

Kathryn L. Mone  
Chief of Police



Telephone: 603-964-8621  
Emergency: 911

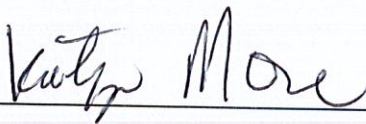
Town of North Hampton  
Police Department  
233 Atlantic Avenue  
North Hampton, NH 03862

July 27, 2022

RE: Large Assembly Application for Ragnar Reach the Beach Relay Road Race (September 17, 2022)

The Large Assembly Application for Ragnar's Reach the Beach Relay Road Race, September 17, 2022 is approved based on the following conditions:

1. The Police Department requires three (3) detail officers, with cruiser, from the North Hampton Police Department or one of the approved Mutual Aid communities be assigned to this outside detail. The location and scheduling will be determined by the Police Chief or designee. All traffic control will be conducted by law enforcement officers. Under no circumstances will any volunteer be permitted to conduct traffic control at any intersection or upon any roadway in North Hampton. It is the responsibility of the organizer to call the Police Department in advance to schedule the detail.
2. The submitted Parade Permit will need to be approved.
3. Certificate of Insurance naming the Town of North Hampton as an additional insured must be submitted to the Chief of Police prior to the event.
4. Facility Use Permit from North Hampton School is required.
5. The Fire Department requires a minimum of one (1) certified EMT on site in North Hampton. Any detail EMT must be a North Hampton Fire & Rescue EMT or privately hired EMT if no North Hampton personnel are available. It is the responsibility of the organizer to call the Fire Department in advance to schedule the detail.

  
\_\_\_\_\_

Kathryn Mone  
Chief of Police



Jason M. Lajoie  
FIRE CHIEF

North Hampton  
**FIRE & RESCUE**

235 ATLANTIC AVENUE  
NORTH HAMPTON, NEW HAMPSHIRE 03862  
www.northhampton-nh.gov Bus. Ph. (603) 964-5500



Mark A. Cook  
DEPUTY FIRE CHIEF

To: Kathryn Mone - Chief of Police  
John Hubbard - Director of Public Works  
Jared Shaheen - Code Enforcement and Building Inspector  
Rick Milner - Planning and Zoning Administrator

From: Jason Lajoie - Fire Chief

Date: June 20, 2022

Re: Large Assembly Application  
**Reach the Beach Relay - September 17, 2022 (Saturday)**

- There is a condition of a minimum requirement of one (1) certified EMT or Paramedic on site in North Hampton. Any detail EMT or Paramedic must be either a North Hampton Fire & Rescue EMT/Paramedic or a privately hired EMT if no North Hampton personnel are available.
- It is the responsibility of the organizer to call the Police Department in advance to schedule the detail.

Jason M. Lajoie  
Fire Chief

*Steadfast to Service*





April, 2021, 2022

Kathryn Mone  
Chief of Police  
North Hampton Police Department  
233 Atlantic Avenue  
North Hampton, NH 03862

Dear Chief Mone:

As I mentioned in an earlier email, we are preparing for our annual event, which will occur on Saturday September 17th, 2022. I have enclosed the application for the NH Parade Permit along with the Large Assembly Permit. I have also attached a copy of the site plan for the North Hampton School. Our Certificate of Insurance is renewed every July and the COI's are generally available the first of August. Once it is renewed I will send along the certificate to you.

As I mentioned in the email, our plans are the same as last year. Runners will enter North Hampton on Route 111 from Stratham to the North Hampton School. From there they will run along Mill Road toward Hampton. We expect runners to be in town approximately between the hours of 8:30 AM to 7:00 PM on Saturday, September, 17, 2022. I have been in contact with the North Hampton School and I am in the process of gaining permission to use their parking lot for a transition area.

As last year, we have a cleanup crew that will follow the runners and clean up any resulting trash and remove signs that will have been placed

If you would please sign both the Town of Hampton's Parade Permit form and the State of NH Permit form and send them to me as soon as possible that would be greatly appreciated. Our race runs through 33 communities. The State requires that I send them all 33 State Parade Permit forms together, by July, in order to receive their approval in time for the September race.

I will call your office this summer to schedule the officer details as usual. If you or anyone else has any questions please don't hesitate to call me.

Kind regards,

Bill

A handwritten signature in cursive script that reads "Bill Tuffs".

Bill Tuffs  
Course Coordinator  
Ragnar Reach the Beach Relay  
Cell: 508-934-6169  
Email: [rtbpermits@runragnar.com](mailto:rtbpermits@runragnar.com)

**PERMIT APPLICATION**

Name of Applicant: <b>Bill Tuffs</b>		Organization (if applicable): <b>Ragnar Reach the Beach Relay LLC</b>	
Mailing Address <b>5570 W 1730 S, SUITE 1000, Salt Lake City, UT 84104</b>			
Contact Person: <b>Bill Tuffs</b>		Contact Person who will be present at Event <sup>1</sup> : <b>Rich Mazzola</b>	
Contact Person Phone Number: <b>508 934 6169</b>		Contact Person will be present at Event Phone Number: <b>978-239-3477</b>	
Contact Person Cell Number: <b>508 934 6169</b>		Contact Person will be present at Event Cell Number: <b>978-239-3477</b>	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided): <b>200 mile running relay comprised of up to a maximum of 12 runners per team and two vehicles. The race begins in Bretton Woods ski area and travels through 32 towns, finishing at Hampton Beach state Park. The relay has 36 legs in which a runner on a standard team of 12 runners will run 3 legs each. Each vehicle will have 2 runners. The first van stop at the first six transitions to relay the next runner. Van 2 will start at exchange 6. This</b>			
Location of Event: <del>Repeats throughout the race.</del> <b>Along the side of st. 111 with an exchange at North Hampton School</b>			
Date(s) of Event: <b>9/17/2022</b>		Hours: From: <b>8:45 AM</b> End: <b>~ 6:45 PM</b>	
Estimated Attendance: <b>~ 5000 STREACHED OUT THROUGHOUT THE DAY</b>		Minimum No.: Maximum No.:	
Types of Alcohol to be served: <b>NONE</b>			

<sup>1</sup> Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

Sanitation: <i>Portable Toilets</i>	No. of Units: <i>8</i>	Male: <i>4</i>	Female: <i>4</i>
Water supply from:			
Food will be served from and/or by: <i>N/A</i>			
Beverages will be served from and/or by: <i>Bottled Water at North Hampton School</i>			
Illumination after dark will be provided by <i>NA</i>			
Medical and First Aid Provided by: <i>EMT at North Hampton School</i>			
Traffic Control Provided by: <i>Police Details and volunteer staff at school</i>		No. of officers: <i>3</i>	
Parking for <i>~100</i> is planned. <input checked="" type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input type="checkbox"/> Not applicable. Explain:			

<b>Name of Promoter or Applicant:</b> Bill Tufts	
<b>Mailing Address:</b> 39 Ruthellen Rd Holliston MA 01746	<b>Phone:</b> 508 934-6169
<b>Email:</b> rtbpermits@routagnar.com	<b>Cellular Phone:</b> SAME
<p>I _____, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</p>	
<b>Signature:</b> <i>Bill Tufts</i>	<b>Date:</b> 4/22/2022
<b>Name of Property Owner (The following MUST BE completed by the owner of the property involved) :</b>	
<b>Mailing Address:</b>	<b>Phone Number:</b>
<b>Email:</b>	<b>Cell Phone Number:</b>
<p>I _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</p>	
<b>Signature:</b>	<b>Date:</b>

**DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY**

**Departmental Approvals:** Please attach any comments or special requirements to this application

Fire Chief Signature of Approval:

Date:

6/20/2022

Building Inspector/Code Enforcement Officer Signature of Approval:

Date:

7/12/2022

Director of Public Works Signature of Approval:

Date:

7/12/22

Police Chief Signature of Approval:

Date:

Department comments or additional conditions:

\* see attached for approval/conditions

**Applicant:** I do hereby agree to the additional requirements:

Applicant's Signature:

Date:

**PERMIT**

**Denied** Reason:

**Approved**

Select Board Signatures: (If Required under Ordinance amended 3/11/2014)

Date:



TOWN OF NORTH HAMPTON

Temporary Structure Application  
Zoning Ordinance Article V, Section 505

Name: Bill Tufts  
Address: 39 Ruthellen Rd Holliston, MA 01746  
Email/Phone Number: rtbpermits@runragnat.com (508) 934-6169  
Location of Proposed Temporary Structure: North Hampton School  
Period of Time for Temporary Structure: 8:45 AM - 6:45 PM  
Proposed Use of Temporary Structure: 10 x 10 Pop up canopy for shelter from sun or rain at point of runner exchanges  
Applicant Signature Bill Tufts Date 4/22/2022  
Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Please attach the following information with this application:

- Temporary structure details including:
  - a. type of temporary structure
  - b. size of temporary structure with length, width, and height measurements
  - c. manner of attachment to fixed location
  - d. if applicable, construction plans
- Site sketch showing lot dimensions and proximity of temporary structure to boundary lines using precise measurements
- Letter of authorization from property owner if property owner signature not on application (including permission to use bathroom facilities, if applicable)
- If applicable, copy of approved State of NH inspections and licenses and/or Town of North Hampton Hawkers & Peddler's license
- Copy of insurance policy

Application Fee: \$50.00

Date Received \_\_\_\_\_ Check # or Cash \_\_\_\_\_ Initials \_\_\_\_\_

All temporary structures must receive Fire Department and Building Department approvals prior to occupancy or commencement of activities.

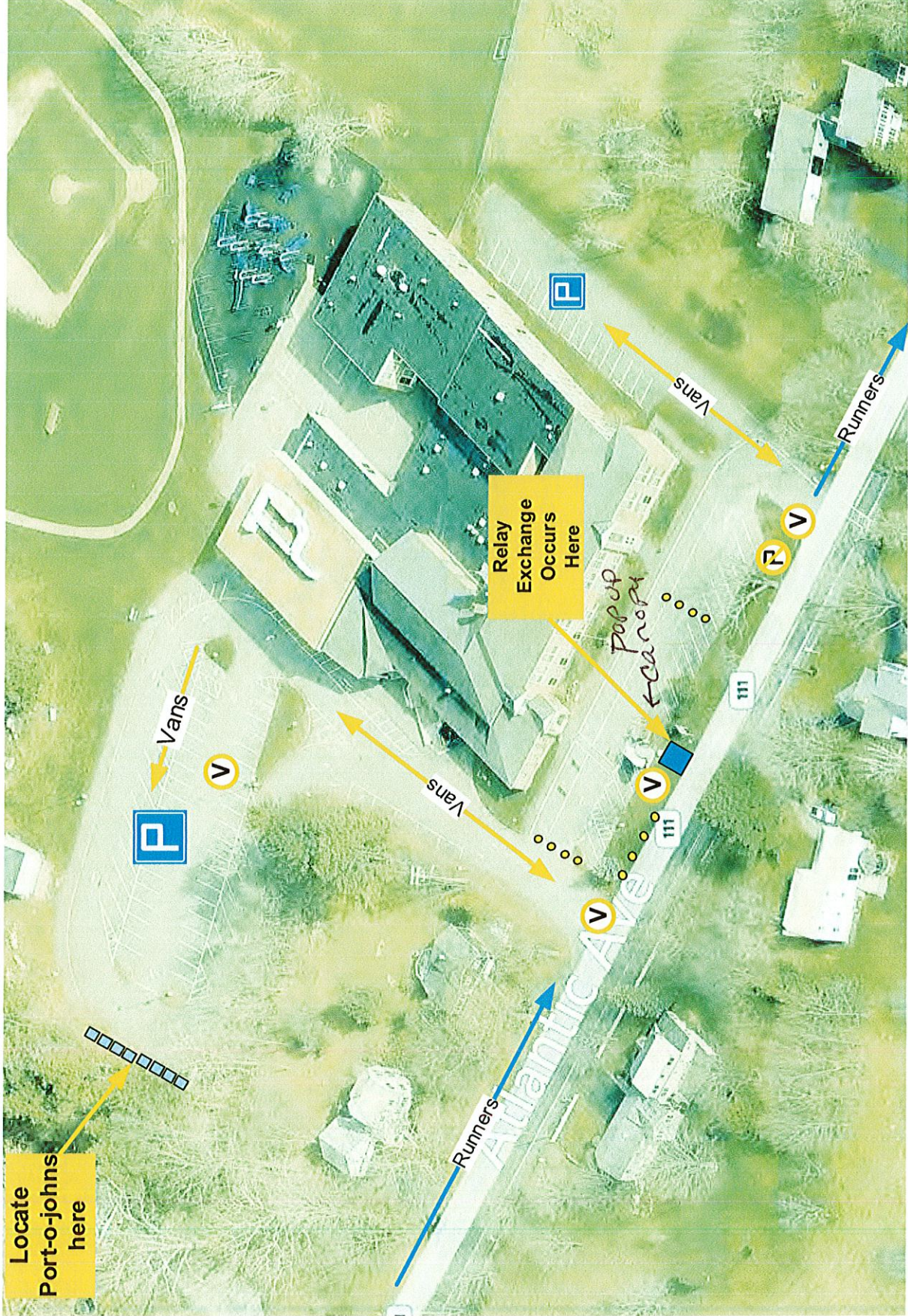
Fire Department Signature \_\_\_\_\_ Date \_\_\_\_\_

Building Inspector Signature \_\_\_\_\_ Date \_\_\_\_\_



# Exchange 34 – North Hampton School

201 Atlantic Ave, North Hampton, NH 03862



Locate Port-o-johns here

Relay Exchange Occurs Here

pop up canopy

V - Volunteer

P - Parking

R - No Parking

■ - Relay Exchange Location

STATE OF NEW HAMPSHIRE  
Application for Parade Permit or Other  
Activity Conducted on State Highway System

Today's Date June 3, 2022

To: Department of Transportation  
Transportation Management Center  
PO Box 483, 110 Smokey Bear Blvd  
Concord, New Hampshire 03302-0483  
Phone (603) 271-6862  
Fax (603) 271-8626

Under provisions of RSA 286:2 and RSA 236:1, application is made for a parade / activity on the state highway system.

Indicative data is shown below:

Type of activity?

If so, what type (foot, bike, etc.)?

Will event effect highway safety?

Will highway traffic be delayed?

If so, how long?

Will highway traffic be detoured?

Name of sponsoring organization:

Mail permit to:

Phone no. where I may be reached:

Purpose of activity:

Name of Municipality:

Date of activity:

Starting and ending times:

State route(s) to be traveled:

Traffic control provided by:

Athletic Event

Running Relay

No

No

N/A

N/A

Ragnar RTB LLC

Bill Tuffs

39 Ruthellen Rd

Holliston, MA, 01746

508-934-6169

Sporting Event

NORTH HAMPTON

9-17-2022

8:45 AM - 6:45 PM

Route 111

Police Details

Approved by Town Officials

Kathy Moore

Selectmen / Town Manager (Police Chief  
(circle one))

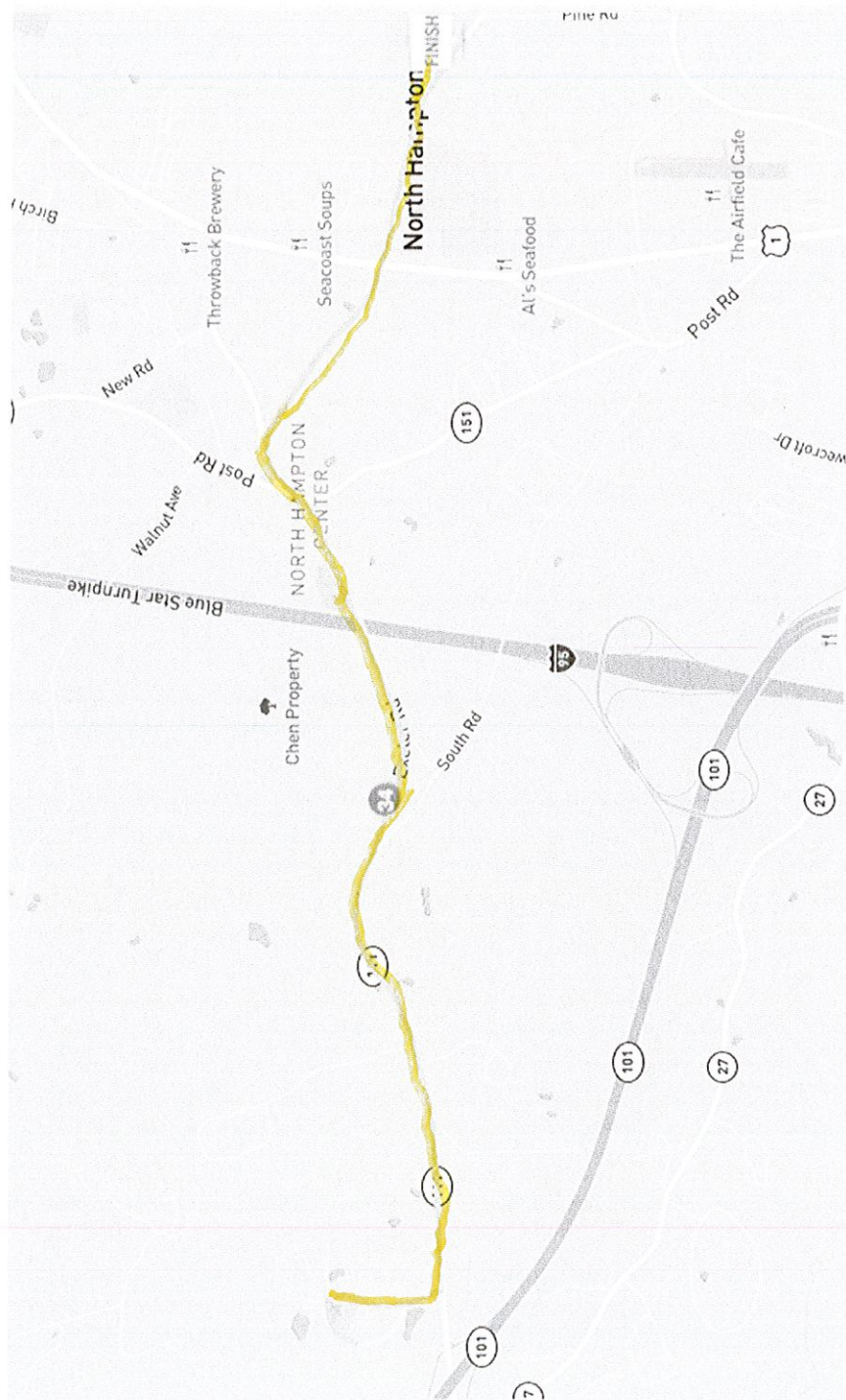
Signed by Bill Tuffs  
(Applicant)

Please attach a simple map or sketch plotting the start, finish, route(s) of travel, detour(s),  
and parking area(s) if provided.

Recommended:

\_\_\_\_\_  
District Engineer

*emailed to dot 6/10/2022*



# CERTIFICATE OF INSURANCE

PRINT DATE: 6/3/2022

CERTIFICATE NUMBER: 20220603897840

**AGENCY:**

Edgewood Partners Insurance Center  
5909 Peachtree Dunwoody Road, Suite 800  
Atlanta, GA 30328  
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**NAMED INSURED:**

USA Track & Field, Inc. Ragnar Events, LLC  
130 East Washington Street, Suite 800  
Indianapolis IN 46204

**INSURERS AFFORDING COVERAGE:**

INSURER A: Accredited Surety and Casualty Company, Inc. NAIC# 26379  
INSURER B: Allied World National Assurance Company NAIC# 19489

**EVENT INFORMATION:**

Ragnar Reach the Beach Relay (9/14/2022 - 9/17/2022)

**POLICY/COVERAGE INFORMATION:**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	1-TPM-IN-17-01268997	11/1/2021 12:01 AM	11/1/2022 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$4,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	1-TPM-IN-17-01268998	11/1/2021 12:01 AM	11/1/2022 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000
B	OTHER				
	<input checked="" type="checkbox"/> EXCESS LIABILITY	0313-1301	11/1/2021 12:01 AM	11/1/2022 12:01 AM	EACH OCCURRENCE \$7,000,000
					AGGREGATE \$7,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:**

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (RSCG 03 03)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

**CERTIFICATE HOLDER:**

Town of North Hampton, NH  
233 Atlantic Avenue  
North Hampton NH 03862

**NOTICE OF CANCELLATION:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**AUTHORIZED REPRESENTATIVE:**





**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**Victoria F. Sheehan**  
**Commissioner**

**William Cass, P.E.**  
**Assistant Commissioner**

August 23, 2022

Bill Tufts  
39 Ruthellen Rd  
Holliston, MA 01746

Dear Mr. Tufts:

Reference is made to your request in conjunction with a Reach the Beach 200M Relay using the "shoulder" or "breakdown" lane starting at Bretton Woods and finishing at Hampton Beach, New Hampshire starting on Friday, September 16, 2022 and finishing on Saturday, September 17, 2022.

This letter shall serve as permission for the relay to travel upon the state highway system. Attached please find a list of the towns you will be passing through along with their corresponding permit numbers. To view the course of this relay, please use the following website <https://www.runragnar.com/event-detail/relay/reachthebeach#course>  
Below are the following provisions for the race:

1. All runners will maintain a single file at the extreme side of the road.
2. All runners will wear reflective clothing visible front and rear.
3. All runners will carry a luminating device during the dark hours.
4. The Reach the Beach and runners will hold the state harmless during the event.
5. "Race Ahead" signs will be placed ahead of the race and removed promptly.
6. Provisions be made for passage of emergency vehicles should the need arise.
7. Traffic may not be delayed no longer than ten (10) minutes on state highway.
8. Recommending that "Stations" not be set up on the shoulder in District 1 area.
9. Any needed porta-potties need to be staged outside of the state highway right-of-way.
10. Use of Portable Changeable Message Signs, when approved, are the responsibility of the event organizer.
11. Police details and advance warning signs are required at all highway crossings. Warning signs shall include at a minimum: road race ahead, be prepared to stop, and flagger symbol.
12. The flow of traffic on US-302 shall not be impeded by the runners. Participants shall not encroach on the paved travel ways on any of the roadways.
13. Signs shall be posted intermittently along the race route warning vehicles that a race is in progress.
14. All support stations shall be located so as not to infringe on the flow of normal traffic and keep racers/support staff off the highway. Permission from abutting landowners may be required.
15. Any non-vehicular movements contrary to existing regulations must be approved by the NH State Police law enforcement agency.
16. This event should not impact construction on the Allenstown/Pembroke project because the work will be taking place behind barrier. They will have traffic in a signalized alternating one way configuration (around 900ft long) on Rte 28 adjacent to Deerfield Rd in Allenstown.

22-150	ALBANY	D3
22-151	ALLENSTOWN	D5
22-152	BARTLETT	D1
22-153	BELMONT	D3
22-154	CANDIA	D5
22-155	CARROLL	D1
22-156	CENTER HARBOR	D3
22-157	CHESTER	D5
22-158	CHICHESTER	D5
22-159	CONWAY	D3
22-160	DANVILLE	D6
22-161	DEERFIELD	D6
22-162	EPSOM	D5
22-163	EXETER	D6
22-164	FREEDOM	D3
22-165	GILFORD	D3
22-166	HAMPTON	D6
22-167	HARTS LOCATION	D1
22-168	KINGSTON	D6
22-169	LACONIA	D3
22-170	LOUDON	D3
22-171	MADISON	D3
22-172	MEREDITH	D3
22-173	MOULTONBOROUGH	D3
22-174	NORTH HAMPTON	D6
22-175	OSSIPEE	D3
22-176	PEMBROKE	D5
22-177	SANDOWN	D6
22-178	SANDWICH	D3
22-179	STRATHAM	D6
22-180	TAMWORTH	D3