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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **April 22, 2024**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***  
7

8 **SELECT BOARD MEMBERS PRESENT:** Chairman James Sununu, Selectman Jonathan Pinette

9 **MEMBERS ABSENT:** Vice-Chair James Maggiore

10 **ALSO PRESENT:** Town Administrator Michael Tully, Fire Chief Jason Lajoie  
11

12  
13 Chairman James Sununu called the Select Board Meeting of April 22, 2024 to order at 7:03 pm, followed  
14 by the Pledge of Allegiance. He said James Maggiore was unable to attend this evening and the Board just  
15 came out of Non-Public.  
16

17 **Motion:** To seal the Non-Public meeting minutes of April 22, 2024.

18 **Motioned:** Selectman Pinette

19 **Seconded:** Chairman Sununu

20 **Vote:** Motion approved 2-0  
21

22 **First Public Comment Session**

23 *Phone: 603-758-1447*  
24

25 **Consent Calendar**

26 5.1 Payroll Manifest of April 11, 2024 in the amount of \$87,132.13

27 5.2 Accounts Payable Manifest of April 11, 2024 in the amount of \$62,064.89

28 5.3 Payroll Manifest of April 18, 2024 in the amount of \$83,362.24

29 5.4 Abatement Recommendations

30 5.5 Elderly Exemptions

31 5.6 Veterans' Tax Credit  
32  
33

34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***  
36

37 **A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a**  
38 **DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North**  
39 **Hampton, New Hampshire 03862.**

40

41 **Motion:** To approve Consent Calendar items 5.1 through 5.6 as presented.

42 **Motioned:** Selectman Pinette

43 **Seconded:** Chairman Sununu

44 **Vote:** Motion approved 2-0

45

46 **Correspondence**

47 **Correspondence from Hamptons American Legion Post 35:** Invitation to participate in Memorial Day  
48 **Parade and Ceremony, Monday, May 27, 2024, starting at 10:00 am from North Hampton Library going**  
49 **east on Atlantic Avenue and ending at North Hampton School; service at the school following the parade.**

50

51 **Committee Updates**

52 **Chairman Sununu said the *Heritage Commission* and *Water Commission* are Vice-Chair Maggiore; *Rails to***  
53 ***Trails Committee* has not met; *Budget Committee* met and held organizational meeting electing Chair and**  
54 **Vice-Chair and nominating CIP appointments; next meeting in August.**

55

56 **Public Hearing**

57 **Pursuant to RSA 79-D:5 (7/02/2002) The North Hampton Select Board will Conduct a Public Hearing on the following**  
58 **Discretionary Barn Preservation Applications of Tax Map 8, Lot 111, 70 South Road, owners John and Michele**  
59 **Coughlin, and Tax Map 14, Lot 17, 28 Hobbs Road, owners George and Adella Chauncey.**

60

61 **Chairman Sununu opened the Public Hearing at 7:10 pm.**

62

63 **Donna Etela, Heritage Commission Chair, said on April 16 members of the Heritage Commission visited**  
64 **the 2 barns with applications up for renewal, and discussed each barn at their April 18 meeting: The barn**  
65 **at 79 South Road is beautiful to look at and historically important; Commission voted to recommend**  
66 **continuing the 75% reduction presently established for another 10 years. The barn at 28 Hobbs Road is**  
67 **historically important, in credible condition inside, but not as visible from the road; currently has a 50%**  
68 **reduction which the Commission recommends extending for another 10 years.**

69

70 **Barn Owners:**

71 **John Coughlin** of 79 South Road said the barn is from early 1900s, originally Spring Hill Farm. He said he  
72 **has done a lot of repairs and renovations using professional contractors mostly; repaired wooden elbows**  
73 **to support second floor and replaced floor boards; new roof, replaced windows, reinforced street-side**  
74 **foundation, added Lally columns in basement, repaired/replaced clapboards and shakes, applied wood**  
75 **preservative on first floor floorboards and walls and in basement; barn completely painted in 2023 and**  
76 **he is asking to renew the 75% reduction for another 10 years.**

77

78 **George Chauncey** of 28 Hobbs Road said he believes barn was built in 1844; all 4 walls have been replaced,  
79 **covered outer walls with vinyl, new owner could remove to restore to original cedar shakes; put a metal**  
80 **roof leaving the old roof underneath; replaced some supports on sides; removed and replaced stairs on**  
81 **side of barn and added new rails for sliding door. He felt it was very important to keep the barn in good**  
82 **condition and asked for renewal of the 50% reduction for another 10 years.**

83

84 Chairman Sununu said both applications are complete and closed the Public Hearing at 7:18 pm.

85

86 **Motion:** To approve the Discretionary Preservation Easement for Tax Map 8, Lot 111, at 79 South Road,  
87 under same terms (75%) for another 10 years.

88 **Motioned:** Chairman Sununu

89 **Seconded:** Selectman Pinette

90 **Vote:** Motion approved 2-0

91

92 **Motion:** To approve the Discretionary Preservation Easement for Tax Map 14, Lot 17, at 28 Hobbs Road,  
93 under same terms (50%) for another 10 years.

94 **Motioned:** Chairman Sununu

95 **Seconded:** Selectman Pinette

96 **Vote:** Motion approved 2-0

97

98 **Report of the Town Administrator**

99 April 9 - 22, 2024: Finance: 20% of budget remaining, 11 weeks left in FY; Police: processing applications,  
100 testing for officer positions, ongoing traffic enforcement, LIDAR training, Coffee with a Cop; Fire:  
101 resignation of provisional FF, discussion of department apparatus under new business; received final  
102 invoice from Ricci Construction with Safety Complex project closing in late June; REC: new Coffee House  
103 event May 17 for all ages with entertainment; Memorial Day Barbeque at School; Highway: brush facility  
104 to open April 6, Bulky Day May 4; Route 1 culvert on 10-year plan to be completed with bridge project in  
105 2026.

106

107 **Items Left on the Table** – None

108

109 **NEW BUSINESS**

110

111 **11.1 Appointments to the Conservation Commission**

112 Conservation Commission Chair Lisa Wilson requested reappointment for Andrew Vorkink as a regular  
113 member for a 3-year term expiring 2027, and Audrey Prior as a regular member for a 3-year term expiring  
114 2027.

115

116 **Motion:** To approve as recommended above.

117 **Motioned:** Selectman Pinette

118 **Seconded:** Chairman Sununu

119 **Vote:** Motion approved 2-0

120

121 Heritage Commission requests appointment of Larry Miller as Alternate member for a period of 1 year,  
122 and John Sillay as a regular member for a period of 1 year.

123

124 **11.2 Appointments to the Heritage Commission**

125 **Motion:** To approve as recommended above.

126 **Motioned:** Selectman Pinette

127 **Seconded:** Chairman Sununu

128 **Vote:** Motion approved 2-0

129

130 **11.3 Discussion of Fire Department Apparatus**

131 Fire Chief Jason Lajoie said operationally the Fire Department always maintains a fleet of 2 engines,  
132 primary and secondary. The secondary engine was to be replaced FY2023 and put on order; notified of  
133 delays by manufacturer and now expected in October 2024. In last few months secondary engine had a  
134 catastrophic failure and had to be removed; left with primary engine. The department looked to mutual  
135 aide partners for assistance and Rochester offered their reserve engine. This engine was a secondary until  
136 a few weeks ago when primary experienced a mechanical issue and is currently still out of service due to  
137 trouble getting parts, and also being refurbished at the same time (expected in 2-3 months). The  
138 department then reached out to Portsmouth and are now in process of getting their reserve engine. He  
139 assured everyone that the Town of North Hampton is fully protected.

140  
141 Chairman Sununu said this has become a huge problem for fire departments everywhere with delays of  
142 delivery up to 3 years. Fire Chief Lajoie said all new equipment has already been purchased for both  
143 engines. Chairman Sununu asked about the next scheduled replacement per CIP and Fire Chief Lajoie said  
144 they are looking at a new Ambulance with a 3-year lead time on order. Chairman Sununu said all  
145 equipment is paid out of the revolving fund from ambulance fees, and with costs going up ambulance  
146 charges need to be closely monitored.

147  
148 **11.4 Discussion of Rail Trail Parking**

149 Chairman Sununu said the Rail Trail starting in North Hampton going north is nearing completion and  
150 originally DOT was not going to officially open this section until the south portion was completed; they  
151 now plan to put off that work until 2025 due to issues in Hampton with stormwater runoff. The North  
152 Hampton portion of the trail will open officially once completed, and at that time the Town becomes  
153 responsible for maintenance.

154  
155 Chairman Sununu said there is also the issue of trail access and DOT has agreed to clear the north end of  
156 the DOT lot at south end of town to create parking access, but it is not yet available. He reminded people  
157 about parking on private property and at businesses and need to find public parking or other authorized  
158 parking. Town Administrator Tully said he has started getting complaints from businesses that are going  
159 to tow vehicles.

160  
161 **11.5 Discussion of Federal Highway Administration PROTECT Grant Award**

162 Chairman Sununu said as part of a 10-year plan the State is looking to do work over a 4–5-year period to  
163 reinforce seawalls from Rye to Hampton due to significant damage from recent storms. The Federal  
164 Highway Administration (FHWA) announced last week a \$20 Million PROTECT grant to the State to do the  
165 first phase of this work. He said information is available on the DOT website; significant areas identified  
166 are in Rye and North Hampton.

167  
168 **MINUTES OF PRIOR MEETINGS**

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170 **12.1 Approval of Regular Meeting Minutes of April 8, 2024**

171 **Motion:** To approve the Regular Meeting Minutes of April 8, 2024, as presented.

172 **Motioned:** Selectman Pinette

173 **Seconded:** Chairman Sununu

174 **Vote:** Motion approved 2-0

175

176 **12.1 Approval of Non-Public Meeting Minutes of April 8, 2024**

177 **Motion:** To approve the Non-Public Meeting Minutes of April 8, 2024, as presented.

178 **Motioned:** Selectman Pinette

Select Board Regular Meeting  
April 22, 2024

179 **Seconded:** Chairman Sununu

180 **Vote:** Motion approved 2-0

181

182 **Any Other Item that may legally come before the Board**

183

184 **Second Public Comment Session**

185 *Phone: 603-758-1447*

186 **Next Regular Meeting:** May 13, 2024

187

188 **ADJOURNMENT**

189

190 Chairman Sununu adjourned the meeting at 7:42 pm.

191

192 Respectfully submitted,

193 Patricia Denmark, Recording Secretary

DRAFT