



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING**

OCTOBER 3, 2022 7:00 PM

NORTH HAMPTON TOWN HALL

Approved October 24, 2022

SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore,

EXCUSED: Selectman Jonathan Pinette

ALSO PRESENT: Town Administrator Michael Tully, Police Chief Kathryn Mone, School Superintendent Meredith Nadeau, School Board Chair Danielle Strater, Channel 22 Director John Savastano

Chairman James Sununu welcomed everyone to the Select Board Meeting of October 3, 2022 and called the meeting to order at 7:03 pm followed by the Pledge of Allegiance; Selectman Pinette absent this evening.

Motion: To seal the minutes of Non-Public Sessions I and II of October 3, 2022.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

First Public Comment Session

Call 603-758-1447 or email: jsununu@northhampton-nh.gov

No Public Comments.

Consent Calendar

- 6.1 Payroll Manifest of September 8, 2022 in the amount of \$234,669.12
- 6.2 Payroll Manifest of September 15, 2022 in the amount of \$82,704.40
- 6.3 Payroll Manifest of September 22, 2022 in the amount of \$87,522.46
- 6.4 Payroll Manifest of September 29, 2022 in the amount of \$85,020.59
- 6.5 Accounts Payable Manifest of September 15, 2022 in the amount of \$101,248.74
- 6.6 Accounts Payable Manifest of September 29, 2022 in the amount of \$1,306,553.77

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 0386.

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Motion: To approve the Consent Calendar as presented.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

Correspondence – None

Committee Updates

Vice-Chair Maggiore said he was unable to attend the last *Heritage Commission* Meeting as he was in session with the Legislature; no updates for *Water Commission*.

Chairman Sununu said there are 2 upcoming meetings for *Rails to Trails*: (1) Presentation of NHDOT October 13, 2022 at 5:00 pm and North Hampton School; (2) New Hampshire Greenway Design Workshop in conjunction with RPC and National Rail Service at Town Hall October 21, 2022 from 11:30 am to 1:00 pm; *Budget Committee* has not met.

CIP Committee report under New Business.

Report of the Town Administrator

Finance: 78% of Budget remaining with 40 weeks left in fiscal year; Board needs to set up 2 Budget Workshops for October; Budget Committee meets on October 31, 2022 to discuss year-end and defaults; Police Department transferring to Block 5 for internet security and working to secure a new cruiser; MRI forwarding contract for Reval; test wells for Coakley.

Items Left on the Table – None

NEW BUSINESS

11.1 Discussion of School Resource Officer

School Superintendent Nadeau, School Board Chairman Danielle Strater and Police Chief Kathryn Mone.

Town Administrator Tully said the school contacted Chief Mone, looking to put together an MOU for a police employee to be in the school as a parttime School Resource Officer (SRO), with Chief Mone using her current staff starting at 12 hours/month paid with school funding. He said the Board needs to discuss the future direction, costs involved, responsibility for costs and timeline going forward, the ultimate plan for future and the MOU for the 12 hours.

School Superintendent Meredith Nadeau said in June the School Board discussed the possibility of an SRO based on feedback following the incident in Uvalde TX, and discussions began with Chief Mone; funding was identified that could be made available for some overtime. She said a preliminary MOU was drafted which is intended for this fiscal year for an SRO to be available 12 hours per month, as determined by Chief Mone when she has staff available.

Superintendent Nadeau said the hope would be that for the beginning of the next fiscal year to have a fulltime SRO with the Select Board and the School Board determining dividing the cost of a fulltime Police Officer. The position would be allocated to the School during School hours, then available to the Police

Department at other times. She said if the School Board agrees there would have to be an agreement on division of costs and would then move forward in form of a Warrant Article to voters.

Police Chief Kathryn Mone said for the following fiscal year her hope would be to hire an additional Police Officer. Vice-Chair Maggiore said the Board needs to consider all the details that go into that, and said the MOU implies under 3.1 that this is a fulltime officer. Superintendent Nadeau said the MOU is designed for this current fiscal year and would be overtime hours as allocated by the Chief from existing staff.

Chairman Sununu said one issue with an SRO is finding the right officer for the job. Chief Mone said priorities would be our patrol staff. Chief Mone said she met last week with the School Board Chairman and the Superintendent to go over a job description which would answer all questions. She said it would be a policy under her domain and a policy of the SAU merged together and would be open for review.

Chairman Sununu said the Board needs to approve this agreement to move forward for this year and put something together intended as a Warrant Article. School Board Chair Danielle Strater asked if it made sense to have a work session; Chairman Sununu suggested he meet with Chief Mone and the School Board and start joint discussions when Budget Season begins.

Motion: To approve the MOU for the School Resource Officer agreement as presented in our packets.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

11.2 Update on Building Project

Clerk of the Works Marc Jobin said the contract with Ricci has been executed and he has executed contracts with sub-contractors and vendors, getting materials and scheduling out project. Demolition of old library building done; starting interior wall framing for offices; outside excavated for addition; project scheduled for completion in December. Relocated Septic line and water line into existing building; force main to new leach field to be done after completion of addition.

Chairman Sununu asked about the septic and retaining wall in back; Mr. Jobin said that will be addressed after the old Fire Station comes down and site contractor fully mobilizes on rest of site. Vice-Chair Maggiore said the Heritage Commission asked him to take pictures inside the Fire Station before it comes down and will coordinate with Town Administrator Tully and Mr. Jobin.

11.3 Acceptance of Capital Improvements Plan for FY2024–FY2029

Chairman Sununu read the letter from CIP Chairman Nancy Monaghan in full, writing on behalf of the Capital Improvements Plan Committee, submitting the CIP report for FY2024-2029. She said the committee met and reviewed all projects in July proposed by Fire, Police, and Public Works, as well as Town Administration and the North Hampton School; North Hampton Library has no capital projects for the 6 years of this report. The CIP Committee prioritized 9 projects totaling \$875,000; \$305,000 from Capital Reserves with remaining \$520,000 paid through taxation. Project details were provided with costs and funding sources and schedules were provided.

11.4 Discussion of Coalition Communities 2.0

Chairman Sununu said there are questions about following up with Coalition Communities on staying focused on the mission to monitor for any significant changes in Statewide Education Property Tax recommendations made by a committee report which proposed dramatic changes to the tax and how it

is applied to various towns. The proposal would have drastically impacted North Hampton with a 7-figure increase going back to “donor towns” and the coalition was put together to monitor any legislation on that issue.

Vice-Chair Maggiore said the bills for these proposals did not have any traction in the legislature and said even with changes in the legislature he did not expect any draconian measures. Chairman Sununu listed the website: www.coalitioncommunities.com for anyone interested. Costs for North Hampton are around \$2,200-\$2,400.

Motion: To approve the agreement with Coalition Communities and authorize Town Administrator Tully to sign onto the agreement.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

11.5 Consideration of Channel 22 Tricaster Replacement

Town Administrator Tully said this piece of equipment broke 2 weeks ago and fixing it would require an upgrade to newer software unsupported by the manufacturer.

Channel 22 Director John Savastano said he called the vendor who said the problem was with the main processing core and has to do with the Windows support. It would have cost \$1,000 to repair with no guarantees and the vendor suggested the buy-back program. Director Savastano said replacement with the Tricaster TC410 Plus is \$9,875 less a trade-in value of \$2,350; the total cost with hardware came to \$9,340 installed.

Town Administrator Tully said the money is already in the Capital Reserves which is the agent to expend and was included in CIP starting last year.

Motion: To approve the purchase for the Tricaster TC410 Plus at a price not to exceed \$9,500 and authorize Town Administrator Michael Tully and/or Channel 22 Program Director John Savastano to sign the necessary documents.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

11.6 Consideration of Police Department Grant Agreement

Chief Mone said this is an offer from the Office of Highway Safety of New Hampshire of \$8,200 in extra patrol monies for speed enforcement and DWI enforcement with specific rules which gives the Police Department 150 hours of an additional patrol person.

Motion: That the Town of North Hampton NH under the authority of NH RSA-21-P:43 accept funds from the Office of Highway Safety Grant Funding in the amount of \$8,200. Further, the Select Board empowers Town Administrator Michael Tully and Police Chief Kathryn Mone as designated signing authorities in the Town of North Hampton in pursuit of these funds.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

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11.7 Consideration of Recreation Commission Member

Motion: To confirm Kathy Lochiatto as a Member of the Recreation Commission.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 2-0

11.8 Consideration of Nomination to the Transportation Advisory Committee (TAC)

Vice-Chair Maggiore said under the auspices of RPC and the Municipal Planning Authority they have the Transportation Committee (TAC) which reviews the highway and transportation issues that govern our area; the current resident is willing to step aside and there are two nominations to consider.

Chairman Sununu read both letters in full, from Brendan Fennell and Shep Kroner.

Motion: To nominate Shep Kroner for the position of TAC representative

Motioned: Chairman Sununu

Seconded: Vice-Chair Maggiore

Vote: Motion approved by a vote of 2-0

MINUTES OF PRIOR MEETINGS

12.1 Approval of Regular Meeting Minutes of September 12, 2022

Motion: To approve the Regular Meeting Minutes of September 12, 2022 as presented.

Motioned: Vice-Chair Maggiore

Seconded: Chairman Sununu

Vote: Motion approved by a vote of 3-0

Any Other Item that may legally come before the Board

Second Public Comment Session

Call 603-758-1447 or email: jsununu@northhampton-nh.gov

Superintendent Nadeau said the School Board is hosting an opportunity for community members to come together tomorrow evening to help develop "Portrait of a Learner" about what we want our graduates to know and do as we move forward into the future for our School District; 5:30 pm at Winnacunnet High School.

Next Regular Meeting: October 24, 2022

Adjournment

Chairman Sununu adjourned the meeting at 8:02 pm.

Respectfully submitted,
Patricia Denmark, Recording Secretary