



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD AGENDA
TUESDAY, MAY 29, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
7:00 O'CLOCK PM

1. **Call To Order by the Chair**

2. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

3. **Consent Calendar**

- 3.1 Payroll Manifest of 05/17/2018 in the amount of \$72,434.42
- 3.2 Payroll Manifest of 05/24/2018 in the amount of \$72,983.85
- 3.3 Accounts Payable Manifest of 05/17/2018 in the amount of \$58,318.67
- 3.4 Dearborn Park Field Rental Permit and Policy

4. **Correspondence**

No Items

5. **Committee Updates**

- 5.1 Economic Development Committee
- 5.2 Heritage Commission
- 5.3 Water Commission
- 5.4 Bandstand Committee
- 5.5 Budget Committee
- 5.6 Capital Improvements Committee
- 5.7 Cable Channel 22

6. Public Hearing

- 6.1 Pursuant to RSA 79-D:5 (2002) the North Hampton Select Board will conduct a public hearing to consider a Discretionary Barn Easement Application for Tax Map 009, Lot 035, 75 Exeter Road, Lauri & Donna Etela

7. Report of the Town Administrator

- 7.1 General Report

8. Items Left on the Table

- 8.1 Document Management System

9. New Business

- 9.1 Financial Audit Request for Proposals – Finance Director Cornwell
9.2 Appointment of North Hampton Public Library Trustee Alternate
9.3 Discussion and Approval of Town Sign
9.4 Discussion of Reinstallation of Street Lights
9.5 Discussion of Exeter Road and Post Road Intersection
9.6 Discussion of Recording Capital Improvements Committee Meetings by Channel 22
9.7 Proposed Financial Policy Review

10. Minutes of Prior Meetings

- 10.1 Approval of May 14, 2018 Regular Meeting Minutes
10.2 Approval of May 14, 2018 Non Public Meeting Minutes, Session I & II
10.3 Approval of April 23, 2018 Non Public Meeting Minutes

11. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

12. Second Public Comment Session

See Item 6, above

13. Adjournment

TOWN ADMINISTRATOR
BRYAN KAENRATH



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

BKAENRATH@NORTHHAMPTON-NH.GOV

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: BRYAN KAENRATH, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 05/29/2018
DATE: 05/25/2018

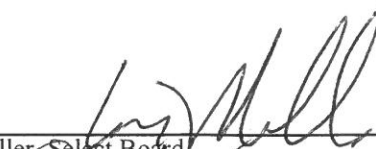
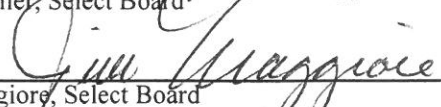
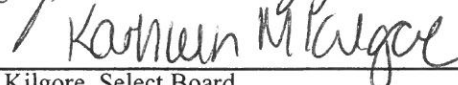
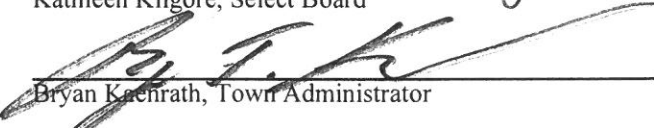
The following actions are for the approval of the Select Board:

- 3.1 Payroll Manifest of 05/17/2018 in the amount of \$72,434.42
- 3.2 Payroll Manifest of 05/24/2018 in the amount of \$72,983.85
- 3.3 Accounts Payable Manifest of 05/17/2018 in the amount of \$58,318.67
- 3.4 Dearborn Park Field Rental Permit and Policy

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 36276

Include Authorization Codes: Yes
Batch: 19154
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
<div style="text-align: center;">  _____ Larry Miller, Select Board </div>									
<div style="text-align: center;">  _____ Jim Maggiore, Select Board </div>									
<div style="text-align: center;">  _____ Kathleen Kilgore, Select Board </div>									
<div style="text-align: center;">  _____ Bryan Kaenrath, Town Administrator </div>									
	05/17/2018	EFTPS	FEDERAL TAX PAYMENTS		10,312.62	10,312.62	0.00	0.00	
222316	05/17/2018	9528	BRIAN CHEVALIER	1	280.00	237.18	0.00	237.18	
222317	05/17/2018	9527	KENDALL CHEVALIER	1	280.00	252.79	0.00	252.79	
222318	05/17/2018	9530	EDWARD DAVIS	1	520.00	450.43	0.00	450.43	
222319	05/17/2018	2008	PETER FRANCIS	1	2,932.40	1,897.75	308.37	1,589.38	
222320	05/17/2018	2008	PETER FRANCIS	2	392.00	345.03	0.00	345.03	
222321	05/17/2018	9722	FRANCIS P. CULLEN	1	198.24	178.35	0.00	178.35	
222322	05/17/2018	9488	RICHARD C. JANVRIN	1	362.12	320.42	0.00	320.42	
222323	05/17/2018	9742	LINDSEY J. ROSS	1	240.00	212.74	0.00	212.74	
222324	05/17/2018	9749	BRYAN T. KAENRATH	1	1,839.85	1,297.69	0.00	1,297.69	
222325	05/17/2018	9743	JEFFREY B. LOUGHMAN	1	49.00	5.25	5.25	0.00	
222326	05/17/2018	9691	GLEN S. BOSWORTH	1	1,150.44	878.75	878.75	0.00	
222327	05/17/2018	9655	COLIN J. CHEVALIER	1	2,358.37	1,734.22	1,734.22	0.00	
222328	05/17/2018	9409	STEPHEN S. HENRY	1	2,045.84	1,524.19	1,524.19	0.00	
222329	05/17/2018	5855	JAMES M. JURTA	1	1,051.78	805.04	805.04	0.00	
222330	05/17/2018	2019	JASON M. LAJOIE	1	1,534.62	1,157.10	1,157.10	0.00	
222331	05/17/2018	9701	MICHAEL W. MORIN	1	1,533.93	1,094.00	1,094.00	0.00	
222332	05/17/2018	9481	JEREMY J. PARENT	1	2,047.65	1,323.54	1,323.54	0.00	
222333	05/17/2018	9738	THOMAS A. PIDGEON	1	831.32	644.96	644.96	0.00	
222334	05/17/2018	9621	ANGELO C. PUGLISI	1	2,948.84	1,964.87	1,964.87	0.00	
222335	05/17/2018	9557	LEE WILLIAM TABER	1	1,605.73	996.84	996.84	0.00	
222336	05/17/2018	9422	MARTIN B. TAVITIAN	1	1,197.61	710.50	710.50	0.00	
222337	05/17/2018	9745	DAVID L. TRAINOR	1	787.50	547.41	547.41	0.00	
222338	05/17/2018	9083	MICHAEL J. TULLY	1	5,764.55	3,706.16	3,706.16	0.00	
222339	05/17/2018	9737	TROY C. WISE	1	918.95	632.68	632.68	0.00	
222340	05/17/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,116.20	1,116.20	0.00	
222341	05/17/2018	9702	ANNE M. KENNY	1	169.28	156.33	156.33	0.00	
222342	05/17/2018	9283	JEFFREY P. BARNES	1	1,403.65	1,012.67	1,012.67	0.00	
222343	05/17/2018	9649	SCOTT BUCHANAN	1	1,016.50	725.45	725.45	0.00	
222344	05/17/2018	9401	JON E. HOXIE	1	1,219.55	866.29	866.29	0.00	
222345	05/17/2018	9554	JOHN HUBBARD	1	1,619.97	1,199.31	1,199.31	0.00	
222346	05/17/2018	9718	TIMON A. AIKAWA	1	990.58	703.62	703.62	0.00	
222347	05/17/2018	9634	ASA D. JOHNSON	1	2,829.87	1,958.30	1,958.30	0.00	
222348	05/17/2018	9746	KYLE R. MANLOW	1	865.39	672.83	672.83	0.00	
222349	05/17/2018	9699	JAMES D. MASCIOLI	1	2,450.63	1,774.21	1,774.21	0.00	
222350	05/17/2018	9314	JESSICA L. MIEHLE	1	977.20	714.08	714.08	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 36276

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
222351	05/17/2018	9727	CHRISTOPHER R. POPPALARD	1	134.62	107.38	107.38	0.00		
222352	05/17/2018	9332	JAMES M. RUSSELL	1	2,571.43	1,689.60	1,689.60	0.00		
222353	05/17/2018	9264	JOSHUA E. STOKEL	1	1,710.49	1,348.44	1,348.44	0.00		
222354	05/17/2018	9748	TODD E. WHITCOMB	1	913.47	697.35	697.35	0.00		
222355	05/17/2018	9710	PAUL J. YANAKOPULOS	1	1,984.02	1,432.87	1,432.87	0.00		
222356	05/17/2018	9712	JOEL F. HURVITZ	1	105.00	93.59	93.59	0.00		
222357	05/17/2018	9747	JOSEPH A. MANZI	1	1,116.26	925.06	925.06	0.00		
222358	05/17/2018	9230	STEVEN BUCHANAN	1	452.65	375.91	375.91	0.00		
222359	05/17/2018	9728	PATRICIA M. BOOKER	1	164.08	151.53	151.53	0.00		
222360	05/17/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	780.72	780.72	0.00		
222361	05/17/2018	9480	PATRICIA LEE	1	290.28	268.07	268.07	0.00		
222362	05/17/2018	9004	JANET L. FACELLA	1	1,125.39	810.69	810.69	0.00		
222363	05/17/2018	9719	RICHARD M. MILNER	1	1,028.85	797.28	797.28	0.00		
222364	05/17/2018	HEALTHTRS	HEALTHTRUST		101.72	101.72	0.00	101.72		
222365	05/17/2018	457B	MID ATLANTIC CAPITAL CORP		1,339.49	1,339.49	0.00	1,339.49		
					72,434.42	55,049.50	38,411.66	6,325.22		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	9	4,884.01
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	39	38,103.29
	ACH Employee Credits	40	38,411.66
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,441.21
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	10,312.62

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

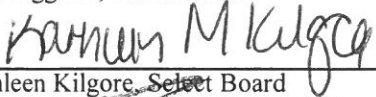
Report # 36324

Include Authorization Codes: Yes
Batch: 19178
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Larry Miller, Select Board

Jim Maggiore, Select Board


Kathleen Kilgore, Select Board



Bryan Kaenrath, Town Administrator

	05/24/2018	EFTPS	FEDERAL TAX PAYMENTS		9,902.74	9,902.74	0.00	0.00	
222366	05/24/2018	9528	BRIAN CHEVALIER	1	540.00	446.09	0.00	446.09	
222367	05/24/2018	9527	KENDALL CHEVALIER	1	328.00	292.31	0.00	292.31	
222368	05/24/2018	9530	EDWARD DAVIS	1	336.00	298.91	0.00	298.91	
222369	05/24/2018	9640	ARTHUR A. NADEAU	1	368.00	339.84	0.00	339.84	
222370	05/24/2018	2008	PETER FRANCIS	1	2,542.60	1,659.56	308.37	1,351.19	
222371	05/24/2018	2008	PETER FRANCIS	2	240.00	219.85	0.00	219.85	
222372	05/24/2018	9722	FRANCIS P. CULLEN	1	198.24	178.35	0.00	178.35	
222373	05/24/2018	9488	RICHARD C. JANVRIN	1	271.59	245.86	0.00	245.86	
222374	05/24/2018	9742	LINDSEY J. ROSS	1	240.00	212.74	0.00	212.74	
222375	05/24/2018	9749	BRYAN T. KAENRATH	1	1,839.85	1,297.69	0.00	1,297.69	
222376	05/24/2018	9743	JEFFREY B. LOUGHMAN	1	112.00	63.44	63.44	0.00	
222377	05/24/2018	9691	GLEN S. BOSWORTH	1	1,150.44	878.75	878.75	0.00	
222378	05/24/2018	9655	COLIN J. CHEVALIER	1	1,533.93	1,102.59	1,102.59	0.00	
222379	05/24/2018	9409	STEPHEN S. HENRY	1	2,401.25	1,768.33	1,768.33	0.00	
222380	05/24/2018	5855	JAMES M. JURTA	1	1,051.78	805.04	805.04	0.00	
222381	05/24/2018	2019	JASON M. LAJOIE	1	7,471.62	5,821.80	5,821.80	0.00	
222382	05/24/2018	9701	MICHAEL W. MORIN	1	1,455.91	1,035.95	1,035.95	0.00	
222383	05/24/2018	9481	JEREMY J. PARENT	1	1,083.33	697.17	697.17	0.00	
222384	05/24/2018	9738	THOMAS A. PIDGEON	1	1,488.54	1,114.01	1,114.01	0.00	
222385	05/24/2018	9621	ANGELO C. PUGLISI	1	1,616.24	1,085.04	1,085.04	0.00	
222386	05/24/2018	9557	LEE WILLIAM TABER	1	1,104.01	658.85	658.85	0.00	
222387	05/24/2018	9422	MARTIN B. TAVITIAN	1	1,197.61	710.50	710.50	0.00	
222388	05/24/2018	9745	DAVID L. TRAINOR	1	787.50	547.41	547.41	0.00	
222389	05/24/2018	9083	MICHAEL J. TULLY	1	5,764.55	3,706.16	3,706.16	0.00	
222390	05/24/2018	9737	TROY C. WISE	1	1,605.38	1,096.87	1,096.87	0.00	
222391	05/24/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,116.20	1,116.20	0.00	
222392	05/24/2018	9702	ANNE M. KENNY	1	465.52	413.55	413.55	0.00	
222393	05/24/2018	9283	JEFFREY P. BARNES	1	1,039.69	742.65	742.65	0.00	
222394	05/24/2018	9649	SCOTT BUCHANAN	1	760.00	535.15	535.15	0.00	
222395	05/24/2018	9401	JON E. HOXIE	1	902.03	630.72	630.72	0.00	
222396	05/24/2018	9554	JOHN HUBBARD	1	1,619.97	1,199.31	1,199.31	0.00	
222397	05/24/2018	9718	TIMON A. AIKAWA	1	198.16	116.18	116.18	0.00	
222398	05/24/2018	9634	ASA D. JOHNSON	1	1,614.33	1,153.76	1,153.76	0.00	
222399	05/24/2018	9746	KYLE R. MANLOW	1	865.39	672.83	672.83	0.00	
222400	05/24/2018	9699	JAMES D. MASCIOLI	1	2,304.47	1,651.04	1,651.04	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
222401	05/24/2018	9314	JESSICA L. MIEHLE	1	977.20	714.08	714.08	0.00	
222402	05/24/2018	9727	CHRISTOPHER R. POPPALARD	1	134.62	107.38	107.38	0.00	
222403	05/24/2018	9332	JAMES M. RUSSELL	1	2,664.92	1,751.09	1,751.09	0.00	
222404	05/24/2018	9264	JOSHUA E. STOKEL	1	1,710.49	1,348.44	1,348.44	0.00	
222405	05/24/2018	9748	TODD E. WHITCOMB	1	913.47	697.35	697.35	0.00	
222406	05/24/2018	9710	PAUL J. YANAKOPILOS	1	1,908.25	1,367.59	1,367.59	0.00	
222407	05/24/2018	9712	JOEL F. HURVITZ	1	112.50	99.76	99.76	0.00	
222408	05/24/2018	9747	JOSEPH A. MANZI	1	1,116.26	925.06	925.06	0.00	
222409	05/24/2018	9230	STEVEN BUCHANAN	1	353.89	296.56	296.56	0.00	
222410	05/24/2018	9728	PATRICIA M. BOOKER	1	246.12	227.29	227.29	0.00	
222411	05/24/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	780.72	780.72	0.00	
222412	05/24/2018	9480	PATRICIA LEE	1	294.61	272.07	272.07	0.00	
222413	05/24/2018	9004	JANET L. FACELLA	1	1,125.39	810.69	810.69	0.00	
222414	05/24/2018	9719	RICHARD M. MILNER	1	1,028.85	797.28	797.28	0.00	
222415	05/24/2018	HEALTHTRS	HEALTHTRUST		101.72	101.72	0.00	101.72	
222416	05/24/2018	457B	MID ATLANTIC CAPITAL CORP		1,224.20	1,224.20	0.00	1,224.20	
					72,983.85	55,938.52	39,827.03	6,208.75	




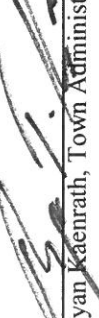
Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	10	4,882.83
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	39	39,518.66
	ACH Employee Credits	40	39,827.03
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,325.92
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	9,902.74

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 36287

Check Batch: 19159
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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 Larry Miller, Select Board

 Jim Maggiore, Select Board

 Kathleen Kilgore, Select Board

 Bryan Kaenrath, Town Administrator

19159	34092	05/17/2018	314	AMERICAN LEGION POST 35	0.00	613.63
	34093	05/17/2018	2217	AMERICAN RED CROSS	0.00	500.00
	34094	05/17/2018	89	AQUARION WATER COMPANY	0.00	160.02
	34095	05/17/2018	4052	AUTOZONE	0.00	19.48
	34096	05/17/2018	49	BEN'S UNIFORMS	0.00	100.00
	34097	05/17/2018	126	BOUND TREE MEDICAL	0.00	277.79
	34098	05/17/2018	71	CINTAS CORPORATION	0.00	217.16
	34099	05/17/2018	3995	CIT FINANCING SERVICE, INC.	0.00	198.12
	34100	05/17/2018	2020	CITIZENS BANK	0.00	3,911.44
	34101	05/17/2018	1209	COMCAST	0.00	347.35
	34102	05/17/2018	47	COMSTAR INC	0.00	705.85

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 36287

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	34103	05/17/2018	941	CONWAY OFFICE SOLUTIONS	0.00	711.14
	34104	05/17/2018	4059	COYOTE CLUB WILDLIFE ED, LLC	0.00	1,530.00
	34105	05/17/2018	4034	CRYSTAL ROCK LLC	0.00	72.94
	34106	05/17/2018	2657	DAVE'S SEPTIC SERVICE, INC	0.00	148.00
	34107	05/17/2018	2014	EHRlich CO., INC.	0.00	83.00
	34108	05/17/2018	33	EVERSOURCE	0.00	1,940.59
	34109	05/17/2018	2161	FASTENER WAREHOUSE	0.00	89.00
	34110	05/17/2018	2929	FIRST LIGHT	0.00	921.80
	34111	05/17/2018	111	FISHER AUTO PARTS	0.00	74.30
	34112	05/17/2018	4508	FLUENT INFO. MNGMT SYSTEMS, INC.	0.00	1,000.00
	34113	05/17/2018	3238	GLASS PRO	0.00	675.00
	34114	05/17/2018	102	HAMPTON FORD-HYUNDAI	0.00	40.24
	34115	05/17/2018	29	HEALTHTRUST	0.00	7.50
	34116	05/17/2018	4579	International Assoc. of Chiefs of Police	0.00	150.00
	34117	05/17/2018	559	IRVING OIL CORPORATION	0.00	1,988.23
	34118	05/17/2018	2080	LAJOIE, JASON	0.00	25.50
	34119	05/17/2018	4258	LAVALLE/BRESINGER ARCHITECTS	0.00	735.12
	34120	05/17/2018	4677	MANZI, JOE	0.00	52.65
	34121	05/17/2018	108	MEHLE, JESSICA	0.00	36.50
	34122	05/17/2018	1230	MUNICIPAL RESOURCES INC	0.00	4,826.10
	34123	05/17/2018	4539	NEWEGG BUSINESS, INC.	0.00	1,128.99
	34124	05/17/2018	4696	NOONIS, LISA	0.00	47.00
	34125	05/17/2018	4694	NOUCAS JR, JAMES G.	0.00	110.00
	34126	05/17/2018	777	OMNI SERVICES, INC	0.00	221.41
	34127	05/17/2018	1054	PHYSIO-CONTROL, LLC	0.00	74.04
	34128	05/17/2018	1258	PORTSMOUTH COMPUTER GROUP	0.00	1,095.00
	34129	05/17/2018	119	ROCKINGHAM COUNTY	0.00	6.00
	34130	05/17/2018	573	SANEL AUTO PARTS CO	0.00	29.82
	34131	05/17/2018	4274	SBS TRUCK & TRAILER REP, INC	0.00	599.26
	34132	05/17/2018	2724	SCHWAAB, INC.	0.00	296.45
	34133	05/17/2018	45	SEACOAST MEDIA GROUP	0.00	1,518.52
	34134	05/17/2018	9	SEACOAST POWER EQUIPMENT	0.00	1,719.50
	34135	05/17/2018	3795	SILVER, MICHAEL	0.00	1,000.00
	34136	05/17/2018	4457	SITEONE LANDSCAPE SUPPLY, INC.	0.00	737.43
	34137	05/17/2018	4558	SRS MASONRY CONT. INC.	0.00	5,875.00
	34138	05/17/2018	1452	STANLEY ELEVATOR COMPANY INC	0.00	339.64
	34139	05/17/2018	335	SULLIVAN TIRE INC	0.00	200.00

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 36287

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	34140	05/17/2018	1197	TIMBERLINE SIGNS	0.00	275.00
	34141	05/17/2018	1364	TMDE CALIBRATION LAB INC	0.00	300.00
	34142	05/17/2018	4271	TOSHIBA FINANCIAL SERVICES	0.00	403.93
	34143	05/17/2018	2111	TREASURER STATE OF NH	0.00	1,371.00
	34144	05/17/2018	4503	TREASURER STATE OF NH	0.00	2,174.00
	34145	05/17/2018	3191	TRI STATE FIRE PROTECTION, LLC	0.00	22.00
	34146	05/17/2018	4695	UNH SURVEY CENTER	0.00	6,391.56
	34147	05/17/2018	2330	UPTON & HATFIELD LLP	0.00	228.00
	34148	05/17/2018	4276	VENTURA, JOHN	0.00	3,333.33
	34149	05/17/2018	4026	VERIZON WIRELESS	0.00	354.73
	34150	05/17/2018	1145	VISION GOVERNMENT SOLUTIONS	0.00	4,596.07
	34151	05/17/2018	1306	W.B. MASON	0.00	870.72
	34152	05/17/2018	91	WASTE MANAGEMENT	0.00	716.82
	34153	05/17/2018	338	WHITE'S WELDING CO., INC.	0.00	125.00
Totals:					0.00	\$58,318.67

62 Checks Listed.

JOE MANZI
RECREATION DIRECTOR

jmanzi@northhampton-nh.gov
TEL: (603) 964-3170



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
RECREATION DEPARTMENT

Official Use Only

Approved: _____

Denied: _____

Date: _____

By: _____

Dearborn Park Field Rental Permit and Policies
Updated May 21st 2018

Name of Organization: _____ Representative: _____

Address: _____ Phone: _____

Dates and times requested: _____

Purpose of use: _____

State of New Hampshire laws and Town of North Hampton Ordinances for Dearborn Park

No dogs permitted. No Alcohol permitted. No illegal drugs or drug paraphernalia permitted. No fireworks permitted (except as authorized by the Town of North Hampton) No fires or gas or charcoal grills (except as authorized by the Town Of North Hampton)

Park Rules

- 1.) Dearborn Park is a carry-in carry out park, what you bring in you must take out.
- 2.) Misuse or Abuse of the facility is not permitted. Any inappropriate uses or illegal behaviors and activities should be promptly reported to the Police or Town Office.
- 3.) A copy of this agreement signed by both the user, and the Recreation Director, a copy of the organization's insurance policy coverage, and a check made payable to North Hampton Recreation must be received by North Hampton Recreation before any use begins.
- 4.) Attendance at a permitted event shall not exceed 125 people and attendees may use no more than 34 parking spaces in the parking lot.
- 5.) Users shall occupy fields only as scheduled. Include any set up or breakdown/clean-up time when considering your schedule.

User rates

Town of North Hampton Departments, North Hampton Youth Organizations and North Hampton School shall not be subject to a Fee. For profit organizations are not eligible for Dearborn Park field rental. Non-Profit organizations outside of North Hampton rate is \$40 per hour.

The Town of North Hampton Recreation Department may deny a permit or revoke a permit if it determines that the proposed use may result in damage to the park or be unreasonably disruptive to other park uses or to the public.

I, _____, an authorized representative of the organization listed above, here by agree, on behalf of the organization, to hold harmless and defend the Town of North Hampton, its officers, employees, and agents from any suit, claim, complaint or other action of any kind arising from the use of the park and its facilities by the organization, its employees, agents and invitees. I further agree, on behalf of the listed organization, to fully indemnify the Town of North Hampton, its officers, employees and agents for any and all judgments, fines, penalties, costs or expenses, including all attorney fees, incurred by the Town as a result of or arising from any such suit, claim, complaint or other action.

Date: _____

Applicant: _____

Janet Facella

From: Bryan Kaenrath
Sent: Friday, May 25, 2018 9:20 AM
To: Janet Facella
Subject: FW: Committee Updates for BOS Meeting, Tuesday, May 29, 2018

From: Kathleen Kilgore
Sent: Friday, May 25, 2018 9:04 AM
To: Bryan Kaenrath <bkaenrath@northhampton-nh.gov>
Subject: Committee Updates for BOS Meeting, Tuesday, May 29, 2018

Hi Bryan,

Here are tmy committee updates for Monday's Select Board meeting:

Economic Development Committee

- * EDC has not met since the last the Select Board last met.
- * Next meeting is scheduled for Wednesday, June 6, 2018 at 5pm in the Town Hall
- * The committee with be reviewing and discussing in detail the Town Economic Survey results as reported by UNH
- * Draft copies of the survey are available on the town website on the EDC's web page.

Bandstand Committee

- * Construction on the brick project at the bandstand began this last week. Construction is expected to continue for 2 or so weeks.
- * Jumbo Circus Peanuts will open our concert season on Wednesday, June 20, 2018 from 6 - 8 pm.
- * The full summer line up will be released later this week, via the Town website, Friday Folders and the Bandstands FB page.

CIP Committee

- * The first meeting of the newly constituted CIP Committee will be held Friday, June 8 at 8 am.
- * This will be an organizational of the committee, tending to housekeeping items, such as the reading of the Code of Ethics and setting up the upcoming meeting schedule for the year.

Thanks !

Kathleen M Kilgore
Select Woman
Town of North Hampton
233 Atlantic Ave
North Hampton, NH 03862
P: 603-964-8087
F: 603-964-1514
E: kkilgore@northhampton-nh.gov

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Janet Facella

From: Maggiore
Sent: Thursday, May 24, 2018 2:31 PM
To: Bryan Kaenrath; Janet Facella
Subject: Maggiore committee updates

Bryan and Jan.

Here are my commission updates for the May 29th regular SB meeting:

Heritage Commission: I was unable to attend the May 17th regular HC meeting. We have a public hearing scheduled for a discretionary barn easement application. This application was reviewed by the HC; their memo is attached to the application.

Water Commission: There has not been a meeting since our last SB meeting. I understand Mr. Richard Bettcher has moved out of North Hampton and therefore can no longer serve on the WC. I have requested that Mr. Bettcher submit a formal letter of resignation from the WC so that the Town can properly post the vacancy.

Thanks.

Jim Maggiore

Bryan T. Kaenrath
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
bkaenrath@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

**TOWN ADMINISTRATOR'S REPORT
MAY 29, 2018 SELECT BOARD MEETING**

REPORTING PERIOD

The reporting period is from May 14, 2018 through May 25, 2018

FINANCE

The current expenditure report can be found here: <https://www.northhampton-nh.gov/sites/northhamptonnh/files/uploads/expense05212018.pdf> FY 18 expenditures are within normal parameters, there are no alarming trends noted. Overall the budget is in a very good position with an approximate surplus of \$400,000 and approximately 6 weeks remaining. I will keep the Board updated with any changes.

PRIORITIES

Personnel

The Police Department. The police chief application period will close on June 1st. We will be continuing to advertise for the open police officer positions following the last round in which no candidates were offered a position. The process for the sergeant's position is also ongoing and currently has three applicants. A written test and project will take place followed by an oral board interview in mid-June. Due to low staffing, overtime expense will be higher than normal. The CRASE active shooter training will be held in town hall on May 31st at 6:30pm, all are welcome to attend.

The Fire Department. Initial fire fighter interviews with six candidates occurred on May 23rd to fill the recent open position. With the department being short staffed expect increased overtime expenses in the department. A reminder, Chief Tully has scheduled inmate trustee labor to begin

at Dearborn Park the week of May 28th and painting work on the fire and police stations will begin the following week.

Building Department. An interview was held with one candidate for the part time building inspector position on May 25th. There is one additional applicant we may interview before making a final recommendation.

Facilities

Town Hall. An RFP for Town Hall renovations is forthcoming.

The Library. Nothing new to report.

Stone Building. Masonry work has now been completed in addition to the railings on the front steps. The building is still in need of trim paint and I am in the process of gathering quotes.

Town Office/Chevalier Building. Our energy audit was conducted on May 23rd and we will be receiving a full report on their findings. We hopefully we be able to use this report in deciding on building repairs/updates to address our water and heat loss issues. We also need to address the siding on the east side of the building in the near term.

Projects

Town Sign. I have reached out to NHBA seeking to partner with them in the replacement of the town sign on Route 1 at the Hampton town line. They will be able to contribute \$1100 towards the cost of the new sign in exchange for a small addition to the sign recognizing our local business community. I have also asked Timberline Signs to give us a quote on the refurbishment of our sign on Exeter Rd.

Telephone System/Communications. Nothing new to report

Cell Tower. Nothing new to report.

Banners. Director Hubbard has begun hanging the banners on the poles where we were able to obtain pole agreements. About half are currently already up and the remainder should be completed over the next week. An additional list of possible poles for placement was also recently discovered that includes locations around the bandstand, the western section of Atlantic Ave. and Route 1. Pole agreements at these locations have not been obtained. In order to place banners at these additional locations we would have to move forward in seeking pole agreements which could take significant time.

Regionalization. Nothing new to report.

Perambulation. Nothing new to report.

Coakley Landfill Group. Selectwoman Kilgore and I attended the Coakley Landfill Group meeting in Portsmouth on May 15th. They are continuing to put together details on their bedrock water study. The next meeting will take place on June 19th at 10am. Also, a public informational meeting will take place on June 7th at 7pm in Portsmouth.

Cemeteries. Nothing new to report.

Finance Policies: We need to discuss the process we will use to review and update our financial policies.

Elections. Nothing new to report

Junkyard Closures and/or New Problems: Nothing new to report.

Trolley Bridge/Philbrick Pond Grant. Craig Mussleman will be appearing at our next BOS meeting to present his report which is now available on our website.

Hampton Rod and Gun Club: Nothing new to report.

Storm-Water Regulations. Nothing new to report.

Hazard Mitigation Plan. Nothing new to report

Recreation Activities. Tennis court resurfacing at Dearborn Park should begin next week. Inmate trustee labor projects mostly involving park cleanup will also be taking place this week.

Conservation Easement Deeds. Nothing new to report

Mutual Aid. Nothing new to report.

Economic Development. EDC survey results are now available and have been posted on our website.

Document Management System. Shaun Mullholland, Lebanon City Manager, gave a presentation on May 22nd on his experiences in implementing document management systems. We will have to decide on the next steps in the process and what our objectives will be in its implementation.

IT Issues. I have signed the agreement with PCG for the Microsoft 365 project that Dave Hodgdon discussed at our last meeting.

Deed Waiver/Modular Home Tax Abatement Policy.

Rails to Trails. Scott Bogle from Rockingham County Planning visited last week to update us on the current progress in acquiring the remaining stretches of rail line. He believes DOT will be going back to the rail company with another offer sometime late this summer. In the interim he is

asking towns to draft letters in support of the project and to examine the proposed agreement between DOT and municipalities on future trail maintenance.

Storm Damage: I have spoken with Director Hubbard on the repair of the sidewalk along the guard rail on Ocean Blvd between Sea Rd. and Atlantic Ave. He believes we can start the project next week and it can be completed for less than \$10,000. I believe it is critical that we begin this as soon as possible with warmer weather now here and the sidewalk being heavily used by pedestrians who currently have to walk out into the road to avoid the damaged sidewalk. I also believe we have now exhausted all options for state assistance in its repair.

Audit: Agenda item.

Meeting Schedule: The next regularly scheduled meeting is June 11th. A request has been made to reschedule our June 25th meeting to June 28th. We should coordinate schedules to agree on an appropriate date.

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

To **Margaret Delano** of North Hampton in the County of Rockingham, WHEREAS, there is a vacancy in the **Library Trustee Alternate**, in said town and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said **Margaret Delano** as a **Library Trustee Alternate** and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such Office, until another person shall be chosen and qualified in your stead.

Given under our hands this Day of May, 2018.

James Maggiore

Term expiration date: March, 20____

Kathleen Kilgore

Larry Miller

OATH OF OFFICE

I, **Margaret Delano** of North Hampton do solemnly swear, that I will bear faith and true allegiance to the United States of America and the State of New Hampshire, and will support the Constitution thereof, So help me God.

I, **Margaret Delano** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Library Trustee Alternate** member according to the best of my abilities, agreeably to the rules and regulations of this Constitution and laws of the State of New Hampshire, So help me God.

STATE OF NEW HAMPSHIRE

Rockingham ss. On the _____ day of _____ 20 .

Personally appeared the above named, **Margaret Delano**, who took and subscribed the foregoing oath. Before me,

Date

Town Clerk

Town of North Hampton Financial Policies

"x" denotes policy has the items

<u>Policy Name</u>	<u>Year adopted</u>	<u>Letterhead</u>	<u>Page #</u>	<u>Date Adopted</u>	<u>Date Ratified</u>	<u>Signature Page</u>	<u>Suggested changes (Maggiore)</u>	<u>Schedule for Review</u>
Credit Card Policy	Originally in 2003 within the Purchasing Policy. Separately in 2008.		x	x			Page 3 Sections 4.4 - 4.10 seems to have freehand underlining of text. Remove underlining.	June
Purchasing Policy	Prior to 2008	x			x	x		June
Investment Policy	2008	x	x	x	x	x		June
Delegation of Deposit Authority	NA		x	x	x	x		July
Fraud Policy	2013		x	x	x	x		July
Information Security Policy	2014		x	x	x	x	Page 4 - who is the "security information officer? Do we hold "periodic security awareness training meetings"?	July
Fund Balance Policy	2015		x	x	x		Change "policy" to "ordinance"	August
Deposit Authority	2015?						Change "town accountant" to "finance director" throughout. Section 2.11 "Bank statements will be sent to the Town Hall". This should be Town office.	August

Employee Email, Internet, and Computer Use Policy 2015 x x x August

Internal Control Policies and Procedures 2015? x x x August



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD AGENDA
MONDAY MAY 14, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:00 O'CLOCK PM

NON PUBLIC SESSION I: 6:01 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

NON PUBLIC SESSION II: 6:30 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

1. 6:00 p.m. Call To Order by the Chair
2. 6:01 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a,e)
3. 6:15 p.m. Return to Regular Session and Meet with Town Clerk Regarding Tax Liens
4. 6:30 p.m. Non-Public Session II Pursuant to RSA 91-A:3, II (c)
5. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
6. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:10 PM. Those in attendance were Chair Maggiore, Selectman Miller, Selectwoman Kilgore and Town Administrator Bryan Kaenrath.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated in Non-Public Session I a vote was taken, it passed unanimously, and there was not a vote to seal the minutes.

Motion by Selectwoman Kilgore to seal the minutes of Non-Public Session II Pursuant to RSA 91-A:3, II (c). Seconded by Selectman Miller. Motion carries 3-0.

44 7. **First Public Comment Session**

45 Public Comment is an opportunity for residents to ask questions, request information and make comments
46 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people
47 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total
48 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the
49 First Public Comment Session will be given first opportunity to speak during the Second Public Comment
50 Session at the end of the Meeting.

51
52 Rick Stanton, Walnut Avenue asked why the Economic Development Committee's "New Business Guide"
53 was on the agenda for the Select Board's approval when the guide has been posted on the North Hampton
54 Business Associations website, and passed around town.

55
56 Phil Wilson, Runnymede Drive stated he had spoken with a local business owner, after that business
57 owner had received correspondence from Vision Appraisal asking very intrusive questions regarding
58 income and expenses and would like a public explanation as to why they are being asked such questions.

59
60 Bryan Mills, Aquarion Water Company discussed the "Environmental Champion Award," with details on
61 how to enter.

62
63 8. **Consent Calendar**

- 64 8.1 Payroll Manifest of 04/26/2018 in the amount of \$64,319.23
65 8.2 Payroll Manifest of 05/03/2018 in the amount of \$203,997.53
66 8.3 Payroll Manifest of 05/10/2018 in the amount of \$64,917.00
67 8.4 Accounts Payable Manifest of 05/03/2018 in the amount of \$52,440.77
68 8.5 Cemetery Deed
69 8.6 Pole License 46/7

70
71 **Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by**
72 **Selectwoman Kilgore. Motion carries 3-0.**

73
74 9. **Correspondence**

- 75 9.1 Hamptons Post 35

76
77 Chair Maggiore read the correspondence into the record.

78
79 10. **Committee Updates**

- 80 10.1 Economic Development Committee
81 10.2 Heritage Commission
82 10.3 Water Commission
83 10.4 Bandstand Committee
84 10.5 Budget Committee
85 10.6 Capital Improvements Committee

86
87 Copies of Chair Maggiore and Selectwoman Kilgore's written reports may be found attached to these
88 minutes.

89
90 11. **Report of the Town Administrator**

- 91 11.1 General Report

92 A copy of the Town Administrator's report can be found on the website here: [https://www.northhampton-](https://www.northhampton-nh.gov/town-administrator/pages/current-town-administrator-report)
93 [nh.gov/town-administrator/pages/current-town-administrator-report](https://www.northhampton-nh.gov/town-administrator/pages/current-town-administrator-report)

95 The Select Board agreed by consensus to allow Chief Tully to move forward with hiring an EMT-A on the
96 condition the candidate will be attending the paramedic program.
97

98 The Select Board agreed by consensus to allow Town Administrator Kaenrath to move forward with an
99 interview process for the part time Building Inspector's position and present the candidate to the Select
100 Board.
101

102 **12. Items Left on the Table**

103 12.1 Discussion of Document Management System
104

105 **13. New Business**

106 13.1 IT Upgrades - Dave Hodgdon, Portsmouth Computer Group
107 Dave Hodgdon, owner and President of Portsmouth Computer Group and who has been with town for over
108 15 years, stated the email program the town is currently using is an old version that Microsoft will stop
109 supporting in five to six months. He also stated the town's email exchange server is at the end of its life
110 span.
111

112 Mr. Hodgdon stated 90% of companies have switched to the "cloud," and the 365 Platform would be best
113 for the town. A per mailbox fee per month is charged by Microsoft and will put all users on the same
114 platform.
115

116 Mr. Hodgdon stated the current exchange server will have no warranty as of this summer.
117

118 The Select Board asked about encryption and Mr. Hodgdon responded that can be done for an additional
119 fee of two dollars per user, per month, and highly recommended it.
120

121 **Motion by Selectman Miller to accept the proposal by Portsmouth Computer Group in an amount**
122 **not to exceed \$6,000 which will include licensing fees. Seconded by Selectwoman Kilgore. Motion**
123 **carries 3-0.**
124

125 13.2 Recreation Department Updates – Recreation Director Manzi
126 Recreation Director Joe Manzi updated the Select Board on the upcoming Old Home Day on August 11,
127 2018. Director Manzi asked the Select Board their thoughts on allowing vendors are various locations.
128

129 Chair Maggiore stated they need to refine the specifics of an agreement to allow vendors.
130

131 Director Manzi stated he had revised the Dearborn Park usage form and agreement, and Selectwoman
132 Kilgore asked to have it reviewed by Town Counsel before they approve it.
133

134 Director Manzi stated he was working on pricing and estimates for items that need to be repaired per the
135 Primex Playground Safety Report.
136

137 Selectwoman Kilgore if Primex had done an inspection of the Homestead playground, and Director Manzi
138 stated they had not.
139

140 Director Manzi stated he is in the process of receiving three quotes from dealerships in regard to the van.
141 He further stated he needed direction from the board regarding the seat covers. He stated he would meet
142 with the Recreation Commission and get their thoughts and report back to the Select Board.
143

144 13.3 Appointments of Hank Brandt, Bobbi Burns, Walter Nordstrom and David Buchanan to Agriculture
145 Commission
146

147 **Motion by Selectwoman Kilgore to give the thumbs up on the appointments of Hank Brandt, Bobbi**
148 **Burns, Walter Nordstrom and David Buchanan to the Agriculture Commission. Seconded by**
149 **Selectman Miller. Motion carries 3-0.**
150

150 13.4 Appointments of Andrew Vorkink, Mike Lynch and Frank Arcidicono to Conservation Commission

151 **Motion by Selectwoman Kilgore to give the thumbs up on the appointments of Andrew Vorkink,**
152 **Mike Lynch, and Frank Arcidicono to the Conservation Commission. Seconded by Selectman**
153 **Miller. Motion carries 3-0.**
154

155 13.5 Discussion of Cable Access Revolving Fund

156 Selectwoman Kilgore stated she asked to have this item on the agenda to make sure funds were being
157 properly accounted for, i.e. the 75% of revenue was being used to fund Channel 22 and 25% of the
158 remaining funds were being allocated for Information Technology, per the March 2016 warrant article.
159

160 Selectwoman Kilgore also wanted to be sure whether or not the 25% for Information Technology was a
161 “use it or lose it” situation.
162

163 Finance Director Cornwell confirmed with the Department of Revenue Administration the funds roll
164 forward and they do not expire.
165

166 Selectwoman Kilgore stated it is not clear and transparent how the 75% and 25% are allocated as they are
167 currently commingled in the same account. She further stated she would like to see a warrant article in
168 March 2019 to make sure the article clearly states how the 75% and the 25% are to be used and would like
169 to consider breaking the fund out for reporting purposes.
170

171 13.6 Select Board Goal Session Approval

172 Chair Maggiore stated the Select Board met last week to discuss the next year goals. He stated the goals
173 came from department head’s and the Town Administrator.
174

175 Chair Maggiore stated Selectwoman Kilgore had put the extensive list of items into a spreadsheet.
176

177 Selectwoman Kilgore stated a goal was missing under Town Administration for Max Reich/Town Flag
178 design, and the cell tower goal was also missing.
179

180 **Motion by Selectman Miller to approve the spreadsheet goals as reported by Selectwoman Kilgore**
181 **with the addition of a cell tower and a flag as amended. Seconded by Selectwoman Kilgore. Motion**
182 **carries 3-0.**
183

184 13.7 Economic Development Committee New Business Guide Approval

185
186 Selectwoman Kilgore stated she was surprised to see the guide out and about before the Select Board had
187 approved it, as the Economic Development Committee is advisory only. She further stated it should have
188 the Town Seal on it to make it look more formal. She further stated it was a good start.
189

190 No motions or actions taken.
191

192 13.8 Review of Aquarion Hydrant Report

193
194 Chair Maggiore stated the Select Board, Water Commission and Aquarion had worked cooperatively over
195 the past year to provide more transparency of their quarterly hydrant reports.
196

197 Bryan Mills, Aquarion Water Company stated hydrant service is taken very seriously, and the new report
198 offers more detail and much more user friendly.
199

200 Selectwoman Kilgore asked to have the Water Commission meet and review the report to see if it meets
201 their needs.
202

203 Chair Maggiore stated he had spoken with two of the three Water Commissioners and asked them to set a
204 date to do just that; either with or without the Select Board.
205
206

207 **14. Minutes of Prior Meetings**

208 14.1 Approval of April 23, 2018 Meeting Minutes

209 Selectwoman Kilgore questioned the “unscheduled update” on line 92, and stated it wasn’t unscheduled it
210 happens twice a month.

211
212 Selectwoman Kilgore noted on lines 102 and 103 it states “copies are available at the town offices,” and
213 she would like to have all of the Town Administrator reports posted on his webpage.

214
215 **Motion by Selectwoman Kilgore to approve the April 23, 2018 minutes as presented in the Select**
216 **Board packets. Seconded by Selectman Miller. Motion carries 3-0.**

217
218 14.2 Approval of April 4, 2018 Non Public Minutes

219 **Motion by Selectwoman Kilgore to approve the non public minutes of April 4, 2018. Seconded by**
220 **Selectman Miller. Motion carries 3-0.**

221
222 14.3 Approval of April 9, 2018 Non Public Minutes

223 **Motion by Selectman Kilgore to approve the non public minutes of April 9, 2018. Seconded by**
224 **Selectman Miller. Motion carries 3-0.**

225
226 Chair Maggiore stated when the board is reading the non public minutes, they should decide whether or not
227 they feel the minutes should remain sealed or not. He further stated not to rush to judgment as some may
228 affect an individual’s reputation.

229
230 Selectman Miller noted the Trustees of the North Hampton Public Library had appointed an alternate, and
231 RSA 202 requires Select Board approval.

232
233 Selectman Miller noted the next Coakley Landfill Group meeting would be taking place at 9AM, Thursday,
234 May 17, 2018.

235
236 **15. Any Other Item that may legally come before the Board**

237 The Board reserves the right to take action on any item relative to the prudential administration of the
238 Town’s affairs, which circumstances may require.

239
240 **16. Second Public Comment Session**

241 See Item 6, above.

242
243 Rick Stanton, Walnut Avenue stated the Vision Appraisal letter sent to businesses was too invasive and
244 they should expect to not receive many responses from business owners.

245
246 Mr. Stanton also expressed when switching to the “Cloud” encryption should be done immediately.

247
248 Phil Wilson, Runnymede Drive suggested leaving the resident parking signs exactly where they are, as in
249 order to move them the new sidewalk would have to be torn up.

250
251 **17. Adjournment**

252 Meeting adjourned at 8:59 PM.

253
254 Respectfully,
255 Janet Facella

256