



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD MINUTES
DRAFT MINUTES
WEDNESDAY
MAY 31, 2017

NONPUBLIC SESSION I: 6:00 O’CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

REGULAR SESSION: 7:00 O’CLOCK P.M.
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription

1. **6:00 p.m.** **Call To Order of the Regular Session**
2. **6:01 p.m.** **Non-public Session I**

The Board will meet pursuant to RSA 91-A:3, II(a) (regarding the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her and RSA 91-A:3, II(c) (matter which, if discussed in public, would affect adversely the reputation of a person other than a member of the public body).

3. **6:55 p.m.** **Return to Regular Session and Recess to Town Hall**
4. **7:00 p.m.** **Reconvening of Public Session at Town Hall and Pledge of Allegiance**

Chair Maggiore reconvened the meeting at 7:00 PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated that they were coming out of a Non Public Session where a unanimous vote was taken to act on the discussion that took place

Motion by Selectman Miller to seal the minutes of the Non Public Session for the purpose of protecting the reputation of a person that is not a member of the Select Board. Seconded by Selectwoman Kilgore. Motion carries 3-0.

Chair Maggiore reminded everyone to take the Planning Board survey.

5. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Cynthia Swank took to the podium to deliver what she called her “Pollyanna Pitch.”

Ms. Swank spoke about the movie “Pollyanna” in which a small girl finds something to be glad about in every situation and helped turn a disgruntled New England town around.

Ms. Swank stated after the Memorial Day parade and 275th Celebration it was time for some “Blue Sky Thinking.” She continued to speak about starting a “Community Foundation” and spoke about the Town of Randolph New Hampshire which has a foundation that has had a positive impact throughout their town; something North Hampton needs instead of “trying to stay afloat in a sea of negativity.”

Ms. Swank asked the Select Board find a way to creative a positive force in North Hampton.

6. Consent Calendar

- 6.1 Payroll Manifest of May 11, 2017 in the amount of \$188,753.62
- 6.2 Payroll Manifest of May 18, 2017 in the amount of \$69,533.38
- 6.3 Payroll Manifest of May 25, 2017 in the amount of \$76,334.69
- 6.4 Accounts Payable Manifest of May 18, 2017 in the amount of \$718,245.36
- 6.5 Accounts Payable Manifest of May 18, 2017 in the amount of \$495.30
- 6.6 Abatement Recommendation
- 6.7 Cemetery Deeds

Selectwoman Kilgore stated the Accounts Payable manifest of May 18, 2017 in the amount of \$718,245.36 included the Due To/Due From accounts approved by the Select Board at a prior meeting and it wasn't money actually spent rather a transfer amongst accounts.

Motion by Selectman Miller to approve the Consent Calendar as amended with item 6.8 for a Veteran's Credit. Seconded by Selectwoman Kilgore. Motion carries 3-0.

7. Correspondence

- 7.1 Correspondence from William Gosselin

Selectman Miller read Mr. Gosselin's letter and commented on each of Mr. Gosselin's accusations noting Mr. Gosselin has no evidence of any wrongdoing and is a great disrespect to himself.

Chair Maggiore noted that Mr. Gosselin has submitted a subsequent email in which he wanted it publically stated that his complaints and accusations don't include Mrs. Kilgore.

Town Administrator Apple stated two pieces of correspondence were received late but wished to read them as they were thank you letters to Chief Tully and John Savastano for their help at the 275th Celebration.

Chair Maggiore also stated he would like to see the Proclamation signed by the Governor for the 275th Celebration framed and hung either at the Town Clerk's office or in the Town Administrative offices.

8. Committee Updates

- 8.1 Budget Committee
- 8.2 Economic Development Committee
- 8.3 Heritage Commission
- 8.4 Conservation Commission
- 8.5 Water Commission

Chair Maggiore stated that the Budget Committee had voted to appoint George Chauncey to the open position on that board. A joint Select Board and Budget Committee is scheduled for July 31, 2017.

Chair Maggiore stated and Economic Development Committee would be held on June 2, 2017.

Chair Maggiore stated the joint Select Board and Heritage Commission meeting was held on May 23, 2017 in which a tour of the Town Hall was scheduled however Mr. Langley from the New Hampshire Historical Preservation Society was not in attendance, Andrew Cushing a representative from the society was there. Discussion ensued regarding a rough idea of how many clapboards need to be replaced.

Selectwoman Kilgore would like to see a joint meeting held before any repairs are done.

Chair Maggiore stated the Water Commission have been holding weekly non public meetings regarding legal discuss on Wiggins Way

Selectwoman Kilgore stated a Capital Improvement Committee meeting will be held on June 2, 2017.

9. Public Hearing

9.1 Acceptance of Funds in the amount of \$3,000.00 from Hampton Crime-Line

Chief Maddocks stated the Crime Line for the Hamptons is a nonprofit organization that offers awards of up to \$1,000 for anonymous tips that lead to an arrest. He further stated at the May 18, 2017 the Board of Directors voted to award the North Hampton Police Department \$3,000. Chief Maddocks stated the money will be used for equipment and maybe an investigation tool.

Kiki Evans, Chair of Crime Line for the Hamptons stated the Board was pleased to award the money to the North Hampton Police Department and the anonymous tip line has proven effective.

Chair Maggiore opened the Public Hearing at 7:45 PM.

Chair Maggiore closed the Public Hearing at 7:45:30 PM.

Motion by Selectman Miller to accept the \$3,000 in funding from the Crimelines for the Hamptons so that the donation can be used by the police department to purchase equipment that the department determines for future needs. Seconded by Selectwoman Kilgore. Motion carries 3-0.

9.2 Acceptance of Funds in the amount of \$860.00 from The Fuller Foundation

Motion by Selectman Miller to table Item 9.2 indefinitely. Seconded by Selectwoman Kilgore. Motion carries 3-0.

10. Report of the Town Administrator

10.1 General Report

10.2 Facilities Committee of the Whole

10.2.1 Painting/Siding of Town Hall

10.2.2 Stone Building Steps

(A copy of the Town Administrator's Report is attached)

Town Administrator Apple stated most of the surplus funds at the end of the fiscal year are due to the unfilled positions in the police department. This amount represents approximately \$100-\$122,000. He further stated department heads are proposing projects for encumbrances and they will be before the board at a later date in June.

Town Administrator Apple stated one encumbrance will ask for monies to purchase welcome to North Hampton banners around down with a similar design to the 275th.

Town Administrator Apple stated there are two resignations from the Police Department; Deputy Chief Steven Janvrin and Detective William Adams.

The Select Board discussed what the hiring process will be to replace the Deputy Police Chief and the Detective and whether or not he would look to hire inside first. Chief Maddocks stated he would look inside however if there wasn't any interest, he would advertise outside.

Motion by Selectman Miller to empower the Town Administrator to begin the search to fill the two vacancies in the police department. Seconded by Selectwoman Kilgore. Motion carries 3-0.

The Select Board discussed the following items with the Town Administrator:

- Getting information on the capability of broadcasting live from the field
- Reconstituting the Cable Committee to act as a sounding board for John Savastano
- A request to post an opening for volunteers on the Cable Committee
- Meeting schedule for June as follows:
 - June 15, 2017 12PM Year End Spending Workshop
 - June 22, 2017 12PM Employee Compensations Workshop
 - June 26, 2017 7PM Regular meeting

Also discussed, upon the recommendation of Chief Tully, to lift the current town wide voluntary water ban but to caution residents to water with care and still conserve water.

Motion by Selectwoman Kilgore to lift the water restrictions currently in place. Seconded by Selectman Miller. Motion carries 3-0.

A recommendation to have the stone steps at the Town Clerk/Tax Collector's office repointed with the correct mortar was discussed with all members in agreement to have this completed.

11. Items Left on the Table

11.1 Discussion of March 20, 2017 Meeting Minutes;

The Select Board discussed the minutes of March 20, 2017 and agreed to include Selectwoman Kilgore's full transcript as an appendix to the current draft minutes.

Motion by Selectman Miller to accept the verbatim transcript of Selectwoman Kilgore's minutes of March 20, 2017 to be a permanent attachment to the existing minutes and therefore be approved as such. Seconded by Selectwoman Kilgore. Motion carries 3-0.

11.2 Discussion of Financial Policies;

Selectwoman Kilgore stated she had read and reviewed all of the Financial Policies and made the recommendation to remove the Service Credit Union from the investment policy as they do not have a commercial division and would not be available to the town.

Selectwoman Kilgore also requested to have the note on the bottom of the investment policy to remove the note stating “Not all banks are collateralized” after having confirmed with Finance Director Ryan Cornwell that all banks are collateralized.

Motion by Selectwoman Kilgore that the conditional approval of the Financial Policies on March 20, 2017 should be updated with the changes proposed. Seconded by Selectman Miller. Motion carries 3-0.

11.3 Update on Fire Department Hiring.

Chief Tully stated he had advertising, interviewed and given conditional offers to two potential employees, both of whom are enrolled in a paramedic program. Background checks have been completed and they will be before the Select Board on June 12.

11.4 Appointments to the Economic Development Committee

Selectwoman Kilgore stated she had done some homework and noted the Economic Development Committee has not been active, which she would like to see become active and viable. She further noted some meeting do not even have minutes.

Selectwoman Kilgore stated why isn't there advertisement done to attract volunteers instead of “handpicking” people to be on the committee.

Selectwoman Kilgore suggested revisiting the charge and constitution of the committee, and would like to have this as an agenda item at the June 12 meeting.

Selectwoman Kilgore asked to have a notice posted of the Economic Development Committee vacancies.

11.5 Ratification of Radiological Emergency Plan

Selectwoman Kilgore stated she had read the plan and her only question was whether or not Chief Tully acts as both the Emergency Management Director and the Fire Chief during the EOC drills, however after speaking with Chief Tully she know understands he does not fill both roles.

Motion by Selectwoman Kilgore to ratify the REP dated January, 2017 as outlined in the packet. Seconded by Selectman Miller. Motion carries 3-0.

12. New Business

12.1 Report of Cardiac EMS Provider of the Year Award – Chief Tully

Chief Tully proudly announced that his department as well as two employees were recognized and awarded for EMS Cardiac and EMS Agency by Portsmouth hospital. Chief Tully stated North Hampton Fire Rescue received recognition of the best time out of any agency that that goes to Portsmouth Hospital, from recognizing the event to notification to Portsmouth Hospital with a time of 13.5 minutes.

Chief Tully stated he is very proud to receive these awards and it shows the quality of care given in the ambulance by North Hampton Fire Rescue.

12.2 Acceptance of Resignation of Deputy Chief Steven Janvrin

Chair Maggiore read Deputy Chief Janvrin's letter of resignation and asked for his comments.

Deputy Chief Janvrin stated it was a difficult decision to make, however it is undeniable that the level of support for emergency services in North Hampton caused him to look for other employment and to ultimately leave for a position in the Stratham Police Department.

Deputy Chief Janvrin stated it had been a great honor to work with the police department and it has assembled a tremendous group of officers that do a great job keeping North Hampton safe. He further urged the town to continue to support them before they leave as well.

The Select Board wished Deputy Chief Janvrin well and thanked him for his ten years of service to the Town of North Hampton.

Motion by Selectman Miller to reluctantly accept the resignation of Deputy Chief Steven Janvrin. Seconded by Selectwoman Kilgore. Motion carries 3-0.

Chair Maggiore stated a letter was received from Detective William Adams, III who will be retiring after 20 years of service to the town. Detective Adams has spent his entire law enforcement career with the North Hampton Police Department. He will however stay on as a part time officer.

Motion by Selectman Miller to accept the retirement of Detective William Adams, III have 20 years of service. Seconded by Selectwoman Kilgore. Motion carries 3-0.

12.3 Discussion/Approval of Expert for Water Council appeal

Chair Maggiore stated the Water Commission has been in legal discussions with counsel on how best to prepare to litigate the case with the PUC regarding Wiggins Way.

Town Counsel has advised it would be best to retain an expert in this field and recommended a specific person to retain.

Town Administrator Apple stated because it is legal litigation it would not be appropriate to discuss the person that has been recommended, however it should be stated the cost to retain the attorney is \$200 per hour.

Motion by Selectman Miller to empower Attorney Steve Bennett from the law firm of Wadleigh, Starr and Peters, to retain Dr. Balastar in the case before the water board

regarding the Wiggins Way appeal. Seconded by Selectwoman Kilgore. Motion carries 3-0.

- 12.4 Discussion of Request that North Hampton Select Board contact Hampton Select Board Regarding Remedying Water Quality Issue

Chair Maggiore noted a Public Hearing is being held on June 5, 2017 at 7PM in the Hampton Town Offices regarding the Large Ground Water withdrawal at Aquarion Water Supply (Well 7) property off of Little River Road in Hampton.

Town Administrator Apple asked to table the request after having met with Mr. McMorin from Aquarion Water. Mr. McMorin stated that the Appledore Avenue area was contributing to the contamination at the North Hampton Beach as test results show a high level of fecal matter.

Town Administrator Apple expressed concern that it isn't quite clear if any of sewers in Hampton are contributing to this problem. He further stated he would be meeting with Laura Diemer from F B Environmental who does the monitoring and would like to ask her where does the suspicion come from that the town has contamination.

Motion by Chair Maggiore to table item 12.4 until the June 12 meeting. Seconded by Selectwoman Kilgore. Motion carries 3-0.

- 12.5 Discussion of June Meeting Schedule
(This item was taken up under the Town Administrator's report)

- 12.6 Appointments to the Conservation Commission
Motion by Selectman Miller to nominate Lauri Etela for a three year term, and Mike Lynch for a one year term to the Conservation Commission. Seconded by Selectwoman Kilgore. Motion carries 3-0.

- 12.7 Appointment to the Capital Improvement Committee
Selectwoman Kilgore expressed concerned that notice was not given regarding the opening and in order to be consistent should asked to have this item tabled until properly advertised to the towns people.

Motion by Selectwoman Kilgore to table the appointment of Rick Stanton until properly advertised to see if the town can get any volunteers, and would like to have this item discussed at the June 12 meeting. Seconded by Selectman Miller. Motion carries 3-0.

- 12.8 Ratification of Tax Warrant
Motion by Selectman Miller to ratify the Tax Warrant as provided in the packet. Seconded by Selectwoman Kilgore. Motion carries 3-0.

13. Minutes of Prior Meetings

13.1 Approval of May 8, 2017 Meeting Minutes

Selectwoman asked if there were any updates from House Representative Henry Marsh regarding the kindergarten money slated for North Hampton and also the Rails to Trails project.

Board members stated Mr. Marsh should be invited back to speak to the board to give them an update.

Motion by Selectwoman Kilgore to accept the minutes of May 8, 2017 as reported. Seconded by Selectman Miller. Motion carries 3-0.

14. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

15. Second Public Comment Session

See Item 3, above.

Laurel Pohl stated the Cable TV Committee still stands as there are no appointment limits and it still on the town website.

Chair Maggiore stated they would be starting over and requests will be made for volunteers.

16. Adjournment

Meeting adjourned at 9:23 PM.

Respectfully,

Janet Facella