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2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **JULY 27, 2020 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***  
7

8 SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman  
9 Larry Miller

10  
11 ALSO PRESENT: Interim Town Administrator Michael Tully, Police Chief Kathryn Mone, Department of  
12 Public Works Director Project Manager Laura Diemer of FB Environmental

13  
14 LITTLE BOAR'S HEAD MEMBERS PRESENT: Chairman Brian Goode, Margaret Schoenberger, Robert  
15 Hamilton via Zoom

16 **AGENDA**  
17

18 Chairman Jim Maggiore welcomed everyone to the July 27, 2020 North Hampton Regular Select Board  
19 Meeting and called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance.

20  
21 Chairman Maggiore said they were coming from Non-Public: Non-Public Session I with unanimous  
22 approval of contract for new Town Administrator Michael Tully, part of public record; Non-Public Session  
23 II with Little Boar's Head Commissioners and intent to seal.

24  
25 **Little Boar's Head (LBH) Meeting**

26 Margaret Schoenberger made a motion to open the Little Boar's Head Public Meeting, which was  
27 seconded by Little Boar's Head Chairman Brian Goode. All board members were in agreement and the  
28 motion was approved by a vote of 3-0.

29  
30 Chairman Brian Goode made a motion to seal LBH Non-Public Session minutes, which was seconded by  
31 Margaret Schoenberger. All board members were in agreement and the motion was approved by a vote  
32 of 3-0.

33  
34 *Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by*  
35 *NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

36  
37 *A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a*  
38 *DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North*  
39 *Hampton, New Hampshire 03862.*

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**First Public Comment Session**

*Call 603-758-1447 for Public Comments or access via Zoom; email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*  
Interim Town Administrator Tully said Zoom is not available tonight for the public.

Frank Ferraro of Post Road said there is a problem in the form of the proposed Draft Code Enforcement Policy and said in New Hampshire a town cannot take any authority not specifically allowed in State Law, such as adopting a policy with enforcement consequences. He said a board can adopt a policy without public input but an Ordinance has to go through formal Rulemaking, and said if the Code Enforcement remains a Policy, it will be unenforceable.

Selectman Miller said the Board can adopt an ordinance, and whether a policy or ordinance is the Board's decision. Mr. Ferraro said he was not saying the Board could not adopt an ordinance, but that the Code Enforcement document should be done as a Code Enforcement Ordinance and followed through with formal Rulemaking.

**Consent Calendar**

- 6.1 Payroll Manifest of July 16, 2020 in the amount of \$81,872.50
- 6.2 Payroll Manifest of July 23, 2020 in the amount of \$82,245.11
- 6.3 Accounts Payable Manifest of July 23, 2020 in the amount of \$1,268,291.90
- 6.4 State of New Hampshire PA-28 Inventory of Taxable Property Form for 2021
- 6.5 Approval of Fire Permits of January 1, 2020 through July 2, 2020

**Motion:** To approve the Consent Calendar as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

**Correspondence**

*Copies of all Correspondence will be attached to these minutes.*

Correspondence from Kirsten Larsen Schultz, dated July 21, 2020

Chairman Maggiore read the letter in full. The letter was in regard to the North Hampton Beach and addressed cars parking in resident's spots and the continuing problem of overflowing trash cans on the Beach. Ms. Schultz asked that the Select Board and Town Administrator work with relevant parties to find a solution, and recommended posting signs on the Beach. She provided possible language, and a sample drawing was provided in a subsequent correspondence.

Correspondence from Frank Ferraro, dated July 22, 2020

Chairman Maggiore read the letter in full. The letter from Mr. Ferraro stated that Mr. Maggiore had expressed concern at a recent Select Board meeting that the old Library would be used as a new Police Station. He said it was his idea and he never implied that any Board member supported that idea. He felt it would be a better use of space to move the Police Station to the current Library building, and said there is still time to consider alternatives.

Correspondence from Library Trustees, dated July 27, 2020

86 Chairman Maggiore read the last correspondence in full, which was an email from Library Trustees (Susan  
87 Leonardi) to the Town Administrator to continue communication between boards. The Trustees provided  
88 building project updates and plans, proposed access/parking, a geotechnical summary, septic drawings,  
89 construction and civil site design approval, and hired JCM Code Specialists for an independent Code  
90 Review. Subcontractors were selected and listed in the correspondence. The Trustees created an Advisory  
91 Committee to oversee construction with George Chauncey appointed advisor/chronicler. All information  
92 is posted on the Library Website under "Library Project Details" with links to specific documents.

93

#### 94 Committee Updates

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96 Selectman Miller stated that the *Economic Development Committee* met on July 16, 2020 and the next  
97 meeting will be September 2, 2020 with Ironwood making its third presentation.

98

99 Chairman Maggiore said the *Heritage Commission* met in person and the agenda was of a routine nature,  
100 and said the Heritage Commission is now in full swing around Town. He said the *Water Commission* has  
101 not met.

102

103 Selectman Miller said the *Budget Committee* would hold their next meeting on August 17, 2020, and did  
104 not meet this month.

105

#### 106 Public Hearing

#### 107 Stormwater Management Program (SWMP) Status Hearing as Required by the State of New Hampshire

108

109 Chairman Maggiore read the Public Notice for the hearing in full which stated that the Town of North  
110 Hampton is included in a group of communities that are required to obtain an MS4 Stormwater Permit  
111 and an annual public meeting is a requirement of the State of New Hampshire Stormwater Management  
112 Program.

113

114 Laura Diemer, Project Manager & Monitoring Lead of FB Environmental Associates, said the company is  
115 an environmental consultant hired by the Town to update North Hampton's Stormwater Management  
116 Plan (SMP), a requirement of the Town's 2018 MS4 General Permit. MS4, Municipal Separate Storm Sewer  
117 System, basically collects and conveys Stormwater typically pumped to the surface and applies to  
118 urbanized areas as defined by the US Census Bureau; a map of North Hampton showed the areas  
119 regulated by the Permit with 3 outfalls: Winnicut River, Great Bay, and Little River to Hampton Harbor.

120

121 Ms. Diemer said the SMP Permit describes activities and measures implemented as a condition of the  
122 permit and is updated annually and contains 6 Minimum Control Measures (MCMs). She said the Town  
123 requested the assistance of FB Environmental on an as-needed basis up to a maximum 5 years and the  
124 retainer amount is pending approval.

125

126 MCM 1: Public Education & Outreach requiring the Town to implement an education program focused on  
127 Stormwater issues by sending education messages.

128 MCM 2: Public Involvement & Participation requiring that the Town provide opportunities for public  
129 engagement in SMP review and implementation and submit annual reporting of public participation.

130 MCM 3: Illicit Discharge Detection & Elimination (IDDE) Program requiring the Town to implement an  
131 IDDE program to find and eliminate illicit sources of non-Stormwater discharges to its MS4 system  
132 and implement procedures to prevent such discharges.

133 MCM 4: Construction Site Stormwater Runoff Control requiring the Town to minimize or eliminate erosion  
134 and maintain sediment on site preventing Stormwater runoff and discharge; all steps completed.

135 MCM 5: Post Construction Stormwater Management in New Development and Redevelopment to reduce  
136 Stormwater discharge pollutants to MS4 through retention or treatment of Stormwater after  
137 construction to ensure proper maintenance of Stormwater controls.

138 MCM 6: Housekeeping & Pollution Prevention for Permittee-Owned Operations requiring the Town to  
139 implement an operations and maintenance plan with the goal of preventing or reducing pollutant  
140 runoff and protecting water quality develop and implement a Stormwater Pollution Prevention Plans  
141 (SWPPP) for municipal properties with the goal of preventing or reducing pollutant runoff and  
142 protecting water quality.

143  
144 Ms. Diemer said FB Environmental proposes a 5-year contract, broken out by 6 MCMs spaced over 5 years,  
145 with the bulk of the work in the next two years and provided cost breakdowns. She said they are already  
146 in a 5-year grant cycle heading into year 3 of the Town's permit and will bill on an as-needed time and  
147 materials basis up to the retainer contract amount of \$38,000.

148  
149 Department of Public Works (DPW) Director John Hubbard said they are looking to update the plan and  
150 the Town Administrator will be the "lead man" in managing all departments involved in the current MS4  
151 Permit. He said DPW takes care of the physical things like inventory, inspections, street cleaning, and all  
152 housekeeping, but all departments will be involved in this and in the reporting done annually. He said  
153 some money was set aside and FB Environmental will be an asset when they get to testing and full  
154 compliance of the Permit.

155  
156 Chairman Maggiore opened the Public Hearing at 7:44 pm; call in 758-1447.

157  
158 Donna Etela of Exeter Road said she has always been troubled by the fact there are no ordinances, rules,  
159 or regulations requiring inspection or pumping of septic systems, and asked if it might be prudent to have  
160 an ordinance that required septic inspections every 3 years with pumping if necessary to protect their  
161 environment and wetlands.

162  
163 Ms. Diemer said septic systems can be one of the topics covered by the public education piece with  
164 information sent out through the MS4 Program. Interim Town Administrator Tully said they can leave the  
165 contract for a month then come back for an approval. He said he will check funding in the Capital Reserve  
166 Account and said they were not planning to do the rest of it out of this Budget. Selectman Miller suggested  
167 waiting 2 weeks instead of a month and do it at the next meeting.

168  
169 Chairman Maggiore said he asked Interim Town Administrator Tully if they could move their Little Boar's  
170 Head meeting ahead of the Town Administrator Report.

171  
172 **12.1 Joint Meeting with Little Boar's Head Commissioners**

173  
174 Chairman Brian Goode said he would like to get feedback from DPW on a method for traffic control at the  
175 intersection of Sea Road and Ocean Boulevard and asked if there was a way to put arrows on the road  
176 pointing out which direction you can turn driving into that area. Chairman Maggiore said Route 1A is a  
177 State Road and would have to involve NH DOT. Police Chief Mone said any idea can be brought to the  
178 State if it is already being done in another community. Chairman Goode said they were also thinking of  
179 putting a light at that island and said Little Boar's Head is looking to convert to solar.

180

181 Chairman Goode also asked for input on the Beach Plum with regard to social distancing, and Interim  
182 Town Administrator Tully felt that was better handled by speaking with the owners. Chairman Goode said  
183 he was interested in a potential Joint Committee with the Town to see if LBH can help in any way. Lastly,  
184 he asked about the Building Inspector and how that role plays out. Interim Town Administrator Tully said  
185 in 2012-2013 Little Boar's Head had their own zoning, and said Brian is a Zoning Compliance Officer in  
186 LBH. He said they are now all one Town and life and safety and Building Inspector issues will be handled  
187 in the same way,

188  
189 Chairman Goode made a motion to adjourn which was seconded by Margaret Shoenberger. All board  
190 members were in agreement and the LBH Meeting was adjourned at approximately 8:06 pm.

191

192 **Report of the Interim Town Administrator**

193 *A copy of the Report of the Interim Town Administrator will be attached to these minutes.*

194

195 Report Period: July 14, 2020 to July 24, 2020

196 Interim Town Administrator Tully said In Finance they are setting up the new fiscal year and all PO  
197 processes are up and running; the Police Department is providing extra effort to assure resident beach  
198 parking availability; Fire Chief Position posted closing July 31, 2020. Library Plans were sent to Fire, Police,  
199 and Highway; comments sent by Police, Fire waiting on Fire Protection Engineer's Report, and Director  
200 Hubbard is putting together comments. State Beach officials flattened a ramp for easier handicap access  
201 and provided a beach wheelchair; may be some good news coming on Philbrick Pond;

202

203 **CIP Committee**

204 Vice-Chair Sununu said the *CIP Committee* met over the last couple of weeks and reviewed all department  
205 submissions, as well as School and Library, and reviewed all requests over the next 6 years. The Committee  
206 will now draft their Report and finalize that and look to be done by Labor Day in time for Budget Season.  
207 He said he also wanted to thank the Town Administrator and Department Heads for reviewing and  
208 submitting feedback to the Library on their plan.

209

210 Chairman Maggiore said he received a query about the Library forming an Advisory Committee, but it is  
211 not posted on their website for other people to join and is not an open committee.

212

213 **NEW BUSINESS**

214

215 **12.2 Discussion of North Hampton Library**

216

217 Chairman Maggiore said to move forward on this there were a number of different issues requiring a lot  
218 of feedback, and a legal opinion was obtained from Counsel. They have received the response, and can  
219 post it on the website if the Board is amenable after they address the issues raised.

220

221 **Motion:** That the Select Board release the letter from ECM Environmental on Land Law dated July 23,  
222 2020.

223 **Motioned:** Selectman Miller

224 **Seconded:** Vice-Chair Sununu

225 **Vote:** Motion approved by a vote of 3-0

226

227 Chairman Maggiore provided a summary of the letter and questions that arose: (1) Per Warrant Article  
228 No. 9 where the Library was approved to design and construct, questions arose on whether or not that

229 right extended to abutting pieces of property or allowed building off that property, with funds allocated  
230 to build on the Homestead; Jason Reimers of BCM Environmental essentially said “no”, the Library was  
231 only approved to build on the Homestead Property. (2) Question of right of being able to access a property  
232 from another property; with 2 Town-owned pieces of property, how to get from one to the other needing  
233 a reason why; Jason Reimers provided the Statute from which the Board might be able to create that right  
234 of access.

235  
236 Selectman Miller summarized points made in the 4-page letter from Jason Reimers of BCM Environmental:  
237 (1) Library Trustees do not have the legal authority to build anything *not* on Homestead Property; (2) they  
238 do not have legal authority to spend appropriated fund for any reason other than the voted reason to  
239 build on the Homestead lot; (3) Library Trustees do not have legal authority to cross the lot line of the 2  
240 public lands in question; (4) Library construction plans submitted include crossing the lot line and building  
241 on 2 lots; (5) submitted Library plans do not represent, in my estimation, the best outcome for the Town’s  
242 needs; (6) a plan exists now which does represent the best outcome for the Town’s short and long-term  
243 needs.

244  
245 Selectman Miller said they need to make a decision as the land is Town-owned and it is within the sworn  
246 authority of the Select Board to decide the best use of that land and where the parking lot is going to be  
247 for the building, and maintained that parking should be in front of the building. He said Article 9 does not  
248 describe any plan whatsoever, only where to build and how much to spend. As the Library does not own  
249 any real property, they can rotate their building 90 degrees and put parking in front. He said the Board  
250 should go through the process and vote to grant access across the lot line so the Etela Plan can access a  
251 parking lot in front of the building.

252  
253 Vice-Chair Sununu said the important thing in the letter is that they as a Board are required to take some  
254 action because the conclusion of the Attorney indicates they need to do something, and there needs to  
255 be something in place to provide that access. He said Attorney Reimers does recommend using the  
256 Easement Process under RSA 41:11-a, and said he needed to do more homework on that. He said he has  
257 raised his differences of opinion with the Library Trustees Plan at the Public Hearing, and said they need  
258 to figure out the best outcome for the process. He said they are in receipt of guidance from Counsel and  
259 they need to do something to make sure they are acting properly, have required permissions, and  
260 appropriate use of Public Property is being maintained.

261  
262 Chairman Maggiore said he spoke about this with Planning and Zoning Administrator Rick Milner and  
263 Rockingham Planning Commission (RPC), as well as Attorney Reimers. In his letter he suggests possibly  
264 using RSA 41:14 to convey the right of land, but they are not conveying the land but rather giving them a  
265 right. RPC suggests the instrument of an easement which conveys right of ownership and uses all  
266 mechanisms of RSA 41:14, which is to get input and recommendations from the Planning Board,  
267 Conservation Commission, and have 2 Public Hearings on the issue, with the Select Board ultimately  
268 having the decision; using RSA 41:11 is the choice and duty of Town Officers and RSA 41:11-a for Town  
269 property says selectmen shall have authority to manage all property of the Town and regulate its use, so  
270 it is also possible by a simple motion and vote of this Board to grant access through the existing Library  
271 lot to the Homestead Property, as confirmed by Attorney Reimers. The question then comes in if you have  
272 to be specific about “where” that access is granted; Attorney Reimers said you do not *have* to but it is  
273 good to have something in writing.

274  
275 Selectman Miller suggested the Building Inspector receive a copy of the letter tomorrow, and also be  
276 allowed to speak to Counsel. He said the Library has no money to build on the other side of the lot line;

277 access should be allowed through the front of the lot with minimum expense to the Town and minimum  
278 invasion of that lot which is intended for Town Administration and not as a driveway for the Library. Vice-  
279

280 Vice-Chair Sununu said Library Trustees voted unanimously to support the current plan with parking in  
281 back, and said he is frustrated with not being able to come up with a way to move forward. He said he  
282 does not like this plan, it is not the best use, and does a disservice to handicapped and seniors, but the  
283 Town voted to give the Trustees authority and wished they would take further consideration. He said  
284 access issues could have been explored months ago had the Trustees been collaborative, and said he  
285 wants to come up with a solution and deal with this access issue. He said this is a problem the community  
286 has to solve, not the Select Board, and nobody is interested in doing that and working together. He said  
287 they need to come up with something that gets the job done and sets the process moving.  
288

289 Selectman Miller said the Building Inspector is going to be asked to issue a Building Permit for something  
290 that is illegal. Chairman Maggiore said the Library Plan is not his preferred plan, there is a better plan, but  
291 he recognized that the Library Trustees voted on their plan and they have the right to do that. He said the  
292 election gave Trustees the right to design and construct a Library. He said he tried to justify the  
293 expenditure of money they may not have in legal fees to get a Library built on the Homestead Property,  
294 and said he was willing to submit that they grant access from one property to the other and offer that to  
295 the Building Inspector prior to Select Board approval at the August 10, 2020 meeting. This will give time  
296 needed to review this issue, move ahead with the library, and move forward to address the deterioration  
297 and liabilities in Fire and Police Departments.  
298

299 **12.3 Discussion of Municipal Buildings**  
300

301 Chairman Maggiore said the Board should move forward with Municipal Buildings and repurpose the  
302 existing Library as Town Administration. He cited numerous studies and needs assessments for various  
303 buildings done over the years which said they should keep First Response centralized and have concern  
304 for pedestrian traffic. He said he is comfortable, based on everything we have amassed here, on the MRI  
305 Report and others, that we have reviewed the best use of our buildings; repurposing the existing Library  
306 for Town Offices is the best way to move forward and proposed the Board take some action to do that  
307 through RFP.  
308

309 Vice-Chair Sununu agreed and said all these studies done over the years are a huge foundational starting  
310 point for deciding what to do and the Board should put together a program and approach, not do things  
311 piecemeal, and get a comprehensive plan with costs. Selectman Miller agreed but said they also need to  
312 consider traffic flow and access to buildings. Chairman Maggiore said when they do move forward with  
313 this plan he would hope to have consensus of the Board to involve all Town Departments in this on  
314 understanding what is best use.  
315

316 **Motion:** Move that the Town Administrator create an RFP for the design, reuse, and renovation of the  
317 best use of our current existing Library building, and our existing Police, Fire, and Town Administration  
318 buildings (2 buildings).

319 **Motioned:** Chairman Maggiore

320 **Seconded:** Vice-Chair Sununu

321 **Vote:** Motion approved by a vote of 3-0  
322

323 **12.4 Code Enforcement Policy**  
324

325 Chairman Maggiore said they discussed not having a codified process by which the Code Enforcement  
326 Officer could handle a complaint, and Code Enforcement Officer Travis Murray came up with a written  
327 policy of how he can handle complaints submitted to the Town. He said the Board has reviewed the  
328 document and added comments and edits.

329  
330 Selectman Miller asked if they could discuss the Policy as a first step to an Ordinance; adopt this then  
331 move toward something enforceable. Chairman Maggiore said this basically memorializes the general  
332 practices and procedures already in place, and Interim Town Administrator Tully agreed and said the  
333 policy is for the Building Inspector who then uses ordinances in order to enforce. Vice-Chair Sununu said  
334 an ordinance imposes new regulations, and our policies are guidelines on how we do things, not creating  
335 rules to follow. He said it will benefit the Town and the public from a transparency perspective. Chairman  
336 Maggiore stated that they are not in any way creating an ordinance.

337  
338 **Motion:** To adopt the Town of North Hampton Code Enforcement Policy as amended here.

339 **Motioned:** Vice-Chair Sununu

340 **Seconded:** Selectman Miller

341 **Vote:** Motion approved by a vote of 3-0

342

343 **12.5 Discussion of Negotiations with North Hampton Professional Firefighters Local 3211**

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345 Chairman Maggiore said Firefighters Local 3211 sent a letter requesting negotiation of their next contract,  
346 and asked that the Board name someone as a representative to that Bargaining Committee. Interim Town  
347 Administrator Tully said Attorney Kathleen Peahl has been notified and she has already contacted the  
348 Union Labor Attorney. He said he spoke with the Union President to inform them the Town is working on  
349 this, and asked that the Board select someone to sit in on that negotiation.

350

351 Chairman Maggiore volunteered to act as Select Board Representative to the Union Bargaining  
352 Committee.

353

354 **12.6 Request for Proposal for Assessing Services**

355

356 Interim Town Administrator Tully said the Town's assessing contract with MRI is expiring and was  
357 extended for 2 months at the same rate. He said the Board wanted to go out to RFP, asked that one be  
358 brought forward for Board review, and this is what has been developed.

359

360 **Motion:** To approve the Town of North Hampton RFP for Assessing Services as presented.

361 **Motioned:** Vice-Chair Sununu

362 **Seconded:** Selectman Miller

363 **Vote:** Motion approved by a vote of 3-0

364

365 **MINUTES OF PRIOR MEETINGS**

366

367 **Approval of the Non-Public Meeting Minutes of June 22, 2020**

368 **Motion:** To approve the Minutes of the Non-Public Meeting of June 22, 2020 as presented.

369 **Motioned:** Vice-chair Sununu

370 **Seconded:** Selectman Miller

371 **Vote:** Motion approved by a vote of 3-0

372 *Minutes will remain sealed.*



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**Approval of the Regular Meeting Minutes of July 13, 2020**

**Motion:** To approve the Regular Meeting Minutes of July 13, 2020 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

**Approval of the Non-Public Meeting Minutes of July 13, 2020**

**Motion:** To approve the Non-Public Meeting Minutes of July 13, 2020 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

*Minutes will remain sealed.*

**Any other Item that may legally come before the Board**

**Second Public Comment Session**

Call 603-758-1447 for Public Comments; or email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)

George Chauncey of Hobbs Road said Mr. Maggiore made a good point when he said Mr. Hobbs donated a piece of land now used as the Library parking lot, and asked that be taken into consideration.

**Next Regular Meeting:** August 10, 2020 at 7:00 pm in Town Hall.

**Adjournment**

Chairman Maggiore adjourned the meeting at 9:10 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary

July 21, 2020

SelectBoard  
Town of North Hampton  
233 Atlantic Ave  
North Hampton, NH 03862

There has been much chatter in the North Hampton Talks Facebook group lately with residents concerned about two issues at our North Hampton beach.

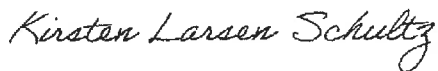
First is the issue with non-residents parking in resident spots which Chief Mone and the Police Department has been fantastic about handling.

The second issue is the continuing problem of overflowing or strewn trash at the beach. I realize our beach is a State Beach and I'm not sure what the solutions are however I'm hoping that the SelectBoard and Town Administrator can work with the relevant parties and neighboring properties to find a solution. I know there are many residents like myself that would volunteer to help keep our beach clean.

In the interim, I would like to propose posting signs similar to the attached at the beach near the bathroom / trash bins. I am not sure what the appropriate process is but I am happy to help in the design and securing funding for the sign.

Thank you for your time and consideration.

Respectfully,



Kirsten Larsen Schultz  
Resident, 121 Post Rd

## Janet Facella

---

**From:** Michael Tully  
**Sent:** Wednesday, July 22, 2020 12:08 PM  
**To:** Janet Facella  
**Subject:** FW: Town Campus

For correspondence.

**From:** Frank Ferraro <fferraro2010@gmail.com>  
**Sent:** Wednesday, July 22, 2020 12:01 PM  
**To:** Jim Maggiore <jmaggiore@northhampton-nh.gov>  
**Cc:** Michael Tully <mtully@northhampton-nh.gov>  
**Subject:** Town Campus

[EXTERNAL SENDER]

Dear Mr. Maggiore,

I have heard that at a recent Select Board meeting, you expressed concern about a suggestion that the current Library building could be used for a Police Station once the new Library is built. I believe that that suggestion originated with me.

I would have thought that, given the Select Board's eagerness to consider an alternative to the Library Trustees' design for the new Library, that the Board would be more than willing to entertain an alternate use for the current Library building. So, I was taken aback by the strong negative reaction to my suggested use of the current Library once it is vacated.

First, be assured that I never said nor implied to anyone that you or any Board member supported my suggestion, or even had heard about it. The alternative plan that has been proposed for the new Library, the consideration of which the Board has supported, had no more supporting information than my suggestion does, and yet, any alternative uses for the current Library other than for the Town Offices has apparently been dismissed outright.

Let me explain my suggested use of the current Library once it is vacated:

As I understand the oft-talked about move of the Town offices and Police Department, the Town offices would be moved to the Library building, and the Police Department would then occupy the first and second floors of the Town Office building. Space needs of the Fire Department would also have to be addressed.

The Town offices occupy less than 2000 sq. ft. of space. The Library building has about 5500 sq. ft.; more than twice the current space of the Town offices. Using the first and second floors of the Town Office building, the Police Department would have somewhat less than 4000 sq. ft. of space and be located on two floors.

It would seem a better use of space to move the Police Department into the vacated Library building, perhaps using 4000-4500 sq. ft. of the 5500 sq. ft. All of the Police Department would be on one floor,

**Michael J. Tully**  
**Interim Town Administrator**

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
**OFFICE of the TOWN ADMINISTRATOR**

**TOWN ADMINISTRATOR'S REPORT**  
**JULY 27, 2020 SELECT BOARD MEETING**

**REPORTING PERIOD**

The reporting period is from July 14 through July 24, 2020

**Finance**

We have been in the process of setting up the new fiscal year in Profund. All PO processes are up and running and we just have a few accounts still waiting to be set up.

**Police**

The Police Department has been putting forth extra effort on assuring resident beach parking is available. They have been checking vehicles in the spaces several times a day and will continue in assuring our resident spots are not used by out of Town visitors. They are expecting the delivery of new cruisers near the end of summer, though, due to delays from the pandemic an exact delivery date is unknown.

**Fire**

Deputy Lajoie has been meeting with vendors and researching emergency reporting software to replace our aging software, which we were just notified was no longer supported. He will be coming to the Board in August with a recommendation. The Fire Chief's position has been posted and closes on July 31, 2020. A process will follow with the expectation of a candidate chosen in August.

## **Facilities**

*Town Hall.* The bell tower roof project is still scheduled for August. Mr. Schnitzler assessed the damage from the delivery truck which damaged the trim on the building. When I receive the quote, we will move forward on that repair.

*The Library.* Library plans have been sent to Fire Police and Highway, The Police Department has already sent comments to the Trustees, The Fire Department is just waiting on the Fire Protection Engineers Report and Director Hubbard is putting together comments from the Highway Department.

*Stone Building.* Nothing new to report.

*Town Office/Chevalier Building.* Director Hubbard met with another contractor for the siding project and received a quote. He and I are planning to visit some of the building's contractors have completed in the past so we can see their finish products. The quotes will then come to the Board with a recommendation.

## **Recreation**

Summer camp is in full swing, though looking a bit different this year. Softball has started and the bleachers have been completed at Dearborn Park. Tennis and pickleball continue with social distancing guidelines in place.

## **Projects**

*Telephone System/Communications.* Nothing new to report. We have reached out to MD Com to discuss options with our aging phone system. One option, which is less expensive is to replace the "brain" of the system but continue to utilize the older hardware which is in good condition. I will make the Board aware of options as we move forward.

*Cell Tower.* Nothing new to report. I have reached out to revive the cell tower working group. Positions have changed within Verizon and I am waiting to hear back from the representative that will move forward with us.

*Regionalization.* Nothing new to report.

*Coronavirus.* Both the Town Clerks Office as well as the Town Office have reopened with social distancing rules in place. We encourage residents to do as much online as possible.

*Coakley Landfill Group.* The most recent meeting for the Coakley Landfill Group was held on July 15, 2020 by conference call. I will forward minutes to the group when I receive them.

*Junkyard Closures and/or New Problems:* Nothing new to report.

*Economic Development.* EDC had an organizational meeting and plans the next meeting for September 2, 2020 at which a presenter for the Ironwood proposal will be in attendance.

*Beaches.* We still have a few beach stickers remaining from the extra 100 that we purchased. We are hearing the complaints from our residents in this area and are looking at ordering more next year. I was approached by a resident on an idea for additional resident parking near the beach. Chief Mone and I are working out the details now and will approach the Board with a proposal. Mr. Maggiore, Pat Mclean and I were able to meet with State Beach officials to discuss handicapped access to the beach. State park personnel have flattened the access ramp and brought in a beach wheelchair so that persons with wheelchair requirements can enjoy what our beach has to offer.

*Rails to Trails.* Nothing new to report. Correspondence from the State on the rail trail was forwarded to the Rail Trail Committee

*Public Works.* Director Hubbard and his crew will be beginning paving soon. They will notify affected residents as they move closer to a start date.

*Community Outreach.* TA's open office hours are reinstated. Monday August 10<sup>th</sup> from 4pm to 5pm at the Town Clerk's Office I will be available to meet with any resident or business owner that has questions or concerns

*Philbrick Study Report.* The Board received an update at the last Select Board meeting on the direction of Philbrick Pond. Both phases of the project were included in this years CIP presentation and the group continues to work on grant applications and temporary easements for the work to be completed.

*Document Management System.* Nothing new to report – RICOH agreed that the project was to be put on hold at this time while the Pandemic is being dealt with

*Meeting Schedule:* Our next regularly scheduled meeting is on August 10, 2020.