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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **JUNE 30, 2020 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7
8 SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman
9 Larry Miller

10
11 ALSO PRESENT: Interim Town Administrator Michael Tully, Police Chief Kathryn Mone

12
13 **AGENDA**

14
15 Chairman Jim Maggiore welcomed everyone to the June 30, 2020 North Hampton Select Board Meeting
16 and called the meeting to order at 7:02 pm, followed by the Pledge of Allegiance.

17
18 Chairman Maggiore said they were coming out of Non-Public Session for the purpose of discussing the
19 results of the Town Administrator process, and there was a unanimous vote taken.

20
21 **Motion:** To Seal the Meeting Minutes of the Non-Public Session pursuant to RSA 91-A:3 II (b,c) of June
22 30, 2020.

23 **Motioned:** Vice-Chair Sununu

24 **Seconded:** Selectman Miller

25 **Vote:** Motion approved by a vote of 3-0

26
27 Chairman Maggiore said after a comprehensive hiring and interview process and recommendations from
28 2 separate Sub-Committees the Select Board has made a vote to hire, upon successful completion of a
29 contract, *Mr. Michael Tully* as our permanent *North Hampton Town Administrator*.

30
31
32
33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

35
36 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a***
37 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
38 ***Hampton, New Hampshire 03862.***

39

40 Interim Town Administrator Tully thanked the Chairman and the Board and said he hoped to continue to
41 work on even bigger challenges for the Town and the community for years to come. Chairman Maggiore
42 said he drafted a press release to send to the newspaper.

43

44 **First Period of Public Comment**

45 *Call 603-758-1447 for Public Comments or access via Zoom; email: jmaggiore@northhampton-nh.gov*
46

47 Pete Robie of 87 Exeter Road said he was unable to join the Library Trustees Public Hearing but his letter
48 was read at the meeting. He said he supports Lauri Etela's proposal to rotate the Library building 90
49 degrees on the Homestead lot, as it makes more sense for traffic flow and parking.

50

51 The Select Board Meeting paused to deal with technical difficulties.

52

53 Chairman Maggiore said the US Census Bureau called yesterday needing confirmation of the initial
54 boundary validation program, to be signed by the Chairman of the Select Board, which required him to
55 confirm the boundaries of the Town. He said he compared the latest maps in Planning/Zoning which were
56 the same and signed the document due to urgency.

57

58 Mr. Robie said rotating the Library will also set the building off for great solar access for photo-voltaic
59 panels, and they could aim for net-zero energy in the building. He said this new Library must be as well-
60 built and energy-efficient as possible to last generations. He said his main concern is whether anyone has
61 looked into having an energy model done on the Library, and hoped it would be strongly considered
62 before construction starts.

63

64 Frank Ferraro of Post Road called to say nothing is showing on Town Hall Streams.

65

66 **NEW BUSINESS**

67

68 **4.1 Discussion of North Hampton Public Library Hearing**

69

70 Chairman Maggiore said last Thursday Library Trustees held a Public Hearing and they presented the
71 proposed new Library for construction on the Homestead Property; a Select Board Meeting was opened
72 within the hearing.

73

74 Vice-Chair Sununu said he attended the Public Hearing and had a number of questions and comments,
75 and was encouraged by the number of people who took part. He said everyone in the Town who
76 participated had strong feelings about the Library design, and it was overwhelming that folks want more
77 intensive thought given to the layout of the Library on the lot. He said Mr. Lauri Etela proposed and
78 sketched out an alternative which addresses concerns about access and public safety, and he hoped the
79 Trustees were taking that into account.

80

81 Vice-Chair Sununu said he had been particularly interested in whether Trustees had spoken with Town
82 departments in collaboration because of the adjacency to the existing Library. He said he was surprised
83 to find they had not consulted with Fire and Police about safety issues or traffic flow, had not spoken to
84 the Highway Department about maintenance and plowing, and had not spoken with Town Administration
85 or the Select Board about coordination given the future use of the old Library for Town Offices. He said at
86 the Deliberative Session when he spoke in favor of this compromise, he assumed those things would be
87 taken into consideration and it was disappointing that did not happen. He said they need to make sure

88 the project serves the public interest to its highest possible extent, and do their best as a community to
89 make sure they are getting as much as they can, and right now they are falling short.

90

91 Interim Town Administrator Tully said Ron Lamarre did recently reach out to him, there is a Library
92 Trustees meeting tomorrow morning at 10:30 am in Town Hall, and the Trustees are looking for updates
93 to Stormwater to send to the Town Engineer. He said a meeting with Ron Lamarre was set up with the
94 Fire Department for next week.

95

96 Selectman Miller said the number of people who spoke in favor of the Etela Plan at the hearing was 13
97 and none in favor of the Library Plan. He said he would like to remind people that Article 9 passage
98 included no plans; the public only approved siting the Library on the Homestead lot with caveats of funds
99 involved. He said the wish of the Library Trustees to use the neighboring lot as a driveway is not lawful
100 and can only be authorized by the Town as owners.

101

102 Selectman Miller said the Town did the work using the existing lot entrance to build a Library on the
103 Homestead and got 3 bids for a Library, parking lot, and a Stormwater containment system, all for a little
104 over \$3 Mil, so they know the cost of putting in and taking out the ledge, and said the gradient can be
105 lowered. He said turning the building for southern exposure and making changes in the building have not
106 been taken into account, and the project needs to be slowed down to get more public input and make
107 sure it can be built on the lot it was legally authorized to be built on.

108

109 Chairman Maggiore said for any application that comes before the Planning Board you must consider the
110 effects the project might have on abutters, and he strongly encouraged Library Trustees to include the
111 abutters and make sure they are being a good neighbor. He said he also wanted to dispel the notion that
112 the Board is moving forward with *any* plans to turn the current Library into a police station, and said there
113 has *never* been any such conversation.

114

115 Chairman Maggiore said letters were read at that meeting into public record but there were no comments
116 on any of those letters. He said Mr. Robie's idea for southern exposure to make the building as energy-
117 efficient as possible is wise and should be part of the conversation. Mr. Robie said it is not just adding PV
118 panels, but looking at all the finer details of this building to see how energy efficient you can make it. He
119 said there are people out there who can look at the plans, digest them, and in a very short time show
120 things that could be done and have the contractor price them out.

121

122 Selectman Miller said the Board will not be meeting until July 13, 2020 and felt it would be wise to send a
123 letter today, to be delivered to Library Trustees tomorrow, saying the Board just discussed that they
124 seriously believe changes need to be made to the Library plans as evidenced in the Public Hearing.
125 Chairman Maggiore said they could draft something to be delivered prior to the meeting tomorrow
126 morning. Selectman Miller said the gist of the letter is that the present Library plan utilizing 2 lots is not
127 going to work, they need to work on one lot, the Etela Plan was favored by the public at the Hearing, and
128 they have not considered anything to do with Energy Efficiency.

129

130 **4.2 Discussion of FY2020 Encumbrances**

131

132 Chairman Maggiore said they made it to the end of the fiscal year in good financial shape, and the Town
133 Administrator and Department Heads put together a list of encumbrances for the Board to consider and
134 vote on.

135

136 Interim Town Administrator Tully said the planned Conservation Commission encumbrance for the Olivier
137 Brook Trail was pulled and is now scheduled for fall of 2021, with possible grant money available. He said
138 many of the outstanding POs will be taken care of in the next Accounts Payable (AP); a PO being out means
139 a quote has already been received and the PO is in the system and a vote from the Board is needed. He
140 said the list here totals \$61,426 of current open POs, with last year being just over \$80,000.

141
142 Chairman Maggiore said these are open POs looking for support as an encumbrance so they can be paid
143 after the end of the fiscal year. Interim Town Administrator Tully said they actually keep the fiscal year
144 open until end of August/beginning of September, and said some are invoices right now waiting for AP to
145 pay them next week. Chairman Maggiore said areas they are looking at are general, highway, Police, and
146 Fire for item POs, and they have the vendor, amount and purpose.

147
148 Questions: Vice-Chair Sununu asked Police Chief Mone about the last item for 2-Way Communications
149 for a rear trans seal and barrier. Chief Mone said 2-Way is where they buy all their equipment for cruisers,
150 and this is for equipment in the new vehicle on order that cannot be transferred from the old Crown Vic.
151 Chairman Maggiore asked if the \$4,200 from InsureCom for deep cleaning and disinfecting was COVID-
152 related. Interim Town Administrator Tully said it was for a deep clean of this building and Town buildings,
153 and said the sanitizing machine uses a mist which is safe for computer equipment. He said a contract was
154 signed with InsureCom, and he will be putting the expenses in for reimbursement.

155
156 Selectman Miller asked the number of buildings being done, and Interim Town Administrator Tully said
157 this building, Town Offices, Police Station, Fire Station, and Stone Building were all done today. He said
158 Police will be done once a month for the next 6 months and Fire employees sanitize twice per day already.
159 Selectman Miller suggested making it a regular process until they are out of the pandemic. Interim Town
160 Administrator Tully said that can be done, and said as part of the contract they also do Fire vehicles and
161 Police cruisers free, and Board-Up has a great relationship with emergency departments.

162
163 **Motion:** That the Select Board move to encumber the balance of \$61,426 from FY2020.

164 **Motioned:** Selectman Miller

165 **Seconded:** Vice-Chair Sununu

166 **Vote:** Motion approve by a vote of 3-0

167
168 Interim Town Administrator Tully announced that he had some problems with the mail and Beach Stickers
169 being delivered, and had ordered 100 more to cover those individuals with a few extra and provided this
170 information in Friday Folders.

171
172 **Second Period of Public Comment**

173 *Call 603-758-1447 for Public Comments or access via Zoom; email: jmaggiore@northhampton-nh.gov*

174
175 George Chauncey of Hobbs Road said he attended the Public Hearing last week and agrees there was
176 overwhelming support for Mr. Etela's plan. But he said the vast majority of those people were Step-Up
177 members and not representative of the general public. He asked Mr. Miller why he approved the same
178 curb cut in 2014 for the Safety Building, and Selectman Miller said because the plan for the Safety Building
179 also involved demolition of the existing Library.

180
181 **Any other Item that may legally come before the Board**

182

Select Board Regular Meeting
June 22, 2020

183 Chairman Maggiore said as your State Representative today is the last day of the General Session for the
184 legislature. He said in summary of the relevant bills that may go off for signature from the Governor, they
185 received an omnibus package with 30 different bills in it to consider with groupings, and he would send
186 out a summary of what they believe is going off to signature.
187

188 **Next Regular Meeting:** July 13, 2020
189

190 **Adjournment**
191

192 Chairman Maggiore adjourned the meeting at 7:54 pm.
193

194 Respectfully submitted,
195

196 Patricia Denmark, Recording Secretary
197
198
199
200

DRAFT