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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **NOVEMBER 28, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore, Selectman  
8 Jonathan Pinette

9 ALSO PRESENT: Town Administrator Michael Tully, Police Chief Kathryn Mone  
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11 Chairman James Sununu welcomed everyone to the Select Board Meeting of November 28, 2022 and  
12 called the meeting to order at 7:03 pm followed by the Pledge of Allegiance.  
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14 Chairman Sununu asked that New Business Item 8.1 be moved up in the agenda.  
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16 **8.1 Presentation of "524" Award**

17 Police Chief Mone said we are here tonight to present the 6<sup>th</sup> Annual Officer Peter Cormier 524 Memorial  
18 Award established in 2017 in his memory and honor. Officer Peter Cormier passed away unexpectedly in  
19 2015 at the age of 46 and was an 18-year veteran of the North Hampton Police Department at that time.  
20 The award is presented this year to Lieutenant Jim Russell; presented to Lt. Russell by Jamie Cormier,  
21 brother of Peter Cormier.  
22

23 Lieutenant Russell thanked everyone; he said his role is to promote a team atmosphere, provide guidance,  
24 and get work done. He said he hoped he could leave a legacy like Pete's when he is gone and was happy  
25 to have been able to work with him.  
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27 *Chairman Sununu recessed the meeting at 7:11 pm and the meeting was resumed at 7:15 pm.*  
28

29 **First Public Comment Session**

30 *Call 603-758-1447 or email: [jsununu@northhampton-nh.gov](mailto:jsununu@northhampton-nh.gov)*

31 No Public Comments.  
32

33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***  
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36 ***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a***  
37 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
38 ***Hampton, New Hampshire 0386.***

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**Consent Calendar**

- 3.1 Payroll Manifest of November 17, 2022 in the amount of \$76,637.44
- 3.2 Payroll Manifest of November 23, 2022 in the amount of \$93,389.37
- 3.3 Accounts Payable Manifest of November 23, 2022 in the amount of \$1,335,368.77

**Motion:** To approve the Consent Calendar items 3.1-3.3 as presented.

**Motioned:** Selectman Pinette

**Seconded:** Vice-Chair Maggiore

**Vote:** Motion approved 3-0

**Correspondence**

*Correspondence from Comcast:* Chairman Sununu read the correspondence from Jay Somers of Comcast in full, dated November 18, 2022, notifying North Hampton that starting December 20, 2022 prices for certain services and fees would be increasing including Broadcast TV and Regional Sports Network fees.

**Committee Updates**

Vice-Chair Maggiore said neither the *Heritage Commission* nor the *Water Commission* had met.

Chairman Sununu said *Rails to Trails Committee* is working on a meeting for early December; *Budget Committee* has met several times: did a first review of the Town, Library, and School Budgets and all have a second review coming up over next few weeks. Next Town/Library review is December 5, 2022 with second School Review 2 weeks later.

**Report of the Town Administrator**

Period November 15 – November 25, 2022: Finance at 61% of Budget remaining with 32 weeks left in fiscal year; Police took delivery of new 2022 Cruiser to be fully outfitted by January; Fire Department also took delivery of Utility Truck currently being outfitted; saleable parts of Town Office Building being auctioned; Recreation: Santa’s breakfast December 10; Highway: all trucks in service, fall cleanup in progress, preparing for winter; PFAS may have to wait for spring; Seacoast Private Well Initiative date set for January 11, 2023 at Exeter High School to discuss contaminates and hand out sampling.

**Items Left on the Table** – None

**NEW BUSINESS**

**8.2 Town Office Building Update**

Marc Jobin, Builder’s Representative, said Town Offices are going well; Addition framed and weathertight, roofing done; inside insulated and framed out. Main building drywall completed, started painting; installation of acoustical tile for ceilings next; flooring in next couple of weeks. On track to finish by Christmas, then shifting attention to Safety Complex in January. He said a few things have cropped up but have been taken care of; one window for Addition on back-order; working with Eversource on relocating some power; no issues slowing construction.

Town Administrator Tully said electricians will be putting in lighting on Thursday and Friday. Mr. Jobin said demo of existing building will be after the first of the year with subsurface investigation being done tomorrow.

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**8.3 Request to Use Town Green and to Waive Fee**

Chairman Sununu said this is an annual request of United Church of Christ to use the Town Green and Bandstand, and waive the fee, for a Christmas Eve Service December 24, 2022 from 3:00 pm-6:00 pm.

**Motion:** To approve the use of the Town Green and Bandstand by the United Church of Christ and to waive the fee.

**Motioned:** Jonathan Pinette  
**Seconded:** Vice-Chair Maggiore  
**Vote:** Motion approved 3-0

**8.4 Approval of Police Department Prosecutor Contract**

Police Chief Mone said the Department has had a Prosecutor, John Ventura, since 2014; our needs have increased and Mr. Ventura’s time has decreased. In the contract before you this attorney will do some extra things as well as prosecute all our cases in Court, above that through Rockingham County Attorney. The Department has had 134 District Court cases so far this year, 41 are DWI. The new Prosecutor Contract will be doing all the same things as well Juvenile Hearings; the attorney comes with a victim’s advocate and also covers trainings once/month as well as providing legal updates.

Chairman Sununu said it was a brief one-year contract and asked if the Town Attorney had reviewed it; Town Administrator Tully said Mr. Bennett had reviewed the contract.

**Motion:** To approve Chief Mone to sign the contract regarding approval of the Town Prosecutor.  
**Motioned:** Jonathan Pinette  
**Seconded:** Vice-Chair Maggiore  
**Vote:** Motion approved 3-0

**MINUTES OF PRIOR MEETINGS**

**11.1 Approval of Regular Meeting Minutes of November 14, 2022**

**Motion:** To approve the Regular Meeting Minutes of November 14, 2022 as presented.  
**Motioned:** Selectman Pinette  
**Seconded:** Vice-Chair Maggiore  
**Vote:** Motion approved 3-0

**11.2 Approval of Non-Public Session Minutes of November 14, 2022**

**Motion:** To approve the Minutes of the Non-Public Session of November 14, 2022.  
**Motioned:** Selectman Pinette  
**Seconded:** Vice-Chair Maggiore  
**Vote:** Motion approved 3-0

**Any Other Item that may legally come before the Board**

**Second Public Comment Session**

Call 603-758-1447 or email: [jsununu@northhampton-nh.gov](mailto:jsununu@northhampton-nh.gov)

No Public Comments.

Select Board Regular Meeting  
November 28, 2022

137 **Next Regular Meeting:** December 12, 2022

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139 **Adjournment**

Chairman Sununu adjourned the meeting at 7:37 pm.

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141 Respectfully submitted,

142 Patricia Denmark, Recording Secretary

DRAFT