES. The contract needs to be signed to to authorize CES to take the required samples. The sampling contract is the same price as last year (\$5,100), looking for group's ok to authorize Chair to sign contract. Contract attached as (Feb 2016 sampling proposal.pdf).