



17 Oct 2019
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Donna Etela, Chair
Jeff Hillier
Jim Maggiore

Jane Robie
Cynthia Swank

Alternates: Vicki Jones, Nancy Monaghan, Carol Seely [arrived 9:40am]

Absent: Jane Currivan, Paul Cuetara

1. Call to Order at 9:31 am. Jones to vote for Currivan.
2. Treasurer's Report. The Treasurer's report was approved as prepared and distributed by Seely earlier in the week. (Etela moved, Robie seconded). There were no transactions in the month of September and the only increase was interest in the Heritage Fund account. Balances are \$1000 in the operating budget and \$5732.09 in the Heritage Fund.
3. Approval of Minutes. The September 19, 2019 minutes were approved as prepared (Robie moved, Jones seconded). The September 30, 2019 Master Plan [MP] Sub-committee minutes were approved as prepared with members of that sub-committee voting (Jones moved, Maggiore seconded). The October 3, 2019 MP Sub-committee minutes were approved as prepared with members of the sub-committee voting. (Jones moved, Etela seconded).
4. Old Business
 - **Certified Local Government [CLG] Committee/ Master Plan [MP] update.** Etela indicated that this item and the first new business item, **MS4, DHR review, Section 106**, would be discussed concurrently.

Jones distributed a high level outline she prepared for the HC section of the MP. She will send a copy to Currivan. Everyone is to review and send feedback to the Chair. Jones will then update, as well as provide a summary of Town history and origin of the Commission for the next meeting. Jones has contacted Brian Goode and he indicated that the LBH Heritage Commission will be meeting soon, and he will bring up need for a liaison regarding the CLG.

Jones described the Sub-committee's meeting with Jenn Rowden. Rowden indicated that the draft ordinance to set up an historic district comprising the Town Hall and the original 1907 Library would go to the Planning Board for discussion and possible changes, and then approval after a public hearing. The Commission needs to get on the Planning Board's agenda in November or December at the latest.

In the course of discussion, Rowden mentioned the MS4 permit about which none of the Sub-committee members except Maggiore knew. Etela had sent to all prior to this meeting information about the MS4. Seely at the first Sub-committee meeting had brought up the proximity of an expanded Library to the stone building, an historic building. She noted the potential problem of water runoff and drainage from a much larger building. (Etela believes the distance would be 10 feet, 10 inches between the buildings, and distance from the expanded Library exterior wall to the side of the ADA ramp 4 feet).

Maggiore then described the MS4 permit relating to stormwater discharge into state and federal waters. The Town must comply with the permit for any new projects and the proximity of an expanded Library to the stone building may trigger Appendix D of the 2017 NH Small MS4 Permit, *Procedures Relating to Historic Properties Preservation*.

As the item is on tonight's Select Board agenda, Maggiore will bring up at that time. He has already informed the Chair of the Library trustees. Members' consensus was the sooner a stormwater and drainage study is done by the Town engineer and Library trustees, the better as it may trigger a Section 106. Jones will phone the Division of Historic Resources to learn if they have any advice.

EDC Update. Monaghan reported on the two public meetings with property owners and then business owners. There were modest turnouts. The plan that is developing appears to be creating a village center for attracting tourists. She urged members to attend the meeting for residents on November 6th. One member will be out of town, and Monaghan suggested she contact Chair Richard Luff. Maggiore noted that a town mailing is going out which also could provide contact info.

Hillier indicated that the consultant will provide comments in his report about significant changes on wetlands at the northern end. A suggestion of a village center along the Rail Trail has also been made.

Applicants for any open slots on the Economic Development Committee are welcome; it meets the first Wednesday of each month.

Website for HC image Files/Status. Swank reported that Jan Facella has not yet heard from CivicPlus about setting up access to the Commission's pages.

Rail Trail/Pocket Park

Maggiore indicated that Scott Bogle is attending tonight's Select Board meeting. Maggiore will ask his advice as to whether the Town should continue with a 501(c)3 organization or have a separate committee.

Action Items

Maggiore said the town will pay for the subscription to EMMIT. Etela suggested that Jan be one of the three users with access.

5. New Business

Section 106. Cell tower on Lamprey Energy property at 63 Atlantic Avenue. Etela received a packet from CBRE of White Plains, NY on behalf of AT&T Mobility LLC. Jones and Robie noted that the North Hampton Historical Society also received a packet. Etela responded immediately yesterday, asking for a better image of the abutters' plan and the balloon test photos but has not received a response. While the Commission has thirty days to decide whether we wish to be a consulting party, all agreed that the Commission should be one. Etela will inform CBRE.

6. Next Meeting Date & Time. 11/21/19 at 9:30am.

7. Adjournment 11:12 am.

Cynthia G. Swank
Recording Secretary