



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING**

OCTOBER 24, 2022 7:00 PM

NORTH HAMPTON TOWN HALL

Approved November 14, 2022

SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore, Selectman Jonathan Pinette (Remote)

ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie

Chairman James Sununu welcomed everyone to the Select Board Meeting of October 24, 2022 and called the meeting to order at 7:05 pm; Jonathan Pinette to join meeting by Zoom.

Motion: To seal the minutes of Non-Public Sessions I, II, III, and IV of October 24, 2022.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

Chairman Sununu asked that New Business item 13.1 be moved up in the agenda.

13.1 Swearing-in of Firefighter Gabriel Burgess-Labonte

Fire Chief Jason Lajoie introduced new Firefighter Gabriel Burgess-Labonte and invited him to take his public Oath of Office; he is in the last semester of his Fire Association Degree Program to be come a certified advanced EMT.

Town Administrator Michael Tully presented the Oath of Office, and the mother of Gabriel Burgess-Labonte performed the pinning of the badge.

Chairman Sununu called for a 5-minute recess and the Board resumed the meeting at 7:12 pm.

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 0386.

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Motion: To allow Mr. Jonathan Pinette to participate in the meeting electronically.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved 2-0

First Public Comment Session

Call 603-758-1447 or email: jsununu@northhampton-nh.gov

No Public Comments.

Consent Calendar

- 8.1 Payroll Manifest of October 6, 2022 in the amount of \$264,294.35
- 8.2 Payroll Manifest of October 13, 2022 in the amount of \$76,314.89
- 8.3 Accounts Payable Manifest of October 13, 2022 in the amount of \$315,561.99
- 8.4 Payroll Manifest of October 20, 2022 in the amount of \$78,119.08

Motion: To approve the Consent Calendar items as presented.

Motioned: Selectman Pinette

Seconded: Vice-Chair Maggiore

Roll Call Vote: James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

Correspondence

Town Administrator Tully said correspondence regarding Rail Trail is in mailboxes and he will address it.

Committee Updates

Vice-Chair Maggiore said the *Heritage Commission* meets this Thursday; *Water Commission* has not met.

Chairman Sununu said *Rails to Trails* meeting soon; presentations held last week by DOT and Rockingham Planning Commission National Park Service; *Budget Committee* meeting next Monday October 31, 2022.

Report of the Town Administrator

Finance: 70% of Budget remaining with 37 weeks left in fiscal year; Select Board Budget Workshop held last week; Police acquiring new cruiser, 2 open positions in the department; Fire submitted grant proposal to Homeland Security & Emergency Management to secure a generator for the new Fire/Police complex; Route 1 culvert developed sink hole on edge of roadway being checked by DOT; signed contract with MRI for Reval.

Chairman Sununu said Election Day is November 8, 2022; polling hours 8:00 am to 7:00 pm.

Items Left on the Table – None

NEW BUSINESS

13.2 Update on Building Project

Marc Jobin said things are going well with Town Office project; foundation for addition completed and structural steel erected; mason working on 3-hour wall between the 2 structures with wood framing by

end of week. Inside building all office walls and partitions framed; contracted tradesmen doing electrical, plumbing, and HVAC; on track for move second week of December; Budget looking great so far.

Town Administrator Tully said the move is tentatively scheduled for the week of December 12; could be an office shutdown temporarily. He said current temporary facilities are cramped and do not meet all employee needs.

13.3 Aquarion Water Quarterly Update

Aquarion Water operations manager Carl McMorran said the mission of the company is to provide reliable water service that protects public health. He said for this year there were 11 water main breaks (usual); repainting of Jenness Tank almost complete; postponing Little River WTP to apply for State grant money; 1 main replacement on Marston Way in Hampton.

Mr. McMorran said for next year: work will start on Little River WTP for Wells 7 and 22; small main replacement on Highland Avenue; rehabilitation of Glade Path Tank. Drought Update: things are improving with recent rainfall; PFAS: treating Well 6 to remove PFOA then blended back with other wells giving a trace PFOA level of 4. EPA is scheduled to come out with their new regulations.

13.4 Acceptance of Donations from North Hampton Firefighters Association

Fire Chief Lajoie said the North Hampton Firemans Association would like to make two donations to support the operations of the Fire Department: (1) 4 sets of Firefighter Turnout Gear; rising costs due to inflation, supply shortage, and product demand; (2) Hose Dolly to pick up heavy supply hose in field and reload on truck. Total of donations = \$13,175.50. He asked the Board for acceptance of these donations.

Motion: To accept the donations for 4 sets of Fire Turnout Gear and for a Hose Dolly in the amount of \$13,175.50.

Motioned: Vice-Chair Maggiore

Seconded: Selectman Pinette

Roll Call Vote: James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

13.5 Discussion of FY2024 Budget

Chairman Sununu said the Board held a Work Session on October 20, received department budget requests and administration recommended a Budget; presentation from department heads for their proposed FY2024 Budgets; Budget Committee will take this up and it will be on the Ballot next March.

Town Administrator Tully said department heads put together their budgets in the Finance Office and make one Town Budget going forward, which this year is 10.12%; Library is level-funded until budget known. Changes made before sending to Board: Removed \$68,000 from PD equipment line for cruisers and speed trailer, cruiser will go on Warrant and speed trailer removed for possible matching grant; removed \$4,000 from Building Maintenance; moved \$12,000 from Rec Salaries to Rec Revolving Account; removed \$18,400 from PD parttime salaries.

For spending: removed \$3,000 from PD notices, \$2,500 from FD equipment, \$5,300 from Emergency Management Training; moved \$43,171 from Health Insurance to Capital Reserves. GMR for health insurance came back at 16.3%; 10% into Budget Capital Reserves for remaining 6.3%; moved \$54,675 from Health Insurance to Capital Reserves (25% of HRA contributions). Using high deductible system for Health Insurance; Town has HSA that gives employees HRA that covers first \$100 before insurance. System

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system allowed \$200,000 to be deducted from Operating Budget for Health Insurance. With changes made Town now stands at 7.8% overall with 3,56% due to Debt Service.

Town Administrator Tully asked that the Board to hold off on voting this Budget now as he is still looking into electricity and telephones. He said he is to give the Default Budget to the Budget Committee next Monday but does not know the Default because the Library budget is unknown. Chairman Sununu explained that the Town currently has a contract for electricity at a very good rate which will expire halfway through FY2024.

MINUTES OF PRIOR MEETINGS

14.1 Approval of Regular Meeting Minutes of October 3, 2022

Motion: To approve the Regular Meeting Minutes of October 3, 2022 as presented.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Roll Call Vote: James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

14.2 Approval of Minutes of Non-Public Sessions I & II of October 3, 2022

Motion: To approve the Minutes of Non-Public Sessions I & II of October 3, 2022

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Roll Call Vote: James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

Any Other Item that may legally come before the Board

Second Public Comment Session

Call 603-758-1447 or email: jsununu@northhampton-nh.gov

No public comments.

Next Regular Meeting: November 14, 2022

Adjournment

Chairman Sununu adjourned the meeting at 7:56 pm.

Respectfully submitted,
Patricia Denmark, Recording Secretary