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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **SEPTEMBER 27, 2021 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***
7

8 SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman
9 Jonathan Pinette

10 ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie, Deputy Fire Chief Mark Cook

11 **AGENDA**
12

13 Chairman Jim Maggiore welcomed everyone to the September 27, 2021 North Hampton Select Board
14 Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.
15

16 **First Public Comment Session**

17 *For comments please call 603-758-1447; email jmaggiore@northhampton-nh.gov*
18

19 No Public Comments.
20

21 **Consent Calendar**

- 22 3.1 Payroll Manifest of September 16, 2021 in the amount of \$76,345.88
23 3.2 Payroll Manifest of September 23, 2021 in the amount of \$76,209.00
24 3.3 Accounts Payable Manifest of September 16, 2021 in the amount of \$59,295.23
25 3.4 Cemetery Deed
26

27 **Motion:** To approve the Consent Calendar Items 3.1 - 3.4 as presented.

28 **Motioned:** Vice-Chair Sununu

29 **Seconded:** Selectman Pinette

30 **Vote:** Motion approved by a vote of 3-0
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32

33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***
35

36 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a***
37 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
38 ***Hampton, New Hampshire 03862.***

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Correspondence - None

Committee Updates

Chairman Maggiore said the Heritage Commission met and resolved ponding in front of Town Clerk's building; updated ongoing projects affecting historic buildings; motion passed unanimously that the Commission request the Fire Chief to inspect Town Hall for potential hazards and any code violations. The Water Commission met; update from Aquarion under New Business.

Vice-Chair Sununu said Rails to Trails Committee will meet tomorrow; Budget Committee has not met but will be picking up schedule soon.

CIP report under New Business.

PUBLIC Hearing

6.1 To Consider the Acceptance of Unanticipated Revenue in the Amounts of \$38,093.44; \$30,761.37; \$32,913.50 and \$10,639.60 from the State of New Hampshire Vaccination Aid Fund

Fire Chief Jason Lajoie said this is reimbursement from State of New Hampshire for 1,839 vaccination hours conducted by Firefighters and paramedics February through June; funds are from Detail Revolving Account and are 100% reimbursable.

Chairman Maggiore read the Select Board Notice and opened the Public Hearing at 7:12 pm.

Town Administrator Tully thanked Police Chief Mone for allowing the Fire Department to use her detail account to ensure funds received before end of year.

Chairman Maggiore closed the Public Hearing at 7:13 pm.

Motion: To accept unanticipated revenue in the amounts of \$38,093.44, \$30,761.37, \$32,913.50 and \$10,639.60 for work with the State of New Hampshire Vaccination Aid Fund.

Motioned: Vice-Chair Sununu

Seconded: Selectman Pinette

Vote: Motion approved by a vote of 3-0

6.2 To Consider the Acceptance of Unanticipated Revenue in the Amount of \$234,818.88 from the State of New Hampshire under the American Rescue Plan of 2021

Town Administrator Tully said funds will be received in 2 payments, one this year and one next year. He said a system was set up with funds for cities, towns, and counties which had to be applied for and there are quite a few rules for using and said he would keep the Board updated on guidelines.

Chairman Maggiore said at last NHMA meeting the board voted unanimously to send a letter to the Director of Governor's Office for Emergency Relief & Recovery (GOFERR) for guidance to municipalities to ensure they have the resources needed to understand how funds can be used and spent.

87 Chairman Maggiore read the Select Board Notice and opened the Public Hearing at 7:17 pm.

88

89 Chairman Maggiore closed the Public Hearing at 7:18 pm.

90

91 **Motion:** To recommend the acceptance of the unanticipated revenue in the amount of \$234,818.88 from
92 the State of New Hampshire under the American Rescue Plan of 2021.

93 **Motioned:** Selectman Pinette

94 **Seconded:** Vice-Chair Sununu

95 **Vote:** Motion approved by a vote of 3-0

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97 **6.3 To Consider the Acceptance of Unanticipated Revenue in the Amount of \$49,632.50 for an Air**
98 **Compressor and Self-Contained Breathing Apparatus Fill Station from the FY2020 Assistance to**
99 **Firefighters Grant from FEMA**

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101 Deputy Fire Chief Mark Cook said this grant was awarded to the Fire Department through a competitive
102 grant process to purchase an Air Compressor that allows the filling of their self-contained breathing
103 apparatus air bottles.

104

105 Chairman Maggiore read the Select Board Notice and opened the Public Hearing at 7:21 pm.

106

107 Chairman Maggiore closed the Public Hearing at 7:23 pm.

108

109 **Motion:** To accept unanticipated revenue in the amount of \$49,632.50 for an Air Compressor and Self-
110 Contained Breathing Apparatus Fill Station from the FY2020 Assistance to Firefighters Grant from FEMA.

111 **Motioned:** Vice-Chair Sununu

112 **Seconded:** Selectman Pinette

113 **Vote:** Motion approved by a vote of 3-0

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115 **9.3 Approval of Purchase of Air Compressor and Self-Contained Breathing Apparatus Fill Station**

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117 Deputy Fire Chief Cook asked for the Board's permission to expend the funds just accepted and said the
118 price is a competitive bid quote. He said they chose the more capable product with air monitoring. Town
119 Administrator Tully and asked the Board for up to \$53,000 for possible extra charges during installation.

120

121 **Motion:** To approve the purchase of the Bauer Vertecon 10 HP 6,000 psi Air Compressor and Self-
122 Contained Breathing Apparatus Fill Station for an amount up to \$53,000 as proposed by Deputy Fire Chief
123 Cook.

124 **Motioned:** Vice-Chair Sununu

125 **Seconded:** Selectman Pinette

126 **Vote:** Motion approved by a vote of 3-0

127

128 **Report of the Town Administrator**

129 *A copy of the Report of the Town Administrator will be attached to these minutes.*

130

131 Town Administrator Tully said the Department Budgets were forwarded to Finance Director Cornwall and
132 Select Board Workshop scheduled for October 4th at 9:30 am; ten-digit dialing will be required starting
133 October 24th; Library planning to move to new building and reopen in mid-October; first Police negotiating

134 session held with goal of Warrant in March vote; NHDOT looking to start Route 111/151 construction
135 October 6th; Philbrick Pond bid higher than anticipated and may re-bid and/or look for further grant funds.
136

137 Town Administrator Tully said the next regular meeting is October 11th which is a holiday, and the Board
138 should consider rescheduling. Vice-Chair Sununu suggested taking the meeting off the calendar for now.
139

140 Chairman Maggiore asked about a note from Kate Miller regarding Consolidated and said people who
141 switch from Comcast will not be paying the franchise fee. Town Administrator Tully said she is looking into
142 whether Consolidated needs a contract at all and whether they may be offering more than just internet.
143

144 **Items Left on the Table** – None

145

146 **NEW BUSINESS**

147

148 **9.1 Capital Improvements Plan Presentation**

149 CIP Committee Chair Nancy Monaghan presented the 6-year Capital Improvements Plan Report covering
150 FY2023 through FY2028. She said the Committee met in July and September to review all capital projects
151 for all departments and prioritized 11 projects for FY2023 for a total of \$1.3 Mil; \$408,000 of that paid
152 from taxation through Warrant Articles and \$875,000 from Capital Reserve Funds. She said the top priority
153 of the Committee is addressing municipal buildings which is underway.
154

155 Ms. Monaghan said the second priority is to replace Fire Department Engine 2 for \$800,000 from Fire
156 Department Capital Reserves; third priority is School Long-Term Maintenance for \$80,000 to replace leach
157 field and HVAC; fourth priority is new cruiser for Police Department per annual cruiser rotation plan for
158 \$45,000; fifth priority is Department of Public Works (DPW) annual Road Maintenance for \$240,000,
159 \$30,000 from Capital Resources; sixth priority is \$26,000 for DPW to purchase a new snow tractor to plow
160 library walkways; seventh priority is \$14,500 for exterior cameras at new Library; eighth priority is \$50,000
161 to repair historic stone wall at Center Cemetery; ninth priority is \$57,000 for a DPW John Deere tractor
162 replacement; tenth priority is \$18,000 for a new speed trailer for Police Department; eleventh priority is
163 \$31,700 for new Library to install Channel 22 equipment in all meeting rooms.
164

165 Ms. Monaghan showed all Fire & Rescue Department apparatus for the following 5 years, FY2024-FY2028,
166 for a total of \$695,000 all paid from Capital Reserves; the department would like to use retired Engine 8
167 as a traffic-blocking vehicle. The next chart showed the Police Department cruiser plan for every year per
168 Cruiser Rotation Plan; only other equipment contemplated is for body-worn cameras for \$78,000 with
169 question of State funds available. The next chart shows Department of Public Works for FY2024-FY2028;
170 only equipment needed in FY2024 is medium-duty dump truck for \$97,000. The next chart shows the
171 Town with the biggest issue the town complex which is ongoing now; CIP Committee may reconvene once
172 a plan is ready depending on timing. Only other equipment for Town for next 6 years is a TriCaster
173 computer for Channel 22 scheduled for FY2024 for \$18,000.
174

175 Ms. Monaghan said the School has a Long-Term Maintenance Warrant Article each year for the next 5
176 years after FY2023 all between \$50,000-\$60,000; for FY2024 \$90,000 to replace the final section of the
177 roof. Library has project in 2028 for painting building exterior needed every 7 years. She said Schedule
178 9.2 shows every single capital project for the next 6 years FY2023-FY2028 by department with totals for
179 each fiscal year.
180

181

182 **Motion:** To accept the Capital Improvements Plan Committee Report for FY2023 through FY2028.

183 **Motioned:** Selectman Pinette

184 **Seconded:** Vice-Chair Sununu

185 **Vote:** Motion approved by a vote of 3-0

186

187 **9.2 Aquarion Water Company Quarterly Update**

188 Aquarion Operations Manager Carl McMorran said there was a mandatory water-use restriction through
189 June 30th with below-average rainfall for 5 months until July. He said there was a deficit all winter long
190 and wells overall were low. Operations through August 31st pumped 517 million gallons with 3.6 million
191 maximum on June 28th; end of August had 9,007 services with 704 seasonal.

192

193 Mr. McMorran said for water quality, lead and copper are regulated contaminants; 60 samples taken this
194 year with no lead and copper found in wells or distribution systems; trace levels of copper from home
195 pipes. He said some septics have a lead service line but in 93% of samples no lead exceeded action levels
196 (0.15 mg/L) and corrosion control is working.

197

198 Mr. McMorran said they are in the process of building a PRAS treatment facility to treat water out of Well
199 6 at the plant site on Mill Road. Received State funding for a Mill Road PFAS Treatment Project; a Drinking
200 Water & Ground Water Trust Fund Grant covering 25% of cost; also first recipient of a PFAS Remuneration
201 Loan Fund. There is also a good possibility with Federal money coming into the State to connect this to a
202 grant and cover another 50% of plant costs. He showed the 8 ft x 14 ft steel vessels which will use
203 granulated activated carbon to remove PFAS and will allow use of full capacity of Well 6. The plant is on
204 track to be operational for end of October/early November.

205

206 Mr. McMorran said other major projects are main replacements on High Street, Hampton with the last
207 big project painting of Jenness Beach Tank in Rye. For next year the big project will be the plant on Little
208 River Road with treatment for Well 7 and Well 22 (contains arsenic), and small main replacements; Glade
209 Path tank at Hampton Beach due for painting and rehabilitation.

210

211 **APPROVAL OF MEETING MINUTES**

212

213 **Approval of the Regular Meeting Minutes of September 13, 2021**

214 **Motion:** To approve the Regular Meeting Minutes of September 13, 2021 as presented.

215 **Motioned:** Selectman Pinette

216 **Seconded:** Vice-Chair Sununu

217 **Vote:** Motion approved by a vote of 3-0

218

219 **Any Other Item that may legally come before the Board**

220

221 **Second Public Comment Session**

222 *For comments please call 603-758-1447; or email jmaggiore@northhampton-nh.gov*

223

224 No Public comments.

225

226 **Next Regular Meeting:** October 25, 2021

227

228 **Adjournment**

229

Select Board Regular Meeting
September 27, 2021

230 Chairman Maggiore adjourned the meeting at 8:06 pm.
231
232 Respectfully submitted,
233 Patricia Denmark, Recording Secretary
234

DRAFT