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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **MARCH 28, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice Chairman Jim Maggiore, Selectman  
8 Jonathan Pinette

9 ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie

10  
11 **AGENDA**

12  
13 Chairman James Sununu welcomed everyone to the March 28, 2022 North Hampton Select Board Meeting  
14 and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

15  
16 **Motion:** To seal the Minutes of the Non-Public Session of March 28, 2022 as presented.

17 **Motioned:** Vice-Chair Maggiore

18 **Seconded:** Selectman Pinette

19 **Vote:** Motion approved by a vote of 3-0

20  
21 **First Public Comment Session**

22 *For comments please call 603-758-1447; email [jsununu@northhampton-nh.gov](mailto:jsununu@northhampton-nh.gov)*

23  
24 No public comment.

25  
26 **Consent Calendar**

27 5.1 Payroll Manifest of March 17, 2022 in the amount of \$79,916.66

28 5.2 Payroll Manifest of March 24, 2022 in the amount of \$73,689.70

29 5.3 Cemetery Deed

30  
31  
32 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
33 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

34  
35 ***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a***  
36 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
37 ***Hampton, New Hampshire 03862.***

38

39 **Motion:** To approve the Consent Calendar as presented.

40 **Motioned:** Vice-Chair Maggiore

41 **Seconded:** Selectman Pinette

42 **Vote:** Motion approved by a vote of 3-0

43

44 **Correspondence**

45

46 Correspondence from Ronald Grandmaison NH DOT: Chairman Sununu read the correspondence in full;  
47 email from NH DOT regarding notification of State paving of roads in North Hampton during the 2022  
48 construction season, asking utilities be notified and the Town complete any maintenance (crosswalk  
49 striping, curb or sidewalk activities) prior to road resurfacing.

50

51 Town Administrator Tully said this will occur on Route 1A and the Town does have crosswalks; the letter  
52 was also sent to Director Hubbard. Vice-Chair Maggiore asked if the Commissioner of Little Boar's Head  
53 had been notified and Town Administrator Tully said he would forward a copy and touch base with  
54 Aquarion.

55

56 Correspondence from Craig Musselman, CMA Engineers, Inc: Regarding Philbrick Pond Post-Construction;  
57 Chairman Sununu read the correspondence in full.

58

59 Town Administrator Tully said Craig Musselman spearheaded the Philbrick Pond project and got it  
60 completed with the cobble weir; pictures included the marsh and inlet showing the 15-inch difference  
61 between high and low tides which they wanted to bring more water in and out of the marsh to prevent  
62 stagnation, and said the project was a success.

63

64 **Committee Updates**

65 Vice-Chair Maggiore said he was unable to attend the *Heritage Commission* meeting; *Water Commission*  
66 met last week for organizational meeting and also met in non-public to discuss ongoing case.

67

68 Chairman Sununu said he had no updates on the *Rails to Trails Committee*.

69

70 **Report of the Town Administrator**

71 *A copy of the Report of the Town Administrator will be attached to these minutes.*

72

73 Report from March 15 – 25, 2022: Finance 28% of Budget remaining with 14 weeks left in FY; Police Chief  
74 Mone working on the department receiving asset forfeiture funds; Deputy Cook working on grant  
75 applications to assist EOC in new complex; meeting held to discuss rough schedule for work to be  
76 completed and securing space for departments during the build; Bond Bank looking to move up the July  
77 sale; Route 1 culvert still causing serious issues with property owners; researching possibly going out to  
78 bid for town-wide trash collection. Coakley Landfill: EPA and DES do not think bedrock study went deep  
79 enough; Rails to Trails work continuing on regional signage committee.

80

81 **Items Left on the Table** – None

82

83 **NEW BUSINESS**

84

85 **10.1 Appointments to Heritage Commission**

86 Letter from Chair of Heritage Commission Donna Etela to renew appointment of Cynthia Swank as  
87 Commissioner for 3 years /2025; Jane Robbie for 1 year as Alternate/2023. Nancy Monaghan renewed as  
88 Planning Board Rep Alternate/2023.

89

90 **Motion:** To approve the nomination of Cynthia Swank as Commissioner for a 3-year term and Jane Robbie  
91 for a 1-year term as Alternate.

92 **Motioned:** Vice-Chair Maggiore

93 **Seconded:** Selectman Pinette

94 **Vote:** Motion approved by a vote of 3-0

95

96 **10.2 Appointments to Capital Improvements Committee**

97 **Motion:** To approve Chuck Gallant as Select Board Representative to CIP.

98 **Motioned:** Selectman Pinette

99 **Seconded:** Vice-Chair Maggiore

100 **Vote:** Motion approved by a vote of 3-0

101

102 **10.3 Appointments to Agriculture Commission**

103 Letter from Chair of Agricultural Commission Audrey Prior to appoint Jane Ganotis as member for a 2-year  
104 term; Audrey Prior as member for a 3-year term; Hank Brandt as member for a 3-year term; Pollyanna  
105 Ford as Alternate for 1-year term.

106

107 **Motion:** To recommend the slate of candidates as presented above.

108 **Motioned:** Vice-Chair Maggiore

109 **Seconded:** Selectman Pinette

110 **Vote:** Motion approved by a vote of 3-0

111

112 **10.4 Discussion and Approval of Fire Engine Bids**

113 Fire Chief Jason Lajoie said different fire apparatus manufacturers were solicited to see interest on  
114 building our spec and bidding on it and only E-One gave 100% of what we were looking for. He  
115 recommended the Select Board accept the department proposal going with Greenwood Fire Apparatus  
116 for \$689,945 for a new fire engine pumper to replace *Engine 2*, and sign a written agreement; Greenwood  
117 would honor an \$18,000 discount with 100% prepayment July 1, 2022.

118

119 Chairman Sununu asked if \$110,000 was enough to completely outfit the engine the way they want. Chief  
120 Lajoie said the vehicle comes here and they equip the vehicle and are working with vendors to get more  
121 equipment at a better price and felt it would be sufficient. He said this is a custom-built fire apparatus  
122 which will take 570 days to complete.

123

124 **Motion:** To accept Fire Chief Lajoie's recommendation for the fire engine pumper from Greenwood Fire  
125 Apparatus as presented.

126 **Motioned:** Selectman Pinette

127 **Seconded:** Vice-Chair Maggiore

128 **Vote:** Motion approved by a vote of 3-0

129

130 **10.5 Discussion of Rules and Regulation Regarding the Issuance of a Beach Parking Permit**

131 Town Administrator Tully said there is a short window of time between State notification of availability of  
132 leasing parking spaces to making sure they will be held. He said this was listed as a goal for the Select  
133 Board to look at these requirements to make sure they cover all issues, with the Town Administrator

134 making the decision about who gets the Beach Stickers. He said he drafted different requirements opening  
135 it up to more people and wanted the Board's feedback on whether or not to make changes.

136  
137 Vice-Chair Maggiore asked if the Board would consider in line 6 where it says "property owners and those  
138 residents that lease or own property in North Hampton" be changed to *residential property* to be clearer.  
139 Town Administrator Tully agreed that commercial plates are not allowed to have beach stickers. He said  
140 as it stands now, either the owner of the property or the lessee can get a sticker but not both and this  
141 would open it up to both and encompass more people. Chairman Sununu said he is open to putting  
142 "residential property owners" and if there are issues the Town Administrator has the authority to  
143 adjudicate those questions. He also noted that the costs paid to the State have increased dramatically.

144  
145 Town Administrator Tully said they decided in the office to sell more stickers over the last 2 years with no  
146 more complaints than usual, and spaces were added by the Rye Town line. He said the Town has held the  
147 price of stickers to \$35.00 for 5 years and he recommended no increase again this year, as the money  
148 goes into the Rec account for programs.

149  
150 **Motion:** To adopt these Rules and Regulations for North Hampton Beach Parking Requirements as  
151 amended with "residential" added.

152 **Motioned:** Selectman Pinette

153 **Seconded:** Vice-Chair Maggiore

154 **Vote:** Motion approved by a vote of 3-0

155

#### 156 **10.6 Discussion and Approval of Beach Parking Lease Cost and Permit Cost**

157 Town Administrator Tully said Ryan provided a spreadsheet including revenue expected, and he  
158 recommended the price for Beach Stickers remain at \$35.00. The Board was in agreement.

159

160 **Motion:** To authorize Town Administrator Tully to sign the agreement with the State of New Hampshire  
161 for leasing parking spaces.

162 **Motioned:** Selectman Pinette

163 **Seconded:** Vice-Chair Maggiore

164 **Vote:** Motion approved by a vote of 3-0

165

#### 166 **10.7 Discussion of Red Pine Scale Disease on Trees at North Hampton School**

167 Chairman Sununu said this is related to tree cutting recently approved by the Board; Forester prepping to  
168 do the cut has discovered diseased trees and the Board needs to discuss a strategy to deal with that.

169

170 Town Administrator Tully said he walked the area they are logging a few times to get a good idea of what  
171 it looks like, and said someone planted these red pines about 60 years ago behind the School and on Town  
172 property. He said the disease grows on the outside bark of the trees and trees start dying from the ground  
173 up with the top the last to die. He said about 50% of the red pines are definitely infected and others  
174 probably will not make the next cut; these trees are not valuable and the Forester has offered to take  
175 them out while he is in there.

176

177 Town Administrator Tully said there are 3 areas of these trees off the trail that would be more significantly  
178 cut leaving clear-cut areas. The area covers 80 acres altogether with about 8-10 acres of a lot of red pine.  
179 A decision of the Board is needed after discussion is whether to (a) not touch the red pine trees, (b) take  
180 out all red pine, or (c) let the Forester use his best judgement. He said the School is doing this to make  
181 sure the trail is safe.

182  
183 Selectman Pinette asked about clear-cutting and taking out all; Town Administrator said just taking out  
184 red pines but there are areas where there are not a lot of other trees. Selectman Pinette said visually  
185 there would be a large section of bare stumps and said they were originally removing the stumps when  
186 taking trees for harvesting. Town Administrator Tully said Red Pine is not worth a lot, and diseased ones  
187 and others would be chipped.

188  
189 Selectman Pinette said he was in favor of taking out diseased trees but wondered if the Board should have  
190 someone else go out there to be 100% sure. Vice-Chair Maggiore said the Town does have a Tree Warden  
191 and could ask for a second opinion and liked the idea of new plantings. Town Administrator Tully said with  
192 more light available smaller trees would grow up. He offered to meet the Tree Warden with Nate and  
193 have the warden make the decision on the trees if he agrees, then put the item back on the agenda.

194  
195 **MINUTES OF PRIOR MEETINGS**  
196

197 **10.1 Approval of the Regular Meeting Minutes of March 14, 2022**

198 **Motion:** To accept the Regular Meeting Minutes of March 14, 2022 as presented.

199 **Motioned:** Selectman Pinette

200 **Seconded:** Vice-Chair Maggiore

201 **Vote:** Motion approved by a vote of 3-0

202  
203 **Any Other Item that may legally come before the Board**

204 Vice-Chair Maggiore said he was invited to an RC remote control meeting at a local business and asked  
205 the Board if they had any objections to his going to the meeting just to listen. Chairman Sununu said he  
206 does not and said the RC Club operates some property off the Rail Trail and are looking at trail access. He  
207 suggested Vice-Chair Maggiore attend and bring back feedback which would be helpful to the Rail Trail  
208 Committee.

209  
210 **Second Public Comment Session**

211 *For comments please call 603-758-1447; or email [jsununu@northhampton-nh.gov](mailto:jsununu@northhampton-nh.gov)*

212  
213 No public comment.

214  
215 **Next Regular Meeting:** April 11, 2022.

216  
217 **Adjournment**

Chairman Sununu adjourned the meeting at 8:08 pm.

218  
219 Respectfully submitted,  
220 Patricia Denmark, Recording Secretary