

Approved at
19 Jul 2018
meeting



17 May 2018
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Paul Cuetara
Jane Currivan
Donna Etela, Chair

Jane Robie
Cynthia Swank

Alternates: Jeff Hiller, Vicki Jones

Absent: Carolyn Brooks, Jim Maggiore, Nancy Monaghan

1. Call to Order at 9:35 AM.

The Chair moved up the Barn Easements/Manager item in Old Business and recused herself. Hillier distributed the letter he prepared addressed to the Select Board and giving the Commission's recommendations about the discretionary barn easement application for the barn at 75 Exeter Road as had been decided by Commission members at the May 10th special meeting. Members who were present at that meeting signed the letter. Swank will deliver the letter to Town Offices for Maggiore's signature and for inclusion on the next Select Board meeting agenda.

[Etela returns at 9:39 AM]

2. Treasurer's Report. The balance in the Heritage Fund is \$5546.04 with the increase representing interest of \$2.35. \$950 appears in the operating budget. Finance has not yet charged or credited the Heritage accounts for the printing of the historic resources report and subsequent sales. There are three copies remaining for sale at the Town Clerk's Office, and there is another one that the Rye Historical Society director is purchasing. The Treasurer's report was approved (Robie moved, Cuetara seconded).

[Hillier leaves at 9:45 AM]

3. Approval of Minutes.

April 19, 2018 meeting minutes. Etela noted and Swank corrected a grammatical error that did not affect the meaning of the sentence. The minutes were approved (Robie moved, Currivan seconded).

May 10, 2018 special meeting minutes,. Currivan moved, Cuetara seconded and all present at the May 10th meeting approved the minutes as prepared. Approved.

4. Old Business

Town Hall Assessment. Etela reported that several Commission members and members of the public attended a meeting with the Town Administrator to provide input regarding drafting the RFP to do the work outlined by John Schnitzler. Maggiore will provide a list of qualified people and those that had been in attendance expect that references will be required that demonstrate the candidates' work on National Register properties. There is no information about the status of the RFP and the Commission has not seen a draft. It is expected that the vegetation against the sides of Town Hall will be removed shortly.

Town Wide Area Form status. Etela proposed, Cuetara moved, Currivan seconded that one of the remaining copies of the historic resources report be given to Tibbie Field in recognition of her service on the Heritage Commission. Currivan will bring the copy to her.

Next Steps Discussion. Jones reported that the DHR will give a presentation on June 5th at Town Hall at 1pm and lasting about 2 hours. Topics are Certified Local Government program and Neighborhood Heritage Districts. Amy Dixon, Grants Coordinator, Nadine Miller, Preservation Project Reviewer, and Megan Rupnik, State Survey Coordinator will all be present.

It was agreed by all that the following be invited to attend this public gathering: Select Board, Town Administrator, Agriculture Commission, Little Boar's Head, Little Boar's Head Heritage Commission, Economic Development Committee, Conservation Commission, and Planning Board. Etela will contact the chairs next week. Members recognized that a working group might be warranted as an outcome of what is learned at this presentation.

Currivan had investigated stone wall ordinances; Swank forwarded to Currivan and to all members during the meeting the information Monaghan had obtained about stone walls laws from the NH Municipal Association.

5. New Business

Town Hall RFP. Covered in Town Hall Assessment item above.

Stone Building. Steps and railing work has been done: railings resurfaced and new mountings installed by RAS Renovations, a local firm; the stone steps have been re-mortared.

Land Use Boards Summit 5/31/2018. Two representatives of each land use board will meet at 6pm in the Mary Herbert Room for this annual event. Each has been asked to submit two or three items on which their boards expect to work this year. All are invited to attend. It may not be televised this year because Town Hall was not available. [Note: Monaghan after reading draft minutes reported on 5/18/2018 that meeting would not be broadcast live but the recording would be aired].

Joint Meeting with Ag Commission. Etela will contact the chair of the Agriculture Commission and ask if we may be on the agenda of one of their meetings. The intention would be discuss the barn survey, discretionary barn easements and possibly neighborhood heritage districts.

CLG [Certified Local Government] and Neighborhood District Discussion 6/5. Covered in Next Steps Discussion item above.

Other new business. Cuetara has a copy of the NH DOT's 10 year plan. He was concerned about the moving of the Drake monument. Etela has learned that the DOT will not be moving it.

Jones received information from the NH Department of Environmental Services about a grant opportunity entitled NH Coastal Resilience grant. Application deadline is early July. She will forward the notice to the Town Administrator, Rob Southworth, and Little Boar's Head Heritage Commission.

There is a meet and greet the Town Administrator opportunity on May 24 from 4 to 6pm at the Library. It is sponsored by Step Up.

6. Next Meeting Date & Time. June 21 at 9:30am.

Adjourned. 11:05 am

Cynthia G. Swank
Recording Secretary