



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

DRAFT MINUTES

MONDAY, NOVEMBER 26, 2018
EXECUTIVE CONFERENCE ROOM
233 ATLANTIC AVENUE
5:30 O'CLOCK PM

NON-PUBLIC SESSION: 5:31 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

PUBLIC SESSION: 6:00 O'CLOCK P.M.
NORTH HAMPTON POLICE STATION
233 ATLANTIC AVENUE

1. 5:30 p.m. Call to Order by the Chair
2. 5:31 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a,c)
3. 6:00 p.m. Tour and Discussion of Police Facility Needs
4. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
5. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:00 PM. In attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath. He stated the board is coming out of recess from a public meeting held at the police station.

Chair Maggiore led the Pledge of Allegiance.

6. First Public Comment Session

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

38 Public Comment is an opportunity for residents to ask questions, request information and make comments
39 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people
40 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total
41 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the
42 First Public Comment Session will be given first opportunity to speak during the Second Public Comment
43 Session at the end of the Meeting.

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45 Nancy Monaghan, Atlantic Avenue asked if any progress had been made in the investigation into the security
46 breach with the town's email system.

47
48 Town Administrator Kaenrath stated there is an ongoing police investigation. He further stated information
49 that was printed in the newspaper was not completely accurate and that the town has not lost any money.

50
51 Jeff Hillier, Glendale Road asked to have the public hearings moved up earlier in the meeting as several
52 residents were in attendance and they were under the impression the hearings were to be held at the beginning
53 of the meeting.

54
55 Chair Maggiore announced that Channel 22 Director John Savastano is now a proud grandfather of a baby
56 boy.

57
58 **7. Consent Calendar**

- 59 7.1 Payroll Manifest of 11/08/2018 in the amount of \$193,484.83
60 7.2 Payroll Manifest of 11/15/2018 in the amount of \$65,494.58
61 7.3 Payroll Manifest of 11/21/2018 in the amount of \$69,465.63
62 7.3 Accounts Payable Manifest of 11/15/2018 in the amount of \$143,036.66
63

64 **Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by Selectwoman
65 Kilgore. Motion carries 3-0.**

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67 **8. Correspondence**

- 68 8.1 Correspondence from Jane Eynon Boesch

69 Chair Maggiore read Mrs. Boesch's correspondence into the record.

70
71 **9. Committee Updates**

- 72 9.1 Economic Development Committee
73 9.2 Heritage Commission
74 9.3 Water Commission
75 9.4 Bandstand Committee
76 9.5 Budget Committee
77 9.6 Capital Improvements Committee
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79 Chair Maggiore stated a joint meeting with the Water Commission was scheduled for November 29, 2018.

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81 Selectwoman Kilgore stated the Economic Development Committee had completed its mission statement
82 and they were currently working on a draft report to present to the Select Board in December.

83
84 Selectwoman Kilgore stated the Bandstand Committee is looking for new members and that a tree lighting
85 and caroling would be held on Saturday, December 1, 2018.

86
87 Selectwoman Kilgore stated the Capital Improvements Committee had completed its work.

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10. Public Hearings

10.1 Proposed New Town Flag – Max Reich

Mr. Reich presented his proposed flag and explained his design details.

Chair Maggiore opened the Public Hearing at 7:14PM.

Rick Stanton, Walnut Avenue asked if this would be a warrant article.

Chair Maggiore stated it would be a warrant article, however a decision needed to be made as to whether it would be a Citizens Petitioned article or a Select Board article.

Chair Maggiore closed the Public Hearing at 7:16PM.

Motion by Selectwoman Kilgore to place the proposed new flag as a Select Board warrant article on the March ballot as presented. Seconded by Selectman Miller. Motion carries 3-0.

Selectwoman Kilgore asked Mr. Reich if he would be present at the Deliberative Session on the first Saturday in February and he stated he would.

10.2 Acceptance of Funds in the amount of \$17,228 from the State of NH Radiological Emergency Preparedness

Chief Tully explained to the Select Board the monies are used to pay for the costs associated with Seabrook Training and that is a bi-annual event when there is a graded exercise.

Chair Maggiore opened the public hearing at 8:22 PM.

No questions or comments.

Chair Maggiore closed the public hearing at 8:23 PM.

Motion by Selectwoman Kilgore to accept the \$17,228 from the State of New Hampshire Radiological Emergency Preparedness. Seconded by Selectman Miller. Motion carries 3-0.

10.3 Proposed Speed Limit Ordinances for Alden Avenue, Kimberly Avenue, Glendale Road and Hampshire Road

Chief Mone stated a proposed speed limit of 25 mph for Alden Avenue, Kimberly Avenue, Glendale Road and Hampshire Road requires two public hearings and this would be the first. She further stated anything lower than 25 mph would need to go before the legislature.

Chair Maggiore opened the Public Hearing at 7:26 PM.

Jeff Hillier, Glendale Road read a petition from Glendale and Alden residents to remove the speed limit signs and not to post any signs at all.

Harold Mailhot, Glendale Road stated he would like to see speed bumps.

Chair Maggiore stated perhaps seasonal speed bumps could be placed.

Rick Stanton, Walnut Avenue stated stop signs should be placed on the north side of Alden and Glendale short of Alden on corner.

Selectwoman Kilgore asked Chief Mone to speak to the effectiveness of stop signs.

Chief Mone stated the board should have all residents in agreement as well as any speed bumps before acting.

137 Derek Drolet, Glendale Road stated putting stop signs up would penalize neighbors and a speed limit of 20
138 mph needs to be enacted.

139 Chair Maggiore stated a traffic and engineering study would have to be done in order to start the process of
140 lowering the speed limit to 20 mph.

141 Nancy Monaghan, Atlantic Avenue suggested taking down the current speed limit signs and put up stop
142 signs, and speed bumps in the summer.

143 Discussion on the speed limit on Route 1 ensued with Chief Mone stating the town would have to show the
144 state good reason why it should be lowered.

145 Wally Kilgore, Atlantic Avenue stated he felt the speed limit in North Hampton on Route 1 has caused
146 aggressive driving.

147 Chair Maggiore closed the Public Hearing at 8:11PM.

148 No motions were made on the proposed ordinances, however the board stated they would like to have the 30
149 mph speed limit signs taken down.

150

151 **11. Report of the Town Administrator**

152 11.1 General Report

153 A copy of the Town Administrator's report will be attached to these minutes.

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155 Selectwoman Kilgore stated she thought the banners were going to be taken down for the winter.

156
157 Town Administrator Kaenrath stated he would speak with Public Works Director regarding this.

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159 **12. Items Left on the Table**

160 No items

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162 **13. New Business**

163 13.1 Approval of Hazard Mitigation Plan – Jennifer Rowden, Rockingham Planning Commission

164 Jennifer Rowden, Rockingham Planning Commission presented the complete Hazard Mitigation Plan put
165 together by herself and many town employees and officials. She further stated the plan is required in order
166 for the town to receive FEMA funds.

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168 A copy of the Hazard Mitigation Plan can be found here:
169 [https://www.northhamptonnh.gov/sites/northhamptonnh/files/uploads/2018_nhampton_hazard_mitigation](https://www.northhamptonnh.gov/sites/northhamptonnh/files/uploads/2018_nhampton_hazard_mitigation_plan_finalpendingadoption_-_copy.pdf)
170 [plan_finalpendingadoption_-_copy.pdf](https://www.northhamptonnh.gov/sites/northhamptonnh/files/uploads/2018_nhampton_hazard_mitigation_plan_finalpendingadoption_-_copy.pdf)

171
172 Rick Stanton, Walnut Avenue asked if any of the funds could be used to help fix the culverts in town, and
173 Ms. Rowden stated the funds could only be used if there were a natural disaster that caused the break down
174 of the culverts.

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176 Selectman Miller stated he would like to see a discussion on Keno on the next Select Board agenda and
177 whether the Select Board will be placing on the ballot as a warrant article.

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180 **14. Minutes of Prior Meetings**

181 14.1 Approval of November 7, 2018 Regular Meeting Minutes

182 **Motion by Selectwoman Kilgore to approve the November 7, 2018 minutes as presented in the Select**
183 **Board packet. Seconded by Selectman Miller. Motion carries 3-0.**

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185 14.2 Approval of November 7, 2018 Non-Public Sessions I & II Minutes

186 **Motion by Selectwoman Kilgore to approve the November 7, 2018 Non-Public Session I & II minutes.**
187 **Seconded by Selectman Miller. Motion carries 3-0.**

188 **Motion by Selectwoman Kilgore to unseal the Non-Public minutes of the November 7, 2018 Sessions I**
189 **& II. Seconded by Selectman Miller. Motion carries 3-0.**

190 14.3 Approval of November 13, 2018 Regular Meeting Minutes
191 **Motion by Selectwoman Kilgore to approve the November 13, 2018 meeting minutes as presented in**
192 **the Select Board packet. Seconded by Selectman Miller. Motion carries 3-0.**

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194 14.4 Approval of September 24, 2018 Non-Public Sessions I & II Minutes
195 **Motion by Selectwoman Kilgore to approve the September 24, 2018 Non-Public minutes, Sessions I &**
196 **II. Seconded by Selectman Miller. Motion carries 3-0.**

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198 14.5 Approval of October 2, 2017 Non-Public Session Minutes
199 **Motion by Selectwoman Kilgore to approve the October 2, 2017 Non-Public minutes. Seconded by**
200 **Selectman Miller. Motion carries 3-0.**

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202 **Motion by Selectman Miller to unseal the October 2, 2017 Non-Public minutes. Seconded by**
203 **Selectwoman Kilgore. Motion carries 3-0.**

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205 14.6 Approval of October 11, 2017 Non-Public Sessions I & II Minutes
206 **Motion by Selectwoman Kilgore to approve the October 11, 2017 Non-Public minutes Sessions I & II.**
207 **Seconded by Selectman Miller. Motion carries 3-0.**

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209 14.7 Approval of October 17, 2017 Non-Public Session Minutes
210 **Motion by Selectwoman Kilgore to approve the October 17, 2017 Non-Public minutes. Seconded by**
211 **Selectman Miller. Motion carries 3-0.**

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213 14.8 Approval of October 23, 2017 Non-Public Sessions I, II & III Minutes
214 **Motion by Selectwoman Kilgore to approve the Non-Public minutes Session I, II & III. Seconded by**
215 **Selectman Miller. Motion carries 3-0.**

216
217 Selectwoman Kilgore stated there were non-public session minutes for October 22, 2018 as well as October
218 4, 2018 that needed to be approved and asked to have them on the next agenda for approval.

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220 **15. Any Other Item that may legally come before the Board**
221 The Board reserves the right to take action on any item relative to the prudential administration of the Town's
222 affairs, which circumstances may require

223
224 **16. Second Public Comment Session**
225 See Item 6, above

226
227 Rick Stanton, Walnut Avenue stated the Philbrick Study Report on the town website is still in draft form.

228
229 Laurel Pohl, North Road stated she wasn't happy with the answers given to Selectwoman Kilgore at the last
230 meeting regarding the Finance Director's involvement with the Step Up group presentation of the tax rate.
231 She further stated the flyer that was sent led her and others to believe the Finance Director was presenting
232 the information at the meeting which led her to ask the question whether taxpayer money is funding being
233 used to support a PAC. She further stated she felt Selectwoman Kilgore was stating that the Select Board
234 would have been a more appropriate forum to speak about the tax rate as all information relating to that
235 topic should come from the Select Board.

236

237 Chair Maggiore stated the next Select Board meeting would be on December 10. He stated he was
238 uncertain at this time of the next meeting date as the regular scheduled meeting was Christmas Eve.
239

240 **17. Adjournment**

241 Meeting adjourned at 9:10:57 PM.

242 Respectfully,

243 Janet Facella

244

245

DRAFT

Bryan T. Kaenrath
Town Administrator

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT

NOVEMBER 26, 2018 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from November 7, 2018 through November 26, 2018

FINANCE

Melanson Heath is currently in process with our annual audit. The finance department has also been occupied with FY 2020 budget preparation.

Personnel

The Police Department. The hiring process for one additional patrol officer position has been completed and we are happy to welcome Megan McBride to our team. She has already started with the department and will be attending the January Police Academy session. Chief French is winding down the transition to Chief Mone with his possible last day coming this week. I'd like to again take an opportunity to thank him for his service to North Hampton over the past year and for providing a steady hand during a time of transition. His professionalism and deep knowledge of his field has earned him the respect of all who have had the good fortune of working with him here in North Hampton.

The Fire Department. The process to fill one open firefighter position has also been completed and we are very pleased to welcome Maryssa Goodrich to the North Hampton FD. Work is just about complete on the FD entryway redesign with excellent results.

Facilities

Town Hall. I am in the process of following up with contractors who received our recent RFP to determine if there is any interest in the project and determine schedule availability.

The Library. Nothing new to report.

Stone Building. Nothing new to report.

Town Office/Chevalier Building. Our weatherization project with D.F. Richard has been completed without any major disruptions to our office. It is our hope that this work will dramatically decrease our issues with ice damming during the winter season. We will begin exterior siding work as soon as possible and are in the process of gathering quotes. We will also be having the inmate trustees returning to paint the stairways at the front and rear of the building.

Projects

Town Sign. The sign is on order. I've been informed the granite posts have arrived and final work is being done to the sign at Timberline. I have been assured final completion is very soon.

Telephone System/Communications. Nothing new to report

Regionalization. Nothing new to report.

Perambulation. Nothing new to report.

Coakley Landfill Group. The next CLG meeting will be December 4th at 10:30am in the Portsmouth City Hall Council Chambers.

Cemeteries. Nothing new to report.

Finance Policies: All updates are being completed and final copies will be available in the Select Board box at the office for signatures.

Elections. Nothing new to report.

Junkyard Closures and/or New Problems: Nothing new to report.

Recreation Activities. On Sunday, December 23rd NH Parks and Rec will be hosting a trip to the TD Bank North Garden for a Boston Celtics game. We had an excellent Thanksgiving luncheon last week for the PASA seniors group at Town Hall. The event was catered by The Old Salt and was very well attended despite a snowy day. Please contact Joe Manzi in the Rec Department for more information on any upcoming programs.

Economic Development. Committee report.

Rails to Trails. It has been reported that the State and Pan Am Railways have reentered negotiations to purchase the remaining rail corridor. There should be an update on negotiations at the December meeting the date of which is TBD. There will also be a special meeting to discuss the trail maintenance agreements on December 11th at 10AM, Portsmouth City Hall.

Public Works. Woodland Rd. has been paved from Atlantic Ave to the Hampton town line. Director Hubbard and his crew also got their first taste of winter weather for the season but handled it with the skill and grace we have come to expect from them!

Community Outreach. The next Town Administrator's open office hours will be held December 17th from 3:30 to 5 PM at the Town Clerk's Office. All residents are welcome and encouraged to attend.

Meeting Schedule: Our next regularly scheduled meeting is on December 10, 2018.