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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **NOVEMBER 14, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore, Selectman
8 Jonathan Pinette (Remote)

9 ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie
10

11 Chairman James Sununu welcomed everyone to the Select Board Meeting of November 14, 2022 and
12 called the meeting to order at 7:03 pm followed by the Pledge of Allegiance; Jonathan Pinette will join the
13 meeting by Zoom.
14

15 **First Public Comment Session**

16 Call 603-758-1447 or email: jsununu@northhampton-nh.gov
17

18 No Public Comments.
19

20 **Consent Calendar**

- 21 5.1 Payroll Manifest of October 27, 2022 in the amount of \$71,671.58
22 5.2 Payroll Manifest of November 3, 2022 in the amount of \$231,905.93
23 5.3 Payroll Manifest of November 3, 2022 in the amount of \$71,962.03
24 5.4 Accounts Payable Manifest of October 27, 2022 in the amount of \$1,991,627.11
25 5.5 Accounts Payable Manifest of November 10, 2022 in the amount of \$547,681.79
26

27 **Motion:** To approve the Consent Calendar items as presented.

28 **Motioned:** Vice-Chair Maggiore

29 **Seconded:** Chairman Sununu

30 **Vote:** Motion approved 2-0
31
32
33

34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***
36

37 **A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a**
38 **DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North**
39 **Hampton, New Hampshire 0386.**

40
41 **Correspondence** - None

42
43 **Committee Updates**

44 Vice-Chair Maggiore said the *Heritage Commission* is reinvigorating efforts to encourage participation in
45 Discretionary Preservation Easements specific to structures; allows residents to apply for easements for
46 their barns which would allow a certain portion of their taxes to be abated as part of RSA 79-E.
47 *Water Commission*: No update.

48
49 **Motion:** Move under RSA 91-A:3(III) to allow Mr. Pinette to participate in the meeting electronically.

50 **Motioned:** Vice-Chair Maggiore

51 **Seconded:** Chairman Sununu

52 **Vote:** Motion approved 2-0

53
54 Chairman Sununu said *Rails to Trails Committee* is working on scheduling a meeting with quorum to
55 discuss recent public meetings with DOT and with National Park Service and RPC to come up with trail
56 designs. *Budget Committee* met 10/31/2022 to review defaults and year-end summaries for previous
57 fiscal years and will start reviewing next year's proposed budgets for Town and Library starting Thursday
58 November 17 at 6:30 pm.

59
60 Town Administrator Tully said Budget Books were released on October 31, 2022.

61
62 **Report of the Town Administrator**

63
64 Period October 24 – November 11, 2022: Finance at 65% of Budget remaining with 34 weeks left in fiscal
65 year; Police beard season to support Child Advocacy Center and CHAD in November; Officer Manlow
66 selected as officer for North Hampton School Partnership 12 hours/month; overnight winter parking ban
67 in effect soon; Fire Department completed extrication training with Greenland and Rye; Town Hall
68 insulation completed, will come back to secure trap door; work continues on Town Office Building with
69 move scheduled for week after Christmas; Stone Building flashing still leaking; Highway doing fall cleanup
70 and preparing for drainage project and culvert maintenance; all Highway equipment back in service;
71 working with Exeter on Seacoast Well Initiative.

72
73 **Items Left on the Table** – None

74
75 **NEW BUSINESS**

76
77 **10.1 Review of FY2024 Budget**

78 Town Administrator Tully said FY2023 Budget is \$8,325,628, FY2024 Proposed Budget is \$8,939,600 with
79 difference of \$613,972 or 7.37%, of that approximately 3.5% due to approved Building Warrant Article for
80 last election. Chairman Sununu pointed out that it does not include the Library Budget which has not yet
81 been received.

82
83 Town Administrator Tully said realistically the Town is just under a 4% increase with proposed budget.
84 Preliminary Default Budget would be \$8,680,386, not including Library, for a difference of \$259,000 or
85 approximately 2.99% over proposed. Drivers this year: 16.3% increase to Health Insurance and salaries

86 with inflation; made significant changes to Health Insurance going with high-deductible plans; made a few
87 changes to electricity and will see increases next year. Proposed FY2024 Budget to be presented to Budget
88 Committee Thursday November 17, 2022.

89
90 Chairman Sununu thanked all Department Heads for finding savings in the budget and coming in below
91 inflation. Vice-Chair Maggiore said hydrant fees have gone down for the first time in years.

92
93 **10.2 Department of Revenue Administration (DRA) Sales Ratio Survey**
94 Town Administrator Tully said this annual survey looks at home values and what percentage they meet
95 when looking at actual market values when it comes to assessment.

96
97 Chairman Sununu said this is assessment vs actual sales prices over last year including review by Assessor
98 Scott Marsh looking at all data including amount property sold for, assessed value and sales value which
99 came in at 61.1% (last year 72.5%); means assessed value of typical house sold at only 61% of its actual
100 sale price; as markets go up those numbers get farther apart and we are seeing a pandemic-induced
101 housing market which shot up values more than normal. Town is right at the end of a revaluation cycle
102 going on next year.

103
104 Town Administrator Tully said the Revaluation Capital Reserve Account has a balance of about \$66,000.

105
106 **10.3 Acceptance of Resignation of Deputy Chief Mark Cook**
107 Town Administrator Tully said he worked with Mark Cook for many years, he is well-respected, brought
108 in over \$200,000 grants for the Fire Department in his time here, and will be missed.

109
110 Fire Chief Jason Lajoie said Mark Cook has been an exceptional management partner, has over 30 years
111 in public safety, and said he is very thankful for all he has done for the North Hampton Fire Department
112 in his short time here and wished him the very best in his retirement; Friday will be his last day.

113
114 **Motion:** Move to accept the resignation of Deputy Mark Cook effective November 18, 2022 at 1600 hours.

115 **Motioned:** Vice- Chair Maggiore

116 **Seconded:** Selectman Pinette

117 **Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

118

119 **MINUTES OF PRIOR MEETINGS**

120

121 **11.1 Approval of Regular Meeting Minutes of October 24, 2022**

122

123 **Motion:** To approve the Regular Meeting Minutes of October 24, 2022 as presented.

124 **Motioned:** Selectman Pinette

125 **Seconded:** Vice-Chair Maggiore

126 **Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

127

128 **11.2 Approval of Minutes of Non-Public Sessions I, II, III & IV of October 24, 2022**

129

130 **Motion:** To approve the Minutes of Non-Public Sessions I, II, III & IV of October 24, 2022.

131 **Motioned:** Selectman Pinette

132 **Seconded:** Vice-Chair Maggiore

133 **Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

134

135 **Any Other Item that may legally come before the Board**

136

137 **Second Public Comment Session**

138 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

139

140 Chairman Sununu read an email from Bill Kibby asking that the Board explain the current status of the Cell
141 Tower proposed for North Hampton. He explained that the Board has looked at this, looked at various
142 properties (Town-owned), and looked at Zoning Ordinance Regulations stating the town has to be located
143 on public land. There are access issues, legal issues, and wetland issues around possible areas and
144 properties and the Town is working on identifying a potential location.

145

146 **Next Regular Meeting:** November 28, 2022

147

148 **Adjournment**

Chairman Sununu adjourned the meeting at 7:36 pm.

149

150 Respectfully submitted,

151 Patricia Denmark, Recording Secretary

DRAFT