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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **JULY 25, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 MEMBERS PRESENT: Chairman James Sununu, Vice-Chair Jim Maggiore, Selectman Jonathan Pinette
8 (arrived late)

9 ALSO PRESENT: Town Administrator Michael Tully, Deputy Fire Chief Mark Cook

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11 **AGENDA**

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13 Chairman James Sununu welcomed everyone to the North Hampton Select Board Meeting of July 25, 2022
14 and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

15
16 **First Public Comment Session**

17 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

18
19 No Public Comments.

20
21 **Consent Calendar**

- 22 3.1 Payroll Manifest of July 14, 2022 in the amount of \$301,324.89
23 3.2 Payroll Manifest of July 21, 2022 in the amount \$137,862.07
24 3.3 Accounts Payable Manifest of July 21, 2022 in the amount of \$1,870,937.62
25 3.4 Cemetery Deeds

26
27 **Motion:** To approve Consent Calendar items 3.1-3.4 as presented.

28 **Motioned:** Vice-Chair Maggiore

29 **Seconded:** Chairman Sununu

30 **Vote:** Motion approved by a vote of 2-0 (Selectman Pinette running late)

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32
33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

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36 ***A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a***
37 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***
38 ***Hampton, New Hampshire 03862.***

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Correspondence – Town Administrator Tully said the only correspondence is agenda item for culvert.

Committee Updates

Vice-Chair Maggiore said the *Heritage Commission* met Thursday, working on things that will come to fruition over next few months. No update from the *Water Commission*.

Chairman Sununu said the *Rails to Trails Committee* and *Budget Committee* have not met.

Vice-Chair Maggiore said he attended the last *CIP Committee* meeting for Jonathan Pinette and they prioritized the list of 9 items presented by Town Administration and staff: (1) replacing Command Car; (2) new Police Cruiser; (3) refurbishing Engine; (4) School long-term maintenance; (5) replace F650 Dump Truck; (6) Speed Trailer; (7) annual road maintenance; (8) TriCaster; (9) Rail Trail project.

Town Administrator Tully said the Board is looking at October 10, 2022 for CIP presentation of report.

Public Hearing

6.1 To Address Actual Assignment or Alteration of Numbers Along Any Way or Portion of Any Way, Specifically 271 Atlantic Avenue

Chairman Sununu opened the Public Hearing at 7:06 pm and asked Deputy Fire Chief Cook to give a summary.

Deputy Fire Chief Mark Cook said he is here tonight due to an address discrepancy at 271 Atlantic Avenue; at some point in the past two number 271s were assigned to that address, two different tax map lots. Mr. Glenn Martin decided he would like to develop his vacant lot with current address of 271 Atlantic Avenue; the lot next door owned by Mr. Gary Stevens has also been assigned number 271 Atlantic Avenue; neither party consented to a voluntary change. This forces the Town to come to a Public Hearing to hear sides with Select Board making the ultimate decision on how the addresses will be numbered.

Questions: Vice-Chair Maggiore asked if the Fire Department is the one who assigns the numbers when a lot is developed. Deputy Cook said they either number the lot sequentially or use lot-based numbering when the property is built or purchased, and a number is assigned at that point. He said Mr. Martin's property was assigned that number in 2008 and more recently Mr. Stevens was given number 271 Units 1 and 2, in error.

Chairman Sununu read a letter from Mr. Martin as he was unable to attend the meeting which said he appreciated the recommendation from Deputy Cook to change his lot numbers to 273-A and 273-B.

Gary Stevens of 228 Atlantic Avenue said he was assigned number 271 after building a duplex and when he was assigned all other duplexes he built (3 on Post Road) and not when he asked for the subdivision. He said his building was built first and changing the numbers would affect himself and his 2 tenants and that is the reason he was against changing his number.

Chairman Sununu closed the Public Hearing at 7:19 pm.

85 Chairman Sununu said he would like more time to consider what might be the best option and look at the
86 Chief's recommendations again, revisit the conversation around Winterberry, and take this up for a vote
87 at a future meeting, making sure the Fire Department is comfortable with the solution.
88

89 **Report of the Town Administrator**

90 *A copy of the Report of the Town Administrator will be attached to these minutes.*

91 Report from July 12 – July 22, 2022: Finance: new Budget year has begun; FY2022 Budget will remain
92 open until August. Police and Fire presented to CIP on July 15; Police getting ready for move to temporary
93 facilities on 34 Lafayette Road; dealing with Beach parking violations and traffic; Old Home Day August
94 13, 2022; water line project in fall; conversations re trash collection options; Seacoast Private Well
95 Initiative started in Madbury; Lafayette Trail Marker to be unveiled September 13, 2022 at Bandstand at
96 10:00 am.

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98 **Items Left on the Table** – None
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100 **NEW BUSINESS**

101
102 **9.1 Update on Building Project**

103 Chairman Sununu said there was a presentation to the Planning Board on July 19 by architect and site
104 plan engineer and there were some requests for additional information.
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106 Vice-Chair Maggiore said the Planning Board asked to make sure there is an accurate lighting plan with
107 regulations for light spillage and light temperatures. He felt the Planning Board was receptive but had
108 concerns about costs based on current environment. He said our planners and builders will do everything
109 possible to make sure project is in compliance with zoning; stormwater mitigation on the property will be
110 vastly improved by approximately 70%.
111

112 Chairman Sununu said he believes the project has received DES approval for septic and the Site Plan is
113 proceeding apace. Town Administrator Tully said Deputy Cook is working on grants especially for EOC
114 State monies available. He said he is working with NH Saves on rebates for insulation, heating systems,
115 HVAC, and appliances in the Fire House and trying to offset costs as much as possible.
116

117 **9.2 Update of US Route 1 Culvert**

118 Chairman Sununu said at the last meeting there was a report from DOT, and a letter has been received as
119 correspondence. The Town asked DOT to inspect the culvert on Route 1 at bottom of hill as you approach
120 North Road because of flooding in heavy rains. He read the letter in full dated July 8, 2022 which stated
121 that NHDOT scheduled a culvert replacement project in North Hampton, and an existing conditions survey
122 will be conducted in the next year to aid design personnel with engineering work and surveyors will need
123 access to properties.
124

125 Town Administrator Tully said he reached out to DOT, and they are trying to schedule the culvert
126 replacement at the same time they do North Road Bridge and are planning for summer of 2024. Vice-
127 Chair Maggiore asked Town Administrator Tully to forward a copy of the correspondence to the Heritage
128 Commission.
129

130 **MINUTES OF PRIOR MEETINGS**

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132 **14.1 Approval of Regular Meeting Minutes of July 11, 2022**

133 **14.2 Approval of Non-Public Meeting Minutes of July 11, 2022**

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135 **Motion:** To approve the Regular Meeting Minutes of July 11, 2022 and Non-Public Meeting Minutes of
136 July 11, 2022 as presented.

137 **Motioned:** Selectman Pinette

138 **Seconded:** Vice-Chair Maggiore

139 **Vote:** Motion approved by a vote of 3-0

140

141 **Any Other Item that may legally come before the Board**

142

143 **Second Public Comment Session**

144 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

145

146 **Lisa Gallagher** said she loves what they are doing with the Municipal Center but does not like the outside
147 deign especially next door to the new Library and asked if that design is final.

148

149 Town Administrator Tully said this has been brought up before and some changes have been made. They
150 considered a different roof line, but it would have been too large and too expensive to build. He said the
151 colors are not set in stone and they have discussed using different siding on top part of the building.

152

153 Ms. Gallagher asked that they make it more like the Library and said she particularly dislikes the wooden
154 pillars. Town Administrator Tully said the problem is trying to be very cost conscious but agreed some
155 changes need to be made.

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157 **Next Regular Meeting:** August 8, 2022

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159 **Adjournment**

Chairman Sununu adjourned the meeting at 7:34 pm.

160

161 Respectfully submitted,

162 Patricia Denmark, Recording Secretary