



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING**

AUGUST 22, 2022 7:00 PM

NORTH HAMPTON TOWN HALL

Approved September 12, 2022

SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore

EXCUSED: Selectman Jonathan Pinette

BUDGET COMMITTEE MEMBERS PRESENT: Chairman Rick Stanton, Vice-Chair James Sununu, Frank Ferraro, Sean Dionne, Lisa Gallagher, School Board Rep Lisa Gagalis, George Chauncey, LBH Margaret Schonenberger for Brian Goode

ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie

AGENDA

Chairman Rick Stanton opened the Municipal Budget Committee Meeting of August 22, 2022 at 7:03 pm and introduced members.

Chairman James Sununu welcomed everyone to the North Hampton Select Board Meeting of August 22, 2022 and called the meeting to order at 7:04 pm, followed by the Pledge of Allegiance.

Municipal Budget Committee Meeting

Chairman Stanton said the purpose of the meeting tonight is to review and approve the Little Boar's Head (LBH) FY2022-2023 Budget based on their fiscal year beginning September 1, 2022.

Margaret Schonenberger reviewed the LBH Budget starting with (1) Sidewalks: to be used for the sidewalk coming from the corner of Atlantic Avenue to Willow Avenue. She said this year Public Works Director Hubbard was too busy to coordinate the work and they are hoping to do the project in the fall; the \$4,000 for this year was not spent. (2) Parks and Commons: money for taking care of LBH Common Area and mowing; cost for services has gone up. (3) Legal, Zoning, & Printing Materials: for printing of annual

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

booklet and for any mailings. (4) Office Expenses & Insurance: speaks for itself. (5) Miscellaneous: catchall for any other departments. (6) Zoning Compliance Officer's Stipend: in future hope to hire a parttime compliance officer. (7) LBH Improvement Fund: for any major things that happen in LBH District. She said income from permits this year was lower than usual and there was not much construction going on; income from taxation is already set by the Town.

Select Board Vice-Chair Maggiore said Brian Goode had called in and was on his phone right now.

Motion: Mr. Ferraro made a motion to allow Brian Goode to participate by phone; seconded by James Sununu; all in favor 8-0.

Mr. Dionne asked if the \$4,000 not spent was all that was needed for the sidewalks. He said there is the \$7,500 (Warrant Article) and asked if there were any previous monies. Ms. Schonenberger said there were no previous funds and that is the money set aside for sidewalks, along with the LBH Improvement Fund, as the cost will be higher than \$4,000. Mr. Dionne said then \$11,500 total set aside for sidewalks.

Mr. Goode said nothing had been spent from the Sidewalk Fund yet this year; in prior years, time was spent on design for the Oceanfront Sidewalk, but they were unable to do the sidewalk this year due to DPW work load and it was postponed to later this fall; there is no dollar figure yet. He said they are looking to see if they need to encumber any funds, but the majority will come from the Improvement Account with a current balance of approximately \$65,000.

Mr. Ferraro said the proposed FY2023 is to appropriate \$4,000, but there is another \$4,000 already sitting there from this year. Mr. Goode said for FY2023 the funds are for additional sidewalks in another location. He said the \$4,000 is an annual figure in this Budget for potential new sidewalks or repair of existing. Mr. Ferraro said there is \$7,500 now in the Improvement Fund from a Warrant Article. Mr. Goode said with the \$4,000 for the sidewalks there is now a total of \$69,000 in the Trust Account, and the \$7,500 is added annually to that account. He said the sidewalks are estimated to cost \$60,000.

Motion: Mr. Ferraro made a motion to accept the proposed Little Boar's Head Budget for FY2023 of \$22,500; seconded by Mr. Dionne; approved 8-0.

Motion: Mr. Ferraro made a motion to approve the addition of \$7,500 to LBH Improvement Fund; seconded by BC Chairman Stanton; approved 8-0.

Any Other Comments: Mr. Ferraro said the fall schedule shows Wednesday October 22, 2022 the Budget Committee will get the Year-End Review and Default Budgets for the Town, Library, and School. Chairman Stanton said yes with a Budget Committee meeting on October 31, 2022 at 6:30 pm.

Chairman Stanton closed the Budget Committee at 7:18 pm.

Select Board Meeting: Chairman Sununu said there would be a short break and the meeting was resumed at 7:20 pm.

First Public Comment Session

Call 603-758-1447 or email: jsununu@northhampton-nh.gov

Select Board Regular Meeting
August 22, 2022

No Public Comments.

Consent Calendar

- 6.1 Payroll Manifest of July 28, 2022 in the amount of \$89,664.99
- 6.2 Payroll Manifest of August 4, 2022 in the amount of \$95,050.80
- 6.3 Payroll Manifest of August 11, 2022 in the amount of \$234,088.32
- 6.4 Payroll Manifest of August 18, 2022 in the amount of \$86,231.82
- 6.5 Accounts Payable Manifest of August 4, 2022 in the amount of \$71,831.79
- 6.6 Accounts Payable Manifest of August 18, 2022 in the amount of \$1,212,315.92
- 6.7 Cemetery Deeds

Motion: To approve Consent Calendar as presented.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

Correspondence – Correspondence from American Legion Hamptons Post 35

Chairman Sununu read the correspondence from Commander G. Berkley Bennett, Jr in full: invitation to attend the rededication of the Global War on Terrorism Memorial Monument on Sunday, September 11, 2022 at 6:00 pm at American Legion Post 35, 69 High Street, Hampton, NH. The Governor has also been invited.

Committee Updates

Vice-Chair Maggiore said he had no update on either the *Heritage Commission* or the *Water Commission*; *Heritage Commission* meets on Thursday.

Chairman Sununu said no update on *Rails to Trails Committee*; *Budget Committee* just met and approved LBH FY2023 Budget and will meet again end of October to start review of Town, School, and Library Budgets.

Report of the Town Administrator

A copy of the Report of the Town Administrator, July 22–August 19, 2022 will be attached to these minutes.

Town Administrator Tully said he has received comments from residents regarding the Cell Tower and said the Town has looked at several options, but things take preparation and research and do not happen instantaneously. He said this is one of his main goals as Town Administrator for residents and emergency responders and it continues to be worked on.

Chairman Sununu pointed out that the ceremony for the Lafayette Trail Marker will be held on September 13, 2022 at 10:00 am at the Bandstand.

Items Left on the Table – None

NEW BUSINESS

11.1 Introduction of Clerk of the Works Marc Jobin and Update on Building Project

Chairman Sununu introduced the new Clerk of the Works, Marc Jobin, and said he would provide an update on the building project.

Marc Jobin, of Jobin Construction Consultants, said the designs for the project were completed in July, and in August Ricci Construction put out bids to get sub-pricing, vendor pricing, and materials costs. He said he met with Mr. Ricci last week and went over the numbers and his new guaranteed maximum price. He said there are no questions or problems with anything I have seen so far, and Mr. Ricci has great contractors lined up to do the job.

Mr. Jobin said Mr. Ricci drafted the GMP Contract and there was some negotiating back and forth, but he was satisfied now, and it will be here to the Select Board in the next day or so. As soon as the contract is executed Mr. Ricci is prepared to pull the Building Permit and start mobilizing work on the Town Office building September 12, 2022, which will take about 4 months to complete. He said he will be checking in with the Board on a regular basis to answer questions and address any concerns.

Chairman Sununu said the Town is lucky to have someone of Marc's skillset and said this is an important position for this project given the size and scope of the undertaking. Vice-Chair Maggiore said when working on that building there are two other functions there, Library and Town Clerk, and asked Mr. Jobin if he would be involved in the coordination of speaking with the Town and getting news to people about possible interruptions. Town Administrator Tully said he already had a conversation about that, and they would be using part of the old library parking lot for fencing/construction, and for Fire and Police the area will be gated.

Chairman Sununu said a lot has been happening since March and the Project Management Team and architect have gone through a number of revisions working with Police & Fire Chiefs and Town Administrator on building layouts, requirements, and all the granular detail of the plans. The Chiefs feel they have gotten all their needs into the plan and have buildings that work well for Fire, Police, and Town Services and administration.

Town Administrator Tully said his thought was to have Mr. Jobin attend the second meeting of each month for updates unless something really important comes up.

11.2 Discussion of 271 Atlantic Avenue Address Discrepancy

Chairman Sununu said a meeting and a Public Hearing was held about this address discrepancy and the Board needs to make a decision about how to renumber these addresses, so it is optimal for public safety. Town Administrator Tully said he had no updates; Fire Chief Jason Lajoie also had no updates.

Vice-Chair Maggiore said the Board went through this once before and said he can appreciate the difficulty in changing addresses. He said if there has been no movement on either side his opinion would be that the Board make the change that affects the least number of people. Chairman Sununu agreed and said also that Mr. Martin's property does not yet have a residence on and fewer people will be impacted.

Motion: To renumber 271 Atlantic Avenue address and approve the Fire Department go forward and renumber the adjacent lots as needed.

Motioned: Chairman Sununu

Seconded: Vice-Chair Maggiore

Vote: Motion approved by a vote of 2-0

11.3 Discussion of 2023/2024 NHMA Legislative Policy Conference

Select Board Regular Meeting
August 22, 2022

Vice-Chair Maggiore explained that the NHMA advocates for effective government for all municipalities in New Hampshire and all communities are now dues-paying members. He said NHMA works in an absolutely nonpartisan way to do what is best based upon the legislative principles they put forward to their delegates to that conference and then vote yay or nay on these principles. He said those principles go through general administration and governance of communities: finance and revenue, infrastructure and development, and land use.

Vice-Chair Maggiore said after the conference NHMA will break down what they have heard into priority issues and standing issues (ongoing issues) and others to keep on their radar. He said NHMA will actually draft legislation if needed, will find sponsorship, and try to advance the issue; also will make sure no legislation is pending to negatively affect the issue. He said there is an opportunity to present 4 proposals; any person can raise one on the floor to be voted on, and only 1 floor proposal.

Vice-Chair Maggiore said two questions to the Board are: (1) do general policies seem reasonable such that we approve or so violently object to anything in here that somebody needs to bring up to the Policy Conference; (2) do we want a delegate to the Conference who gets to vote. He said I do not have to be the delegate though I will be at the meeting.

Chairman Sununu recommended James Maggiore as the delegate; he said there is nothing objectionable in here that would not be the role of NHMA in terms of municipalities and encouraged feedback to the Board. Vice-Chair Maggiore said the Conference is on September 23, 2022 from 9:00 am to noon at NHMA Offices in Concord.

11.4 Appointment to the Agricultural Commission

Motion: To appoint Cheryl Kasztejna as Alternate Member to the Agricultural Commission for a term of one (1) year.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

MINUTES OF PRIOR MEETINGS

12.1 Approval of Regular Meeting Minutes of July 25, 2022

Motion: To approve the Regular Meeting Minutes of July 25, 2022 as presented.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

Any Other Item that may legally come before the Board

Second Public Comment Session

Call 603-758-1447 or email: jsununu@northhampton-nh.gov

Next Regular Meeting: September 13, 2022

Adjournment

Select Board Regular Meeting
August 22, 2022

Chairman Sununu adjourned the meeting at 7:53 pm.

Respectfully submitted,
Patricia Denmark, Recording Secretary