



1
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **January 11, 2021 7:00 PM**

5 ***DRAFT MINUTES***
6

7 MEMBERS PRESENT: Vice Chairman James Sununu, Selectman Larry Miller

8 VIA ZOOM: Chairman Jim Maggiore
9

10 ALSO PRESENT: Town Administrator Michael Tully, Town Moderator Bobbi Burns, Police Chief Kathryn
11 Mone, Fire Chief Jason Lajoie
12

13 **AGENDA**
14

15 Vice-Chair James Sununu welcomed everyone to the January 11, 2021 Regular Select Board Meeting and
16 called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance.
17

18 Vice-Chair Sununu said the first of the Non-Public Meetings scheduled for this evening was cancelled
19 and asked for a motion to seal the minutes of the other two sessions.
20

21 **Motion:** To seal the minutes of January 11, 2021 Non-Public Meeting Session II.

22 **Motioned:** Chairman Maggiore

23 **Seconded:** Selectman Miller

24 **Roll-Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

25 *Motion approved by a vote of 3-0*
26

27 **Motion:** To seal the minutes of January 11, 2021 Non-Public Meeting Session III.

28 **Motioned:** Selectman Miller

29 **Seconded:** Chairman Maggiore

30 **Roll-Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

31 *Motion approved by a vote of 3-0*
32
33
34

35 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
36 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***
37

38 *A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a*
39 *DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North*
40 *Hampton, New Hampshire 03862.*

41

42 **First Public Comment Session**

43 *Phone: 603-758-1447; Email: jmaggiore@northhampton-nh.gov*

44

45 No public comments.

46

47 **Consent Calendar**

48 7.1 Payroll Manifest of December 30, 2020 in the amount of \$73,003.69

49 7.2 Payroll Manifest of January 7, 2021 in the amount of \$85,288.84

50 7.3 Accounts Payable Manifest of January 7, 2021 in the amount of \$227,865.79

51 7.4 Elderly Tax Deferral Application

52

53 **Motion:** To approve the Consent Calendar as presented

54 **Motioned:** Selectman Miller

55 **Seconded:** Chairman Maggiore

56 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

57 *Motion approved by a vote of 3-0*

58

59 **Correspondence** – No Items

60

61 **Committee Updates**

62

63 Selectman Miller said the *Economic Development Committee* has no scheduled meeting unless posted for
64 February when Ironwood will come back. Town Administrator Tully said it was not yet posted but was
65 being planned for the first week in February.

66

67 Chairman Maggiore said the *Heritage Commission* has not met since the last Select Board meeting nor has
68 the *Water Commission*.

69

70 Selectman Miller said the *Budget Committee* has not met since the last Select Board meeting and the
71 Public Hearing is scheduled for next week on January 19, 2021; Budget Committee will meet here with
72 COVID distancing.

73

74 Vice-Chair Sununu said the *Rails to Trails Committee* has not met since the last meeting but will be meeting
75 the first week of February.

76

77 **Public Hearing**

78 Purpose of Public Hearing is to accept unanticipated revenue in the amount of \$10,258.89 from the CARES
79 Act Fund for aid for the Primary and General Elections in 2020.

80

81 ***NOTICE OF PUBLIC HEARING:*** *North Hampton Select Board Notice is hereby given that in accordance with the*
82 *requirements of RSA Chapter 31:95-b III (a) that a public hearing of the Select Board will be held on the*
83 *11th day of January 2021 at 7 pm at the North Hampton Town Hall located at 21 Atlantic Avenue, North*
84 *Hampton, New Hampshire. The purpose of the hearing is to consider acceptance of the following*

85 *unanticipated revenues: Acceptance of funds in the amount of \$10,258.89 from the CARES Act Fund for*
86 *aid for the Primary and General elections in 2020.*

87

88 Vice-Chair Sununu opened the Public Hearing to public comment.

89

90 Town Moderator Bobbi Burns said the State gave towns a flat rate for every absentee ballot over and
91 above normal rates which covered all costs incurred. Selectman Miller asked if they would receive the
92 funds in this fiscal year and could use them to purchase voting machines. Town Moderator Burns said the
93 State has not yet approved the new machines but if approved this year the machines could be purchased.

94

95 Vice-Chair Sununu closed the Public Hearing at 7:14 pm.

96

97 **Motion:** To accept the funds in the amount of \$10,258.89 from the CARES Act Fund for aid for the Primary
98 and General elections in 2020.

99 **Motioned:** Chairman Maggiore

100 **Seconded:** Selectman Miller

101 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

102 *Motion approved by a vote of 3-0*

103

104 **Report of the Town Administrator**

105 *A copy of the Report of the Town Administrator will be attached to these minutes.*

106

107 Report from December 29, 2020 through January 8, 2021 – Financial: 49% of Budget remaining with 25
108 weeks left in FY2021; Town Offices/Chevalier Building interviews with firms held January 7th, on agenda
109 for next meeting; Recreation: Director Manzi adding programs held at recreation space with all expenses
110 for December covered; Tentative agreement with International Association of Firefighters Local 3211;
111 highway speed sign requested by Board was installed; Philbrick Pond: still waiting on language for
112 maintenance.

113

114 Selectman Miller asked what needed to be done to make the State understand they were not going to
115 maintain Philbrick Pond so they could get it done. Town Administrator Tully said he has tried many aspects
116 and suggested they wait until they have the actual language in hand. Vice-Chair Sununu said COVID-19
117 vaccines have been made available to the Town's first responders.

118

119 Chairman Maggiore asked about the transition for the new Ambulance. Chief Jason Lajoie said the
120 Ambulance is scheduled to be delivered January 22nd and some equipment from the existing Ambulance
121 will be transferred. A preliminary date has been scheduled for State Inspection and they are working with
122 the State on a provisional license. During the transition, a paramedic will be on duty, advanced life support
123 equipment is already on the Fire Engine, and Hampton and Rye will be notified for possible backup
124 hospital transport.

125

126 **Items Left on the Table**

127

128 **NEW BUSINESS**

129

130 **13.1 Discussion of Deliberative Session**

131

132 Town Administrator Tully said Plan HB1129 came out regarding the ability to run a virtual meeting for
133 Town Deliberative Session, but they have come up with a way to hold the session safely and it is scheduled
134 for February 6, 2021.

135
136 Town Moderator Burns said they rejected using HB1129 and came up with a way to hold a traditional
137 Deliberative Session and make accommodations for COVID-19. She said this year Deliberative Session will
138 be held in the School gym and they are not anticipating as many people as last year. There will be 6-foot
139 spacing between chairs, doors will be left open for air flow, voters check-in will be in the lobby, and masks
140 are strongly recommended. The Governor's Emergency Order #74 mandating masks will expire at the end
141 of January and is expected to be re-issued. There will be a special area for voters not wearing masks and
142 the microphone will be sanitized between speakers.

143
144 Town Moderator Burns said New Hampshire Law does not allow virtual attendees to propose
145 amendments or vote virtually; the Budget Committee and the Select Board can vote in their respective
146 sessions but not in deliberative over a Zoom call. She recommended people be allowed to submit
147 questions/comments via email; Warrants covering candidates running and Zoning Articles are moved to
148 the end of the meeting. She said this Select Board meeting serves as the first-level communication; there
149 is a contingency plan in place to moderate via Zoom if necessary or Judge Sharon DeVries will stand in;
150 per RSA 44:4 they can postpone on a 72-hour basis until the following Saturday.

151
152 **13.2 Discussion of Warrant Articles**

153
154 Vice-Chair Sununu said he would read the title of each article, the amount involved, and highlight the
155 recommendations; *Warrant Articles not yet numbered.*

156
157 1. FY2022 Town Operating Budget of \$7,682,313 vs. Default Budget of \$7.774.158 should Warrant be
158 rejected. Recommended by Select Board 3-0 and by Budget Committee 8-0.

159
160 2. Proposed Fire Collective Bargaining Agreement – not yet considered by Budget Committee or Select
161 Board.

162
163 3. Lease Purchase of DPW Medium-Duty Truck in amount of \$90,000; first year's payment of \$18,000
164 raised through taxation; recommended by Select Board 3-0, not yet reviewed by Budget Committee.

165
166 4. Purchase of Automated Fingerprint Scanner for Police Department in amount of \$15,000;
167 recommended by Select Board 3-0, not yet reviewed by Budget Committee.

168
169 5. Annual Road Resurfacing Article appropriating \$240,000 with \$30,000 from Municipal Transportation
170 Improvement Fund and \$210,000 through taxation; recommended by Select Board 3-0, not yet reviewed
171 by Budget Committee.

172
173 6. Paving at the Recycling Center in amount of \$33,000 through taxation; recommended by Select Board
174 3-0, not yet taken up by Budget Committee.

175
176 7. Contribution to Earned Time Settlement Capital Reserve Fund in amount of \$20,000 through taxation;
177 recommended by Select Board 3-0, to be taken up by Budget Committee.

178

179 8. Contribution to Coakley Landfill Capital Reserve Fund in amount of \$75,000 through taxation;
180 recommended by Select Board 3-0, not yet taken up by Budget Committee.

181
182 9. Establishment of a Town Land Environmental Remediation Capital Reserve Fund to raise and
183 appropriate \$34,500 for said fund.

184
185 Town Administrator Tully said the \$34,500 is the cost for the firm to assist with the PFAS Investigation
186 required by DES and is only for the study and not for any remediation required afterward. He said the
187 Board needs to decide whether to support the Capital Reserve Account and the amount of money to put
188 in it. Selectman Miller said this is an unknown situation and suggested funding from taxation rather than
189 fund balance.

190
191 Chairman Maggiore said he was concerned that the Warrant might be defeated, and they would not have
192 the funds to do it. Town Administrator Tully said per Finance Director Cornwell, you would not be saying
193 “no” to the money but rather to the fund. Vice-Chair Sununu said this Warrant does not address the
194 specific project we are doing but establishes a fund for the general purpose of environmental remediation
195 funded through taxation; probably prudent to go forward with this for this year and hold until the results
196 of the study and DES requirements

197
198 **Motion:** To approve the Warrant Article to establish the Town Land Environmental Remediation Capital
199 Reserve Fund under provisions of RSA 35:1 for remediation to Town-owned land, costs related thereto,
200 and to raise and appropriate through taxation the sum of \$34,500 for deposit into the Fund and to name
201 Select Board as agents to expend from the fund and strike the last sentence.

202 **Motioned:** Vice-Chair Sununu

203 **Seconded:** Selectman Miller

204 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye
205 *Motion approved by a vote of 3-0*

206
207 **13.3 Discussion of Tentative Agreement between the Town of North Hampton and the New Hampshire**
208 **Professional Firefighters Local 3211**

209
210 Town Administrator Tully said the Town has been working since September to make sure a new
211 Firefighter’s Contract is in place on July 1, 2021 and Mr. Maggiore was chosen by the Board to sit in on
212 discussions. He said the idea behind the negotiations is to ensure Fire employees have a livable wage
213 which is affordable to taxpayers. He said they negotiated a 3-year contract with a 2.5% increase each year.
214 Current employees are paying 15% for Health Insurance with the Town paying 85%; in year 2 will go to
215 83%/17%, and year 3 to 82%/18%; were able to negotiate a progressive Health Insurance buyout program
216 benefitting members who buy out with more savings to the Town.

217
218 Chairman Maggiore said the Contract was negotiated in good faith and is mutually beneficial with
219 employees compensated appropriately and fairly and he supports the Warrant enthusiastically. Selectman
220 Miller said the contract is tentative; Chairman Maggiore said yes, it is pending the Select Board vote
221 tonight and the support of the Firefighter’s Union. Vice-Chair Sununu suggested 2 votes: (1) to approve
222 the CBA agreement and (2) to approve actual language of Warrant.

223
224 **Motion:** To approve the Proposed Collective Bargaining Agreement between the Town of North Hampton
225 and the International Firefighters Association Local 3211 as presented.

226 **Motioned:** Chairman Maggiore

227 **Seconded:** Selectman Miller
228 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye
229 *Motion approved by a vote of 3-0*
230

231 **Proposed Fire Department Collective Bargaining Agreement Warrant Article:**

232 *To see if the Town will vote to approve the cost items included in a three-year collective bargaining agreement*
233 *reached between the Select Board and the International Firefighters Association Local 3211 which calls for the*
234 *following increases in salaries, fringe and other cost items at the current staffing level: FY2022: Total cost \$1,456,727*
235 *with increase of \$24,243; FY2023: Total cost \$1,515,762,727 with increase of \$3,103; FY2024: Total cost \$1,607,419*
236 *with increase of \$4,380.*

237 *And further, to see if the Town will vote to raise and appropriate through taxation the sum of Twenty-four*
238 *Thousand Two Hundred Forty-three Dollars (\$24,243) for FY2022? Said sum representing the additional costs*
239 *attributable to the increase in salaries, fringe and other cost items required in year one of the new agreement over*
240 *those that would be paid at current staffing levels under the existing agreement. Shall the Town, if this Article XXXX*
241 *is defeated, authorize the governing body to call one special meeting, at its option, to address this Article XXXX cost*
242 *items only?*
243

244 **Motion:** To accept the Proposed Fire Department Collective Bargaining Agreement Warrant Article as
245 presented.

246 **Motioned:** Chairman Maggiore

247 **Seconded:** Selectman Miller

248 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

249 *Motion approved by a vote of 3-0*
250

251 **13.4 Discussion of Public Information Session on Climate Ready North Hampton and Little Boar's Head**

252
253 Town Administrator Tully said North Hampton and Little Boar's Head are developing Adaptation Chapters
254 for their Master Plans and a Zoom Session will be held on January 28, 2021 to hear latest science and get
255 ideas on how they will prepare for this; pre-registration is requested for the Zoom Session.
256

257 **13.5 Open Sealed Bids on 2007 Chevrolet Tahoe**

258
259 Town Administrator Tully said the 2007 Chevrolet Tahoe was put out for bid and 2 responses were
260 received: offer of \$3,175 from a Town resident and an offer of \$3,499.32 from Asian Auto. He said this
261 vehicle is a retired Fire Department vehicle and equipment will be taken out and installed in the used
262 Police Cruiser with less maintenance costs going forward.
263

264 **Motion:** Move to accept the bid of \$3,499.32 from Asian Auto for the 2007 Chevrolet Tahoe.

265 **Motioned:** Chairman Maggiore

266 **Seconded:** Selectman Miller
267

268 Town Administrator Tully asked that the Board give him permission to move on to the next bid should this
269 bid be refused; the Board was in agreement.
270

271 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

272 *Motion approved by a vote of 3-0*
273

274 **MINTES OF PRIOR MEETINGS**

275

276 **Approval of the Workshop Meeting Minutes of December 22, 2020**

277 **Motion:** To approve the Workshop Meeting Minutes of December 22, 2020 as presented.

278 **Motioned:** Selectman Miller

279 **Seconded:** Chairman Maggiore

280 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

281 *Motion approved by a vote of 3-0*

282

283 **Approval of the Regular Meeting Minutes of December 28, 2020**

284 **Motion:** To approve the Regular Meeting Minutes of December 28, 2020 as presented.

285 **Motioned:** Selectman Miller

286 **Seconded:** Chairman Maggiore

287 **Roll Call Vote:** James Sununu-aye, Larry Miller-aye, Jim Maggiore-aye

288 *Motion approved by a vote of 3-0*

289

290 **Approval of the Non-Public Meeting Minutes of December 28, 2020**

291

292 Approval of December 28, 2021 Non-Public Meeting Minutes *deferred* to the next Select Board Meeting.

293

294 **Any Other Item that may legally come before the Board**

295

296 Chairman Maggiore said they might want to determine who is going to move, second, and speak to
297 Warrant Articles at Deliberative. Vice-Chair Sununu suggested they wait until after the Budget Committee
298 Public Hearing on January 19, 2021. The Board was in agreement.

299

300 **Second Public Comment Session**

301 *Phone: 603-758-1447; Email: jmaggiore@northhampton-nh.gov*

302

303 No public comments.

304

305 **Next Regular Meeting:** January 25, 2020

306

307 **Adjournment**

308

309 Vice-Chair Sununu adjourned the meeting at 8:05 pm.

310

311 Respectfully submitted,

312

313 Patricia Denmark, Recording Secretary

314

315