



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD MEETING**

**NOVEMBER 14, 2022 7:00 PM**

**NORTH HAMPTON TOWN HALL**

***Approved November, 28, 2022***

SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore, Selectman Jonathan Pinette (Remote)

ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie

Chairman James Sununu welcomed everyone to the Select Board Meeting of November 14, 2022 and called the meeting to order at 7:03 pm followed by the Pledge of Allegiance; Jonathan Pinette will join the meeting by Zoom.

**First Public Comment Session**

Call 603-758-1447 or email: [jsununu@northhampton-nh.gov](mailto:jsununu@northhampton-nh.gov)

No Public Comments.

**Consent Calendar**

- 5.1 Payroll Manifest of October 27, 2022 in the amount of \$71,671.58
- 5.2 Payroll Manifest of November 3, 2022 in the amount of \$231,905.93
- 5.3 Payroll Manifest of November 3, 2022 in the amount of \$71,962.03
- 5.4 Accounts Payable Manifest of October 27, 2022 in the amount of \$1,991,627.11
- 5.5 Accounts Payable Manifest of November 10, 2022 in the amount of \$547,681.79

**Motion:** To approve the Consent Calendar items as presented.

**Motioned:** Vice-Chair Maggiore

**Seconded:** Chairman Sununu

**Vote:** Motion approved 2-0

***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 0386.***

**Correspondence** - None

**Committee Updates**

Vice-Chair Maggiore said the *Heritage Commission* is reinvigorating efforts to encourage participation in Discretionary Preservation Easements specific to structures; allows residents to apply for easements for their barns which would allow a certain portion of their taxes to be abated as part of RSA 79-E.

*Water Commission*: No update.

**Motion:** Move under RSA 91-A:3(III) to allow Mr. Pinette to participate in the meeting electronically.

**Motioned:** Vice-Chair Maggiore

**Seconded:** Chairman Sununu

**Vote:** Motion approved 2-0

Chairman Sununu said *Rails to Trails Committee* is working on scheduling a meeting with quorum to discuss recent public meetings with DOT and with National Park Service and RPC to come up with trail designs. *Budget Committee* met 10/31/2022 to review defaults and year-end summaries for previous fiscal years and will start reviewing next year's proposed budgets for Town and Library starting Thursday November 17 at 6:30 pm.

Town Administrator Tully said Budget Books were released on October 31, 2022.

**Report of the Town Administrator**

Period October 24 – November 11, 2022: Finance at 65% of Budget remaining with 34 weeks left in fiscal year; Police beard season to support Child Advocacy Center and CHAD in November; Officer Manlow selected as officer for North Hampton School Partnership 12 hours/month; overnight winter parking ban in effect soon; Fire Department completed extrication training with Greenland and Rye; Town Hall insulation completed, will come back to secure trap door; work continues on Town Office Building with move scheduled for week after Christmas; Stone Building flashing still leaking; Highway doing fall cleanup and preparing for drainage project and culvert maintenance; all Highway equipment back in service; working with Exeter on Seacoast Well Initiative.

**Items Left on the Table** – None

**NEW BUSINESS**

**10.1 Review of FY2024 Budget**

Town Administrator Tully said FY2023 Budget is \$8,325,628, FY2024 Proposed Budget is \$8,939,600 with difference of \$613,972 or 7.37%, of that approximately 3.5% due to approved Building Warrant Article for last election. Chairman Sununu pointed out that it does not include the Library Budget which has not yet been received.

Town Administrator Tully said realistically the Town is just under a 4% increase with proposed budget. Preliminary Default Budget would be \$8,680,386, not including Library, for a difference of \$259,000 or approximately 2.99% over proposed. Drivers this year: 16.3% increase to Health Insurance and salaries with inflation; made significant changes to Health Insurance going with high-deductible plans; made a few

Select Board Regular Meeting  
November 14, 2022

changes to electricity and will see increases next year. Proposed FY2024 Budget to be presented to Budget Committee Thursday November 17, 2022.

Chairman Sununu thanked all Department Heads for finding savings in the budget and coming in below inflation. Vice-Chair Maggiore said hydrant fees have gone down for the first time in years.

### **10.2 Department of Revenue Administration (DRA) Sales Ratio Survey**

Town Administrator Tully said this annual survey looks at home values and what percentage they meet when looking at actual market values when it comes to assessment.

Chairman Sununu said this is assessment vs actual sales prices over last year including review by Assessor Scott Marsh looking at all data including amount property sold for, assessed value and sales value which came in at 61.1% (last year 72.5%); means assessed value of typical house sold at only 61% of its actual sale price; as markets go up those numbers get farther apart and we are seeing a pandemic-induced housing market which shot up values more than normal. Town is right at the end of a revaluation cycle going on next year.

Town Administrator Tully said the Revaluation Capital Reserve Account has a balance of about \$66,000.

### **10.3 Acceptance of Resignation of Deputy Chief Mark Cook**

Town Administrator Tully said he worked with Mark Cook for many years, he is well-respected, brought in over \$200,000 grants for the Fire Department in his time here, and will be missed.

Fire Chief Jason Lajoie said Mark Cook has been an exceptional management partner, has over 30 years in public safety, and said he is very thankful for all he has done for the North Hampton Fire Department in his short time here and wished him the very best in his retirement; Friday will be his last day.

**Motion:** Move to accept the resignation of Deputy Mark Cook effective November 18, 2022 at 1600 hours.

**Motioned:** Vice- Chair Maggiore

**Seconded:** Selectman Pinette

**Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

## **MINUTES OF PRIOR MEETINGS**

### **11.1 Approval of Regular Meeting Minutes of October 24, 2022**

**Motion:** To approve the Regular Meeting Minutes of October 24, 2022 as presented.

**Motioned:** Selectman Pinette

**Seconded:** Vice-Chair Maggiore

**Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

### **11.2 Approval of Minutes of Non-Public Sessions I, II, III & IV of October 24, 2022**

**Motion:** To approve the Minutes of Non-Public Sessions I, II, III & IV of October 24, 2022.

**Motioned:** Selectman Pinette

**Seconded:** Vice-Chair Maggiore

**Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

### **Any Other Item that may legally come before the Board**

Select Board Regular Meeting  
November 14, 2022

**Second Public Comment Session**

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Chairman Sununu read an email from Bill Kibby asking that the Board explain the current status of the Cell Tower proposed for North Hampton. He explained that the Board has looked at this, looked at various properties (Town-owned), and looked at Zoning Ordinance Regulations stating the town has to be located on public land. There are access issues, legal issues, and wetland issues around possible areas and properties and the Town is working on identifying a potential location.

**Next Regular Meeting:** November 28, 2022

**Adjournment**

Chairman Sununu adjourned the meeting at 7:36 pm.

Respectfully submitted,  
Patricia Denmark, Recording Secretary