

Approved as prepared  
20 May 2021  
meeting



Minutes  
15 April 2021  
Mary Herbert Room and via Zoom

Present:

Jane Currivan  
Donna Etela, Chair  
Vicki Jones (via Zoom)  
Jim Maggiore  
Cynthia Swank

Alternates: Jeff Hillier, Nancy Monaghan (via Zoom), Jane Robie (via Zoom)

Absent: Carol Seely

1. Call to Order at 9:37am; Designation of Voting-Hillier for Seely
2. Treasurer's Report - postponed until Treasurer's return next month
3. Approval of Minutes  
March 18, 2021 approved as prepared by roll call vote. (Currivan moved, Hillier seconded).
4. Election of Officers. Currivan nominated Etela as Chair, Jones seconded. Etela nominated Swank as Secretary, Currivan seconded. Currivan nominated Seely as Treasurer, Maggiore seconded. Slate approved by roll call vote.

5. Old Business

**Walkway Committee.** (Moved up). Etela distributed a plan that she will use at tonight's inaugural meeting of the Walkway Commission to elicit feedback and spur discussion. She asked members for their thoughts. Comments included the need for curbing between the parking slots and walkway. The walkway needs to be one that that people will use and not cut across the grass. Prickly shrubs might be the answer or reducing the angle at which the new walkway and the oval walkway meet. It also would be helpful to know the timetable for the Library construction as it relates to the parking area and driveway cut.

At last night's Library trustees meeting as well as in an email exchange with Library alternate Emily Creighton, and a communication from Library trustee Jacque Brandt,

Etela indicated there seemed to be some confusion regarding the role of the Heritage Commission, and the fact that the existing stone wall is a boundary line between town and state. Etela appointed a subcommittee consisting of Robie, Swank, and Jones to act as an informational resource for the Library trustees and their contractors as it relates to the stone wall. Maggiore will take on an effort to determine whether the wall accurately marks the boundary between the Town and state.

**PastPerfect Show & Tell.** Swank showed some of the collections that have been entered into PastPerfect, images and documents. She will contact PP to obtain an invoice / contract for continuing the PPWeb Edition and for the public access module the company is currently rolling out.

**Master Plan update.** Jones has almost finished her work and will send the penultimate draft to Commission members next week.

**EDC Update.** Monaghan reported that at the April meeting four members announced they did not wish to continue on the Committee. The town is advertising the openings. There will be an organization meeting May 5<sup>th</sup>.

**Alternate Position(s).** Etela contacted both Little Boar's Head individuals mentioned at last month's meeting. The one declined explaining her existing civic responsibilities; and the other did not respond at all. Etela encouraged members to think of people who might be interested, and ask them to consider attending a meeting. Deb Sillay or one of her sisters were suggested.

**Action Items.** None that have not been covered.

6. New Business

**Land Use Summit.** Scheduled for June 24<sup>th</sup>. The PastPerfect effort and walkway were suggested as topics for the HC to highlight.

**Meeting schedule and location.** All favored having the next meeting on May 20<sup>th</sup> in the Etela barn.

***Note: Newly appointed members and alternates need to get sworn in.***

7. Next Meeting Date & Time. Thursday, May 20 at 9:30am

8. Adjournment. 10:47am

Cynthia G. Swank  
Recording Secretary