

Approved as prepared
at 19 Aug 2021 meeting



Minutes
15 July 2021
Town Hall and via Zoom

Present:

Vicki Jones (via Zoom)
Jim Maggiore
Carol Seely
Cynthia Swank (acting Chair)

Alternates: Nancy Monaghan, Jane Robie

Absent: Jane Currivan, Donna Etela, Jeff Hillier

1. Call to Order at 9:30, Designation of Voting. Robie to vote for Currivan, Monaghan for Etela. Those present voted unanimously by roll call to permit Jones who was unable to be present to participate on Zoom

2. Treasurer's Report. The Treasurer's report was approved (Monaghan moved, Swank seconded).

On June 30, the Commission had \$7672.44 available, \$950 in the operating budget; the remainder in the Heritage Commission Fund.

Maggiore will learn from Finance Director Ryan Cornwell whether the \$950 has been credited to the Commission's Heritage Fund or if the Treasurer needs to request such a transfer.

3. Approval of Minutes of 20 May 2021. Approved unanimously by roll call vote (Monaghan moved, Robie seconded)

4. Old Business

Past Perfect Update. Maggiore noted that the Town paid for PastPerfect Public Access hosting charge of \$250 in late June. Swank indicated that the vendor has created a home page with URL to serve as link from the Heritage Commission's webpage on the Town website. It looks similar to the Town website so it should appear seamless to the public.

Swank is polishing some of the collections' descriptions. There will be an image for each on which users can click to access a particular collection. She could not provide a date by which the site will go live.

Master Plan Update. Jones who had distributed in advance drafts of the Master Plan components - Introduction, A Brief History of North Hampton, Summary of Heritage Commission Activities, and Master Plan Implementation Table.

Instead of going over details at this meeting, she requested that Robie review and comment on the Brief History; and Monaghan on the Summary of Activities within the next two weeks and send to Jones. Both agreed.

The Master Plan Subcommittee - Jones, Seely, and Swank - will then meet to discuss and revise shortly thereafter but before the next Heritage Commission meeting.

Monaghan indicated that there is a Planning Board work session in September and consensus was that we use that time as a goal.

Jones noted that among the goals in the Chapter is ultimately becoming a Certified Local Government. We will need to decide whether to pursue the effort this year. It would mean a warrant article approved by the Select Board to create an historic district. Jones explained that using the two town-owned National Register buildings no longer seems feasible and that North Hill, perhaps Centennial Hall, might serve the need. If the Town, however, was putting up a warrant article relating to Town campus, it may not be the appropriate time. The Commission will need to do a lot of public outreach explaining this effort and its real goal of obtaining grant funding for historic resource projects. Swank noted any rising sea, climate change initiatives that involved historic resources could benefit from such funding.

Walkway Project Update. Maggiore reported that the driveway cuts for the parking lot and for the walkway will be done by BPS; and that the work is now expected to occur in two to four weeks. BPS will bill the town for the latter. DPW will remove the asphalt; the Town will seek three bids for the walkway but must wait until the cut to provide accurate measurements of the area to be done in the scope of work.

Alternate Position(s). Swank reported that Currivan had contacted someone who is considering the position; Currivan will follow up next week. Swank noted that the Heritage Commission per RSA "may" but not "shall" have up to five alternates and suggested that the promoting of the alternate position be discontinued for the time being, *i.e.* the Friday Folder notice she had done and the banner on the Heritage Commission webpage. Consensus was that we simply keep our eyes and ears open for candidates.

Action Items. None not already covered.

5. New Business

Schnitzler Report – Stone Building. All were impressed with his report. Maggiore does not have estimates for the recommended work but anticipates Schnitzler would do it all.

Meeting schedule and location. The next meeting is scheduled for the third Thursday of August. Location to be determined. (The people in attendance seemed in favor of returning to the stone building's Heritage Commission conference room).

6. Next Meeting Date & Time. August 19 at 9:30am.

7. Adjournment 10:04am

Cynthia G. Swank
Recording Secretary