



## Heritage Commission

20 Feb 2020

Heritage Commission Conference Room  
237 Atlantic Avenue

Present:

Jane Currivan

Donna Etela, Chair

Jeff Hillier

Jane Robie

Cynthia Swank

Alternates: Vicki Jones, Nancy Monaghan, Carol Seely

Absent: Paul Cuetara, Jim Maggiore

1. The Chair called the meeting to order at 9:32 am.

2. Treasurer's Report. The Heritage Fund as of the end of January had \$5750.22 including the addition of \$4.38 interest. The \$1000 operating budget remains. Total amount available is \$6750.22. NH Preservation Alliance membership of \$50 will be renewed this month. Report approved unanimously [Robie moved, Currivan seconded].

3. Approval of Minutes

January 16, 2020 minutes were approved unanimously [Robie moved, Hillier seconded].

4. Old Business

**CLG Committee/ Master Plan update.** Jones will schedule a meeting of the sub-committee of Seely, Swank and herself in the next few weeks. Etela likely will also attend. Further discussion will occur at the Commission's next meeting on March 19<sup>th</sup>.

**EDC Update.** A PDF of Ironwood's presentation had been distributed to members in advance. Some members asked about and / or commented on the three proposed developments which include apartments, restaurant, a boutique hotel, and a business incubator building. Several asked about costs, who pays, and next steps. Monaghan thought the final report would be ready for EDC's March meeting. She noted that Ironwood provided recommendations relating to the current zoning ordinances. The Hampton Chamber of Commerce regional economic development effort continues.

**Website for HC image files/status.** Swank reported that there is now a web edition of the PastPerfect collection management application. A demo is scheduled for Friday. Price seems good but web hosting is not yet available.

**MS4, Section 106 Review.** Etela learned that the Library provided the NH Division of Historical Resources with information in January. Jones will follow up with the NH DHR. The trustees have not communicated directly with the Heritage Commission.

**Barn Easements.** Etela will make sure the interim Town Administrator and new Building Inspector/Code Enforcement Officer are aware of the procedure for applications due by April 15. There were no applications last year. She also noted that how inspections will be done and by whom on those buildings with existing 10 year easements needs to be addressed.

#### 5. New Business

**Cemetery – LCHIP [Land & Community Heritage Investment Program]Workshop.** Etela spoke with George Chauncey. Neither he nor the other Cemetery trustees are attending the LCHIP workshop. Bryan Chevalier, however, will attend. This regional workshop is scheduled for February 28, 2 – 4 pm, at Centennial Hall. Etela passed around the notice: Currivan, Robie, Seely, and Swank all expressed interest in attending. Pre-registration is required.

**HC Nominations** [moved up]. Etela's and Robie's three year terms are up. Etela wishes to continue as a member. Robie asked to become an alternate; and recommended that Jones be chosen by the Commission for the three year term.

Members approved unanimously that Robie be nominated as an alternate [Etela, Currivan moved, seconded]. Members approved unanimously that Etela and Jones be nominated as members. [Currivan, Robie moved, seconded].

Etela asked that the alternates and Jones send a letter to Chief Tully, the acting Town Administrator, with a copy to her, indicating their desire to continue to serve on the Commission. She noted that the Planning Board would select its representative to the Heritage Commission. Anyone who knows someone interested in an alternate position on the Commission should ask them to contact the Chair.

[Hillier left 10:40; Currivan at 10:43] Monaghan to vote for Hillier; Seely to vote for Currivan

**DOT – Bridge.** [moved down]. Etela has asked Lisa Mausolf to find out the likely date for the work as Mausolf will be doing the historical projects agreed upon as part of the mitigation.

**Centennial Hall.** Marcy McCann, president of the Friends of Centennial Hall, is seeking a letter from the Commission in support of a grant application to the Cynthia Woods Mitchell Foundation for Historic Interiors. If successful, it will assist in the interior work on the second floor. The Commission's supporting letter to LCHIP for Centennial Hall several years ago was used as the model for the draft. Members approved the letter unanimously [Robie moved, Seely seconded]. Swank will sign, scan, and send to McCann.

6. Next Meeting Date & Time. March 19 at 9:30am.

7. Adjournment. 10:49 am

Cynthia G. Swank  
Recording Secretary