



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

DRAFT MINUTES  
MONDAY, SEPTEMBER 24, 2018

NORTH HAMPTON TOWN HALL  
231 ATLANTIC AVENUE  
5:45 O'CLOCK PM

NON-PUBLIC SESSION I: 5:46 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

NON-PUBLIC SESSION II: 6:00 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

1. 5:45 p.m. Call to Order by the Chair
2. 5:46 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (c)
3. 6:00 p.m. Non-Public Session II Pursuant to RSA 91-A:3, II (d)
4. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
5. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:05 PM. In attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated the board was coming out of two nonpublic sessions. He stated in the first session no votes or actions were taken.

*Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

*A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.*

38 Chair Maggiore stated in the second non-public session there was a motion made and it was unanimous, and  
39 the parties mentioned in the motion will act on the direction given.  
40

41 **Motion by Selectman Miller to seal the minutes of non-public session II. Seconded by Selectwoman**  
42 **Kilgore. Motion carries 3-0.**  
43

44 **6. First Public Comment Session**

45 Public Comment is an opportunity for residents to ask questions, request information and make comments  
46 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people  
47 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total  
48 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the  
49 First Public Comment Session will be given first opportunity to speak during the Second Public Comment  
50 Session at the end of the Meeting.  
51

52 Jeff Hillier, Glendale Road thanked the Select Board and the police department for the time given to the  
53 traffic study done on Glendale and Alden. Mr. Hillier asked to not have a speed limit sign of 30 posted in  
54 the neighborhood. A brief discussion took place regarding the placement of stop signs, with Mr. Hillier  
55 noting he will speak to neighbors to get their thoughts and report back to the Select Board.  
56

57 Michael Kotzen, 180 Atlantic Avenue stated speeding is out of control on Atlantic Avenue and has been for  
58 many years. He further noted speeding is out of control on Hobbs, Pine, and Exeter Roads.  
59

60 Mr. Kotzen further discussed an issue on Atlantic Avenue in the vicinity of 187 where a trench had been dug  
61 and no one has finished the job over the past three months. He further stated every other town or municipality  
62 has someone controlling the speed or controlling how somebody goes across the road. Mr. Kotzen stated this  
63 is only two of the ten issues he wants to discuss.  
64

65 Chair Maggiore asked Mr. Kotzen to send his questions into the board so they could research and get back  
66 to him with the answers.  
67

68 Deborah Harrington, 5 Appledore Avenue stated her concerns of excessive speed on Route 1A and the  
69 potential for a fatal accident.  
70

71 Rosemary Browning, 5 Boulter's Cove spoke about a recent four car accident that happened in front of the  
72 Seaside Motel.  
73

74 Mrs. Harrington and Mrs. Browning stated a flashing light, a cross walk or a light signal is needed at that  
75 intersection due to the sharp curve that creates a blind spot when crossing the street to access the beach from  
76 Appledore Avenue.  
77

78 Chair Maggiore stated the board would add this to their agenda for discussion at a future meeting.  
79

80 George Chauncey, Hobbs Road stated the speeding on Hobbs Road is very bad and a police presence is  
81 needed. Mr. Chauncey noted that he has driven to his business everyday for the past 40 years through Exeter  
82 and you can always count on a police cruiser being along his route which helps keep the speed limit down.  
83

84 **7. Consent Calendar**

85 7.1 Payroll Manifest of 09/13/2018 in the amount of \$62,755.35

86 7.2 Payroll Manifest of 09/20/2018 in the amount of \$71,884.62

- 87 7.3 Accounts Payable Manifest of 09/20/2018 in the amount of \$1,341,310.96
- 88 7.4 Approval of Abatement Recommendation
- 89 7.5 Select Board Signature on Letter to New Hampshire Department of Environmental Services

90  
91 **Motion by Selectwoman Kilgore to approve the Consent Calendar as presented in the Select Board**  
92 **packet. Seconded by Selectman Miller. Town Administrator Kaenrath noted a large expense for**  
93 **Liberty Trucks is for the new Department of Public Works that was approved by the voters at the**  
94 **March 2018 election. Chair Maggiore noted regular monthly payments to the North Hampton School,**  
95 **Winnacunnet High School, North Hampton Public Library and Dragon Mosquito. Motion carries 3-**  
96 **0.**

97  
98 **8. Correspondence**  
99 No items

- 100  
101 **9. Committee Updates**  
102 9.1 Economic Development Committee  
103 9.2 Heritage Commission  
104 9.3 Water Commission  
105 9.4 Bandstand Committee  
106 9.5 Budget Committee  
107 9.6 Capital Improvements Committee

108  
109 Selectman Miller stated it was helpful to have a joint meeting of the Select Board and the Budget Committee  
110 and hopes that it will continue for years to come.

111  
112 Selectwoman Kilgore agreed and stated it lets two boards work together and come up with a responsible  
113 budget.

114  
115 Chair Maggiore mentioned there had been a request from the Heritage Commission to nominate Carol Seely  
116 to replace Carolyn Brooks as an alternate on their commission.

117  
118 **Motion by Chair Maggiore to appoint Carol Seely to fulfill the role of alternate to the Heritage**  
119 **Commission for the remainder of Carolyn Brooks term. Seconded by Selectman Miller. Motion**  
120 **carries 3-0.**

121  
122 Selectwoman Kilgore stated according to the Purchase Policy, RFP's must be opened in public at a Select  
123 Board meeting and asked why the Heritage Commission was requesting to review the responses for the Town  
124 Hall RFP.

125  
126 Chair Maggiore stated it was voted on some seven or eight years ago when work is done on any historical  
127 buildings, it will be the responsibility of the Heritage Commission to advise and bring comments and  
128 suggestions forward to the Select Board.

129  
130 **10. Report of the Town Administrator**  
131 10.1 General Report

132  
133 At the completion of the Town Administrator's report, Selectman Miller asked about the library audit. Town  
134 Administrator Kaenrath stated the Finance Director is speaking with them to see what additional items could  
135 be added to the audit this year.

136  
137 Town Administrator Kaenrath noted the next Select Board meeting falls on Columbus Day, and all members  
138 agreed to change the meeting date to Wednesday, October 10.

139  
140 Town Administrator Kaenrath stated a recommendation from the Recreation Commission came to him in  
141 regard to appointing Wally Kilgore to their commission.

142 **Motion by Selectman Miller to appoint Wally Kilgore to the Recreation Commission to fill a vacancy**  
143 **for the appropriate term. Seconded by Selectwoman Kilgore. Motion carries 3-0.**  
144

145 **11. Items Left on the Table**

146 No items  
147

148 **12. New Business**

149 12.1 Hobbs Road Residents Traffic Safety Concerns  
150

151 Paul Marquis, Hobbs Road stated he has lived in his home for 40 years and traffic has gotten faster and faster.  
152 During morning commute time and evening commute time are extremely busy and cars are going anywhere  
153 between 35 and 50 miles per hour. He further stated two out of ten cars are distracted drivers. Mr. Marquis  
154 suggested lowering the speed limit to 30 miles per hour.

155 Cynthia Swank, Hobbs Road noted cars that park along Hobbs Road to attend events such as the Bandstand,  
156 Centennial Hall and games on Sanderson's Field. She suggested the placement of temporary signs from the  
157 event coordinator indicating an event was in progress.

158 Donna Etela, Exeter Road stated a traffic study should be done of the entire town. She further stated there  
159 are never any police on Exeter Road and there is a need to reevaluate whether they just give out warnings or  
160 do they also issue tickets.  
161

162 12.2 Governor Dale Farm Easement – Hank Brandt  
163

164 Mr. Brandt stated he was before the board to get their support in his efforts to have a Farmer's Market at his  
165 barn during the summer growing season. As it stands now, the Southeast Land Trust will not allow any  
166 commercial activity, nor will it allow weddings, school events or even the town's 275<sup>th</sup> anniversary. He  
167 further stated he is scheduled for mediation with the Southeast Land Trust at Wadleigh, Starr & Peters law  
168 firm in Manchester, New Hampshire.  
169

170 Mr. Brandt asked the Select Board what their thoughts were, and if they would they like to see a Farmer's  
171 Market on the Governor Dale property. He further stated he was simply "looking for a cheerleader and  
172 nothing more."  
173

174 The Select Board stated that they like the idea however the easement states it is not allowed.  
175

176 Chair Maggiore stated even if the Southeast Land Trust approves of the Farmer's Market, Mr. Brandt must  
177 still go before the Zoning Board of Adjustment and or the Planning Board, and he felt it was best for him to  
178 remain as the Select Board representative to the Planning Board.  
179

180 Chair Maggiore stated Lisa Wilson, Conservation Commission chair would be attending and suggested Town  
181 Administrative Kaenrath attend as well.  
182

183 12.3 North Hampton School Channel 22 Equipment  
184

185 John Savastano, Cable 22 Director presented a the Select Board with a comprehensive packet of information  
186 on equipment that needs to be purchased for the North Hampton School. This equipment will allow for a  
187 live broadcast from the school. The board agreed this would be the town's equipment installed at the North  
188 Hampton School.  
189

190 Mr. Savastano and his assistant Luke Bednark showed the Select Board the new Channel 22 website that is  
191 up and running.  
192

193 Mr. Savastano stated he would be sending out an RFP for the equipment.  
194

195 **Motion by Selectman Miller to purchase cable equipment for the town to be used at the North Hampton**  
196 **School in an amount not to exceed \$15,330. Seconded by Selectwoman Kilgore. Motion carries 3-0.**  
197

#### 198 12.4 Street Light Evaluation Process 199

200 Chair Maggiore stated several residents have asked to have street lights that were previously shut off, turned  
201 back on again. He further stated the Energy Committee had done an energy audit of all the street lights in  
202 town and forwarded their suggestions on which could be shut off to the Select Board. He further stated now  
203 that the town has replaced the sodium lights to LED, perhaps costs to turn the lights back on would be much  
204 lower.

205  
206 Deborah Harrington, 5 Appledore Avenue read a letter from resident Vin Carbone who could not be present  
207 at the meeting.  
208

209 Mrs. Harrington stated several vehicles in their neighborhood have been broken into and wants the street  
210 lights back on in what she described as a “very dangerous dark spot.”  
211

212 Chair Maggiore stated he would confirm which lights were shut off with the Public Works Director and add  
213 this as an agenda item for the next Select Board meeting.  
214

215 Jeff Hillier, Glendale Road stated ¾ of street lights were voted out approximately 20 years ago by residents  
216 due to financial reasons. Mr. Hillier thanked the board for their efforts and attention to this matter.  
217

218 **Motion by Chair Maggiore to waive the purchasing policy and sole source the company that did the**  
219 **LED lights and re-light the 19 lights. Seconded by Selectman Miller for discussion.**  
220

221 **Selectwoman Kilgore stated there is an issue with safety and the town should look at turning the lights**  
222 **on. She further stated more and more residents will come forward and asked how the town could solve**  
223 **their street light issues as well.**  
224

225 **Selectwoman Kilgore stated she felt the board should start from where they are and move forward and**  
226 **taken citizen input.**  
227

228 **Town Administrator Kaenrath stated the board should take this on a case by case basis and reminded**  
229 **the board there are residents do not want street lights turned back on.**  
230

231 **Chair Maggiore withdrew is his motion. Selectman Miller withdrew his second.**  
232

233 The board discussed finding the original “street light shut off list.” Selectwoman Kilgore suggested sending  
234 out postcards to residents asking whether they agree or disagree to turning street lights back on.  
235

236 The Select Board agreed by consensus to turn the following street lights back on immediately:

- 237 • Pole# 2-147 on Atlantic Avenue
- 238 • Pole# 49-2 on Appledore Avenue
- 239 • The street light on Route 1 between Nature’s Outpost and North Hampton Animal Hospital.  
240

#### 241 12.5 RSA Chapter 91-A Compliance Discussion 242

243 This item will be taken up at the next Select Board meeting as the Select Board were given the wrong agenda  
244 and this item did not appear on the copy they had.  
245

### 246 13. **Minutes of Prior Meetings**

#### 247 13.1 Approval of September 10, 2018 Regular Meeting Minutes

248 **Motion by Selectwoman Kilgore to approve the September 10, 2018 meeting minutes with the Town**  
249 **Administrator’s Report and Committee Reports attached as one document. Seconded by Selectman**  
250 **Miller. Motion carries 3-0.**

251 13.2 Approval of September 10, 2018 Non-Public Minutes

252  
253 **Motion by Selectwoman Kilgore to approve the September 10, 2018 Non-Public Session I minutes.**  
254 **Seconded by Selectman Miller. Motion carries 3-0.**

255  
256 **Motion by Selectwoman Kilgore to approve the September 10, 2018 Non-Public Session II minutes.**  
257 **Seconded by Selectman Miller. Motion carries 3-0.**

258  
259 **Motion by Selectwoman Kilgore to unseal the September 10, 2018 Non-Public Session II minutes.**  
260 **Seconded by Selectman Miller. Motion carries 3-0.**

261  
262 13.3 Approval of September 17, 2018 Non-Public Minutes

263 **Motion by Selectwoman Kilgore to approve the Non-Public Session I meeting minutes of September**  
264 **17, 2018. Seconded by Selectman Miller. Motion carries 3-0.**

265  
266 **Motion by Selectwoman Kilgore to approve the Non-Public Session II meeting minutes of September**  
267 **17, 2018. Seconded by Selectman Miller. Motion carries 3-0.**

268  
269 **Motion by Selectwoman Kilgore to unseal the Non-Public Session II meeting minutes of September 17,**  
270 **2018. Seconded by Selectman Miller. Motion carries 3-0.**

271  
272 13.4 Approval of January 8, 2018 Non-Public Minutes

273 **Motion by Selectwoman Kilgore to approve the January 8, 2018 Non-Public Session I meeting minutes.**  
274 **Seconded by Selectman Miller. Motion carries 3-0.**

275  
276 **Motion by Selectwoman Kilgore to approve the January 8, 2018 Non-Public Session II meeting**  
277 **minutes. Seconded by Selectman Miller. Motion carries 3-0.**

278  
279 **Motion by Selectman Miller to unseal the January 8, 2018 Non-Public Session II meeting minutes.**  
280 **Seconded by Selectwoman Kilgore. Motion carries 3-0.**

281  
282 13.5 Approval of January 22, 2018 Non-Public Minutes

283 **Motion by Selectwoman Kilgore to approve the January 22, 2018 Non-Public Session I meeting**  
284 **minutes. Seconded by Selectman Miller. Motion carries 3-0.**

285  
286 **Motion by Selectwoman Kilgore to unseal the January 22, 2018 Non-Public Session I meeting minutes.**  
287 **Seconded by Selectman Miller. Motion carries 3-0.**

288  
289 **Motion by Selectwoman Kilgore to approve the January 22, 2018 Non-Public Session II meeting**  
290 **minutes. Seconded by Selectman Miller. Motion carries 3-0.**

291  
292  
293 **14. Any Other Item that may legally come before the Board**

294 The Board reserves the right to take action on any item relative to the prudential administration of the Town's  
295 affairs, which circumstances may require

296  
297 Selectman Miller asked to have the correspondence on Keno on the next agenda. The board agreed by  
298 consensus to ask Commissioner McIntyre to attend as well.

299  
300 Town Administrator Kaenrath encouraged residents who want certain street lights turned back on to contact  
301 him.

302  
303 **15. Second Public Comment Session**

304 See Item 6, above

305

306 Rick Stanton, Walnut Avenue apologized to the Select Board for the last meeting where he was “a little bit  
307 over zealous in his tone and remarks.” Mr. Stanton further stated he apologies if anyone was offended.

308  
309 **16. Adjournment**

310 Meeting adjourned at 9:55PM.

311

312 Respectfully,

313

314 Janet L. Facella

315

316

DRAFT