

Approved as prepared at
18 Mar 2021 meeting



Minutes
18 February 2021
Mary Herbert Room and via Zoom

Present:

Jane Currivan
Donna Etela, Chair
Jeff Hillier

Vicki Jones
Cynthia Swank

Alternates: Nancy Monaghan, Jane Robie, Carol Seely

Absent: Jim Maggiore

Also present: Town Administrator Mike Tully

1. Call to Order 9:37am.

2. Treasurer's Report. As of 1/4/21 the Commission had a balance of \$6718.21 in the Heritage Fund. \$1000 remains in the operating budget. With the addition of 85 cents interest, total available funds as of 1/29/21 was \$7718.06. The report as prepared was approved unanimously via roll call vote.

Seely requested that the Commission renew its membership in the NH Preservation Alliance. (Swank moved, Currivan seconded). All approved via roll call.

3. Approval of Minutes. January 19, 2021 Master Plan Sub-committee minutes were approved by those members who attended on Jan 19. (Jones moved, Swank seconded and the two other members in attendance on Jan 19, Etela and Seely) approved via roll call.

Minutes of the November 19, 2020 regular meeting of the Heritage Commission were approved as prepared. (Jones, Currivan moved and seconded). All in attendance at that meeting where Robie was designated and voted in place of Hillier approved.

4. Old Business. **Master Plan update.** Jones recapped the subcommittee meeting. She will send the revised draft to subcommittee members to mark up. Jones noted that Pat Meyers was interested in the effort and had attended part of the meeting. Meyers liked the idea of having a Little Boar's Head resident as an alternate on the Heritage Commission and will think of possible year-round residents.

EDC [Economic Development Committee] Update. The Committee met last week and determined the outline of the report to the Select Board. It will not recommend the Ironwood report as submitted but will recommend that 1) the Town work with the NH Department of Transportation on beautification projects along Route 1; and 2) refer zoning change recommendations to the Planning Board. There will be a meeting next week on Feb 24th to vote on the wording of the report. It is on the Select Board agenda for March 8th.

Website for HC image files progress. Swank continues to add digital images when she has a half hour or so to concentrate on the work, at present the materials Bruce Dow loaned the Commission for scanning in 2012 in anticipation of the Town Hall/Depot historic resources survey. Materials include Dow's large postcard collection, photographs, and documents relating to the construction of the house at 190 Atlantic Avenue.

Swank will circulate possible times that a zoom meeting might be set up for members when she might do a show and tell of the PastPerfect web edition database. The Town Administrator will assist in ensuring the virtual meeting and second screen works.

Stone wall/oval drive. The oval drive to be covered in new business. The chair indicated that there has been no word from the Library trustees regarding the stone wall. It was suggested that Etela send a letter to them.

Action Items. None

5. New Business. **Walkway Committee** [moved up]. The Select Board has established the committee at our suggestion. Town Clerk/Tax Collector Sue Buchanan, and Heritage Commission members Etela and Swank have signed on. There are no public members or Library trustees yet.

There is no funding for the walkway. It is expected that DPW director Hubbard will provide an estimate of cost. Hillier suggested Hub might also be the SB representative. Etela indicated that there is an interested donor willing to pay at least some of the cost once there is a design and estimate.

Etela asked for suggestions for possible public members of the committee and mentioned George Chauncey and Deb Sillay. Other names from Little Boar's Head were Rob or Mary Omberg and Debbie Kanner.

As for fund-raising, Etela suggested that the edges of the walkway might be donated stones, similar to the Bandstand's memorial bricks.

The Town Administrator will send an email to the trustees and to George Chauncey regarding the Library trustee member and public member.

Barn Easements /"covid era" procedures. Etela indicated that an incomplete application had been submitted two months ago and been returned. She did not know if the potential applicant will be submitting a complete application.

Etela asked if anyone would have a problem following the usual procedure of two members only visiting a property at one time. No one expressed a concern.

Coastal Adaptation Committee. Hillier described the process. There have been four zoom meetings and a public information session was held on January 28th. Another meeting will likely be held in June to dress up the words for the chapter in the Town Master Plan.

HC nominations. Hillier's and Currivan's terms end in 2021. The two alternates, Seely and Robie, are annual appointments. All wish to continue on the Heritage Commission but a realignment will occur. They each will submit letters of interest to the Town Administrator -- Currivan and Seely for three year terms as members; and Hillier and Robie for the one year alternate positions.

Interest in having an alternate from Little Boar's Head as well as another male member was expressed. To that end, Currivan will prepare a list of year-round residents of LBH and contact Margaret Schoenberger and Joyce Hamilton for suggestions or possibly personal interest in an alternate position. Other names mentioned were Bob or Mary Omberg, Debbie Canner, and Brian Goode.

Meeting schedule and location. It was agreed that a Zoom meeting in the Mary Herbert Room in March seemed the best choice.

6. Next Meeting Date & Time. 3/18/21 at 9:30AM

7. Adjournment 10:36am

Cynthia G. Swank
Recording Secretary