

Approved as prepared:  
16 June 2022 meeting



Minutes  
2022 May 19  
Mary Herbert Room  
233 Atlantic Ave.

Present:

Donna Etela  
Vicki Jones  
Jim Maggiore  
Cynthia Swank

Alternates: Susan McCullom-Barry, Nancy Monaghan, Jane Robie, John Sillay (for the latter, see time present in minutes)

Absent: Jane Currivan, Carol Seely

1. Call to Order at 9:32am; Designation of Voting - McCullom-Barry to vote for Seely; Robie for Currivan.

2. Treasurer's Report. Distributed by the Treasurer in advance of meeting, the report was approved [Jones moved, Robie seconded]. The report noted that the New Hampshire Preservation Alliance dues have been paid, leaving a balance of \$950 in the operating budget. The Heritage Fund increased by 75 cents in interest. Total available funds are \$8,628.83.

3. Approval of Minutes. The minutes of April 21, 2022 were approved as prepared with Swank noting she would change McCullom-Barry's name in the April minutes and all succeeding one. [Jones, Robie]. Etela noted that the members' listing on the website has been updated.

4. Old Business

**Historic District Commission Boundaries.** The consensus was to include the Town Green in the Historic District, and was approved. [Jones, Robie]. A discussion occurred about the town road between Centennial Hall and the Green, the parking lot owned by the Town, and the Bandstand and other monuments on the Green. Maggiore will send to all a copy of the Proclamation gift of the Bandstand dated June 22, 1996.

**Master Plan update.** Jones is putting everything together.

**Past Perfect/Web site update.** Swank is working on the Mausolf images and may break the collection into separate ones by street. PastPerfect's annual fee of \$995 has been paid.

**Pocket Park/NH DOT.** Etela reported that Town Administrator Tully's response was that there was nothing to do at this point. There is still no date for the Drake's Bridge and North Road project. It is not known how it may affect the Rail Trail, due to be done in 2023-2024. The Commission's Memorandum of Agreement [MOA] with the NH Department of Transportation [DOT] has a five year limit, July 22, 2019 - July 22, 2024, beginning date based on Select Board meeting approval on that date. [See Action items for more].

**Land Use Summit.** Monaghan reminded all that the date is June 16 at 6:30PM. The general topic may become the Coastal Hazards and Adaptation Master Plan. At the Chair's request, Monaghan will ask Jenn Rowden, the Rockingham Planning Commission's circuit rider, to bring paper copies of the Plan; and will seek paper copies for all Commission members.

**Other.** Etela has not submitted anything for the Community Newsletter. [10:35am Sillay arrives]. It was decided that a brief item about the Lafayette marker to be installed on the Green should be submitted. Jones will draft and Robie, who is most familiar with the work, will mark up. There is an image of Lafayette that can be submitted.

Etela noted she had invited Hillier to this meeting but received no response. Discussion about how to give the Hilliers an appropriate send-off ensued. Sillay will put out a feeler. A possible gift was suggested by McCullom-Barry.

**Action Items.** The action items related to the Rail Trail, the impact of the Drake's Bridge project on the trail and its continued National Register eligibility. On the latter question, Jones has asked Mausolf. Mausolf responded that she has not heard from the NH DOT *re* her part in the Drake Bridge mitigation. Etela gave a description of a pocket park, where it might be placed and contain, in response to a question by Sillay. The sentiment was that if it seems likely that such a park would be located on the east side of trail near the Town Campus, the abutting neighbors should be informed sooner than later, and details worked out. Etela agreed to speak with the Town Administrator within the next few weeks; she also will put together a Heritage Commission subcommittee for the project.

5. Next Meeting Date & Location. June 16, 2022 at Mary Herbert Room.

6. Adjournment. 11:01am

Cynthia G. Swank  
Recording Secretary