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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **APRIL 24, 2023 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman Jonathan Pinette, Vice-Chairman James Sununu, Selectman
8 James Maggiore

9 ALSO PRESENT: Town Administrator Michael Tully
10

11 Chairman Pinette welcomed everyone to the Select Board Regular Meeting of April 24, 2023 and called
12 the meeting to order at 7:06 pm, followed by the Pledge of Allegiance; Board is coming from two Non-
13 Public Sessions.
14

15 **Motion:** To seal the minutes of Non-Public Session I of April 24, 2023.

16 **Motioned:** Selectman Maggiore

17 **Seconded:** Vice-Chair Sununu

18 **Vote:** Motion approved 3-0
19

20 *Minutes of Non-Public Session-II will not be sealed.*
21

22 **First Public Comment Session**

23 No Public Comments.
24

25 **Consent Calendar**

26 6.1 Payroll Manifest of April 20, 2023 in the amount of \$76,277.92

27 6.2 Accounts Payable Manifest of March 30, 2023 in the amount of \$690,234.42

28 6.3 Veterans Tax Credits

29 6.4 Elderly Tax Exemption
30
31

32 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
33 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***
34

35 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a***
36 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
37 ***Hampton, New Hampshire 03862.***

38
39 **Motion:** Having reviewed and found Consent Calendar items 6.1 – 6.4 to be complete, make motion to
40 approve Consent Calendar as presented.

41 **Motioned:** Selectman Maggiore

42 **Seconded:** Vice-Chair Sununu

43 **Vote:** Motion approved 3-0

44

45 **Correspondence**

46 Correspondence from Frank Ferraro regarding the Police Cruiser purchase deferred by Chairman Pinette
47 to the 11.3 Discussion under New Business.

48

49 Correspondence from Hampton's Post 35: Commander Berk Bennett invites North Hampton to participate
50 in Memorial Day Parade exercises Monday, May 29, 2023; start at 10:00 am at North Hampton Library,
51 east on Atlantic Avenue, ending with Memorial Service immediately after at North Hampton School. The
52 parade begins at 8:00 am in Hampton, Hampton Falls 9:00 am, North Hampton 10:00 am.

53

54 Correspondence from Rockingham County Board of Commissioners: Legal notice of Public Hearing for
55 FY2024 Budget for RSA 24:13-c for estimated appropriation of \$95,802,557; Thursday, May 4, 2023 at 5:00
56 pm at Hilton Auditorium RC Rehab & Nursing Center, 117 North Road, Brentwood, NH.

57

58 Correspondence from Friends of Centennial Hall: Treasurer Patricia Vorkink wrote to request that the
59 Friends of Centennial Hall be added to the Town website; building is on Historic Register; LCHIP has
60 presented the hall with 4 grants for renovation and restoration.

61

62 **Committee Updates**

63 Selectman Maggiore provided an update from the *Heritage Commission* regarding the authorization in
64 2002 to encourage preservation of barns and historic buildings by granting property tax relief and said
65 one would be coming to the Select Board; *Water Commission* has not met.

66

67 Vice-Chair Sununu said *Rails to Trails Committee* has not met.

68

69 **Report of the Town Administrator**

70

71 Period: April 11– April 21, 2023: Finance at 21% of Budget with 11 weeks remaining in the fiscal year.
72 Police completing a comparative pay study, many communities offering sizable sign-on bonuses, will be a
73 future agenda item for discussion by the Board, 23 individuals recently took the Law Enforcement Test;
74 Fire has conditional offer of employment for a Firefighter/Paramedic position and Chief Lajoie is starting
75 internal process for Deputy Fire Chief; Engine 1 back, Engine 2 to be sold, new engine in July of 2024.

76

77 Electric conduit buried in front of Tax Clerk's Office accessible by both entrances; Director Manzi working
78 to update staffing; departments working together on a CPR/AED first aid class, Saturday May 6; Channel
79 22 set up cameras in Mary Hubbard Conference Room; Route 1 culvert still having backup issues, DOT
80 advises not to remove screen in culvert; Tomforde Environmental working on bid spec to gather
81 information to complete PFAS project. Community Power Aggregation scheduled presentation for Board
82 May 8 from Coalition and from a private company; Rails to Trails: NHDOT has begun clearing branches,
83 signage group to meet April 25th at 6:30 pm and working on grants.

84

85 Vice-Chair Sununu said the Rails to Trails meeting tomorrow night is the larger Seacoast Greenway
86 Committee, also discussing 501-C nonprofit group. Selectman Maggiore expressed concern about the
87 number of candidates available for police positions. Town Administrator Tully said there are just not
88 enough candidates with area departments down several officers.

89

90 **Items Left on the Table** – None

91

92 **NEW BUSINESS,**

93

94 **11.1 Discussion of Collaboration with Seacoast School of Technology**

95 Town Administrator Tully said Director Joe Manzi is working in collaboration with Seacoast School of
96 Technology (SST) for some enhancements at Dearborn Park, working with SST civil engineering students
97 and architectural students, trying to create some structures there for storage and bathrooms, and
98 improve water system/sprinkler. Students will also sit down with Town Building Inspector Jared Shaheen
99 regarding local building codes and zoning; will be bringing something forward eventually.

100

101 **11.2 Building Update**

102 Clerk of the Works Marc Jobin said building framing is continuing, exterior walls nearly complete, many
103 inside bearing walls done, roof trusses later this week. He said shell will be complete in another 3 weeks
104 of framing, underground utilities complete, trench drains in apparatus bays, all underground plumbing
105 and electrical. Starting installation of radiant heat piping tomorrow for apparatus bay, next week pouring
106 that slab, all concrete in place by end of next week; project still holds to be done end of December.

107

108 **11.3 Discussion of Police Cruiser Purchase**

109 Chairman Pinette read correspondence from Frank Ferraro in full: he expressed concern with purchase
110 while Police Department is operating with reduced staff and recommended holding the purchase until
111 next year as it was no longer a pressing need.

112

113 Response from Interim Police Chief Kurz: Chairman Pinette read the letter in full; Chief Kurz said it was
114 not prudent and cited 8 reasons to go ahead with the purchase: funds already allocated, NHPD has a
115 dealer commitment to take possession of vehicle no later than August, current chip shortage, unused
116 vehicle scheduled to be transferred to Building Inspector, transfer of equipment, price secured for 2023
117 Police Package and delays will cost more next year and a delay in purchase is ill-advised.

118

119 Town Administer Tully said he also received a letter from Mr. Bottomley expressing the same concerns,
120 and said it is prudent for the Board to discuss the merits of whether or not to go forward. Vice-Chair
121 Sununu said the department may be using cruisers less but from a dollars and cents perspective a cruiser
122 is secured at this year's price and said he would rather defer a future cruiser that will cost more. Selectman
123 Maggiore agreed with all and said this would be a good conversation for CIP future planning for Town.

124

125 **11. Appointments to Conservation Commission**

126 Current Chair Lisa Wilson said she and 2 other members are up for re-appointment and asked the Board
127 to consider their nominations.

128

129 **Motion:** To approve the recommended re-appointments to the Conservation Commission: Allyson Ryder,
130 Alternate, Lauri Etela, and Lisa Wilson to expire in 2026.

131 **Motioned:** Vice-Chair Sununu

132 **Seconded:** Selectman Maggiore

133 **Vote:** Motion approved 3-0

134

135 **11.5 Appointments to Agriculture Commission**

136 Chairman Pinette said there are 2 re-appointments: Philip Thayer, 3-term and Cheryl Kasztejna, Alternate
137 1-year term to the Agricultural Commission

138

139 **Motion:** To nominate the slate of re-appointments to the Agricultural Commission as presented.

140 **Motioned:** Selectman Maggiore

141 **Seconded:** Vice-Chair Sununu

142 **Vote:** Motion approved 3-0

143

144 **11.6 Appointments to Capital Improvement Plan Committee**

145 Chairman Pinette said we have Sean Dionne and Wendy Wallus as nominees for CIP Committee.

146

147 **Motion:** To recommend the slate as presented to us above.

148 **Motioned:** Selectman Maggiore

149 **Seconded:** Vice-Chair Sununu

150 **Vote:** Motion approved 3-0

151

152 Vice-Chair Sununu said Sean Dionne is the nominee from the Budget Committee to CIP and Wendy Wallus
153 from the School Board to CIP.

154

155 **MINUTES OF PRIOR MEETINGS**

156

157 **12.1 Approval of Minutes of Regular Meeting of April 10, 2023**

158 **Motion:** To approve the Regular Meeting Minutes of April 10, 2023 as presented.

159 **Motioned:** Vice-Chair Sununu

160 **Seconded:** Selectman Maggiore

161 **Vote:** Motion approved 3-0

162

163 **12.2 Approval of Minutes of Non-Public Meeting of April 10, 2023**

164 **Motion:** To approve the Non-Public Meeting Minutes of April 10, 2023 as presented.

165 **Motioned:** Vice-Chair Sununu

166 **Seconded:** Selectman Maggiore

167 **Vote:** Motion approved 3-0

168

169 **Any Other Item that may legally come before the Board**

170

171 **Second Public Comment Session**

172 No Public Comments.

173

174 **Next Regular Meeting:** May 8, 2023

175

176 **ADJOURNMENT**

177

Chairman Pinette adjourned the meeting at 7:49 pm.

178

179 Respectfully submitted,

180 Patricia Denmark, Recording Secretary

DRAFT