



North Hampton  
Heritage  
Commission

**15 March 2018**  
**Heritage Commission Conference Room**  
**237 Atlantic Avenue**

Present:

Paul Cuetara  
Donna Etela, Chair  
Jane Robie  
Cynthia Swank

Alternates: Carolyn Brooks, Jeff Hillier, Vicki Jones

Absent: Jane Currivan, Jim Maggiore, Nancy Monaghan

Also present: Bryan Kaenrath, Town Administrator; Michael Tully, Fire Chief, Emergency Management Director & Deputy Town Administrator

1. Call to Order at 9:36 am.

Chair read the Preamble to the Code of Ethics.

Designation of Voting. Jones to vote for Currivan; Hillier for Cuetara; Brooks for Robie when she leaves.

Introduction of new Town Administrator. The Chair introduced Bryan Kaenrath.

2. Election of Officers. Robie moved; Hillier seconded that Etela be re-elected Chair and Swank Secretary. Approved unanimously. The election of Treasurer will occur at next month's meeting.

[Cuetara arrives 9:42am].

3. Treasurer's Report. Robie moved, Jones seconded that the report be accepted as prepared.

4. Approval of Minutes. The February 15, 2018 minutes were approved as amended to reflect the additional 37 cent charge for the printing of the historical resources survey report. [Cuetara moved, Jones seconded].

5. Old Business

**Town Hall Assessment** Tully commented on John Schnitzler's thorough report. Etela noted Schnitzler's credentials for providing such an assessment. There will be a Select Board work session on Wednesday, March 28 at 3pm that will include a tour of Town Hall with Schnitzler. After the tour and the opportunity to ask questions, Tully expects an RFP will be issued; he hopes that

Mr. Schnitzler might be included. Etela will post a quorum notice so that all available Heritage Commission members and alternates may come. She noted that her husband, an architect, also has questions.

**Town Wide Area Form status.** Etela reported that 23 copies remain. She has sold 11 copies, and expects many to be purchased at the March 21 joint Heritage Commission/Historical Society program where Lisa Mausolf will speak. Etela received a letter from the NH Division of Historical Resources acknowledging receipt of the town-wide area form and their Determination of Eligibility. Etela gave the correspondence to Jones.

**North Hampton House Styles and Histories Program March 21.** Mausolf has sent her powerpoint presentation; she is concerned about the long-term weather forecast. and the possibility the program may need to be postponed.

**Megaletoscope Program April 18.** Swank has been in touch with Monique Fischer of Northeast Document Conservation Center. Fischer's presentation is *Recreation and Conservation of Megaletoscope Slides*. The title for publicity purposes may be *Treasure in the Attic: Recreation and Conservation of Megaletoscope Slides*. Jones has invited Peter Sawyer; Swank contacted Martha Cummings. Cummings cannot make it but wished to know if it will be televised.

Tully volunteered to come up with way for the Megaletoscope to be easily transported between buildings and within Town Hall during the program, moving from the small office to main hall and then back to the office so that anyone present will have the opportunity to see the Megaletoscope's amazing effects. There will need to be two people familiar with the equipment's operation. Viewing will occur before the presentation between 6:30 and 7pm; and after the presentation.

[Kaenrath & Tully leave 10:14am]

## 6. New Business

**Barn Easement Manager.** Etela is submitting a discretionary barn easement application this year. Someone else will need to organize the visits, and write and present the recommendations. Robie moved, Jones seconded the naming of Hillier. Approved unanimously.

Etela will verify with Maggiore that the procedure for handling barn easement applications has been distributed to all in Town Offices who may be involved. She indicated that there are no barns up for renewal; the Chauncey barn that was renewed several years ago has not been inspected. Etela will check with Maggiore about who might do it as there now is only a single interim building inspector.

**Opening on Heritage Commission - Alternate Position.** The RSA permits the Heritage Commission to have as many as five alternates. The availability of an alternate position was posted by the Select Board. There have been no applicants. Swank suggested that the notice run a couple of weeks until the appointment season ends.

Robie suggested that one of the individuals who received a barn easement and, at the time, expressed some interest in the Heritage Commission activities be asked if he wishes to apply for an alternate position. Recent alternates to Heritage Commission were asked for written qualifications and were expected to attend a meeting prior to selection. Etela will contact him. Etela also will encourage Monaghan to volunteer to be the Planning Board alternate again; she noted that Monaghan is not only the Heritage Commission's liaison to Planning Board but also to

the Economic Development Committee for which the Commission had expressed an interest in joining. Cuetara also thought Rail to Trail needed representation.

**Next Steps Discussion & Goals.**

The Commission has accomplished the goals set out in the Historic Resources section of the Master Plan in 2012. There was some discussion of possible new goals; it was agreed that all would review the existing Historic Resources section (Swank will send the document), Lisa Mausolf's recommendations, and the Seacoast Trails goals (Cuetara will obtain a copy from Scott Bogle and distribute), and be prepared to discuss specifics at next month's meeting.

**Other new business.**

Robie expressed desire for an overlay to the historic resources map that will show expected sea level rise and its impact upon historic properties. Hillier will contact Jenn Rowden to learn if such a map exists or can be produced and at what cost.

[Jones left 10:46am]

Etela reported that she, Jones and Swank had received a message from Marcy McCann regarding the Friends of Centennial Hall's grant application. It was not clear if McCann wished supporting letters only from the Heritage Commission and Historical Society or additional information and images. Swank will find out what is desired.

Swank spoke with Library Director Susan Grant about the possibility of a hands-on training program for researching one's house and property -- deeds, tax records, genealogy. Grant was enthusiastic. Interest from the public after they become more aware of the historic resources survey will be the determining factor. .

6. Next Meeting Date & Time. Thursday, April 19 at 9:30am.

Adjourned. 11:08am

Cynthia G. Swank  
Recording Secretary