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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **MARCH 9, 2020 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7
8 SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice-Chairman Larry Miller, Selectwoman
9 Kathleen Kilgore

10
11 ALSO PRESENT: Interim Town Administrator Michael Tully, Police Chief Kathryn Mone, Cable Director
12 John Savastano

13
14 **AGENDA**

15
16 Chairman Jim Maggiore welcomed everyone to the March 9, 2020 North Hampton Select Board Meeting
17 and called the meeting to order at 7:02 pm, followed by the Pledge of Allegiance.

18
19 Chairman Maggiore said two (2) sessions of Non-Public were held before this meeting, and no motions
20 were made except to seal the minutes of Session II.

21
22 **First Period of Public Comment**

23
24 No one from the public came forward to speak.

25
26 **Consent Calendar**

- 27 6.1 Payroll Manifest of February 27, 2020 in the amount of \$66,422.03
28 6.2 Payroll Manifest of March 5, 2020 in the amount of \$73,343.40
29 6.3 Accounts Payable Manifest of March 5, 2020 in the amount of \$90,817.89
30 6.4 Notice of Intent to Cut Wood or Timber
31 6.5 Approval of Veterans Tax Credit
32 6.6 Approval of Elderly Exemption

33
34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

36
37 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and***
38 ***a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
39 ***Hampton, New Hampshire 03862.***

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Motion: To accept the Consent Calendar as presented.

Motioned: Selectwoman Kilgore

Seconded: Vice-Chair Miller

Vote: Motion approved by a vote of 3-0

Correspondence

Copies of all Correspondence will be attached to these minutes.

7.1 Correspondence from State of New Hampshire Department of Transportation (DOT)

Notification that the State has tentatively identified state roads in North Hampton for paving in 2020, and Communities should coordinate any maintenance activities prior to road resurfacing. Documentation for any crosswalks in the section proposed by DOT that need to be relocated, eliminated or enhanced are included and must be returned by May 1, 2020.

Dated February 19, 2020, from Ronald Grandmaison, Chief of Pavement Design

Interim Town Administrator Michael Tully said Director Hubbard has been made aware that this does affect Exeter Road and Walnut Avenue.

7.2 Correspondence from CASA

Letter thanking the Selectmen for years of generous donations to CASA (Court Appointed Special Advocates) of New Hampshire. CASA delegates have served over 10,000 victimized children which would not be possible without help to continue to break the cycle of abuse and trauma.

Dated February 25, 2020 from Susan Lenz, Director of Development

7.3 Correspondence from COMCAST

Letter to Board of Selectmen regarding changes to Xfinity Channels effective April 1st, March 24th, and February 11th, 2020. Letter is on file for anyone to read.

Dated March 3, 2020 from Jay Somers, Senior Manager of Government Affairs.

Committee Updates

Selectwoman Kilgore said the *Economic Development Committee* met this past Wednesday for a regular monthly meeting, and held an open roundtable discussion of the preliminary presentation in February by Jeff Hyland of Ironwood Design. She said most members felt the vision was out of scope with what they signed up for and would change the look of their rural community. Chairman Luff will contact Jeff Hyland about possibly holding a workshop session with the Committee for an open dialogue at the end of March.

Chairman Maggiore said there were no updates for the *Heritage Commission* or the *Water Commission* and there were no meetings held.

Vice-Chair Miller said the *Budget Committee* concluded business until the formation meeting in March.

Report of the Interim Town Administrator

A copy of the Report of the Interim Town Administrator will be attached to these minutes.

86 Interim Town Administrator Tully said with 17 weeks left in the fiscal year, approximately 33% of the
87 Budget is remaining. He said Police Chief Mone accepted a resignation from a Police Officer and put an ad
88 out for replacement.

89
90 Interim Town Administrator Tully said he was meeting with the State and surrounding communities
91 regarding the coronavirus COVID-19 to ensure they are prepared if the virus spreads to their community.
92 He said personal protective equipment has been ordered for employees and they are working on setting
93 up training. He said they have posted CDC and DHHS information on the website and call Town offices and
94 speak to Town Administrator Tully or Health Inspector Travis Murray with any questions.

95
96 Interim Town Administrator Tully said the next regular Select Board Meeting is scheduled for March 23,
97 2020. He said he would be vacationing in April and suggested moving the meetings from the 6th and 20th
98 to the 13th and 27th. The changes were agreed on by the Board.

99

100 **Items left on the Table**

101

102 **NEW BUSINESS**

103

104 **11.1 Aquarion Water Company Quarterly Update**

105 Operations Manager Carl McMorran, Director of Engineering Dan Lawrence, Director of Water Quality
106 Yeshar Larsen

107

108 Aquarion Water Operations Manager Carl McMorran said the new Water Treatment Plant (WTP) on Mill
109 Road is up and running as well as the chemical treatment and monitoring system. They received the permit
110 from DES for Well 22 in January and are currently blending with Well 7 to meet arsenic requirements.
111 Well 14A is a replacement well for Well 14, which has a deteriorating well screen, to be in service this
112 summer. Operations and maintenance include the Mill Road startup, water quality treatment and
113 sampling, leak detection in the distribution system, and meter replacement on the service side.

114

115 Aquarion Director of Water Quality Yeshar Larsen said PFAS levels continue to be below the MCL
116 (Maximum Containment Level) New Hampshire has set and are well below for different sources. He said
117 New Hampshire is dropping their MCL for arsenic from 10 ppb (parts per billion) to 5 ppb on July 5, 2021,
118 and said most of our sources are non-detects with Winnicut Road approximately 3 ppb historically. He
119 said Well 22 has higher arsenic levels of 10-12 ppb and they were looking at blending for now with
120 potential treatment later on. Mr. McMorran said the ultimate plan is to put in arsenic removal to take it
121 all out.

122

123 Mr. Larsen said Aquarion uses sodium hypochlorite (chlorine) for disinfection in the New Hampshire
124 Systems, and they are meeting all State and Federal requirements and compliance requirements. He said
125 they are striving for best-compliance practices and looking to meet 4-Log reduction, which is currently
126 met at Mill Road, Well 7, and Well 5A and they are looking to meet on Well 14A and Winnicut Road by
127 installing infrastructure upgrades over the next few years.

128

129 Aquarion Director of Engineering Dan Lawrence said they continue to focus on replacing older main with
130 16-inch ductile iron mains. He said they are working on the Mill Road Treatment Facility, and will finish
131 work this year as well as handling all water-related services associated. He said the water tank system
132 delivers water to customers in Rye, North Hampton and Hampton with 4 tanks in the system and they

133 need to be able to support the system while taking a tank out of service. He said the water storage tank
134 sets the pressure in the system, and because the tank in North Hampton has the highest elevation, they
135 decided to locate a second tank next to the current tank in Falcone Circle.

136

137 Mr. Lawrence said for the study analysis they looked at 3 locations and the water tank construction
138 sequence, but their request for variance from the Zoning Board of Appeals was denied. He said Aquarion
139 owns the property and it is commercially zoned, and they still need a tank in the system to provide
140 pressure and fire protection for all 3 communities, and are considering their options.

141

142 **11.2 Update on Exeter road and Post Road Intersection Project – UNH Capstone Project**

143 Project Manager Liam Cullinane, Melissa Lyford, Michael Menary, Bill Nguyen

144

145 Project Manager Liam Cullinane said their project goal is to improve traffic and pedestrian safety and
146 access in the NH 111-NH 151 intersection. He said current conditions include 8 separate intersections,
147 skewed crossing angles, high traffic volume, Historic buildings, and no pedestrian access for North
148 Hampton Bandstand events as well as limited parking. He said at the last meeting they addressed the main
149 intersection as the biggest issue with skewed stopping angles, low sight distances on sub-intersections,
150 and with only a yellow blinking light slowing down traffic on NH 151.

151

152 Melissa Lyford said they chose 6 main categories for grading: safety, traffic operations, pedestrian/bicycle
153 access, preservation of Historic buildings, environmental impact, and cost. For costs they looked at
154 materials, construction and assembly, road demolition and removal, added pavement area, and traffic
155 lights and signage. For environmental impact they compared the ratio of new pavement vs removed
156 pavement and wetlands encroachment. For safety they looked at projected crashes, points of conflict,
157 and simplification of the intersection. Traffic operations were judged by amount of congestion reduction
158 and encouraged traffic flow, and level of service was determined by analysis using performance measures.

159

160 Michael Menary reviewed the project design alternatives. Alternative 1: roundabout in main intersection,
161 combine 1-ways to 2-ways by Bandstand, optional removal of Centennial Hall Road for parking, add
162 crosswalks and bicycle lanes; Alternative 2: traffic light at main intersection, reconfigure skewed road
163 angles, eliminate risk of cars on NH 111 driving east on NH 151; Alternative 3: create a 3-way stop at main
164 intersection, combine 1-ways and Centennial Hall Road to 2-way, remove Centennial Hall Road for
165 parking; Alternative 4: multi-lane option adds another lane on either side of NH 151 to create a 4-way
166 road between the 2 stop signs allowing cars in outer-most lanes to easily merge, and removal of
167 Centennial Road.

168

169 Mr. Cullinane reviewed community feedback with concerns about slowing traffic on NH 151, parking at
170 the Bandstand, and lack of sidewalk access to the area, and provided responses. Bill Nguyen reviewed
171 costing for options using engineering economics, and said the multi-lane option is the most expensive due
172 to new paving with stop signs the least costly. Safety accommodation was analyzed based on speed limit,
173 congestion, and traffic flow, with stop signs rated the safest, roundabout second safest, followed by traffic
174 lights. Speed limit level of service determined multilane and traffic signals first, with roundabout second.

175

176 A questionnaire was distributed for ranking categories by priority, with 1=most important and 6=least
177 important, to help the students determine which option is best, and help DOT with further planning. Mr.
178 Cullinane said the feedback on all 4 alternatives will help them weigh categories to decide the best
179 possible alternative, and they will have a set concept when they come back with more detail about how
180 it can be implemented.

181
182 Discussion: Selectwoman Kilgore asked about a timeline and Mr. Cullinane said probably in late April. The
183 Board agreed to open the floor to the public for questions as well. Chairman Maggiore asked that Interim
184 Town Administrator Tully post this information online and coordinate with the students about feedback.

185
186 Pat Vorkink of Post Road said when the Governor visited Centennial Hall he was all about the solution of
187 the problem of crossing the road to get to the Bandstand and providing additional parking for Centennial
188 Hall.

189
190 Mr. Cullinane asked that questions be forwarded to: lmc1035@wildcats.unh.edu.

191
192 **11.3 Discussion and Approval of Crosswalk Maintenance at North Hampton State Beach**

193
194 Interim Town Administrator Tully said part of the agreement when the crosswalk was put in was that the
195 Town was going to maintain it. Selectwoman Kilgore said she was not interested in going backward in
196 regard to safety there. Chairman Maggiore expressed concern about binding a future Board and Interim
197 Town Administrator Tully said he understood that once it is approved and the maintenance agreed to,
198 that moves from now on and could be changed by a future Board.

199
200 **Motion:** To approve the acceptance of the crosswalk maintenance responsibility agreement as presented
201 by the State of New Hampshire DOT, Bureau of Traffics.

202 **Motioned:** Selectwoman Kilgore

203 **Seconded:** Vice-Chair Miller

204 **Vote:** Motion approved by a vote of 3-0

205

206 **11.4 Discussion of Route 1A Speed Limit**

207
208 Chairman Maggiore said a number of years ago the Board discussed a possible seasonal reduction in the
209 speed limit on Route 1A from the border of Hampton/North Hampton to the border of Rye/North
210 Hampton. He said improvements have been made with signage and road striping, and believed reducing
211 the speed limit to be an additional improvement.

212
213 Police Chief Kathryn Mone said North Hampton is currently 30 mph with Hampton and Rye at 35 mph.
214 She said things were not all in place last year until August and they did not get a full season of data for
215 assessment, but said everything is ready if they want to try it again. She said the statute specifies from
216 June 1st through October 1st, but it does not go into effect until all signs are in place and DOT is notified.
217 The Board was in agreement to reduce the speed limit to 25 mph for the upcoming summer season, and
218 a correction was made to the letter drafted by Chief Mone to change 2019 to 2020.

219
220 **Motion:** To approve the letter as written with the emendation correcting the seasonal period to June 1,
221 2020 through October 1, 2020.

222 **Motioned:** Vice-Chair Miller

223 **Seconded:** Selectwoman Kilgore

224 **Vote:** Motion approved by a vote of 3-0

225

226 **11.5 Announcement of New Police Department Employee**

227

228 Interim Town Administrator Tully announced that Chief Mone has filled the empty position at the Police
229 Department. Chief Mone stated that Melissa LaFrance, who currently works 14 hours per week as an
230 assistant in the Town Clerk's Office, will also be working in the department and started today. She said
231 Melissa will work Monday/Wednesday/Friday and has a very impressive resume with a bachelor's degree
232 in Criminal Justice from Northeastern and an internship with the Secret Service.

233

234 **MIINUTES OF PRIOR MEETINGS**

235

236 **Approval of the Non-Public Meeting Minutes of January 27, 2020**

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238 **Motion:** To approve the Non-Public Meeting Minutes of January 27, 2020.

239 **Motioned:** Selectwoman Kilgore

240 **Seconded:** Vice-Chair Miller

241 **Vote:** Motion approved by a vote of 3-0

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243 **Approval of the Regular Meeting Minutes of February 24, 2020**

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245 **Motion:** To approve the Regular Meeting Minutes of February 24, 2020.

246 **Motioned:** Selectwoman Kilgore

247 **Seconded:** Vice-Chair Miller

248 **Vote:** Motion approved by a vote of 3-0

249

250 **Approval of the Meeting Minutes of Non-Public Session I of February 28, 2020**

251

252 **Motion:** To approve the Meeting Minutes of Non-Public Session I of February 28, 2020.

253 **Motioned:** Selectwoman Kilgore

254 **Seconded:** Vice-Chair Miller

255 **Vote:** Motion approved by a vote of 3-0

256

257 **Approval of the Meeting Minutes of Non-Public Session II of February 28, 2020**

258

259 **Motion:** To approve the Meeting Minutes of Non-Public Session II of February 28, 2020.

260 **Motioned:** Selectwoman Kilgore

261 **Seconded:** Vice-Chair Miller

262 **Vote:** Motion approved by a vote of 3-0

263

264 **Motion:** To unseal the Meeting Minutes of Non-Public Session II of February 28, 2020.

265 **Motioned:** Selectwoman Kilgore

266 **Seconded:** Vice-Chair Miller

267 **Vote:** Motion approved by a vote of 3-0

268

269 **Approval of the Meeting Minutes of Non-Public Session III of February 28, 2020**

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271 **Motion:** To approve the Meeting Minutes of Non-Public Session III of February 28, 2020.

272 **Motioned:** Selectwoman Kilgore

273 **Seconded:** Vice-Chair Miller

274 **Vote:** Motion approved by a vote of 3-0

275

276 **Approval of the Meeting Minutes of Non-Public Session IV of February 28, 2020**

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278 **Motion:** To approve the Meeting Minutes of Non-Public Session IV of February 28, 2020.

279 **Motioned:** Selectwoman Kilgore

280 **Seconded:** Vice-Chair Miller

281 **Vote:** Motion approved by a vote of 3-0

282

283 **Approval of the Meeting Minutes of Non-Public Session V of February 28, 2020**

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285 **Motion:** To approve the amended Meeting Minutes of Non-Public Session V of February 28, 2020.

286 **Motioned:** Selectwoman Kilgore

287 **Seconded:** Vice-Chair Miller

288 **Vote:** Motion approved by a vote of 3-0

289

290 **Any other Item that may Legally Come before the Board**

291

292 **Second Public Comment Session**

293

294 Cable Director John Savastano said North Hampton will have live coverage of the Town Election results tomorrow night.

296

297 Rick Stanton of 100 Walnut Avenue applauded the Board for pursuing the reduction in speed on Route 1A and said he was glad to see it take effect again.

299

300 **Adjournment**

301

302 Chairman Maggiore reminded people to vote tomorrow on Town Election Day at the North Hampton School from 8:00 am to 7:00 pm, and adjourned the meeting at 8:27pm.

304

305 Respectfully submitted,

306

307 Patricia Denmark, Recording Secretary

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