

Approved at 19 May 2022  
meeting



Minutes  
21 April 2022  
Mary Herbert Room  
233 Atlantic Ave.

Present:

Jane Currivan  
Donna Etela, Chair  
Vicki Jones

Carol Seely  
Cynthia Swank

Alternates: Nancy Monaghan, Jane Robie

Absent: Jim Maggiore

Also present: Susan McCullom-Barry and John Sillay, possible Alternate members. They introduced themselves as did all the Commission members and alternates.

1. Call to Order at 9:30am.

2. Treasurer's Report. As of March 31<sup>st</sup> there is \$7,678.08 in the Heritage fund, increased by 59 cents interest, and \$1000 in the HC's operating budget. New Hampshire Preservation Alliance dues of \$50 will appear as a charge next month. The report was approved unanimously. [Jones moved, Currivan seconded]

3. Approval of Minutes. The March 17, 2022 minutes as prepared were approved unanimously. [ Jones, Currivan]

4. Introduction of Susan McCullom-Barry and John Sillay [moved up prior to call to order, as indicated]

5. Election of Officers. Etela as Chair, Swank as Secretary, and Seely as Treasurer were nominated and approved unanimously. [Jones, Currivan.]

## 6. Old Business

**Historic District Commission/Centennial Hall.** Jones gave a brief explanation of benefits of having the Town become a Certified Local Government; and the need for a local historic district in order to gain such a designation. She indicated that Lisa Mausolf has not been able to devote research time to provide suggestions about the drafting of simple Historic District regulations. Both Centennial Hall and the UCC Church seem receptive but until there is a draft ordinance that includes the exact language we cannot go forward.

There was discussion about including or not including the Town Common and how to proceed if some private homeowners wish to be included. The goal is a draft ordinance that is as clear and non-controversial as possible.

It was agreed that Jones will report back at the May meeting whether Mausolf can make a July deadline. Next steps are the draft, discussions with the interested parties, and a public education piece by Fall.

**Master Plan update.** Jones met with Jenn Rowden, the Rockingham Planning Commission's circuit rider for North Hampton. Subsequently, Jones updated the table and the subcommittee members -- Jones, Seely, Swank -- as well as Etela reviewed. Swank beefed up the introduction as Rowden had recommended, and Jones is updating the table for the May meeting. Monaghan indicated there is no urgency as the Master Plan does not go to warrant.

**Past Perfect/Web site update.** Swank reported that she continues adding images of houses from the town-wide area survey of historic resources to the database but it is slow going as each house must be its own record. They are now live via the Commission's webpage on the Town website.

Swank received an email from PastPerfect that the annual fee is due mid-June. She will alert Maggiore. [Note: on Friday, Swank spoke with the Finance Director and all is set.]

At 10:06 there was a pause for questions from McCullom-Barry and Sillay. Etela noted that alternates are very active and are expected to attend meetings. Hillier has been on the HC's Demo Review Subcommittee; and also its representative on the Coastal Hazards Mitigation and Rail Trail Committees.

Both McCullom-Barry and Sillay are willing to serve as alternates. They will send an email to Mike Tully with copy to Etela volunteering for Heritage Commission. Etela will then follow up.

Sillay left.

**Pocket Park/NH DOT.** There is nothing to report. Jones indicated that Mausolf has not heard back from NH Department of Transportation person. Etela noted that the Commission's Memorandum of Agreement with the DOT is for five years.

**Hubbingtons & Throwback.** Etela hoped that all had seen the *Boston Chronicle* show featuring the two businesses that had repurposed their historic barns.

**Other business:** Etela reported that the Commission does not need to take any action *re* the barn at 146 Post Road. No demolition permit was required according to the Building Inspector. The barn is being dismantled, repaired and restored to its current location.

**Action Items.** Two from last meeting remain: Jones to ask Mausolf about the continued eligibility of the rail bed and what along it might fall within Section 106 of the National Historic Preservation Act. Hillier to take a bike ride and check out what is there.

#### 7. New Business

**Land Use Summit.** The annual get-together of Land Use boards is scheduled for 6/16/22 at 6:30pm at Town Hall. Etela and Jones will represent the Commission.

Other: Etela asked for others' thoughts about posting a list of existing barn easements on the Heritage Commission webpage. The consensus was that it would be inappropriate but the holders of such easements should be reminded their easement is for ten years, and the renewal year.

**Meeting schedule and location.** All were agreeable to the third Thursday of the month. The consensus was that meetings should continue at the Mary Herbert Room.

8. Next Meeting Date & Location. May 19<sup>th</sup> in Mary Herbert Room.

9. Adjournment 10:27am.

Cynthia G. Swank  
Recording Secretary