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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **APRIL 25, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice Chairman Jim Maggiore, Selectman
8 Jonathan Pinette

9 ALSO PRESENT: Town Administrator Michael Tully, Building Inspector Travis Murray

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11 **AGENDA**

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13 Chairman James Sununu welcomed everyone to the North Hampton Select Board Meeting for Monday,
14 April 25, 2022 and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance

15
16 **First Public Comment Session**

17 *For comments please call 603-758-1447; email jsununu@northhampton-nh.gov*

18
19 No public comment.

20
21 **Consent Calendar**

- 22 4.1 Payroll Manifest of April 14, 2022 in the amount of \$76,770.75
23 4.2 Payroll Manifest of April 7, 2022 in the amount of \$74,523.07
24 4.3 Accounts Payable Manifest of March 31, 2022 in the amount of \$1,068,656.55
25 4.4 Approval of Veterans Credit

26
27 **Motion:** To approve Consent Calendar items 4.1-4.4 as presented.

28 **Motioned:** Selectman Pinette

29 **Seconded:** Vice-Chair Maggiore

30 **Vote:** Motion approved by a vote of 3-0

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32
33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

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36 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a***
37 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
38 ***Hampton, New Hampshire 03862.***

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Correspondence

Committee Updates

Vice-Chair Maggiore said under New Business is an update from the *Heritage Commission* and an economic update on the *Water Commission*.

Chairman Sununu said there is no update on *Rails to Trails Committee*, meeting will be held in May; *Budget Committee* had organizational meeting and reappointed Rick Stanton as Chairman and members to CIP; next meeting in May.

Report of the Town Administrator

A copy of the Report of the Town Administrator will be attached to these minutes.

Report from April 12 – April 22, 2022: Finance 20% of Budget remaining with 10 weeks left in fiscal year; Police extra patrols targeting texting and driving through grant funds; Fire Department interviews being held to fill vacancy; Recreation obtained new lease for Lafayette Crossing; temporary employee secured to continue Building Inspections; RFP for Town Revaluation posted; Route 1 culvert flooding during April 19th rains inspected by Town Administrator Tully and Bryan Schutt from DOT; telephones porting process ongoing; Olde Locke Road grant application submitted.

Town Administrator Tully said Becca Carlson from the School will be coming to the Select Board in May to describe an educational program related to the tree cuttings. Chairman Sununu asked how long the RFP for the reval will be open, and Town Administrator Tully said about 30 days.

Items Left on the Table – None

NEW BUSINESS

9.1 Appointments to Conservation Commission

Chairman Sununu read a letter received from Lisa Wilson, Chair of the Conservation Commission in full requesting the following appointments to the Commission: Kathy Grant, Philip Thayer, and Dave Ciccalone as Regular Members and David McGilvary as an Alternate Member, all for a 3-year term expiring 2025.

Motion: To appoint Kathy Grant, Philip Thayer, Dave Ciccalone as regular members to the Conservation Commission for 3-year terms expiring 2025, and David McGilvary as an Alternate for the same 3-year term to expire in 2025.

Motioned: Vice-Chair Maggiore

Seconded: Selectman Pinette

Vote: Motion approved by a vote of 3-0

9.2 Update on Fish House Septic Systems

Town Administrator Tully said discussions were held last summer regarding problems with bacteria at the Beach, and they came up with the idea for the Building Inspector to check septic for fish houses and contact those property owners. Research was done going back on deeds with DES records, and Travis Murray is here to provide an update on that project before he leaves.

86 Travis Murray said there are 12 fish houses and he researched deed records from NHDES, and found all
87 but 3 have acceptable holding tanks; 2 of the 3 owners got back to him and are working with a septic
88 designer, and one owner has not responded. He said he and the Town Administrator met with Kevin
89 Kaveny, Compliance Supervisor & Subsurface Director for NHDES, down at the beach.

90
91 Mr. Murray said if you do not have an acceptable holding tank you cannot have water connected to your
92 place of business and going forward the Town could shut off the water to that last establishment. Town
93 Administrator Tully said they would continue to try to make contact with the one owner. Chairman
94 Sununu asked the timeframe for the 2 parties that are cooperating to install holding tanks, and Mr. Murray
95 said in about 1 ½ months or under. He said the design goes to NHDES for approval and is stamped and
96 returned to the Town.

97
98 Chairman Sununu asked that they wait a little longer for responses but if a holding tank is required the
99 Board should make sure that happens; Rick Milner will send out a letter this week to the last resident;
100 NHDES said they will support the Town any way then can but will not take the lead on this. He said it is
101 very difficult to determine what is causing the elevated bacteria counts at the Beaches. Mr. Murray said
102 he and the Town Administrator walked the whole area at low tide and found no pipes coming straight out
103 as reported by residents.

104
105 **9.3 Earth Day/Town-Wide Cleanup Recap**
106 Town Administrator Tully said they started around 8:00 am and had about 65% of roads in Town covered
107 by people volunteering to pick up trash; WIN Waste also brought a team of their employees and some
108 equipment. Extensive work was also done on School grounds through cooperation with the School, and
109 music provided by 98.5. He said he and Director Hubbard filled a dump truck with trash from the roadside,
110 with more picked up the following Monday, and thanked everyone who participated to make the day
111 successful.

112
113 **Correspondence from Heritage Commission**
114 Chairman Sununu said there was one late agenda item and read a letter from Heritage Commission Chair
115 Donna Etela requesting the following appointments to the Heritage Commission: Susan McCullom-Barry
116 as Alternate for a 1-year term, and John Celay as Alternate for a 1-year term.

117
118 **Motion:** To approve the appointment of Susan McCullom-Barry and John Celay as Alternate members to
119 the Heritage Commission for 1-year terms expiring 2023.

120 **Motioned:** Vice-Chair Maggiore

121 **Seconded:** Selectman Pinette

122 **Vote:** Motion approved by a vote of 3-0

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124 **MINUTES OF PRIOR MEETINGS**

125

126 **10.1 Approval of Regular Meeting Minutes of April 11, 2022**

127 **10.2 Approval of Non-Public Meeting Minutes of April 11, 2022**

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129 **Motion:** To accept the Regular Meeting Minutes and the Non-Public Meeting Minutes of April 11, 2022.

130 **Motioned:** Selectman Pinette

131 **Seconded:** Vice-Chair Maggiore

132 **Vote:** Motion approved by a vote of 3-0

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134 **Any Other Item that may legally come before the Board**

135 Selectman Pinette said the CIP Committee organizational meeting will be held this Friday at 8:30 am.

136
137 Town Administrator Tully said the Bandstand Committee is setting up for the Summer Concert Series and
138 asked if they could leave the grills used at these events inside a parked trailer on the site. Selectman
139 Pinette suggested parking the trailer near two large pine trees by the outhouses.

140
141 **Second Public Comment Session**

142 *For comments please call 603-758-1447; or email jsununu@northhampton-nh.gov*

143
144 Town Administrator Tully received a public comment from Kathleen Kilgore stating that Hampton has dogs
145 on the beach and does not have issues with beach bacteria. Town Administrator Tully said they did not
146 cite that as the cause but it could be something that small; DES said we have the outlet of Little River that
147 collects everything and comes out at the beach, and Rye has a similar situation at Wallis Sands.

148
149 Vice-Chair Maggiore said on Earth Day he heard that despite the Charles River being much cleaner in the
150 last 20 years, they cannot mitigate animal waste coming from stormwater runoff.

151
152 **Next Regular Meeting:** May 9, 2022.

153
154 **Adjournment**

Chairman Sununu adjourned the meeting at 7:36 pm.

155
156 Respectfully submitted,
157 Patricia Denmark, Recording Secretary