



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD MEETING**

**MAY 10, 2021 7:00 PM**

**NORTH HAMPTON TOWN HALL**

***Approved May 24, 2021***

SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman Jonathan Pinette

ALSO PRESENT: Town Administrator Michael Tully, Deputy Fire Chief Mark Cook, State Highway Safety Engineer Michael Dugas, NHDOT District 6 Engineer Brian Schutt, Heritage Commission Chair Donna Etela, Police Chief Kathryn Mone

**AGENDA**

Chairman Jim Maggiore welcomed everyone to the May 10, 2021 North Hampton Select Board Meeting and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

Chairman Maggiore said they were coming from Non-Public with one issue and one motion which was unanimous; Town Administrator to act on intent.

**Motion:** To seal the Meeting Minutes of the Non-Public Session of May 10, 2021.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Pinette

**Vote:** Motion approved by a vote of 3-0

**First Public Comment Session**

***In order to assure the public has the ability to comment and share ideas during the Public Comment portion of the meeting we have arranged the ability to include live phone calls and email during the meeting:***

*Call 603-758-1447; email [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

No Public Comments

***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.***

**Consent Calendar**

- 5.1 Payroll Manifest of April 29, 2021 in the amount of \$78,984.85
- 5.2 Payroll Manifest of April 22, 2021 in the amount of \$91,414.16
- 5.3 Accounts Payable Manifest of April 15, 2021 in the amount of \$1,440,306.22
- 5.4 Elderly Tax Deferral Application
- 5.5 Elderly Exemption Application
- 5.6 Current Use Application

Vice-Chair Sununu said he requested more information about items 5.4 and 5.6.

**Motion:** To move item 5.4 Elderly Tax Deferral Application and item 5.6 Current Use Application to the Table pending receipt of additional information.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Pinette

**Vote:** Motion approved by a vote of 3-0

**Motion:** To approve Consent Calendar items 5.1, 5.2, 5.3, and 5.5 as presented.

**Motioned:** Selectman Pinette

**Seconded:** Vice-Chair Sununu

**Vote:** Motion approved by a vote of 3-0

**Correspondence** – None

*Copies of all Correspondence will be attached to these minutes.*

**Committee Updates**

Selectman Pinette said the *Economic Development Committee* did not meet and are awaiting response from the Planning Board; Phil Wilson is temporary Committee Chairman.

Chairman Maggiore said the *Heritage Commission* is meeting next week; discussion at last meeting regarding Walkway.

Chairman Maggiore said the *Water Commission* has not met and is continuing to work on legal issues.

Vice-Chair Sununu said the *Rails to Trails Committee* met last week and discussed trail access information; Scott Bogle of RPC presented overview of entire Seacoast Greenway Project available on website; expected completion of Trail now 2023 given State's timeline.

Vice-Chair Sununu said there was no update for the *Budget Committee*.

**Public Hearing**

**8.0** To Consider the Acceptance of Unanticipated Revenue in the Amount of \$5,700 from the Enbridge Safe Community Program for the purchase of a RAE Systems MultiRAE 4-gas/PID hazardous materials detection meter.

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Deputy Fire Chief Mark Cook said the Fire Department was the recipient of a grant from Enbridge Company which provides grants for equipment, training, etc. This is a common piece of equipment used by Fire Departments for air monitoring and hazardous material detection. Training can be done in-house.

Chairman Maggiore opened the Public Hearing at 7:14 pm.

As there were no public comments Chairman Maggiore closed the Public Hearing at 7:16 pm.

**Motion:** To accept the unanticipated revenue in the amount of \$5,700 from the Enbridge Safe Community Program for the purchase of a RAE Systems MultiRAE 4-gas/PID hazardous materials detection meter.

**Motioned:** Selectman Pinette

**Seconded:** Vice-Chair Sununu

**Vote:** Motion approved by a vote of 3-0

### **Report of the Town Administrator**

*A copy of the Report of the Town Administrator will be attached to these minutes.*

Report April 27 to May 7, 2021: Finance: 16% of Budget remaining with 8 weeks left in fiscal year and Department Heads spending on projects held back earlier in the year; Police Department now at full staff; Fire Department grant received from Volunteer Fire Fighters Council for forest fire protective gear; Ladder Truck out of service and will operate using Mutual Aid agreements; sprinkler project scheduled for Dearborn Park; openings for Summer Camp starting June 21, 2021; telephone system recommendations by May 24, 2021 meeting; Town employees dealing with issues in area of Sylvan Road, holding neighborhood meetings. Document Management looking at software upgrades for online permitting and credit card payments; GIS Tax Maps completed by July.

Chairman Maggiore asked that a copy of the Stone Building review be forwarded to the Heritage Commission.

### **Items Left on the Table**

#### **NEW BUSINESS**

##### **11.1 New Hampshire Department of Transportation – Route 151/111 Intersection**

State Highway Safety Engineer Michael Dugas, NHDOT District 6 Engineer Brian Schutt

Chairman Maggiore said New Hampshire DOT is here to discuss the intersection of Routes 111 and 151, due to a safety issue which has been a traffic problem for many years with several fatalities. With the Collaboration of State Senator Sherman and NHDOT were able to work quickly to find possible solutions both long-term and short-term in that area.

Brian Schutt, NHDOT District 6 Engineer out of Durham, said they would follow up on a meeting with Senator Sherman in October to find a solution to improve that intersection and Mike Dugas, Highway Safety Engineer for NHDOT will present the planned safety improvements for the intersection of Route 111 and Route 151.

NHDOT Highway Safety Engineer Mike Dugas said he would review existing conditions and deficiencies leading to safety, proposed improvements, and schedule of work. He said Route 111 travels from west

through junction and continues Eastbound on Atlantic Avenue heading to beach and Route 151 travels north to south through the intersection. There are approximately 8,400 vehicles/day on Route 111 to head of intersection of 151 East and Westbound. On the brief segment where the 2 highways coincide volume is 11,000 vehicles/day with 58 crashes (2 fatalities) over recent 11-year period.

Mr. Dugas said the intersection is an antiquated layout with numerous contact points, 2-way traffic on all 3 sides of the grass island, and sharp edges where Route 111 intersects with Route 151 leading to awkward and difficult sight lines in deciding when to cross 151. High speeds in Southbound direction of 151 for traffic making right-hand turn to proceed west on 111 because of broad curve and current highway alignment. Traffic Eastbound on 111 fails to stop at stop sign and properly yield; drivers can see destination directly in front of them and use that to make incorrect judgments.

Mr. Dugas said a key element of their proposed reconfiguration is to bring the 2 legs around the grass island closer together in a more conventional right-angle intersection with 151 giving clearer sight lines for stop sign on Route 111 Eastbound. This will be a major improvement that results in 111 West no longer lined up with continuation of Route 111 East across intersection. This will also provide a Southbound right-turn lane on 151 for traffic turning Westbound on 111; lanes on 151 will be separated from through traffic by a concrete traffic island and operate under yield control; creates slower movement than today but still operates very efficiently.

Mr. Dugas said with this layout the green shading above and below represents eliminated pavement to be seeded. Consideration will be made to reconfigure and realign the driveway of a residence near the intersection working with the property owner on an acceptable design. It is important to note with this configuration there is no change to Route 111 East (one-way leg) or Route 151 except the Southbound right turn lane. At project completion the flashing beacon will be removed. Schedule for work starts in June with a duration of 4 weeks; will be periodic lane closures for traffic control. Work will be done by Brian Schutt and his staff at District 6 Office at DOT.

Questions: Selectman Pinette asked if there were any plans further up for the other intersections, and said it was very impressive and more land will be added for 2 homeowners without taking anything away from either side. Mr. Dugas said the existing pavement is coming out and the intersection moving away from both houses. Vice-Chair Sununu said it was along the lines of what was discussed, and he was pleased with the right-turn lane and project start date.

Mr. Dugas said another benefit of the right-turn lane is that drivers stopped at stop sign looking to the left can discern more clearly whether vehicle approaching is turning or coming straight through. Chairman Maggiore said it was consistent with the concepts discussed and appreciated the speed with which the project will be done. He asked that the project be coordinated with the Police and Fire Chiefs if they have any concerns.

### **11.2 Discussion of Walkway in Front of Town Clerk/Tax Collector Office**

Chairman Maggiore said this came up in October with discussion about the new Library and issues with the parking lot; the Heritage Commission brought up the possibly of turning the oval driveway in front of the Stone Building into a walkway after DOT stated they would be adjusting the driveway. A Walkway Sub-Committee of the Select Board was formed to discuss options and Lauri and Donna Etela created a conceptual plan. They have already raised \$20,000 for the project.

Chairman Maggiore said the plan also had a sidewalk along the existing parking lot which linked to the walkway. He said the plan voted out includes that sidewalk, but he is asking the Select Board to only consider the plan for the walkway in front of the Stone Building due to concerns raised about the sidewalk not resolved and considering the timing to work collaboratively. He said the plan increases pervious surface which adds potential for 4-5 new parking spaces.

Walkway Committee Chair Donna Etela said the plan voted on was Revision #3 with a third parking spot added and the walkway widened. Vice-Chair Sununu said the 3<sup>rd</sup> spot looks tight and Ms. Etela said it can stay as 2 wider spaces. She said she is concerned as she came up with the idea of the sidewalk in front of the parking spaces as a safety issue due to the danger of vehicles parking and traffic going in 2 directions to get up to Library parking. She said the Sub-Committee voted on the plan with the sidewalk and she did not understand the "safety" issues being raised as the Sub-Committee was not contacted.

Chairman Maggiore said there are concerns with snow storage in that area as snow can no longer be stored on the Homestead Property. Site work would also need to be done to put in the sidewalk and it would have to be maintained, other safety concerns have been raised, and because agreement could not be reached on how to move forward now because of timing the Select Board will move ahead only with the Walkway.

Vice-Chair Sununu said he is in favor of the sidewalk but also understands the conflicting safety issues and deferring that portion of the plan until the best way to design the sidewalk relative to traffic is determined. Selectman Pinette said with heavy snow we could lose parking as well as the sidewalk and said he was in favor of concentrating on the Walkway. Chairman Maggiore said the idea for the Walkway has no opposition and has the cooperation of all parties involved.

**Motion:** To approve the Walkway portion of this conceptual plan with 2 additional parking spaces on the west side of the grassy knoll and waive the requirement to obtain 3 competitive bids for this project.

**Motioned:** Vice-chair Sununu

**Seconded:** Selectman Pinette

**Vote:** Motion approved by a vote of 3-0

There was discussion about whether the Walkway Committee should continue to meet and whether a fund-raising plan was needed. Town Administrator Tully said they first need to determine the cost to do the work, and recommended disbanding the Committee and letting his office take over on getting quotes and finishing the project. Chairman Maggiore said he would put together a letter thanking the members of the Walkway Committee.

### **11.3 Discussion of Noise Ordinance**

Chairman Maggiore said this came up in response to issues with a construction project and a petition was signed by the Town. It was considered by the Planning Board and now the Select Board about whether the Town should have a Noise Ordinance.

Police Chief Kathryn Mone said this was the same ordinance presented before and she would answer any questions. Vice-Chair Sununu asked what contact mechanism would be used and to which department and felt that should be specified in the Ordinance. Chief Mone said issues specific to the Building Inspector regarding permits are most easily handled by him, but anyone can call the Police Department. Vice-Chair Sununu said it was well thought out and a good starting point to try to implement something like this.

Selectman Pinette asked about the Bandstand and Chief Mone said this does not apply to music or recreation but is related to loud construction noises and some home projects. Complaints about loud music would fall under the Disorderly Conduct Statute. She said this is setting a standard for what you should be doing and what bothers other people in town and will be open to a Public Hearing and recommendations of the Select Board.

**Motion:** To move the Noise Ordinance to a Public Hearing.

**Motioned:** Selectman Pinette

**Seconded:** Vice-Chair Sununu

**Vote:** Motion approved by a vote of 3-0

#### **11.4 Appointments to the Rail Trail Committee**

Vice-Chair Sununu said all members listed here indicated intent in continuing as members of the Rail Trail Committee for another 1-year term.

**Motion:** To approve the appointment of Joe Manzi, Cynthia Henry, Carrie Becker, Liam Needham, Jeff Latimer, and Tom Argue as Members of the North Hampton Rail Trail Committee and Bob Anderson as Alternate Member for a one-year term as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Pinette

**Vote:** Motion approved by a vote of 3-0

#### **MINUTES OF PRIOR MEETINGS**

##### **Approval of the Non-Public Meeting Minutes of April 26, 2021**

**Motion:** To approve the Non-Public Meeting Minutes of April 26, 2021 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Pinette

**Vote:** Motion approved by a vote of 3-0

##### **Any Other Item that may legally come before the Board**

Letter dated May 7, 2021 to the Select Board on behalf of the Agricultural Commission asking the Select Board to consider the appointment of Pollyanna Ford as an Alternate Member of the Agricultural Commission for a term of one year signed by Audrey Prior, Chair.

**Motion:** To approve the appointment of Pollyanna Ford as an Alternate Member of the Agricultural Commission as recommended.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Pinette

**Vote:** Motion approved by a vote of 3-0

##### **Second Public Comment Session**

Call 603-758-1447; email [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)

No Public Comments.

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**Next Regular Meeting:** May 24, 2021

**Adjournment**

Vice-Chair Sununu made a motion to adjourn, and Chairman Maggiore adjourned the meeting at 8:33 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary