

Approved at
20 July 2023 meeting



Minutes
2023 June 16
237a Atlantic Ave.
Mary Herbert Conference Room

Present:

Donna Etela
Vicki Jones
Susan McCullom-Barry

Carol Seely
Cynthia Swank

Alternates: Nancy Monaghan [arr. 10:10am]

Absent: Jim Maggiore, Jane Robie, John Sillay

Also present: Michael Tully, Town Administrator [10:30-10:48am]

1. Call to Order: 9:36AM

2. Treasurer's Report. The treasurer's report was approved as prepared. [Swank moved, Jones seconded] It shows a balance of \$26,667.54 in the Heritage Fund as of May 31. The increase from the prior month is interest of \$64.47. \$17,550 is designated solely for the walkway project. There is \$725 remaining in the Commission budget.

3. Approval of Minutes, May 19, 2023. The minutes were approved as prepared. [Jones, McCullom]

4. Old Business

Master Plan/Planning Board update/Quorum notice, 6/20/23

Jones will ask Jan to post a quorum notice for the Planning Board meeting on Tuesday, June 20th at 6:30. The Chair encouraged members to attend. We will be first on the agenda.

Jones has Rowden's final version encompassing formatting changes. Jones will proof and send to all.

Past Perfect/Web site update.

Swank had sent instructions and links to easily navigate PastPerfect on the Commission's webpage. She has finished entering the nearly 200 images of the Library construction and various ceremonies during the 2020-2021 period. Those who had viewed the collection online had no trouble navigating it.

Barn Easement 48 Ocean Blvd, May 22, 2023 Public Hearing

The Chair noted that the public hearing had gone well and the Select Board approved the application as recommended by the Commission. We will wait until next month's meeting to address revising the Town and Heritage Commission procedures for barn easement applications, formally incorporating Little Boar's Head and Board of Commissioners in the process.

Land Use Summit 6/22/2023. The meeting is 6:30 at Town Hall. Our topics are PastPerfect initiative to provide public access to historical resources; and our interest in pursuing funding for a barn survey.

Action Items. Mausolf alerted the Chair that she had been contacted by an engineering firm *re* the mitigation relating to the Drake Hill Bridge DOT project.

5. New Business

Pocket Park/Drake Bridge. The chair mentioned that a sub-committee had been set up a while ago and we may wish to have another one. She also has asked the Town Administrator for the site plan and size of a plot that may be available near the Atlantic Avenue bridge.

[Monaghan arr. 10:10am]

A long discussion ensued regarding the pocket park's location and whether it should be nearer the historic Drake Bridge location.

[Town Administrator arr. 10:30am]

He noted that any location must be easily accessed by the Public Works Department for maintenance purposes, including trash pickup and that the plot will need to be stone dust, not grass. Tully will ask Rick Milner for the plan.

Tully also noted that the walkway in front of the stone building and landscaping is expected to be done in the Fall. There will be a memorial garden in front of Town Offices; some of the original plants were able to be salvaged.

6. Next Meeting Date & Location. Thurs, July 20th at 9:30am. Location TBD.

7. Adjournment. 10:52am

Cynthia G. Swank
Recording Secretary