



1
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **OCTOBER 3, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore,

8 EXCUSED: Selectman Jonathan Pinette

9 ALSO PRESENT: Town Administrator Michael Tully, Police Chief Kathryn Mone, School Superintendent
10 Meredith Nadeau, School Board Chair Danielle Strater, Channel 22 Director John Savastano
11

12 Chairman James Sununu welcomed everyone to the Select Board Meeting of October 3, 2022 and called
13 the meeting to order at 7:03 pm followed by the Pledge of Allegiance; Selectman Pinette absent this
14 evening.

15 **Motion:** To seal the minutes of Non-Public Sessions I and II of October 3, 2022.

16 **Motioned:** Vice-Chair Maggiore

17 **Seconded:** Chairman Sununu

18 **Vote:** Motion approved by a vote of 2-0
19

20 **First Public Comment Session**

21 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*
22

23 No Public Comments.
24

25 **Consent Calendar**

26 6.1 Payroll Manifest of September 8, 2022 in the amount of \$234,669.12

27 6.2 Payroll Manifest of September 15, 2022 in the amount of \$82,704.40

28 6.3 Payroll Manifest of September 22, 2022 in the amount of \$87,522.46

29 6.4 Payroll Manifest of September 29, 2022 in the amount of \$85,020.59

30 6.5 Accounts Payable Manifest of September 15, 2022 in the amount of \$101,248.74

31 6.6 Accounts Payable Manifest of September 29, 2022 in the amount of \$1,306,553.77
32
33
34

35 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a***
36 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
37 ***Hampton, New Hampshire 0386.***

38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84

Motion: To approve the Consent Calendar as presented.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

Correspondence – None

Committee Updates

Vice-Chair Maggiore said he was unable to attend the last *Heritage Commission* Meeting as he was in session with the Legislature; no updates for *Water Commission*.

Chairman Sununu said there are 2 upcoming meetings for *Rails to Trails*: (1) Presentation of NHDOT October 13, 2022 at 5:00 pm and North Hampton School; (2) New Hampshire Greenway Design Workshop in conjunction with RPC and National Rail Service at Town Hall October 21, 2022 from 11:30 am to 1:00 pm; *Budget Committee* has not met.

CIP Committee report under New Business.

Report of the Town Administrator

A copy of the Report of the Town Administrator, September 12–September 30, 2022, will be attached to these minutes.

Finance: 78% of Budget remaining with 40 weeks left in fiscal year; Board needs to set up 2 Budget Workshops for October; Budget Committee meets on October 31, 2022 to discuss year-end and defaults; Police Department transferring to Block 5 for internet security and working to secure a new cruiser; MRI forwarding contract for Reval; test wells for Coakley.

Items Left on the Table – None

NEW BUSINESS

11.1 Discussion of School Resource Officer

School Superintendent Nadeau, School Board Chairman Danielle Strater and Police Chief Kathryn Mone.

Town Administrator Tully said the school contacted Chief Mone, looking to put together an MOU for a police employee to be in the school as a parttime School Resource Officer (SRO), with Chief Mone using her current staff starting at 12 hours/month paid with school funding. He said the Board needs to discuss the future direction, costs involved, responsibility for costs and timeline going forward, the ultimate plan for future and the MOU for the 12 hours.

School Superintendent Meredith Nadeau said in June the School Board discussed the possibility of an SRO based on feedback following the incident in Uvalde TX, and discussions began with Chief Mone; funding was identified that could be made available for some overtime. She said a preliminary MOU was drafted which is intended for this fiscal year for an SRO to be available 12 hours per month, as determined by Chief Mone when she has staff available.

85 Superintendent Nadeau said the hope would be that for the beginning of the next fiscal year to have a
86 fulltime SRO with the Select Board and the School Board determining dividing the cost of a fulltime Police
87 Officer. The position would be allocated to the School during School hours, then available to the Police
88 Department at other times. She said if the School Board agrees there would have to be an agreement on
89 division of costs and would then move forward in form of a Warrant Article to voters.
90

91 Police Chief Kathryn Mone said for the following fiscal year her hope would be to hire an additional Police
92 Officer. Vice-Chair Maggiore said the Board needs to consider all the details that go into that, and said the
93 MOU implies under 3.1 that this is a fulltime officer. Superintendent Nadeau said the MOU is designed for
94 this current fiscal year and would be overtime hours as allocated by the Chief from existing staff.
95

96 Chairman Sununu said one issue with an SRO is finding the right officer for the job. Chief Mone said
97 priorities would be our patrol staff. Chief Mone said she met last week with the School Board Chairman
98 and the Superintendent to go over a job description which would answer all questions. She said it would
99 be a policy under her domain and a policy of the SAU merged together and would be open for review.
100

101 Chairman Sununu said the Boad needs to approve this agreement to move forward for this year and put
102 something together intended as a Warrant Article. School Board Chair Danielle Strater asked if it made
103 sense to have a work session; Chairman Sununu suggested he meet with Chief Mone and the School Board
104 and start joint discussions when Budget Season begins.
105

106 **Motion:** To approve the MOU for the School Resource Officer agreement as presented in our packets.

107 **Motioned:** Vice-Chair Maggiore

108 **Seconded:** Chairman Sununu

109 **Vote:** Motion approved by a vote of 2-0
110

111 **11.2 Update on Building Project**

112 Clerk of the Works Marc Jobin said the contract with Ricci has been executed and he has executed
113 contracts with sub-contractors and vendors, getting materials and scheduling out project. Demolition of
114 old library building done; starting interior wall framing for offices; outside excavated for addition; project
115 scheduled for completion in December. Relocated Septic line and water line into existing building; force
116 main to new leach field to be done after completion of addition.
117

118 Chairman Sununu asked about the septic and retaining wall in back; Mr. Jobin said that will be addressed
119 after the old Fire Station comes down and site contactor fully mobilizes on rest of site. Vice-Chair Maggiore
120 said the Heritage Commission asked him to take pictures inside the Fire Station before it comes down and
121 will coordinate with Town Administrator Tully and Mr. Jobin.
122

123 **11.3 Acceptance of Capital Improvements Plan for FY2024–FY2029**

124 Chairman Sununu read the letter from CIP Chairman Nancy Monaghan in full, writing on behalf of the
125 Capital Improvements Plan Committee, submitting the CIP report for FY2024-2029. She said the
126 committee met and reviewed all projects in July proposed by Fire, Police, and Public Works, as well as
127 Town Administration and the North Hampton School; North Hampton Library has no capital projects for
128 the 6 years of this report. The CIP Committee prioritized 9 projects totaling \$875,000; \$305,000 from
129 Capital Reserves with remaining \$520,000 paid through taxation. Project details were provided with costs
130 and funding sources and schedules were provided.
131

132 **11.4 Discussion of Coalition Communities 2.0**

133 Chairman Sununu said there are questions about following up with Coalition Communities on staying
134 focused on the mission to monitor for any significant changes in Statewide Education Property Tax
135 recommendations made by a committee report which proposed dramatic changes to the tax and how it
136 is applied to various towns. The proposal would have drastically impacted North Hampton with a 7-figure
137 increase going back to “donor towns” and the coalition was put together to monitor any legislation on
138 that issue.

139
140 Vice-Chair Maggiore said the bills for these proposals did not have any traction in the legislature and said
141 even with changes in the legislature he did not expect any draconian measures. Chairman Sununu listed
142 the website: www.coalitioncommunities.com for anyone interested. Costs for North Hampton are around
143 \$2,200-\$2,400.

144
145 **Motion:** To approve the agreement with Coalition Communities and authorize Town Administrator Tully
146 to sign onto the agreement.

147 **Motioned:** Vice-Chair Maggiore

148 **Seconded:** Chairman Sununu

149 **Vote:** Motion approved by a vote of 2-0

150

151 **11.5 Consideration of Channel 22 Tricaster Replacement**

152 Town Administrator Tully said this piece of equipment broke 2 weeks ago and fixing it would require an
153 upgrade to newer software unsupported by the manufacturer.

154

155 Channel 22 Director John Savastano said he called the vendor who said the problem was with the main
156 processing core and has to do with the Windows support. It would have cost \$1,000 to repair with no
157 guarantees and the vendor suggested the buy-back program. Director Savastano said replacement with
158 the Tricaster TC410 Plus is \$9,875 less a trade-in value of \$2,350; the total cost with hardware came to
159 \$9,340 installed.

160

161 Town Administrator Tully said the money is already in the Capital Reserves which is the agent to expend
162 and was included in CIP starting last year.

163

164 **Motion:** To approve the purchase for the Tricaster TC410 Plus at a price not to exceed \$9,500 and
165 authorize Town Administrator Michael Tully and/or Channel 22 Program Director John Savastano to sign
166 the necessary documents.

167 **Motioned:** Vice-Chair Maggiore

168 **Seconded:** Chairman Sununu

169 **Vote:** Motion approved by a vote of 2-0

170

171 **11.6 Consideration of Police Department Grant Agreement**

172 Chief Mone said this is an offer from the Office of Highway Safety of New Hampshire of \$8,200 in extra
173 patrol monies for speed enforcement and DWI enforcement with specific rules which gives the Police
174 Department 150 hours of an additional patrol person.

175

176 **Motion:** That the Town of North Hampton NH under the authority of NH RSA-21-P:43 accept funds from
177 the Office of Highway Safety Grant Funding in the amount of \$8,200. Further, the Select Board empowers
178 Town Administrator Michael Tully and Police Chief Kathryn Mone as designated signing authorities in the
179 Town of North Hampton in pursuit of these funds.

180 **Motioned:** Vice-Chair Maggiore

181 **Seconded:** Chairman Sununu
182 **Vote:** Motion approved by a vote of 2-0

183
184 **11.7 Consideration of Recreation Commission Member**
185

186 **Motion:** To confirm Kathy Lochiatto as a Member of the Recreation Commission.

187 **Motioned:** Vice-Chair Maggiore

188 **Seconded:** Chairman Sununu

189 **Vote:** Motion approved by a vote of 2-0

190
191 **11.8 Consideration of Nomination to the Transportation Advisory Committee (TAC)**

192 Vice-Chair Maggiore said under the auspices of RPC and the Municipal Planning Authority they have the
193 Transportation Committee (TAC) which reviews the highway and transportation issues that govern our
194 area; the current resident is willing to step aside and there are two nominations to consider.

195
196 Chairman Sununu read both letters in full, from Brendan Fennell and Shep Kroner.

197
198 **Motion:** To nominate Shep Kroner for the position of TAC representative

199 **Motioned:** Chairman Sununu

200 **Seconded:** Vice-Chair Maggiore

201 **Vote:** Motion approved by a vote of 2-0

202
203 **MINUTES OF PRIOR MEETINGS**
204

205 **12.1 Approval of Regular Meeting Minutes of September 12, 2022**

206
207 **Motion:** To approve the Regular Meeting Minutes of September 12, 2022 as presented.

208 **Motioned:** Vice-Chair Maggiore

209 **Seconded:** Chairman Sununu

210 **Vote:** Motion approved by a vote of 3-0

211
212 **Any Other Item that may legally come before the Board**

213
214 **Second Public Comment Session**

215 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

216
217 Superintendent Nadeau said the School Board is hosting an opportunity for community members to come
218 together tomorrow evening to help develop "Portrait of a Learner" about what we want our graduates to
219 know and do as we move forward into the future for our School District; 5:30 pm at Winnacunnet High
220 School.

221
222 **Next Regular Meeting:** October 24, 2022

223
224 **Adjournment**

Chairman Sununu adjourned the meeting at 8:02 pm.

225
226 Respectfully submitted,
227 Patricia Denmark, Recording Secretary