



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD MEETING**

**January 25, 2021 7:00 PM**

**APPROVED MINUTES**

MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman Larry Miller

ALSO PRESENT: Town Administrator Michael Tully

**AGENDA**

Chairman Jim Maggiore welcomed everyone to the January 25, 2021 Regular Select Board Meeting and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

Chairman Maggiore said no motions were made in the Non-Public Meeting.

**Motion:** To seal the minutes of the Non-Public Meeting of January 25, 2021.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

**First Public Comment Session**

Phone: 603-758-1447; Email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)

No public comments.

**Consent Calendar**

- 5.1 Payroll Manifest of January 14, 2020 in the amount of \$248,424.13
- 5.2 Payroll Manifest of January 21, 2021 in the amount of \$67,456.70
- 5.3 Accounts Payable Manifest of January 21, 2021 in the amount of \$1,724,147.30
- 5.4 Cemetery Deeds

***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.***

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- 5.5 Solar Exemption Application
- 5.6 Abatement Applications
- 5.7 Supplemental Tax Bills

**Motion:** To approve the Consent Calendar as presented

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

### **Correspondence**

*Correspondence from State of New Hampshire Department of Revenue Administration (DRA) received December 22, 2020 regarding North Hampton 2018 Full Statistical Update.*

Chairman Maggiore said on March 30, 2018 DRA received a signed contract between Town of North Hampton and Vision Government Solutions to complete a full statistical update of all taxable and non-taxable property effective 2018. The DRA Equalization Study of 2018 resulted in a median ratio of 95.5, a coefficient of dispersion of 10.6 and a PRD of 1.03, all within IAAO and ASB recommended ranges and show improvement over prior indicators of assessment level and equity; next assessment in 2023.

### **Committee Updates**

Selectman Miller said at this time there is no meeting scheduled for the *Economic Development Committee* for the next 2 months.

Chairman Maggiore said the *Heritage Commission* was scheduled but they were unable to hold the meeting. The *Water Commission* has not had a meeting and they have ongoing legal issues and are still engaged with Counsel.

Selectman Miller said the *Budget Committee* has adopted a Budget; the School will meet February 2, 2021 for Deliberative and the Town Deliberative will be held on February 6, 2021, both held in the School Gymnasium.

Vice-Chair Sununu said the *Rails to Trails Committee* has not met and will be meeting in February.

### **Report of the Town Administrator**

*A copy of the Report of the Town Administrator will be attached to these minutes.*

Report from January 12, 2020 through January 22, 2021 – The Budget Committee voted on all the Warrant Articles and held the required Public Hearing on January 19, 2021; Warrants were published today and posted on the Budget Committee webpage. Town is currently in good shape with 47% of the Budget remaining and 24 weeks remaining in FY2021. Chief Mone warned of vehicle break-ins and stolen vehicles in surrounding communities and an uptick in fraud and identity theft.

Fire Department: New Ambulance delayed and should arrive this week; Director Manzi set up an Ice Rink at Knowles Field; PFAS investigation meeting held with Stone Hill Environmental January 13, 2021 and hope to complete the investigation by June for DES approval. CBA agreement signed with International Association of Firefighters Local 3211 and Warrant Article passed Select Board 3-0, Budget Committee 6-0. GIS Tax Maps initiative under way for this summer.

Chairman Maggiore asked about providing information to the Town Moderator on who will move, second, and speak to each Warrant Article. Vice-Chair Sununu offered to move each one and Selectman Miller agreed to second.

### **Items Left on the Table**

#### **NEW BUSINESS**

##### **10.1 Discussion of Cable Availability in North Hampton**

Chairman Maggiore said at legislative level last year was challenging bringing Cable Internet services to unserved or underserved areas of North Hampton. Because all areas of North Hampton are served this legislation does not open the Town to any benefits at the Board level. Vice-Chair Sununu said the legislation in question here is NH SB170 which not only provides no benefits, but the Town would not be eligible as they have an incumbent provider who provides high-speed internet services to the entire Town.

##### **10.2 Discussion Heritage Commission Sub-Committee Regarding Walkway at Town Clerk's Office**

Chairman Maggiore said the Town Clerk's office driveway reconfiguration is proposed by DOT with regard to moving the entrance to the new Library construction project. The Heritage Commission came in with the idea of turning the driveway into a walkway instead and wishes to establish a special Sub-Committee to work with relative departments and DOT. Town Administrator Tully said the Sub-Committee was listed under the Heritage Commission; Selectman Miller said it should be under the Select Board as they would have authority over the use of the land. Vice-Chair Sununu said the purpose of the Sub-Committee would be to get something to the Select Board to make a decision and said the proposed makeup of the committee seems fine.

**Motion:** Move to establish a special committee to work with the Town, DOT, Library, Heritage Commission, Town Clerk and any other relevant agency or governing body to develop a plan to replace the current oval driveway in front of the Town Clerk's office with an oval walkway and run an attendant fund-raising campaign to support the effort.

**Motioned:** Chairman Maggiore; Selectman Miller said the walkway should not be designated as "oval"

**Seconded:** Vice Chair Sununu, as amended.

**Discussion:** Chairman Maggiore said members of the Sub-Committee could be: 2 Heritage Commission members, 1 Select Board member, 1 Library Trustee, Town Clerk or appointee, and 2 members of the public. Town Administrator Tully said in general they usually advertise in Friday Folders for volunteers and asked suggestions be presented at the Select Board meeting in March, and state that the committee stays in place until project completion.

**Vote:** Motion approved, as amended, by a vote of 3-0

##### **10.3 Discussion of Oliver Brook Trail Parking Area**

Town Administrator Tully said the Conservation Commission brought this project forward at the end of last year for funding; project was put on hold pending grant application. They were successful in getting the grant and asked Director Hubbard to go down to the site and work on the parking area. Director

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Hubbard said his trucks are currently in winter mode but felt it would be a quick project as long as the Board agrees with the minimal cost for materials. Completion and grading of parking area will provide a place for wood deliveries and the NH SCA Corps will be there in summer to determine materials needed.

**Motion:** To authorize the DPW to proceed with the construction of the parking area on Loman Road for the Oliver Brook Trail project to the Little River Conservancy as previously discussed.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

Town Administrator Tully said the Town will take care of the funding and the cost should be minimal. Chairman Maggiore thanked the Conservation Commission for their extensive work on this project.

**Vote:** Motion approved by a vote of 3-0

### **MINTES OF PRIOR MEETINGS**

#### **Approval of the Regular Meeting Minutes of January 11, 2021**

**Motion:** To approve the Regular Meeting Minutes of January 11, 2021 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

#### **Approval of the Non-Public Meeting Minutes of January 11, 2021**

**Motion:** To approve the Non-Public Meeting Minutes of January 11, 2021 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0; minutes remain sealed

#### **Approval of the Non-Public Meeting Minutes of December 28, 2020**

**Motion:** To approve the Non-Public Meeting Minutes of December 28, 2020 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0; minutes remain sealed

#### **Any Other Item that may legally come before the Board**

Chairman Maggiore said the Legislature will start with its active work next Monday; all meetings will be virtual.

#### **Second Public Comment Session**

Phone: 603-758-1447; Email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)

No public comments.

**Next Regular Meeting:** February 8, 2021

#### **Adjournment**

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Chairman Maggiore adjourned the meeting at 7:53 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary