



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD REGULAR MEETING**

JUNE 10, 2019 7:00 PM

NORTH HAMPTON TOWN HALL

Approved June 24, 2019

SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice-Chairman Larry Miller, Member Kathleen Kilgore

ALSO PRESENT: Town Administrator Bryan Kaenrath, Channel 22 Director John Savastano

AGENDA

Chairman Maggiore welcomed everyone to the June 10, 2019 Select Board Meeting, and called the meeting to order at 7:04 pm, followed by the Pledge of Allegiance.

First Public Comment Session

Mr. Phil Wilson of Runnymede Drive said he was speaking as a private citizen, and wanted to address item 8.11 Ironwood Village Center Contract Review under New Business. He said if the Select Board recommends encumbering funds for the project, he strongly recommends that two restrictions be put on the contract. He said the project was to “create a vision and conceptual Master Plan to guide the evolution of land uses and infrastructure enhancements along the Route 1 Corridor”.

Mr. Wilson said the first restriction he recommended imposing on the contract would be that “the vision and conceptual Master Plan shall not require any modifications to the Town’s existing conditions with respect to wetlands”, by not compromising setbacks or building. He said the second restriction to impose on the contract would be that “the vision and Master Plan shall not require the construction of a sewer system for its execution anywhere in Town”.

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

Mr. Wilson said protecting the wetlands was critical for protecting and conserving the Town's drinking water resources and avoiding pollution of groundwater resources. He said with sea-level rise and stronger coastal storms, the wetlands were critical in serving as surge tanks for Stormwater. He said sewers were unnecessary to develop the IBR District, and were consistent with the desire of residents not to increase property taxes. He said sewer could not be constructed without an increase in property taxes.

Mr. Wilson also pointed out that Ironwood proposed to involve "stakeholders" in the process of developing their vision and plan, meaning primarily property owners. He said a review by the Inventory Sub-Committee of the EDC found that less than 10% of property owners actually reside in North Hampton and engaging them would be difficult. He said In conclusion, if Ironwood proceeded without these recommendations they may deliver a product that would ultimately be rejected, and the funds for this project would then have been wasted.

Chairman Maggiore asked Mr. Wilson to submit what he had to the Town Administrator for distribution to the Select Board. He said the discussion about encumbering funds would occur on June 19, 2019.

Consent Calendar

- 3.1 Payroll Manifest of May 16, 2019 in the amount of \$65,315.32
- 3.2 Payroll Manifest of May 23, 2019 in the amount of \$74,828.04
- 3.3 Payroll Manifest of May 30, 2019 in the amount of \$69,994.44
- 3.4 Payroll Manifest of June 6, 2019 in the amount of \$247,418.60
- 3.5 Accounts Payable Manifest of May 30, 2019 in the amount of \$1,157,070.57
- 3.6 Abatement Application
- 3.7 Abatement Application
- 3.8 Abatement Application
- 3.9 Abatement Application
- 3.10 Abatement Application
- 3.11 Notice of Intent to Cut

Motion: To approve the Consent Calendar as presented.

Motioned: Selectman Miller

Seconded: Selectwoman Kilgore

Chairman Maggiore said he had some questions for the assessor on the abatement application referring to Tax Map 5, Lot 7 and asked that it be removed and held over.

Motion: To table Consent Calendar item 3.6, Tax Map 5, Lot 7 until discussion with assessor.

Motioned: Chairman Maggiore

Seconded: Selectwoman Kilgore

Vote: Motion approved 3-0

Discussion: Selectwoman Kilgore stated that one of the abatement applications had an incorrect tax map number and was an error. She said it was typed as Tax Map 21, Lot 1-31 and should be Tax Map 6, Lot 2-4, and said she also had concerns that should be looked into with this one before they respond. Chairman Maggiore said they would pull that one as well, and refer to it as abatement application 3.7, but would need to go into Non-Public to discuss it. Town Administrator Kaenrath said he would ask the assessor to be present at the Non-Public Meeting.

Motion: To take Abatement Application 3.7 off the Consent Calendar for further discussion with Assessor.

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Motioned: Selectwoman Kilgore
Seconded: Chairman Maggiore
Vote: Motion approved 3-0

Motion Amended: To approve the Consent Calendar as presented minus *Abatement Application 3.6* for Tax Map 5, Lot 7 and *Abatement Application 3.7* for Tax Map 21, Lot 1-31.
Vote: Motion approved as amended 3-0

Correspondence – None

Committee Updates

Selectwoman Kilgore stated that the *Economic Development Committee (EDC)* met Wednesday June 5, 2019. She said there was another resignation by Vice-Chair Kirsten Larson Schultz and Chairman Jim Better had already announced his resignation earlier. She said there was a suggestion that the Committee have two Co-Chairs rather than the typical Chair and Vice-Chair. She said Les Stachow presented preliminary research into possible financial resources for funding the Village Center Concept, and a lot of questions were asked and further clarification needed. She said the Inventory Sub-Committee reported that they were close to being complete with the list of all businesses and properties in the IBR District.

Chairman Maggiore said he missed the last *Heritage Commission* meeting and had no new updates there. He said with regard to the *Water Commission*, he would be asking the Town Administrator to set up a non-public at their request to address an issue which has come up. Selectwoman Kilgore asked if meeting minutes were available from their May meeting and asked about the Cost-Sharing Study.

Selectman Miller said the *Budget Committee* had not met, but the *CIP Committee* met and Nancy Monaghan was elected as Chair and Cynthia Swank as Vice-Chair. He said this year all the CIP meetings would occur in July unlike previously. Town Administrator Kaenrath said the final meeting would still be in September, with the presentations in July. Selectwoman Kilgore asked if meetings would be recorded.

Selectwoman Kilgore said the *Bandstand Committee* met and the season was opening on July 19, 2019 with Jumbo's Peanut Circus, and said the schedule would be posted on the website.

Program Director John Savastano of *Channel 22* said the system restore was up and running and the new mobile truck was ready to go for summer events. He said the 4th podcast was currently in conception and they would try to do a podcast every 2 weeks. He said the students write it, produce it, and get it on the air. He said Winnacunnet graduation was streamed live. He said he had coffee with the Governor who would work on a couple of projects with them.

Chairman Maggiore stated that on Monday, June 3, 2019 the Select Board met in Non-Public regarding the hiring of a new employee which would be announced shortly. He said the Fire Department situation had become urgent due to upward pressure with overtime. He said there was a unanimous vote at the Select Board Meeting for the action to be taken.

Report of the Town Administrator

A copy of the Report of the Town Administrator will be attached to these minutes.

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Town Administrator Bryan Kaenrath said under Finance, they would be talking about encumbrances at the meeting next week on June 19, 2019. He said the Police Department was now at full staff, Fire Department surf rescue training was underway and a new firefighter officially hired, and the Emergency Management Plan rewrite was now complete.

Selectwoman Kilgore asked if anyone attended the EPA Listening Session, and Town Administrator Kaenrath said he and Selectman Miller had attended. He said the focus was on Community Outreach and doing a better job of getting word to the public about the Coakley Landfill. He said the Office of the Inspector General was taking on a study about what town managers thought about the process from EPA and whether the public was satisfied. Selectman Miller said another EPA meeting was coming up on the 25th for discussion of a report on a bedrock study and efforts to find where the pollution was making it from the landfill into Ferry's Brook in Rye.

Town Administrator Kaenrath stated that there was a Rails to Trails meeting June 18, 2019, and the next meeting of the Hampton Area Chamber of Commerce Public Policy Committee would be June 20, 2019. He said the Philbrick Pond Study was on the Select Board Agenda for June 24, 2019 to discuss further recommendations. He said the Document Management Workshop would be held Monday, June 17, 2019 at 6:00 pm, directly following the Joint Select Board/Little Boar's Head meeting at 5:00 pm.

Selectman Miller asked if they would have any guidance for Document Management and Chairman Maggiore said he had gotten in touch with Lebanon Town Manager Shawn Mullholland who would be available to call in. Selectwoman Kilgore asked if both of the meetings would be recorded. Town Administrator Kaenrath said meetings in the Conference Room were not usually recorded but something could be arranged if required or the meeting moved here.

Selectman Miller asked about the Gun Club and Town Administrator Kaenrath said the comments developed by GZA were sent to DES and are currently under review. He said they had fulfilled their obligation and the matter was now in the hands of DES. Chairman Maggiore said that for people driving south on Route 1, there was a sign up about night paving beginning the evening of June 16th. Town Administrator Kaenrath said would speak with Public Works Director John Hubbard about a possible timeline.

NEW BUSINESS

8.10 Comcast Cable Presentation – Jay Sommers and Attorney Kate Miller

Mr. Jay Sommers stated that Comcast Corporation was a Global Media Technology Company with two primary businesses: Comcast Cable and NBC Universal. He said Comcast was one of the largest video companies delivering high-speed internet to customers and businesses under the Xfinity brand. He said Comcast invested in technology to build an advanced network, provide one of the fastest broadband speeds, and provide the ultimate in video, internet, voice, home management and business services.

Mr. Sommers said they offered multi-gigabyte speed using DOCSIS 3.1 technology with fast internet speeds and access to the nation's largest Wi-Fi network. He stated that 12-15 years ago fiber optics were put in, and he provided a map of the area. He explained that fiber fed into fiber nodes, to a tap outside a person's home and then into the subscriber's house, and there were Xfinity Wireless Hotspots throughout the Town which enabled the use of remote devices. He said the highest business service offered was Metro Ethernet and as a company grows they can grow with this product.

Mr. Sommers addressed the question of internet speeds, and said speeds generally offered here in North Hampton were the same as those offered in Boston. He said the different options available ranged from Performance Starter to Extreme Pro and a Gigabyte for the ultimate in speed. He said as performance increases it handles more devices in the home, and said it depended on what a subscriber was looking for and their usage. He said Comcast Business Service also offered various performance levels up to faster speeds like Ethernet.

Mr. Sommers addressed the question about some Comcast customers receiving rates at 1/3 the advertised rate, and explained that during the course of the year discounted packages were offered. He said his recommendation would be to call and speak with a Customer Service Representative.

Discussion: Selectwoman Kilgore asked if the location of fiber optics on the map gave the Town complete coverage, and Mr. Sommer said they did. She asked about fiber optics running up and down Route 1, and Town Administrator Kaenrath they did not run the entirety of Route 1. Mr. Sommers explained that was because of the architecture when it was built out, but was also fed heavily by hotspots.

Selectwoman Kilgore said Route 1 was their only Business District and asked if the Town had complete coverage of fiber optics there and the cutting technology they needed. Mr. Sommers said they did, and if a business needed a higher rate of services Comcast would build out for that business. Chairman Maggiore said the map showed only 1 business with Metro Ethernet, and Mr. Sommers said that service was also available to any other business. Chairman Maggiore asked if Ethernet was commonly used for Police and Fire Stations, and Mr. Sommer said it depended on the data they were using and said some communities shared dispatches.

Selectwoman Kilgore said the EDC was working on a plan to grow businesses her on Route 1 in the IBR District and asked if Comcast had products they could share in trying to engage businesses. Mr. Sommer said he recommended that they reach out to him and he could bring people in from Business Services to give a product demo of what they offer. Chairman Maggiore asked if that could happen outside of the Contract negotiations, and Mr. Sommer said what he talked about so far had nothing to do with license renewal but said Comcast was very interested in growing businesses.

Attorney Kate Miller said the last question was about customers getting 1/3 the speed not the rate; that customers were subscribing at a certain rate but felt they were not receiving that speed. Mr. Sommers said that was because the equipment in the home did not interface with Comcast's upgraded speeds and said they could either purchase or lease new equipment. Chairman Maggiore asked how they would know if they were getting what they were paying for, and Mr. Sommers said if it was slowing down they could call a technician out who would recognize the two were not interfacing and a new modem was needed. He said they had increased their speeds 17 of the last 18 years.

Selectman Miller asked Attorney Kate Mille about progress, and she said the next step would be for the Cable Television Committee to meet. Town Administrator Kaenrath said he would set up a time and see if they could come to some sort of agreement on direction.

8.12 Flag Day Ceremony Discussion

Chairman Maggiore said that the father of Max Reich, who designed the new North Hampton Town Flag, was present to discuss the Flag Day presentation. He said a Warrant Article for the new Town Flag was

approved on the Ballot. Town Administrator Kaenrath stated that the new Town Flags came in today and were in his office. He said they had discussed possibly holding a flag-raising ceremony with the new flag on Flag Day (June 14th) and he had recently spoken with Max's Mother about doing that on Monday, June 17, 2019. Mr. Reich said he appreciated the Town's efforts to have Max attend the ceremony and said June 27th would work fine.

Town Administrator Kaenrath asked Mr. Reich if he had a preferable time and he suggested 1:00 pm on Monday. Selectwoman Kilgore recommended they raise the flag outside the Stone Building and the Board agreed. Chairman Maggiore asked about the pricing and Town Administrator Kaenrath said he had the pricing and the cost of the flag was \$110.00 each for a 3'x5' flag, but they could take the file somewhere else. Chairman Maggiore said the flag raising would be held on June 17, 2019 at 1:00 pm in front of the Stone Building. He said the flag was coming and would be displayed here.

8.1 Appointment to the Recreation Commission

Chairman Maggiore said he received an email from Recreation Commission Director Joe Manzi recommending adding Willow Foley to the Recreation Commission, which would bring the Commission to a full complement of 7 members.

Motion: To appoint *Willow Foley* to the *Recreation Commission* with a term to expire in March 2022.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved 3-0

8.2 Appointment to the Conservation Commission

Chairman Maggiore said he received a letter from Chairman of the Conservation Commission, Lisa Wilson, recommending the Select Board appoint *Audrey Prior* to serve as an *Alternate Member of the Conservation Commission* for a 3-year term expiring March 2022. She said the appointment was approved by the Conservation Commission by a unanimous vote and confirmed by Barbara Richter of the New Hampshire Association of Conservation Commissions.

Motion: To approve the appointment of *Audrey Prior* to a position of *Alternate Member of the Conservation Commission* for a term expiring March 2022.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved 3-0

8.3 Appointment to the Economic Development Committee (EDC)

Chairman Maggiore said he received an email dated June 5, 2019 requesting consideration of the appointment of Renee Locke to the Economic Development Committee as a representative of the North Hampton Business Association with term expiring March 2020. Town Administrator Kaenrath read correspondence addressed to the Select Board recommending that Renee Locke fill the vacated position held by Kirsten Larson Schultz. Selectwoman Kilgore said there was still the question of whether Jim Better is an active member or has resigned. Town Administrator Kaenrath said Mr. Better was leaving at the end of this month but had not officially resigned.

Motion: To appoint Renee Locke to a position on the Economic Development Committee as representative of the North Hampton Business Association to expire March 2020.

Motioned: Selectwoman Kilgore

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Seconded: Selectman Miller

Vote: Motion approved 3-0

8.4 Discussion to ask Town Attorney if the North Hampton Public Library Trustees can Expand Existing Library without Select Board Consent

Town Administrator Kaenrath said when putting the agenda together, Selectman Miller had recommended 8.4, 8.5, and 8.6 for full disclosure.

Selectman Miller said because the Town is the owner of the building and the land, he felt that question should be asked of Town Counsel with regard to the Library Expansion. Selectwoman Kilgore said they needed to go through the constructive process and ask questions as Select Board Members with the two Boards hopefully working together for something positive for the Town. She said the Library Trustees would like to meet with the Select Board sometime in July and start a discussion.

8.5 Discussion of Instruction to Employees/Elected Officials/Volunteers on What to do when Confronted with Menacing Behavior by Members of the Public/Town Officials/Volunteers

Selectman Miller said 3 people had asked him what to do when menacing behavior occurs and he did not know what to answer. He said Personnel Policy Section 1.05-A states that any employee who feels he or she has experienced sexual or other unlawful harassment, discrimination, or retaliation should immediately report such actions to be properly and appropriately investigated.

Selectman Miller asked that the Select Board consider adding verbiage to that one sentence section to expand the policy to include volunteers and elected officials. Town Administrator Kaenrath asked the procedure for reporting, and Selectman Miller said employees report immediately to the Department Head or the Town Administrator. Town Administrator Kaenrath said that procedure needed to be defined.

Chairman Maggiore said the Select Board had Goal-Setting on June 19th, and Selectwoman Kilgore said it had been a goal of theirs for 2 years now. Chairman Maggiore said this piece could be taken care of immediately if Selectman Miller would be willing to submit the additional language. Selectwoman Kilgore said it should also be reviewed by Town Counsel.

8.6 Discussion of Cleanup and Improvements to the Homestead Property Including an Irrigation System, Asphalt Removal, Summer Screen House, Cleanup of Leaves, Vines and Stones

Selectman Miller said the Town made a good investment in the Homestead Property, and felt with a small investment at this time they could turn it into a park. He said they could get a price on an irrigation system, do some cleanup, trimming and planting and have a beautiful park. Selectwoman Kilgore said they had a goal-setting session coming up next week and something may come up that is in conflict with that. She felt it was great to clean the property and remove the asphalt, but rather than investing in an irrigation system they needed to look at existing areas needing improvement. Chairman Maggiore said they would have the discussion at the Goal-Setting Session.

8.7 Assessing Services Contract with MRI

Chairman Maggiore said there was a proposed Professional Services Agreement in the packet from MRI, and the contract not only includes their quarterly pickups and regular assessing, but also includes the revaluation. Town Administrator Bryan Kaenrath said they had been doing contract extensions with MRI

for assessing services for a number of years, and said this one was the same contract with the cost of the reval in 2023 escrowed in.

Selectwoman Kilgore said the revaluation had been done by Vision, and by signing this they would be locking in to the statistical reval from MRI. Chairman Maggiore said listed under costs, fees, and charges was a lump-sum fee of \$5,900/month including the reval. Town Administrator Kaenrath said their current monthly fee is \$5,110/month, and they were proposing \$5,900/month to roll in the revaluation. He said if they want to continue doing the reval with Vision they could stay at their current \$5,110 rate.

Selectwoman Kilgore said they also put money in from the vote to the Capital Reserve Fund and if they contracted now, would they be able to take the money proportionately out. Chairman Maggiore said the Select Board was the agent to expend from that fund and they would need to add some kind of condition. He said they needed a few answers before they could respond to this contract. Selectwoman Kilgore said they were also not getting competitive bids for the revaluation.

Town Administrator Kaenrath said they may be interested in continuing their usual \$5,110/month without the reval included, and keep the option open. He said the contract expires on June 30th and they would need to decide by the next meeting at the latest, and said they need to continue the services.

Motion: To continue with MRI at the \$5,110/month rate for the next fiscal year and forego the rolled-in revaluation.

Motioned: Selectman Miller

Seconded: Selectwoman Kilgore

Vote: Motion approved 3-0

Town Administrator Kaenrath said he would have the contract for signatures and the next meeting.

8.8 Committee Appointment Policy Approval

Chairman Maggiore said the Committee Appointment Policy would help in understanding which appointments came from where, and which boards and committees were properly seated, and said Jan Facella came up with a policy draft which was more comprehensive and detailed. Selectman Miller said he would like to consider it, and Selectwoman Kilgore agreed but said she had written notes on it and had questions. Chairman Maggiore suggested redline versions could be sent over and discussed at goal-setting. Selectwoman Kilgore said globally it needed to be reviewed by Town Counsel and Chairman Maggiore said they were not at that stage yet.

Selectwoman Kilgore said on page 3, Item D it specified that “no emails or voice” were to be used for submission of letters of interest and said most submissions were by email, and Town Administrator Kaenrath said that should be changed to say a written or physical letter. Chairman Maggiore said the first sentence about the process of submission was also incorrect, and Selectwoman Kilgore said usually the Town Administrator gathers that information and presents it to the Board for consideration. Town Administrator Kaenrath said most came to him expressing interest in the position.

Selectwoman Kilgore said under Criteria and Qualifications on page 5, it says regular members with more than 3 unexcused absences or an attendance of less than 75% not be considered for reappointment, and said “unexcused” needed to be defined and who determines it. She said on page 6 under Attitude, who would stand in judgement of this and did they have a generic set of rules & procedures, and said she was

trying to get a fair and balanced policy. She said on page 7 “other possible conflicts” was too broad and needed to be defined.

Selectwoman Kilgore asked if the committees would be moving one person forward or whether the Select Board be looking at everyone who submitted a letter of interest. Chairman Maggiore said the committee would nominate one person or as many as are open, and they needed to make it perfectly clear that the Select Board would be considering the nomination put forth by the committee. Selectwoman Kilgore said under the discussion of Training on page 6 they needed to incorporate 91-A as they struggled with compliance. Chairman Maggiore said he would forward his document to her through Town Administrator Kaenrath to and asked if she would redline it with her additions.

8.9 Wage Range Analysis RFP Decision

Town Administrator Kaenrath stated that the RFP was sent to 6 vendors and they received 3 replies back from MRI, Thornwood & Associates, and HR ROI. He said the MRI proposal was significantly more at a little over \$11,000, Thornwood & Associates was approximately \$4,500, and HR ROI was \$4,250. He said Thornwood had done the Raymond analysis which they participated in and had done a lot of work on the Seacoast.

Selectwoman Kilgore said she ranked the proposals with MRI first, Thornwood second, and HR ROI last. She said though MRI was a more expensive product, she felt it was the most thorough proposal and would give them the analysis they needed. Selectman Miller said he agreed and said they would learn a lot from the MRI proposal and liked to think the difference between Thornwood and MRI was worth it. Town Administrator Kaenrath said one of the most important things they could do is compensate their employees properly and make their job descriptions correct.

Chairman Maggiore said he rated Thornwood first as there were some things in MRI that he did not understand. He said he was not sure of the meaning of the fiscal impact of cost differences and the action plan, and said he did not see clarity and it seemed more than they needed.

Motion: To contract with MRI to do a Wage Range Analysis as specified in the RFP.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved 2-1

8.11 Ironwood Village Center Contract Review

Chairman Maggiore stated that Mr. Hyland of Ironwood Design Group had provided a contractual agreement with charges and scope of work for the project. He said he looked to the Board to consider the input from Mr. Wilson on his suggestions. He said to approve it tonight would be inconsistent with encumbering this year’s funds and they should be discussing this as part of their encumbrance goals.

Selectwoman Kilgore said she agreed with Mr. Wilson and wanted time to reflect on his suggestions, and the discussion should be part of encumbrances. Selectman Miller also agreed that the Board should wait until encumbrances, and said if they did not use some guidance they would end up with something that was not useful or possible. He said he agreed with Mr. Wilson on his 2 conditions, and if Ironwood could not accept that they should not sign the contract. Chairman Maggiore agreed and Selectwoman Kilgore said she was not ready to make that decision.

Acceptance of the Minutes of Prior Meetings

Approval of the Minutes of the Regular Meeting of May 13, 2019

Motion: To approve the minutes of the Regular Meeting of May 13, 2019 as presented

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller, for discussion.

Changes/Corrections: Selectman Miller corrected the third sentence beginning on line 102 to read: "He said North Hampton was willing to pay as many of the other municipalities, haulers, and generators, and the only entity that was allowed to walk away from a buyout bargain was the Federal Government."

Motion: To approve the minutes of the Regular Meeting of May 13, 2019 as amended above.

Motioned: Selectman Miller

Seconded: Selectwoman Kilgore

Vote: Motion approved as amended 3-0

Approval of the Edited Regular Meeting Minutes of April 22, 2019

Chairman Maggiore said the minutes of April 22nd had been edited to include a transcript of the conversation between Selectman Miller and Selectwoman Kilgore at her request.

Motion: To accept the Revised Minutes of April 22, 2019 as presented in the packet tonight.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved 3-0

Approval of the Non-Public Meeting Minutes, Session I and II of May 13, 2019 – Tabled

Approval of the Non-Public Meeting Minutes of June 3, 2019 – Tabled

Any Other Item that may legally come before the Board

Town Administrator Kaenrath said they had received an email regarding a Natural Resources Inventory with Rockingham Planning Commission, and Conservation Commission Chair Lisa Wilson was there to discuss it.

Ms. Lisa Wilson of Runnymede Drive said she was not speaking for the Conservation Commission this evening but wanted to share information sent to the Chair of the Conservation Commission which the Town might want to act on due to the June 19th deadline for encumbrances. She said they had suggested that the Select Board consider encumbering funds for the RPC to conduct a Natural Resource Inventory (NRI), and said the Conservation Commission would be discussing projects at their meeting tomorrow.

Ms. Wilson said the current inventory was completed by Rockingham Planning Commission in 1993 and it was outdated. She said NOAH had recently provided funds for UNH Natural Resources & Land Conservation specialists to help municipalities plan for climate change and identify natural resources, and the deadline for assistance from UNH was June 14, 2019. She said she believed the Conservation Commission had funds in the current budget that could be used for this.

Town Administrator Kaenrath said the Town had not spent what they normally did on Environmental, and thought funds were available. Selectman Miller said he recently received an approximate cost from Jen Rowden of the Rockingham Planning Commission and they would need to decide what they wanted to encumber the funds and sign the contract. Selectwoman Kilgore said a contract would need to be signed and dated by June 30, 2019.

Town Administrator Kaenrath said they could get a sample proposal for encumbering funds on June 19th but would need a number, and asked Ms. Wilson if they could submit a proposal with a number. Chairman Maggione said Jen Rowden wanted to speak to Little Boar's Head about a DES grant opportunity to identify planning increased resistance to Coastal Hazards and building local capacity to implement resilience plans. He said he was looking to see how these differed and hope there was no duplicity.

Ms. Wilson said it was a good question because part of NRI plans for climate resilience. She said Jen Rowden could work with Amanda Stone at UNH for guidance, and said the intent of the new inventory was to build that in and they would make sure efforts were not duplicated.

Selectman Miller said with the Philbrick Pond Study they had a good review and nothing was done, and said it would give the Town 5 inches of rain they could store and help the wetlands. Ms. Wilson said there may be some NOAA funds available to address Philbrick Pond issues, and said she was discussing that with DES. Chairman Maggione said they would discuss this on June 19th and have a serious conversation.

Second Public Comment Session

Mr. Phil Wilson of Runnymede Drive said he had a comment about the discussion of means for nominating, and said they needed to factor in such things as the Planning Board, which is an elected board responsible for appointing its own members and has its own rules and procedures. Chairman Maggione said it was an excellent point and it could be added to specify where State Statute governs.

Ms. Laurel Pohl asked about the policy for "menacing behavior" and asked that menacing be defined. Chairman Maggione said they would look for clarity and determine at what point it was an administrative issue or a police matter.

Mr. Rick Stanton of 108 Walnut said the ZBA was just like the Planning Board and went by RSA 674, and they had rules and procedures that cover vacancies and resignations. He said he also wanted to underscore Phil Wilson's point on restrictions on the Ironwood Contract. He said proposing sewer would be a waste of time unless the US Government mandated and paid for it, and if trying to change the wetlands in this State it would be important to keep within Town Ordinances.

Selectwoman Kilgore asked if encumbrances and goal setting would be recorded. Town Administrator Kaenrath said that was not typically done as goal setting needed to use the whiteboard in the conference room and something would need to be arranged. He said the session on Merit would be non-public as it involves personnel evaluations.

Next Meeting: The next Select Board Meeting will be a Joint Select Board/Little Boar's Head Meeting on June 17, 2019, followed by a Document Management Workshop. A Select Board Workshop Meeting is also scheduled for June 19, 2019 at 8:00 am. The next regular Select Board Meeting is scheduled for June 24, 2019.

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Adjournment

Chairman Maggiore adjourned the meeting at 9:22 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary