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3 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
4 **NORTH HAMPTON SELECT BOARD REGULAR MEETING**

5 **MAY 13, 2019 7:00 PM**

6 **NORTH HAMPTON TOWN HALL**

7 *Approved June 10, 2019*

8
9 **SELECT BOARD MEMBERS PRESENT:** Chairman Jim Maggiore, Vice-Chairman Larry Miller, Member
10 Kathleen Kilgore

11
12 **ALSO PRESENT:** Town Administrator Bryan Kaenrath, Channel 22 Director John Savastano, Emergency
13 Management Chief Michael J. Tully
14

15 **AGENDA**

16
17 Chairman Maggiore welcomed everyone to the May 13, 2019 Select Board Meeting, and called the
18 meeting to order at 7:05 pm, followed by the Pledge of Allegiance.
19

20 Chairman Maggiore said they were coming out of 3 non-public and they would have to go back into Non-
21 Public after this meeting to complete Session III. He said in Non-Public Session II there was a unanimous
22 vote to have the Town Clerk/Tax Collector act on that motion, and they intended to seal those minutes.

23 **Motion:** To seal the minutes of Non-Public Session II of May 13, 2019

24 **Motioned:** Selectwoman Kilgore

25 **Seconded:** Selectman Miller

26 **Vote:** Motion approved 3-0
27

28 **First Public Comment Session**

29
30 Frank Ferraro of Post Road said that individual members of the Select Board had recently been directing
31 the Town Administrator or Town staff to take certain actions, and in contacting State agencies. He said
32 the New Hampshire Business Association states that a Board of Selectmen may only take action by a
33

34
35 *Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by*
36 *NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*
37

38 *A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and*
39 *a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North*
40 *Hampton, New Hampshire 03862.*

41 majority vote and a single Selectman has no authority. He said all actions must be voted on by majority of
42 the Board at a public meeting that complies with the Right-to-Know Law.

43

44 **Consent Calendar**

45 8.1 Payroll Manifest of 05/02/2019 in the amount of \$76,908.84

46 8.2 Payroll Manifest of 05/10/2019 in the amount of \$198,969.94

47 8.3 Accounts Payable Manifest of 05/03/2019 in the amount of \$69,127.90

48 8.4 Abatement Recommendation

49 8.5 Abatement Recommendation

50 8.6 Abatement Recommendation

51 8.7 Abatement Recommendation

52 8.8 Financial Policies

53 8.8.1 Fraud Policy

54 8.8.2 Credit Card Policy

55 8.8.3 Investment Policy

56 8.8.4 Information Security Policy

57 8.8.5 Internal Control Policies and Procedures

58 8.8.6 Purchasing Policy

59 8.8.7 Fund Balance Policy

60

61 Chairman Maggiore said 4 abatements were listed on the Consent Calendar but there were only 3
62 abatements.

63 **Motion:** To approve the Consent Calendar as presented minus one abatement.

64 **Motioned:** Selectman Miller

65 **Seconded:** Selectwoman Kilgore, for discussion

66

67 Discussion: Selectman Miller said on *8.8.1 Fraud Policy* a Security Officer was needed to approve the
68 information security policy. Town Administrator Kaenrath said the policy could be approved pending that
69 action. Selectwoman Kilgore said *8.8.4 Information Security Policy* should be amended with regard to
70 using Town emails for Town business, as some committees and boards were still using their personal
71 emails. Selectman Miller said *8.8.4* should be taken off and amended.

72

73 Selectwoman Kilgore said she also had concerns about *8.8.5 Internal Control Policies and Procedures*, and
74 said changes were made to the AP manifest and the payroll manifest after the breach. Chairman Maggiore
75 felt that this should also take that off the Consent Calendar to be amended

76

77 **Motion Amended:** To approve the Consent Calendar as presented minus one abatement, and to table
78 *8.8.4 Information Security Policy* and *8.8.5 Internal Control Policies & Procedures* until changes were
79 completed.

80 **Vote:** Motion approved as amended 3-0

81

82 **Legislative Update – Tom Sherman**

83 Senator Tom Sherman said he represented District 24 which included North Hampton, and would plan on
84 coming to Board meetings 2-3 times/year. He said he had spoken with the Commissioner of NHDOT about
85 the sidewalk along Route 1-A at Rye-on-the-Rocks which had seen frequent trauma. He said DOT could
86 see the need for repair from a safety standpoint, but were concerned that the seawall there needed a
87 long-term fix.

88

89 Senator Sherman said he had also been working on the issue of drinking water at Coakley, and said Bill
90 HB494 would be coming up before the Senate to notify NHDES to stop all known outflow from the Coakley
91 Landfill contamination. He said Little River was the at-risk site for North Hampton and recommended they
92 look at the practice of withdrawing water for hydro-seeding from one of their water sources. He said there
93 were reports of a hydro-seeding company tapping Berry's Brook which was known to be contaminated,
94 and that if there was a well near it could also be contaminated. He said there was discussion at the Rye
95 Select Board tonight about putting out an emergency order to stop that practice in Berry's Brook.

96
97 Senator Sherman said he was able to connect with the Hampton Area Chamber of Commerce so they
98 could all work together to develop a strategic Economic Development Plan for the Seacoast Region. He
99 said his focus was on the Route 1 Corridor and trying to get the State invested on a strategic basis to make
100 sure it is a coordinated effort.

101
102 Discussion: Selectman Miller asked about beginning the Rail Trail, and Senator Sherman said they would
103 continue work with the owner and continue to work out the details from the Town. Selectman Miller said
104 with regard to Coakley, the current Coakley Landfill Group existed by a court order. He said North
105 Hampton was willing to pay as many of the other municipalities, haulers, and generators, and the only
106 entity that was allowed to walk away from a buyout bargain was the Federal Government. Senator
107 Sherman said there were many different layers of taxpayers, and only one entity knew how toxic this was
108 – the manufacturers. He said he agreed that taxpayers should not pay for this and that was his goal.

109
110 **Correspondence**
111 *A copy of the Correspondence will be attached to these minutes.*

112
113 Chairman Maggiore said they received correspondence from Commander Berk Bennett, American Legion
114 Post 35, on April 29, 2019 inviting the Select Board and the Town Administrator to participate in the
115 Memorial Day Parade on Monday, May 27, 2019. He said the parade route would start at 10:00 am in
116 front of the Citizens Bank and end at Town offices with a memorial service immediately following.
117 Chairman Maggiore said they would make sure the information was on the website and in Friday Folders.

118
119 **Committee Updates**
120
121 Selectwoman Kilgore said she did not do a write-up for the *Economic Development Committee* as there
122 were several agenda items being addressed tonight. Chairman Maggiore said the *Water Commission* and
123 the *Heritage Commission* would also be handled under New Business.

124
125 Director John Savastano gave a brief update of *Channel 22* and stated they were getting ready to go
126 outdoors and would be starting their Atlantic Avenue series again. He said they were doing their second
127 podcast on Thursday, and last Thursday they presented the Governor's Opioid Forum at the High School
128 sponsored by the Hampton Rotary Club. He said they would be breaking in a new sound system at the
129 Town event.

130
131 **Public Hearing**
132 To consider the acceptance of unanticipated revenue in the amount of \$19,981.87 for reimbursement
133 from the Department of Homeland Security/Federal Emergency Management Agency (FEMA).

134
135 Chief Michael Tully, Emergency Management Director, said there had been several declarations he had
136 been working on since last spring. He said this was a declaration for a snowstorm in March of 2018 which

137 put them over their threshold and enabled them to apply for Federal assistance, and said this amount
138 represented a 75% Federal payment. He said the money could not be put back in the budget as that
139 budget year was closed and it would have to go into the General Fund. He said there was only one project
140 outstanding and that was the seawall. He said the problem was that North Hampton owned the sidewalk
141 but not the piles, and said he was hoping to have the sidewalk marked for hazards before the summer.
142

143 Chairman Maggiore opened the Public Hearing at 7:37 pm. As no one from the public came forward, he
144 closed the Public Hearing at 7:38 pm.
145

146 **Motion:** To accept the unanticipated revenue in the amount of \$19,981.87 for reimbursement from
147 FEMA.

148 **Motioned:** Selectwoman Kilgore

149 **Seconded:** Selectman Miller

150 **Vote:** Motion approved 3-0
151

152 **Report of the Town Administrator** – Bryan Kaenrath

153 *A copy of the Report of the Town Administrator will be attached to these minutes.*
154

155 Town Administrator Bryan Kaenrath stated that there were 8 weeks remaining in the fiscal year with 20%
156 of the budget remaining and a projected surplus of approximately \$537,000. He said new hire in the Police
157 Department was now in training and there was also a possible future vacancy. He said the Fire Department
158 interviewed for a vacancy and may have a candidate for the next Select Board meeting.
159

160 Town Administrator Kaenrath said they had a series of proposals from MDCOM to update their telephone
161 systems. He said the Philbrick Pond Study needed to be an agenda item again and Selectman Miller
162 recommended doing that at the next meeting. Town Administrator Kaenrath said Document Management
163 Systems also needed to be scheduled and he would try to get some dates together. He said the Wage
164 Range RFP was out for bid and would be back May 31st.
165

166 Town Administrator Kaenrath said they needed to reschedule the May 27th meeting as that was Memorial
167 Day. He said Little Boar's Head was also trying to get a meeting together with the Select Board and talk
168 about sidewalks. It was agreed by the Board to meet on June 3, 2019, and Chairman Maggiore said they
169 could then see if they needed the meeting on June 10th. Town Administrator Kaenrath said he would ask
170 Brian Goode if Little Boar's Head could meet on Jun 3rd. Selectwoman Kilgore suggested they do the
171 meetings back-to-back, and they agreed on 5:00 pm for Little Boar's Head with the Select Board following.
172

173 **Items left on the Table**
174

175 **NEW BUSINESS**
176

177 **Appointments to the Capital Improvements Committee**

178 Chairman Maggiore said emails were received from Cynthia Swank requesting nomination to be the
179 Planning Board Citizen Member of the CIP, and from Chuck Gallant as Select Board Citizen Member of the
180 CIP. Selectwoman Kilgore said for process they should do them individually.
181

182 **Motion:** To appoint Cynthia Swank as the Planning Board Citizen Member to the Capital Improvements
183 Committee to expire in 2020.

184 **Motioned:** Selectwoman Kilgore

185 **Seconded:** Selectman Miller

186

187 Nancy Monaghan of the Planning Board stated that both appointments were being nominated as Citizen
188 Representatives, Cynthia Swank from the Planning Board and Chuck Gallant from the Select Board. She
189 said there were 3 citizen members of the CIP Committee as determined by Warrant Article in 2010 and
190 the terms for citizen members were 3-year appointments.

191

192 **Motion Amended:** Selectwoman Kilgore amended her motion to the change the term of appointment for
193 Cynthia Swank to expire in March 2022.

194 **Vote:** Motion approved as amended 3-0

195

196 **Motion:** To appoint Chuck Gallant as the Select Board Citizen Member to the Capital Improvements
197 Committee, term to expire in March 2022.

198 **Motioned:** Selectman Miller

199 **Seconded:** Selectwoman Kilgore

200 **Vote:** Motion approved 3-0

201

202 **Appointment to the Heritage Commission**

203

204 **Motion:** To appoint Nancy Monaghan to the Heritage Commission as an Alternate Member, term to
205 expire March 2020.

206 **Motioned:** Selectman Miller

207 **Seconded:** Selectwoman Kilgore

208 **Vote:** Motion approved 3-0

209

210 **Cost Sharing for the Study of Well 22**

211 Chairman Maggiore state that the *Water Commission* had a meeting on Friday to discuss a potential cost
212 sharing study of Well 22, a large-draw well in Hampton. He read an email from the Co-Chair of the Water
213 Commission which stated that Aquarion was in the process of developing a new well and submitted a
214 report on permitting and well testing for Hampton and North Hampton. He said Hampton received a quote
215 from UNH Civil Engineering Professor Thomas Ballestero, a recognized expert in the area, who would
216 charge \$3,500 for a full review and written comments.

217

218 Chairman Maggiore said Hampton had asked North Hampton to participate in a 40%/60% cost sharing
219 plan, with North Hampton at 40% (\$1,400) and Hampton at 60% (\$2,100). He said on May 19, 2019 the
220 Water Commission approved the recommendation to the North Hampton Select Board for approval to
221 commit \$1,400. Selectwoman Kilgore said the agenda was not posted on the website, and they had agreed
222 to have meetings posted.

223

224 **Motion:** To approve the expenditure of \$1,400 for Dr. Ballestero to do his review of the Geosphere
225 Environmental Report on Well 22, which represents 40% of the total cost of the analysis.

226 **Motioned:** Chairman Maggiore

227 **Seconded:** Selectman Miller

228 **Vote:** Motion approved 3-0

229

230 **Aquarion Water Quarterly Update**

231 Carl McMorrان of Aquarion said they would present an update of their ongoing work to provide safe
232 reliable drinking water to the community. He said they were wrapping up routine work on pumping and

233 treatment systems to prepare for summer demand and were 80% through the installation of seasonal
234 metrics, and were 1/3 through their hydro-maintenance program.

235
236 Mr. McMorran said they were collecting a lot of data on PFAS on their website and were available for
237 questions. He said the chart compares the observed distribution of levels of PFAS to proposed MCLs by
238 NHDES, which were in the process of being formalized. He said a Public Hearing was held for input on
239 what the numbers to be approved by the legislature should be. He said the chart shows the maximum and
240 average levels they see in their system, and said the proposed MCLs only covered 4 of the compounds
241 they detected.

242
243 Mr. McMorran said they had their own PFAS management plan to try to minimize the levels in the
244 distribution system by minimizing the use of Well 6 which has the highest PFAS levels. He said they were
245 continuing PFAS quarterly testing, initiating PFAS testing in sentinel wells and continuing PFAS treatments.
246 He said they were seeking approval from DES for Well 22 and would continue to watch the regulatory
247 process and provide communication.

248
249 Dan Lawrence, Director of Engineering at Aquarion, said they were in the middle of evaluating a number
250 of things. He said the Mill Pond Treatment Analysis update found Well 6 currently had the highest
251 concentrations of PFAS and they were looking at how to treat it and the cost of treatment. He said they
252 had done a bench scale, and said the pilot scale was ongoing to look at adjacent monitor wells to
253 determine the length of time it takes to exhaust the medium. He said better defining what media to use
254 and how long it will last would help refine yearly costs. He said Well 6 would stay off most of the year, and
255 water treatment upgrades at Mill Road WTP would consolidate treatment for 6 wells.

256
257 Mr. Lawrence said the Little River WTP would treat wells 7 and 22 which would be consolidated into one
258 common facility once Well 22 was permitted for treatment. He said a large groundwater withdrawal
259 permit application was submitted to serve the communities in the long term to make sure there is
260 adequate water supply. He said other projects included the Route 101 Water Main Replacement. As far
261 as the "Exeter Tank", he said they looked at solutions for additional storage and decided they needed
262 another tank which would be located adjacent to the current tank.

263
264 **Village Center Proposal – Ironwood Design Group**
265 Jeff Hyland, principal of Ironwood Design Group, said they responded to an RFP put out by the Town to
266 develop a conceptual Village District from Hobbs Road to Cedar Road along the Lafayette Road corridor.
267 He said he was a Landscape Architect, Planner and Urban Designer with 25 years of experience, and
268 Ironwood had done public and private projects and worked with 100 local, State, and Federal agencies.
269 He said their focus would be on place-making to create a vibrant, healthy community.

270
271 Mr. Hyland said he had met with the Economic Development Committee to review the scope of the work.
272 He said a question had come up about their experience with NHDOT and said he was currently working
273 with DOT on the Route 101 reconstruction project. He said they did a lot of public outreach projects and
274 had a lot of experience in the Seacoast area. He said the goal of the project was to create a consensus
275 Master Plan as a guiding document with some vision to lay out a roadmap for the next 20-30 years related
276 to development and redevelopment in that area.

277
278 Mr. Hyland said Task 1 was to develop a true scope of work with community outreach and information
279 gathering. He said they would start with a kick-off meeting, project research and reconnaissance, with
280 aerial photography to be used as an existing-conditions plan. He said following the plan they would hold

281 a key stakeholders meeting for their feedback and determine any issues moving forward. He said they
282 would then do a regulatory assessment and look at current zoning regulations to see if anything was at
283 odds with their long-term vision.

284
285 Mr. Hyland said Task 2 would involve more community outreach meetings and holding a Stakeholders
286 Workshop to brainstorm a potential vision for the area. He said based on all feedback they would refine
287 the Master Plan and develop illustrative graphic representations of what the Village Center might look
288 like in build-out condition. He said the scope of work would be fine-tuned based on what worked best for
289 North Hampton, and he reviewed some examples.

290
291 Mr. Hyland said they did a project in Stratham last year for a portion of the Gateway District along Route
292 108, which looked at potential infill and redevelopment in that area. He said there was a large Waterfront
293 Development Project in Dover and said they were working with the city to develop a mixed-use
294 redevelopment area. He said in a Bridgton, ME they had reimagined Main Street with streetscape
295 enhancements, potential infill development areas, and traffic calming and pedestrian circulation. He also
296 showed a variety of photo-simulations for various projects.

297
298 Discussion: Chairman Maggiore asked if 2 weeks was a typical timeframe, and Mr. Hyland said the
299 schedule in the proposal was compressed as they thought the proposal needed to be completed by July
300 1, 2019. Chairman Maggiore said there was a possibility of encumbering funds from this year, but they
301 would need to have a signed contract by June 30, 2019 and would vote when they knew the amount of
302 money left in the budget.

303
304 Jim Better, Chairman of the EDC Committee, said Mr. Hyland presented his proposal at their last meeting
305 which was widely accepted as a project the Town should move forward on. Selectman Miller said the
306 Planning Board was also a stakeholder, and Mr. Better said the Planning Board and the EDC has a
307 mechanism in place to be able to work through zoning issues.

308
309 Selectman Miller said he felt this seemed like a reasonable amount of money to be spent to try to pull
310 that corridor together. Selectwoman Kilgore said the point was to have all stakeholders play an active part
311 at an equal level and bring their concerns as an open forum. She said another issue from the EDC meeting
312 was Route 1, and said the town of Bedford had worked with NHDOT to try to compromise on what would
313 work for their community.

314
315 Mr. Hyland said there were a lot of communities struggling with the same issues and there had been
316 incremental steps. He said if a town does not step up their vision and tell NHDOT what they want, they
317 would just do the standard roadway reconstruction project. He said there were plenty of examples of
318 context-sensitive solutions for communities who had taken the time to develop and publish their vision.
319 Chairman Maggiore said he supported the idea and if the money was available they will go ahead.

320
321 Town Administrator Kaenrath said they could not act on this tonight without a signed contract. Chairman
322 Maggiore asked Mr. Hyland if he could provide a contract in a few weeks, and said at that time they would
323 be getting closer to when they could encumber funds. Mr. Hyland agreed to provide the contract by the
324 June 3rd or June 10th meeting.

325
326 **Discussion of Economic Development Committee Coordinator**
327 Mr. Better, Chairman of the Economic Development Committee, said for the last 2 years they had been
328 working on creating a Village Center with services and opportunities for residents which was a long-term

329 project. He said they also had an urgent need to focus on filling vacant storefronts in Town along Lafayette
330 Road and contiguous industrial districts. He stated that he wanted to act now on the idea of putting a job
331 opening out for a professional Economic Development Coordinator.
332

333 Mr. Better said the position would be for a 1-year contract to fill empty storefronts along Lafayette Road,
334 with continuation of the contract dependent on results and funding, requiring a of a plan for filling the
335 storefronts be completed. He said they would need to become familiar with EDC findings and recognize
336 and prioritize the types of businesses and services of interest to residents, use the Inventory Sub-
337 Committee's contact list for outreach, prepare marketing material, and develop a business recruitment
338 program consistent with the Town's Village Center Master Plan. He said this would be a contract with an
339 independent professional to be sent out by the Town Administrator and not an RFP.
340

341 Discussion: Selectman Miller said they did not know what the cost would be, and Mr. Better said to recruit
342 a good quality person would take about \$50,000. Selectwoman Kilgore said she was not sure they could
343 encumber funds that way, and Town Administrator Kaenrath said they would need a signed contract with
344 an individual for a specific dollar amount. Selectman Miller said that also assumed there would not be
345 other expenses for materials and advertising and asked what the incentive would be. Mr. Better said the
346 incentive would be to show sufficient progress with the opportunity for continued employment on a
347 contractual basis. Selectwoman Kilgore said she looked at this a contracting with a consultant, not hiring
348 employee at this time.
349

350 Chairman Maggiore said this would have to be done before the June 30th deadline in order to encumber
351 funds this year. He asked if this job proposal had been vetted by the EDC, and Selectwoman Kilgore said
352 it had not. Mr. Better said what came out of the EDC was the idea to move forward with a consultant.
353 Selectwoman Kilgore said they had been talking about this conceptually, and she had discussed with the
354 Town Administrator that he begin the process in-house.
355

356 Selectman Miller said they did not hire the Town Administrator to be in the business of filling storefronts.
357 He said it was up to the Select Board if they wanted to be responsible for sending out this job description,
358 and Selectwoman Kilgore said they also needed to determine whether or not funds could be encumbered
359 for this. Chairman Maggiore said they did not have full input from EDC and had not confirmed a target
360 dollar amount. Town Administrator Kaenrath said the dollar amount would be dependent on the
361 qualifications of the individual, and said there was not enough time to advertise, interview, and come to
362 a decision about hiring.
363

364 Chairman Maggiore pointed out that this individual and Ironwood Design would be working at the same
365 time and asked if they would be working in tandem. Mr. Better said one was a short-term plan and the
366 other was a long-term plan and said the question would be if they could get a quorum of the EDC together
367 and get a consensus of EDC members. Chairman Maggiore said he was uncomfortable sending this out
368 without EDC approval, and Town Administrator Kaenrath said the timeline did not work.
369

370 **Motion:** To move forward pending EDC approval of this job description so the Select Board can direct the
371 Town Administrator to move forward placing the advertisement for a part-time Economic Development
372 Coordinator.

373 **Motioned:** Selectwoman Kilgore

374 **Seconded:** Chairman Maggiore

375

376 Mr. Phil Wilson of 1 Runnymede Drive said he was a member of the EDC and the Planning Board, and
377 spent 25 years in human resource management, and said this was a ludicrous discussion. He said his advice
378 as a professional was to be very clear they were hiring a consultant/consulting firm to provide professional
379 services, not an individual. He said they could hire a consulting firm and sign an agreement with an
380 organized body. He said this job description was never presented to the EDC and they had not reached a
381 consensus. He said the description was a broad and poorly defined scope of work, and said a lot of it
382 duplicated the proposal for the Village Center, and said acting in any way on this proposal right now was
383 outrageous.

384
385 Selectwoman Kilgore said she agreed and **withdrew her motion**. Selectman Miller recommended they
386 wait until the next fiscal year as they did not even know what they were doing. Selectwoman Kilgore said
387 when they are putting the budget together if EDC could move forward they could to this properly.
388

389 **Acceptance of the Minutes of Prior Meetings**

390

391 **Approval of the Minutes of the Regular Meeting of April 22, 2019**

392

393 **Motion:** To approve the Regular Meeting Minutes of April 22, 2019 as presented in the packet.

394 **Motioned:** Chairman Maggiore

395 **Seconded:** Selectwoman Kilgore, for discussion

396

397 Selectwoman Kilgore stated that she could not approve the Minutes of April 22, 2019 as they stood now.
398 She said lines 146-154 were being used in a separate forum from the Select Board in deliberations this
399 coming week and asked that they be removed and replaced with an exact transcript of the exchange
400 between herself and Selectman Miller. She said the written minutes were the permanent record of the
401 meeting, and this document would be the permanent record going forward.

402

403 Chairman Maggiore said she was asking that section of the minutes be included as a transcript rather than
404 a summary, and said the motion would need to be amended to reflect that. He asked that she mark where
405 it begins and ends on the DVD and copy it to the Town Administrator. He asked if she wanted to approve
406 the minutes now or wait to see them. Selectwoman Kilgore said she preferred to wait, and Chairman
407 Maggiore said they would table the minutes of April 22, 2019 until that piece was included.

408

409 **Any Other Item that may legally come before the Board**

410

411 Chairman Maggiore said Mr. Better's email included the proposal to fill the vacancy due to the retirement
412 of Joe Bernardo from the EDC. Town Administrator Kaenrath said he had a list of 4 individuals available
413 for appointment: Laurel Pohl, Donna Etela, Richard Luff, and Frank Ferraro.

414

415 **Motion:** To appoint Richard Luff as a member of the Economic Development Committee.

416 **Motioned:** Selectman Miller

417 **Seconded:** Selectwoman Kilgore

418 **Vote:** Motion approved 3-0

419

420 **Second Public Comment Session**

421

422 Chairman Maggiore opened the second period of Public Comment. As no one from the public came
423 forward he closed the Public Comment Session.

Select Board Regular Meeting
May 13, 2019

424

425 **Next Meeting:** The next regular Select Board Meeting is scheduled for Monday, June 3, 2019.

426

427 **Adjournment**

428

429 Chairman Maggiore recessed the meeting at approximately 9:31 pm to move into Non-Public Session.

430

431 Respectfully submitted,

432 Patricia Denmark, Recording Secretary