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2
3 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
4 **NORTH HAMPTON SELECT BOARD REGULAR MEETING**

5 **JUNE 10, 2019 7:00 PM**

6 **NORTH HAMPTON TOWN HALL**

7 ***DRAFT MINUTES***

8
9 SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice-Chairman Larry Miller, Member
10 Kathleen Kilgore

11
12 ALSO PRESENT: Town Administrator Bryan Kaenrath, Channel 22 Director John Savastano
13

14 **AGENDA**

15
16 Chairman Maggiore welcomed everyone to the June 10, 2019 Select Board Meeting, and called the
17 meeting to order at 7:04 pm, followed by the Pledge of Allegiance.
18

19 **First Public Comment Session**

20
21 Mr. Phil Wilson of Runnymede Drive said he was speaking as a private citizen, and wanted to address
22 item 8.11 Ironwood Village Center Contract Review under New Business. He said if the Select Board
23 recommends encumbering funds for the project, he strongly recommends that two restrictions be put on
24 the contract. He said the project was to “create a vision and conceptual Master Plan to guide the evolution
25 of land uses and infrastructure enhancements along the Route 1 Corridor”.

26
27 Mr. Wilson said the first restriction he recommended imposing on the contract would be that “the vision
28 and conceptual Master Plan shall not require any modifications to the Town’s existing conditions with
29 respect to wetlands”, by not compromising setbacks or building. He said the second restriction to impose
30 on the contract would be that “the vision and Master Plan shall not require the construction of a sewer
31 system for its execution anywhere in Town”.

32
33
34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

36
37 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and***
38 ***a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
39 ***Hampton, New Hampshire 03862.***

40

41 Mr. Wilson said protecting the wetlands was critical for protecting and conserving the Town's drinking
42 water resources and avoiding pollution of groundwater resources. He said with sea-level rise and stronger
43 coastal storms, the wetlands were critical in serving as surge tanks for Stormwater. He said sewers were
44 unnecessary to develop the IBR District, and were consistent with the desire of residents not to increase
45 property taxes. He said sewer could not be constructed without an increase in property taxes.

46
47 Mr. Wilson also pointed out that Ironwood proposed to involve "stakeholders" in the process of
48 developing their vision and plan, meaning primarily property owners. He said a review by the Inventory
49 Sub-Committee of the EDC found that less than 10% of property owners actually reside in North Hampton
50 and engaging them would be difficult. He said In conclusion, if Ironwood proceeded without these
51 recommendations they may deliver a product that would ultimately be rejected, and the funds for this
52 project would then have been wasted.

53
54 Chairman Maggiore asked Mr. Wilson to submit what he had to the Town Administrator for distribution
55 to the Select Board. He said the discussion about encumbering funds would occur on June 19, 2019.

56

57 **Consent Calendar**

- 58 3.1 Payroll Manifest of May 16, 2019 in the amount of \$65,315.32
- 59 3.2 Payroll Manifest of May 23, 2019 in the amount of \$74,828.04
- 60 3.3 Payroll Manifest of May 30, 2019 in the amount of \$69,994.44
- 61 3.4 Payroll Manifest of June 6, 2019 in the amount of \$247,418.60
- 62 3.5 Accounts Payable Manifest of May 30, 2019 in the amount of \$1,157,070.57
- 63 3.6 Abatement Application
- 64 3.7 Abatement Application
- 65 3.8 Abatement Application
- 66 3.9 Abatement Application
- 67 3.10 Abatement Application
- 68 3.11 Notice of Intent to Cut

69
70 **Motion:** To approve the Consent Calendar as presented.

71 **Motioned:** Selectman Miller

72 **Seconded:** Selectwoman Kilgore

73
74 Chairman Maggiore said he had some questions for the assessor on the abatement application referring
75 to Tax Map 5, Lot 7 and asked that it be removed and held over.

76 **Motion:** To table Consent Calendar item 3.6, Tax Map 5, Lot 7 until discussion with assessor.

77 **Motioned:** Chairman Maggiore

78 **Seconded:** Selectwoman Kilgore

79 **Vote:** Motion approved 3-0

80
81 **Discussion:** Selectwoman Kilgore stated that one of the abatement applications had an incorrect tax map
82 number and was an error. She said it was typed as Tax Map 21, Lot 1-31 and should be Tax Map 6, Lot 2-
83 4, and said she also had concerns that should be looked into with this one before they respond. Chairman
84 Maggiore said they would pull that one as well, and refer to it as abatement application 3.7, but would
85 need to go into Non-Public to discuss it. Town Administrator Kaenrath said he would ask the assessor to
86 be present at the Non-Public Meeting.

87

88 **Motion:** To take Abatement Application 3.7 off the Consent Calendar for further discussion with
89 Assessor.**Motioned:** Selectwoman Kilgore
90 **Seconded:** Chairman Maggiore
91 **Vote:** Motion approved 3-0

92
93 **Motion Amended:** To approve the Consent Calendar as presented minus *Abatement Application 3.6* for
94 Tax Map 5, Lot 7 and *Abatement Application 3.7* for Tax Map 21, Lot 1-31.
95 **Vote:** Motion approved as amended 3-0

96
97 **Correspondence** – None

98
99 **Committee Updates**

100
101 Selectwoman Kilgore stated that the *Economic Development Committee (EDC)* met Wednesday June 5,
102 2019. She said there was another resignation by Vice-Chair Kirsten Larson Schultz and Chairman Jim Better
103 had already announced his resignation earlier. She said there was a suggestion that the Committee have
104 two Co-Chairs rather than the typical Chair and Vice-Chair. She said Les Stachow presented preliminary
105 research into possible financial resources for funding the Village Center Concept, and a lot of questions
106 were asked and further clarification needed. She said the Inventory Sub-Committee reported that they
107 were close to being complete with the list of all businesses and properties in the IBR District.

108
109 Chairman Maggiore said he missed the last *Heritage Commission* meeting and had no new updates there.
110 He said with regard to the *Water Commission*, he would be asking the Town Administrator to set up a
111 non-public at their request to address an issue which has come up. Selectwoman Kilgore asked if meeting
112 minutes were available from their May meeting and asked about the Cost-Sharing Study.

113
114 Selectman Miller said the *Budget Committee* had not met, but the *CIP Committee* met and Nancy
115 Monaghan was elected as Chair and Cynthia Swank as Vice-Chair. He said this year all the CIP meetings
116 would occur in July unlike previously. Town Administrator Kaenrath said the final meeting would still be
117 in September, with the presentations in July. Selectwoman Kilgore asked if meetings would be recorded.

118
119 Selectwoman Kilgore said the *Bandstand Committee* met and the season was opening on July 19, 2019
120 with Jumbo's Peanut Circus, and said the schedule would be posted on the website.

121
122 Program Director John Savastano of *Channel 22* said the system restore was up and running and the new
123 mobile truck was ready to go for summer events. He said the 4th podcast was currently in conception and
124 they would try to do a podcast every 2 weeks. He said the students write it, produce it, and get it on the
125 air. He said Winnacunnet graduation was streamed live. He said he had coffee with the Governor who
126 would work on a couple of projects with them.

127
128 Chairman Maggiore stated that on Monday, June 3, 2019 the Select Board met in Non-Public regarding
129 the hiring of a new employee which would be announced shortly. He said the Fire Department situation
130 had become urgent due to upward pressure with overtime. He said there was a unanimous vote at the
131 Select Board Meeting for the action to be taken.

132
133 **Report of the Town Administrator**

134 *A copy of the Report of the Town Administrator will be attached to these minutes.*

135

Select Board Regular Meeting

June 10, 2019

136 Town Administrator Bryan Kaenrath said under Finance, they would be talking about encumbrances at
137 the meeting next week on June 19, 2019. He said the Police Department was now at full staff, Fire
138 Department surf rescue training was underway and a new firefighter officially hired, and the Emergency
139 Management Plan rewrite was now complete.

140
141 Selectwoman Kilgore asked if anyone attended the EPA Listening Session, and Town Administrator
142 Kaenrath said he and Selectman Miller had attended. He said the focus was on Community Outreach and
143 doing a better job of getting word to the public about the Coakley Landfill. He said the Office of the
144 Inspector General was taking on a study about what town managers thought about the process from EPA
145 and whether the public was satisfied. Selectman Miller said another EPA meeting was coming up on the
146 25th for discussion of a report on a bedrock study and efforts to find where the pollution was making it
147 from the landfill into Ferry's Brook in Rye.

148
149 Town Administrator Kaenrath stated that there was a Rails to Trails meeting June 18, 2019, and the next
150 meeting of the Hampton Area Chamber of Commerce Public Policy Committee would be June 20, 2019.
151 He said the Philbrick Pond Study was on the Select Board Agenda for June 24, 2019 to discuss further
152 recommendations. He said the Document Management Workshop would be held Monday, June 17, 2019
153 at 6:00 pm, directly following the Joint Select Board/Little Boar's Head meeting at 5:00 pm.

154
155 Selectman Miller asked if they would have any guidance for Document Management and Chairman
156 Maggiore said he had gotten in touch with Lebanon Town Manager Shawn Mullholland who would be
157 available to call in. Selectwoman Kilgore asked if both of the meetings would be recorded. Town
158 Administrator Kaenrath said meetings in the Conference Room were not usually recorded but something
159 could be arranged if required or the meeting moved here.

160
161 Selectman Miller asked about the Gun Club and Town Administrator Kaenrath said the comments
162 developed by GZA were sent to DES and are currently under review. He said they had fulfilled their
163 obligation and the matter was now in the hands of DES. Chairman Maggiore said that for people driving
164 south on Route 1, there was a sign up about night paving beginning the evening of June 16th. Town
165 Administrator Kaenrath said would speak with Public Works Director John Hubbard about a possible
166 timeline.

167
168 **NEW BUSINESS**

169
170 **8.10 Comcast Cable Presentation** – Jay Sommers and Attorney Kate Miller

171
172 Mr. Jay Sommers stated that Comcast Corporation was a Global Media Technology Company with two
173 primary businesses: Comcast Cable and NBC Universal. He said Comcast was one of the largest video
174 companies delivering high-speed internet to customers and businesses under the Xfinity brand. He said
175 Comcast invested in technology to build an advanced network, provide one of the fastest broadband
176 speeds, and provide the ultimate in video, internet, voice, home management and business services.

177
178
179
180
181
182
183

184 Mr. Sommers said they offered multi-gigabyte speed using DOCSIS 3.1 technology with fast internet
185 speeds and access to the nation's largest Wi-Fi network. He stated that 12-15 years ago fiber optics were
186 put in, and he provided a map of the area. He explained that fiber fed into fiber nodes, to a tap outside a
187 person's home and then into the subscriber's house, and there were Xfinity Wireless Hotspots throughout
188 the Town which enabled the use of remote devices. He said the highest business service offered was
189 Metro Ethernet and as a company grows they can grow with this product.

190
191 Mr. Sommers addressed the question of internet speeds, and said speeds generally offered here in North
192 Hampton were the same as those offered in Boston. He said the different options available ranged from
193 Performance Starter to Extreme Pro and a Gigabyte for the ultimate in speed. He said as performance
194 increases it handles more devices in the home, and said it depended on what a subscriber was looking for
195 and their usage. He said Comcast Business Service also offered various performance levels up to faster
196 speeds like Ethernet.

197
198 Mr. Sommers addressed the question about some Comcast customers receiving rates at 1/3 the
199 advertised rate, and explained that during the course of the year discounted packages were offered. He
200 said his recommendation would be to call and speak with a Customer Service Representative.

201
202 Discussion: Selectwoman Kilgore asked if the location of fiber optics on the map gave the Town complete
203 coverage, and Mr. Sommer said they did. She asked about fiber optics running up and down Route 1, and
204 Town Administrator Kaenrath they did not run the entirety of Route 1. Mr. Sommers explained that was
205 because of the architecture when it was built out, but was also fed heavily by hotspots.

206
207 Selectwoman Kilgore said Route 1 was their only Business District and asked if the Town had complete
208 coverage of fiber optics there and the cutting technology they needed. Mr. Sommers said they did, and if
209 a business needed a higher rate of services Comcast would build out for that business. Chairman Maggiore
210 said the map showed only 1 business with Metro Ethernet, and Mr. Sommers said that service was also
211 available to any other business. Chairman Maggiore asked if Ethernet was commonly used for Police and
212 Fire Stations, and Mr. Sommer said it depended on the data they were using and said some communities
213 shared dispatches.

214
215 Selectwoman Kilgore said the EDC was working on a plan to grow businesses her on Route 1 in the IBR
216 District and asked if Comcast had products they could share in trying to engage businesses. Mr. Sommer
217 said he recommended that they reach out to him and he could bring people in from Business Services to
218 give a product demo of what they offer. Chairman Maggiore asked if that could happen outside of the
219 Contract negotiations, and Mr. Sommer said what he talked about so far had nothing to do with license
220 renewal but said Comcast was very interested in growing businesses.

221
222 Attorney Kate Miller said the last question was about customers getting 1/3 the speed not the rate; that
223 customers were subscribing at a certain rate but felt they were not receiving that speed. Mr. Sommers
224 said that was because the equipment in the home did not interface with Comcast's upgraded speeds and
225 said they could either purchase or lease new equipment. Chairman Maggiore asked how they would know
226 if they were getting what they were paying for, and Mr. Sommers said if it was slowing down they could
227 call a technician out who would recognize the two were not interfacing and a new modem was needed.
228 He said they had increased their speeds 17 of the last 18 years.

229

230 Selectman Miller asked Attorney Kate Mille about progress, and she said the next step would be for the
231 Cable Television Committee to meet. Town Administrator Kaenrath said he would set up a time and see
232 if they could come to some sort of agreement on direction.

233

234 **8.12 Flag Day Ceremony Discussion**

235

236 Chairman Maggiore said that the father of Max Reich, who designed the new North Hampton Town Flag,
237 was present to discuss the Flag Day presentation. He said a Warrant Article for the new Town Flag was
238 approved on the Ballot. Town Administrator Kaenrath stated that the new Town Flags came in today and
239 were in his office. He said they had discussed possibly holding a flag-raising ceremony with the new flag
240 on Flag Day (June 14th) and he had recently spoken with Max's Mother about doing that on Monday, June
241 17, 2019. Mr. Reich said he appreciated the Town's efforts to have Max attend the ceremony and said
242 June 27th would work fine.

243

244 Town Administrator Kaenrath asked Mr. Reich if he had a preferable time and he suggested 1:00 pm on
245 Monday. Selectwoman Kilgore recommended they raise the flag outside the Stone Building and the Board
246 agreed. Chairman Maggiore asked about the pricing and Town Administrator Kaenrath said he had the
247 pricing and the cost of the flag was \$110.00 each for a 3'x5' flag, but they could take the file somewhere
248 else. Chairman Maggiore said the flag raising would be held on June 17, 2019 at 1:00 pm in front of the
249 Stone Building. He said the flag was coming and would be displayed here.

250

251 **8.1 Appointment to the Recreation Commission**

252

253 Chairman Maggiore said he received an email from Recreation Commission Director Joe Manzi
254 recommending adding Willow Foley to the Recreation Commission, which would bring the Commission to
255 a full complement of 7 members.

256 **Motion:** To appoint *Willow Foley* to the *Recreation Commission* with a term to expire in March 2022.

257 **Motioned:** Selectwoman Kilgore

258 **Seconded:** Selectman Miller

259 **Vote:** Motion approved 3-0

260

261 **8.2 Appointment to the Conservation Commission**

262

263 Chairman Maggiore said he received a letter from Chairman of the Conservation Commission, Lisa Wilson,
264 recommending the Select Board appoint *Audrey Prior* to serve as an *Alternate Member of the Conservation*
265 *Commission* for a 3-year term expiring March 2022. She said the appointment was approved by the
266 Conservation Commission by a unanimous vote and confirmed by Barbara Richter of the New Hampshire
267 Association of Conservation Commissions.

268 **Motion:** To approve the appointment of *Audrey Prior* to a position of *Alternate Member of the*
269 *Conservation Commission* for a term expiring March 2022.

270 **Motioned:** Selectwoman Kilgore

271 **Seconded:** Selectman Miller

272 **Vote:** Motion approved 3-0

273

274 **8.3 Appointment to the Economic Development Committee (EDC)**

275

276 Chairman Maggiore said he received an email dated June 5, 2019 requesting consideration of the
277 appointment of Renee Locke to the Economic Development Committee as a representative of the North

278 Hampton Business Association with term expiring March 2020. Town Administrator Kaenrath read
279 correspondence addressed to the Select Board recommending that Renee Locke fill the vacated position
280 held by Kirsten Larson Schultz. Selectwoman Kilgore said there was still the question of whether Jim Better
281 is an active member or has resigned. Town Administrator Kaenrath said Mr. Better was leaving at the end
282 of this month but had not officially resigned.

283 **Motion:** To appoint Renee Locke to a position on the Economic Development Committee as
284 representative of the North Hampton Business Association to expire March 2020.

285 **Motioned:** Selectwoman Kilgore

286 **Seconded:** Selectman Miller

287 **Vote:** Motion approved 3-0

288

289 **8.4 Discussion to ask Town Attorney if the North Hampton Public Library Trustees can Expand Existing**
290 **Library without Select Board Consent**

291 Town Administrator Kaenrath said when putting the agenda together, Selectman Miller had
292 recommended 8.4, 8.5, and 8.6 for full disclosure.

293

294 Selectman Miller said because the Town is the owner of the building and the land, he felt that question
295 should be asked of Town Counsel with regard to the Library Expansion. Selectwoman Kilgore said they
296 needed to go through the constructive process and ask questions as Select Board Members with the two
297 Boards hopefully working together for something positive for the Town. She said the Library Trustees
298 would like to meet with the Select Board sometime in July and start a discussion.

299

300 **8.5 Discussion of Instruction to Employees/Elected Officials/Volunteers on What to do when**
301 **Confronted with Menacing Behavior by Members of the Public/Town Officials/Volunteers**

302

303 Selectman Miller said 3 people had asked him what to do when menacing behavior occurs and he did not
304 know what to answer. He said Personnel Policy Section 1.05-A states that any employee who feels he or
305 she has experienced sexual or other unlawful harassment, discrimination, or retaliation should
306 immediately report such actions to be properly and appropriately investigated.

307

308 Selectman Miller asked that the Select Board consider adding verbiage to that one sentence section to
309 expand the policy to include volunteers and elected officials. Town Administrator Kaenrath asked the
310 procedure for reporting, and Selectman Miller said employees report immediately to the Department
311 Head or the Town Administrator. Town Administrator Kaenrath said that procedure needed to be defined.

312

313 Chairman Maggiore said the Select Board had Goal-Setting on June 19th, and Selectwoman Kilgore said it
314 had been a goal of theirs for 2 years now. Chairman Maggiore said this piece could be taken care of
315 immediately if Selectman Miller would be willing to submit the additional language. Selectwoman Kilgore
316 said it should also be reviewed by Town Counsel.

317

318 **8.6 Discussion of Cleanup and Improvements to the Homestead Property Including an Irrigation System,**
319 **Asphalt Removal, Summer Screen House, Cleanup of Leaves, Vines and Stones**

320

321 Selectman Miller said the Town made a good investment in the Homestead Property, and felt with a small
322 investment at this time they could turn it into a park. He said they could get a price on an irrigation system,
323 do some cleanup, trimming and planting and have a beautiful park. Selectwoman Kilgore said they had a
324 goal-setting session coming up next week and something may come up that is in conflict with that. She
325 felt it was great to clean the property and remove the asphalt, but rather than investing in an irrigation

326 system they needed to look at existing areas needing improvement. Chairman Maggiore said they would
327 have the discussion at the Goal-Setting Session.

328

329 **8.7 Assessing Services Contract with MRI**

330

331 Chairman Maggiore said there was a proposed Professional Services Agreement in the packet from MRI,
332 and the contract not only includes their quarterly pickups and regular assessing, but also includes the
333 revaluation. Town Administrator Bryan Kaenrath said they had been doing contract extensions with MRI
334 for assessing services for a number of years, and said this one was the same contract with the cost of the
335 reval in 2023 escrowed in.

336

337 Selectwoman Kilgore said the revaluation had been done by Vision, and by signing this they would be
338 locking in to the statistical reval from MRI. Chairman Maggiore said listed under costs, fees, and charges
339 was a lump-sum fee of \$5,900/month including the reval. Town Administrator Kaenrath said their current
340 monthly fee is \$5,110/month, and they were proposing \$5,900/month to roll in the revaluation. He said
341 if they want to continue doing the reval with Vision they could stay at their current \$5,110 rate.

342

Selectwoman Kilgore said they also put money in from the vote to the Capital Reserve Fund and if they
contracted now, would they be able to take the money proportionately out. Chairman Maggiore said the
Select Board was the agent to expend from that fund and they would need to add some kind of condition.
He said they needed a few answers before they could respond to this contract. Selectwoman Kilgore said
they were also not getting competitive bids for the revaluation.

343

344 Town Administrator Kaenrath said they may be interested in continuing their usual \$5,110/month without
345 the reval included, and keep the option open. He said the contract expires on June 30th and they would
346 need to decide by the next meeting at the latest, and said they need to continue the services.

347

348 **Motion:** To continue with MRI at the \$5,110/month rate for the next fiscal year and forego the rolled-in
349 revaluation.

350 **Motioned:** Selectman Miller

351 **Seconded:** Selectwoman Kilgore

352 **Vote:** Motion approved 3-0

353

354 Town Administrator Kaenrath said he would have the contract for signatures and the next meeting.

355

356 **8.8 Committee Appointment Policy Approval**

357

358 Chairman Maggiore said the Committee Appointment Policy would help in understanding which
359 appointments came from where, and which boards and committees were properly seated, and said Jan
360 Facella came up with a policy draft which was more comprehensive and detailed. Selectman Miller said
361 he would like to consider it, and Selectwoman Kilgore agreed but said she had written notes on it and had
362 questions. Chairman Maggiore suggested redline versions could be sent over and discussed at goal-
363 setting. Selectwoman Kilgore said globally it needed to be reviewed by Town Counsel and Chairman
364 Maggiore said they were not at that stage yet.

365

366 Selectwoman Kilgore said on page 3, Item D it specified that "no emails or voice" were to be used for
367 submission of letters of interest and said most submissions were by email, and Town Administrator
368 Kaenrath said that should be changed to say a written or physical letter. Chairman Maggiore said the first

369 sentence about the process of submission was also incorrect, and Selectwoman Kilgore said usually the
370 Town Administrator gathers that information and presents it to the Board for consideration. Town
371 Administrator Kaenrath said most came to him expressing interest in the position.

372
373 Selectwoman Kilgore said under Criteria and Qualifications on page 5, it says regular members with more
374 than 3 unexcused absences or an attendance of less than 75% not be considered for reappointment, and
375 said "unexcused" needed to be defined and who determines it. She said on page 6 under Attitude, who
376 would stand in judgement of this and did they have a generic set of rules & procedures, and said she was
377 trying to get a fair and balanced policy. She said on page 7 "other possible conflicts" was too broad and
378 needed to be defined.

379
380 Selectwoman Kilgore asked if the committees would be moving one person forward or whether the Select
381 Board be looking at everyone who submitted a letter of interest. Chairman Maggiore said the committee
382 would nominate one person or as many as are open, and they needed to make it perfectly clear that the
383 Select Board would be considering the nomination put forth by the committee. Selectwoman Kilgore said
384 under the discussion of Training on page 6 they needed to incorporate 91-A as they struggled with
385 compliance. Chairman Maggiore said he would forward his document to her through Town Administrator
386 Kaenrath to and asked if she would redline it with her additions.

387

388 **8.9 Wage Range Analysis RFP Decision**

389
390 Town Administrator Kaenrath stated that the RFP was sent to 6 vendors and they received 3 replies back
391 from MRI, Thornwood & Associates, and HR ROI. He said the MRI proposal was significantly more at a
392 little over \$11,000, Thornwood & Associates was approximately \$4,500, and HR ROI was \$4,250. He said
393 Thornwood had done the Raymond analysis which they participated in and had done a lot of work on the
394 Seacoast.

395
396 Selectwoman Kilgore said she ranked the proposals with MRI first, Thornwood second, and HR ROI last.
397 She said though MRI was a more expensive product, she felt it was the most thorough proposal and would
398 give them the analysis they needed. Selectman Miller said he agreed and said they would learn a lot from
399 the MRI proposal and liked to think the difference between Thornwood and MRI was worth it. Town
400 Administrator Kaenrath said one of the most important things they could do is compensate their
401 employees properly and make their job descriptions correct.

402
403 Chairman Maggiore said he rated Thornwood first as there were some things in MRI that he did not
404 understand. He said he was not sure of the meaning of the fiscal impact of cost differences and the action
405 plan, and said he did not see clarity and it seemed more than they needed.

406

407 **Motion:** To contract with MRI to do a Wage Range Analysis as specified in the RFP.

408 **Motioned:** Selectwoman Kilgore

409 **Seconded:** Selectman Miller

410 **Vote:** Motion approved 2-1

411

412 **8.11 Ironwood Village Center Contract Review**

413
414 Chairman Maggiore stated that Mr. Hyland of Ironwood Design Group had provided a contractual
415 agreement with charges and scope of work for the project. He said he looked to the Board to consider the

416 input from Mr. Wilson on his suggestions. He said to approve it tonight would be inconsistent with
417 encumbering this year's funds and they should be discussing this as part of their encumbrance goals.
418

419 Selectwoman Kilgore said she agreed with Mr. Wilson and wanted time to reflect on his suggestions, and
420 the discussion should be part of encumbrances. Selectman Miller also agreed that the Board should wait
421 until encumbrances, and said if they did not use some guidance they would end up with something that
422 was not useful or possible. He said he agreed with Mr. Wilson on his 2 conditions, and if Ironwood could
423 not accept that they should not sign the contract. Chairman Maggiore agreed and Selectwoman Kilgore
424 said she was not ready to make that decision.

425

426 **Acceptance of the Minutes of Prior Meetings**

427

428 **Approval of the Minutes of the Regular Meeting of May 13, 2019**

429

430 **Motion:** To approve the minutes of the Regular Meeting of May 13, 2019 as presented

431 **Motioned:** Selectwoman Kilgore

432 **Seconded:** Selectman Miller, for discussion.

433

434 **Changes/Corrections:** Selectman Miller corrected the third sentence beginning on line 102 to read: "He
435 said North Hampton was willing to pay as many of the other municipalities, haulers, and generators, and
436 the only entity that was allowed to walk away from a buyout bargain was the Federal Government."
437

438

438 **Motion:** To approve the minutes of the Regular Meeting of May 13, 2019 as amended above.

439 **Motioned:** Selectman Miller

440 **Seconded:** Selectwoman Kilgore

441 **Vote:** Motion approved as amended 3-0

442

443 **Approval of the Edited Regular Meeting Minutes of April 22, 2019**

444

445 Chairman Maggiore said the minutes of April 22nd had been edited to include a transcript of the
446 conversation between Selectman Miller and Selectwoman Kilgore at her request.

447

448 **Motion:** To accept the Revised Minutes of April 22, 2019 as presented in the packet tonight.

449 **Motioned:** Selectwoman Kilgore

450 **Seconded:** Selectman Miller

451 **Vote:** Motion approved 3-0

452

453 **Approval of the Non-Public Meeting Minutes, Session I and II of May 13, 2019 – Tabled**

454 **Approval of the Non-Public Meeting Minutes of June 3, 2019 – Tabled**

455

456 **Any Other Item that may legally come before the Board**

457

458 Town Administrator Kaenrath said they had received an email regarding a Natural Resources Inventory
459 with Rockingham Planning Commission, and Conservation Commission Chair Lisa Wilson was there to
460 discuss it.

461

462 Ms. Lisa Wilson of Runnymede Drive said she was not speaking for the Conservation Commission this
463 evening but wanted to share information sent to the Chair of the Conservation Commission which the

464 Town might want to act on due to the June 19th deadline for encumbrances. She said they had suggested
465 that the Select Board consider encumbering funds for the RPC to conduct a Natural Resource Inventory
466 (NRI), and said the Conservation Commission would be discussing projects at their meeting tomorrow.
467

468 Ms. Wilson said the current inventory was completed by Rockingham Planning Commission in 1993 and it
469 was outdated. She said NOAH had recently provided funds for UNH Natural Resources & Land
470 Conservation specialists to help municipalities plan for climate change and identify natural resources, and
471 the deadline for assistance from UNH was June 14, 2019. She said she believed the Conservation
472 Commission had funds in the current budget that could be used for this.
473

474 Town Administrator Kaenrath said the Town had not spent what they normally did on Environmental, and
475 thought funds were available. Selectman Miller said he recently received an approximate cost from Jen
476 Rowden of the Rockingham Planning Commission and they would need to decide what they wanted to
477 encumber the funds and sign the contract. Selectwoman Kilgore said a contract would need to be signed
478 and dated by June 30, 2019.
479

480 Town Administrator Kaenrath said they could get a sample proposal for encumbering funds on June 19th
481 but would need a number, and asked Ms. Wilson if they could submit a proposal with a number. Chairman
482 Maggiore said Jen Rowden wanted to speak to Little Boar's Head about a DES grant opportunity to identify
483 planning increased resistance to Coastal Hazards and building local capacity to implement resilience plans.
484 He said he was looking to see how these differed and hope there was no duplicity.
485

486 Ms. Wilson said it was a good question because part of NRI plans for climate resilience. She said Jen
487 Rowden could work with Amanda Stone at UNH for guidance, and said the intent of the new inventory
488 was to build that in and they would make sure efforts were not duplicated.
489

490 Selectman Miller said with the Philbrick Pond Study they had a good review and nothing was done, and
491 said it would give the Town 5 inches of rain they could store and help the wetlands. Ms. Wilson said there
492 may be some NOAH funds available to address Philbrick Pond issues, and said she was discussing that with
493 DES. Chairman Maggiore said they would discuss this on June 19th and have a serious conversation.
494

495 **Second Public Comment Session**

496
497 Mr. Phil Wilson of Runnymede Drive said he had a comment about the discussion of means for
498 nominating, and said they needed to factor in such things as the Planning Board, which is an elected board
499 responsible for appointing its own members and has its own rules and procedures. Chairman Maggiore
500 said it was an excellent point and it could be added to specify where State Statute governs.
501

502 Ms. Laurel Pohl asked about the policy for "menacing behavior" and asked that menacing be defined.
503 Chairman Maggiore said they would look for clarity and determine at what point it was an administrative
504 issue or a police matter.
505

506 Mr. Rick Stanton of 108 Walnut said the ZBA was just like the Planning Board and went by RSA 674, and
507 they had rules and procedures that cover vacancies and resignations. He said he also wanted to
508 underscore Phil Wilson's point on restrictions on the Ironwood Contract. He said proposing sewer would
509 be a waste of time unless the US Government mandated and paid for it, and if trying to change the
510 wetlands in this State it would be important to keep within Town Ordinances.
511

Select Board Regular Meeting
June 10, 2019

512 Selectwoman Kilgore asked if encumbrances and goal setting would be recorded. Town Administrator
513 Kaenrath said that was not typically done as goal setting needed to use the whiteboard in the conference
514 room and something would need to be arranged. He said the session on Merit would be non-public as it
515 involves personnel evaluations.

516

517 **Next Meeting:** The next Select Board Meeting will be a Joint Select Board/Little Boar's Head Meeting on
518 June 17, 2019, followed by a Document Management Workshop. A Select Board Workshop Meeting is
519 also scheduled for June 19, 2019 at 8:00 am. The next regular Select Board Meeting is scheduled for
520 June 24, 2019.

521

522 **Adjournment**

523

524 Chairman Maggiore adjourned the meeting at 9:22 pm.

525

526 Respectfully submitted,

527 Patricia Denmark, Recording Secretary

DRAFT