



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD AGENDA
DRAFT MINUTES
WEDNESDAY
MAY 31, 2017

NONPUBLIC SESSION I: 6:00 O’CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

REGULAR SESSION: 7:00 O’CLOCK P.M.
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

1. **6:00 p.m.** **Call To Order of the Regular Session**

2. **6:01 p.m.** **Non-public Session I**

The Board will meet pursuant to RSA 91-A:3, II(a) (regarding the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her and RSA 91-A:3, II(c) (matter which, if discussed in public, would affect adversely the reputation of a person other than a member of the public body).

3. **6:55 p.m.** **Return to Regular Session and Recess to Town Hall**

4. **7:00 p.m.** **Reconvening of Public Session at Town Hall and Pledge of Allegiance**

Chair Maggiore reconvened the meeting at 7:00 PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

38 Chair Maggiore stated that they were coming out of a Non Public Session where a unanimous
39 vote was taken to act on the discussion that took place

40 **Motion by Selectman Miller to seal the minutes of the Non Public Session for the purpose of**
41 **protecting the reputation of a person that is not a member of the Select Board. Seconded by**
42 **Selectwoman Kilgore. Motion carries 3-0.**

43 Chair Maggiore reminded everyone to take the Planning Board survey.

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5. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Cynthia Swank took to the podium to deliver what she called her “Pollyanna Pitch.”

Ms. Swank spoke about the movie “Pollyanna” in which a small girl finds something to be glad about in every situation and helped turn a disgruntled New England town around.

Ms. Swank stated after the Memorial Day parade and 275th Celebration it was time for some “Blue Sky Thinking.” She continued to speak about starting a “Community Foundation” and spoke about the Town of Randolph New Hampshire which has a foundation that has had a positive impact throughout their town; something North Hampton needs instead of “trying to stay afloat in a sea of negativity.”

Ms. Swank asked the Select Board find a way to creative a positive force in North Hampton.

6. Consent Calendar

- 6.1 Payroll Manifest of May 11, 2017 in the amount of \$188,753.62
- 6.2 Payroll Manifest of May 18, 2017 in the amount of \$69,533.38
- 6.3 Payroll Manifest of May 25, 2017 in the amount of \$76,334.69
- 6.4 Accounts Payable Manifest of May 18, 2017 in the amount of \$718,245.36
- 6.5 Accounts Payable Manifest of May 18, 2017 in the amount of \$495.30
- 6.6 Abatement Recommendation
- 6.7 Cemetery Deeds

Selectwoman Kilgore stated the Accounts Payable manifest of May 18, 2017 in the amount of \$718,245.36 included the Due To/Due From accounts approved by the Select Board at a prior meeting and it wasn’t money actually spent rather a transfer amongst accounts.

Motion by Selectman Miller to approve the Consent Calendar as amended with item 6.8 for a Veteran’s Credit. Seconded by Selectwoman Kilgore. Motion carries 3-0.

7. Correspondence

- 7.1 Correspondence from William Gosselin

88 Selectman Miller read Mr. Gosselin's letter and commented on each of Mr. Gosselin's
89 accusations noting Mr. Gosselin has no evidence of any wrongdoing and is a great disrespect to
90 himself.

91
92 Chair Maggiore noted that Mr. Gosselin has submitted a subsequent email in which he wanted it
93 publically stated that his complaints and accusations don't include Mrs. Kilgore.

94
95 Town Administrator Apple stated two pieces of correspondence were received late but wished to
96 read them as they were thank you letters to Chief Tully and John Savastano for their help at the
97 275th Celebration.

98
99 Chair Maggiore also stated he would like to see the Proclamation signed by the Governor for the
100 275th Celebration framed and hung either at the Town Clerk's office or in the Town
101 Administrative offices.

102

103 **8. Committee Updates**

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- 105 8.1 Budget Committee
- 106 8.2 Economic Development Committee
- 107 8.3 Heritage Commission
- 108 8.4 Conservation Commission
- 109 8.5 Water Commission

110
111 Chair Maggiore stated that the Budget Committee had voted to appoint George Chauncey to the
112 open position on that board. A joint Select Board and Budget Committee is scheduled for July
113 31, 2017.

114
115 Chair Maggiore stated and Economic Development Committee would be held on June 2, 2017.

116
117 Chair Maggiore stated the joint Select Board and Heritage Commission meeting was held on May
118 23, 2017 in which a tour of the Town Hall was scheduled however Mr. Langley from the New
119 Hampshire Historical Preservation Society was not in attendance, Andrew Cushing a
120 representative from the society was there. Discussion ensued regarding a rough idea of how
121 many clapboards need to be replaced.

122
123 Selectwoman Kilgore would like to see a joint meeting held before any repairs are done.

124
125 Chair Maggiore stated the Water Commission have been holding weekly non public meetings
126 regarding legal discuss on Wiggins Way

127
128 Selectwoman Kilgore stated a Capital Improvement Committee meeting will be held on June 2,
129 2017.

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9. Public Hearing

9.1 Acceptance of Funds in the amount of \$3,000.00 from Hampton Crime-Line

Chief Maddocks stated the Crime Line for the Hamptons is a nonprofit organization that offers awards of up to \$1,000 for anonymous tips that lead to an arrest. He further stated at the May 18, 2017 the Board of Directors voted to award the North Hampton Police Department \$3,000. Chief Maddocks stated the money will be used for equipment and maybe an investigation tool.

Kiki Evans, Chair of Crime Line for the Hamptons stated the Board was pleased to award the money to the North Hampton Police Department and the anonymous tip line has proven effective.

Chair Maggiore opened the Public Hearing at 7:45 PM.

Chair Maggiore closed the Public Hearing at 7:45:30 PM.

Motion by Selectman Miller to accept the \$3,000 in funding from the Crimelines for the Hamptons so that the donation can be used by the police department to purchase equipment that the department determines for future needs. Seconded by Selectwoman Kilgore. Motion carries 3-0.

9.2 Acceptance of Funds in the amount of \$860.00 from The Fuller Foundation

Motion by Selectman Miller to table Item 9.2 indefinitely. Seconded by Selectwoman Kilgore. Motion carries 3-0.

10. Report of the Town Administrator

- 10.1 General Report
- 10.2 Facilities Committee of the Whole
 - 10.2.1 Painting/Siding of Town Hall
 - 10.2.2 Stone Building Steps

(A copy of the Town Administrator's Report is attached)

Town Administrator Apple stated most of the surplus funds at the end of the fiscal year are due to the unfilled positions in the police department. This amount represents approximately \$100-\$122,000. He further stated department heads are proposing projects for encumbrances and they will be before the board at a later date in June.

Town Administrator Apple stated one encumbrance will ask for monies to purchase welcome to North Hampton banners around down with a similar design to the 275th.

Town Administrator Apple stated there are two resignations from the Police Department; Deputy Chief Steven Janvrin and Detective William Adams.

180 The Select Board discussed what the hiring process will be to replace the Deputy Police Chief
181 and the Detective and whether or not he would look to hire inside first. Chief Maddocks stated he
182 would look inside however if there wasn't any interest, he would advertise outside.

183
184 **Motion by Selectman Miller to empower the Town Administrator to begin the search to fill**
185 **the two vacancies in the police department. Seconded by Selectwoman Kilgore. Motion**
186 **carries 3-0.**

187
188 The Select Board discussed the following items with the Town Administrator:
189

- Getting information on the capability of broadcasting live from the field
- Reconstituting the Cable Committee to act as a sounding board for John Savastano
- A request to post an opening for volunteers on the Cable Committee
- Meeting schedule for June as follows:
 - June 15, 2017 12PM Year End Spending Workshop
 - June 22, 2017 12PM Employee Compensations Workshop
 - June 26, 2017 7PM Regular meeting

196 Also discussed, upon the recommendation of Chief Tully, to lift the current town wide voluntary
197 water ban but to caution residents to water with care and still conserve water.

198 **Motion by Selectwoman Kilgore to lift the water restrictions currently in place. Seconded**
199 **by Selectman Miller. Motion carries 3-0.**

200 A recommendation to have the stone steps at the Town Clerk/Tax Collector's office repointed
201 with the correct mortar was discussed with all members in agreement to have this completed.

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203
204 **11. Items Left on the Table**

205
206 11.1 Discussion of March 20, 2017 Meeting Minutes;

207 The Select Board discussed the minutes of March 20, 2017 and agreed to include Selectwoman
208 Kilgore's full transcript as an appendix to the current draft minutes.

209 **Motion by Selectman Miller to accept the verbatim transcript of Selectwoman Kilgore's**
210 **minutes of March 20, 2017 to be a permanent attachment to the existing minutes and**
211 **therefore be approved as such. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

212
213
214 11.2 Discussion of Financial Policies;

215
216 Selectwoman Kilgore stated she had read and reviewed all of the Financial Policies and
217 made the recommendation to remove the Service Credit Union from the investment policy as
218 they do not have a commercial division and would not be available to the town.

219

220 Selectwoman Kilgore also requested to have the note on the bottom of the investment policy
221 to remove the note stating “Not all banks are collateralized” after having confirmed with
222 Finance Director Ryan Cornwell that all banks are collateralized.

223
224 **Motion by Selectwoman Kilgore that the conditional approval of the Financial Policies**
225 **on March 20, 2017 should be updated with the changes proposed. Seconded by**
226 **Selectman Miller. Motion carries 3-0.**

227
228 11.3 Update on Fire Department Hiring.
229 Chief Tully stated he had advertising, interviewed and given conditional offers to two
230 potential employees, both of whom are enrolled in a paramedic program. Background
231 checks have been completed and they will be before the Select Board on June 12.

232
233
234 11.4 Appointments to the Economic Development Committee
235 Selectwoman Kilgore stated she had done some homework and noted the Economic
236 Development Committee has not been active, which she would like to see become active and
237 viable. She further noted some meeting do not even have minutes.

238
239 Selectwoman Kilgore stated why isn’t there advertisement done to attract volunteers instead
240 of “handpicking” people to be on the committee.

241
242 Selectwoman Kilgore suggested revisiting the charge and constitution of the committee, and
243 would like to have this as an agenda item at the June 12 meeting.

244
245 Selectwoman Kilgore asked to have a notice posted of the Economic Development
246 Committee vacancies.

247
248 11.5 Ratification of Radiological Emergency Plan
249 Selectwoman Kilgore stated she had read the plan and her only question was whether or not
250 Chief Tully acts as both the Emergency Management Director and the Fire Chief during the
251 EOC drills, however after speaking with Chief Tully she know understands he does not fill
252 both roles.

253
254 **Motion by Selectwoman Kilgore to ratify the REP dated January, 2017 as outlined in**
255 **the packet. Seconded by Selectman Miller. Motion carries 3-0.**

256
257 **12. New Business**

258
259 12.1 Report of Cardiac EMS Provider of the Year Award – Chief Tully
260 Chief Tully proudly announced that his department as well as two employees were
261 recognized and awarded for EMS Cardiac and EMS Agency by Portsmouth hospital. Chief
262 Tully stated North Hampton Fire Rescue received recognition of the best time out of any
263 agency that that goes to Portsmouth Hospital, from recognizing the event to notification to
264 Portsmouth Hospital with a time of 13.5 minutes.

265

266 Chief Tully stated he is very proud to receive these awards and it shows the quality of care
267 given in the ambulance by North Hampton Fire Rescue.

268
269 12.2 Acceptance of Resignation of Deputy Chief Steven Janvrin

270
271 Chair Maggiore read Deputy Chief Janvrin's letter of resignation and asked for his
272 comments.

273
274 Deputy Chief Janvrin stated it was a difficult decision to make, however it is undeniable
275 that the level of support for emergency services in North Hampton caused him to look for
276 other employment and to ultimately leave for a position in the Stratham Police
277 Department.

278
279 Deputy Chief Janvrin stated it had been a great honor to work with the police department
280 and it has assembled a tremendous group of officers that do a great job keeping North
281 Hampton safe. He further urged the town to continue to support them before they leave
282 as well.

283
284 The Select Board wished Deputy Chief Janvrin well and thanked him for his ten years of
285 service to the Town of North Hampton.

286
287 **Motion by Selectman Miller to reluctantly accept the resignation of Deputy Chief**
288 **Steven Janvrin. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

289
290 Chair Maggiore stated a letter was received from Detective William Adams, III who will be
291 retiring after 20 years of service to the town. Detective Adams has spent his entire law
292 enforcement career with the North Hampton Police Department. He will however stay on as
293 a part time officer.

294
295 **Motion by Selectman Miller to accept the retirement of Detective William Adams, III**
296 **have 20 years of service. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

297
298 12.3 Discussion/Approval of Expert for Water Council appeal

299 Chair Maggiore stated the Water Commission has been in legal discussions with counsel
300 on how best to prepare to litigate the case with the PUC regarding Wiggins Way.
301 Town Counsel has advised it would be best to retain an expert in this field and recommended
302 a specific person to retain.

303
304 Town Administrator Apple stated because it is legal litigation it would not be appropriate to
305 discuss the person that has been recommended, however it should be stated the cost to retain
306 the attorney is \$200 per hour.

307
308 **Motion by Selectman Miller to empower Attorney Steve Bennett from the law firm of**
309 **Wadleigh, Starr and Peters, to retain Dr. Balastar in the case before the water board**

310 **regarding the Wiggins Way appeal. Seconded by Selectwoman Kilgore. Motion**
311 **carries 3-0.**

312
313 12.4 Discussion of Request that North Hampton Select Board contact Hampton Select Board
314 Regarding Remediating Water Quality Issue

315
316 Chair Maggiore noted a Public Hearing is being held on June 5, 2017 at 7PM in the
317 Hampton Town Offices regarding the Large Ground Water withdrawal at Aquarion
318 Water Supply (Well 7) property off of Little River Road in Hampton.

319
320 Town Administrator Apple asked to table the request after having met with Mr. McMorin
321 from Aquarion Water. Mr. McMorin stated that the Appledore Avenue area was
322 contributing to the contamination at the North Hampton Beach as test results show a high
323 level of fecal matter.

324
325 Town Administrator Apple expressed concern that it isn't quite clear if any of sewers in
326 Hampton are contributing to this problem. He further stated he would be meeting with
327 Laura Diemer from F B Environmental who does the monitoring and would like to ask
328 her where does the suspicion come from that the town has contamination.

329
330 **Motion by Chair Maggiore to table item 12.4 until the June 12 meeting. Seconded**
331 **by Selectwoman Kilgore. Motion carries 3-0.**

332
333 12.5 Discussion of June Meeting Schedule
334 (This item was taken up under the Town Administrator's report)

335
336 12.6 Appointments to the Conservation Commission
337 **Motion by Selectman Miller to nominate Lauri Etela for a three year term, and**
338 **Mike Lynch for a one year term to the Conservation Commission. Seconded by**
339 **Selectwoman Kilgore. Motion carries 3-0.**

340
341 12.7 Appointment to the Capital Improvement Committee
342 Selectwoman Kilgore expressed concerned that notice was not given regarding the
343 opening and in order to be consistent should asked to have this item tabled until properly
344 advertised to the towns people.

345
346 **Motion by Selectwoman Kilgore to table the appointment of Rick Stanton until**
347 **properly advertised to see if the town can get any volunteers, and would like to have**
348 **this item discussed at the June 12 meeting. Seconded by Selectman Miller. Motion**
349 **carries 3-0.**

350
351 12.8 Ratification of Tax Warrant
352 **Motion by Selectman Miller to ratify the Tax Warrant as provided in the packet.**
353 **Seconded by Selectwoman Kilgore. Motion carries 3-0.**

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13. Minutes of Prior Meetings

13.1 Approval of May 8, 2017 Meeting Minutes

Selectwoman asked if there were any updates from House Representative Henry Marsh regarding the kindergarten money slated for North Hampton and also the Rails to Trails project.

Board members stated Mr. Marsh should be invited back to speak to the board to give them an update.

Motion by Selectwoman Kilgore to accept the minutes of May 8, 2017 as reported. Seconded by Selectman Miller. Motion carries 3-0.

14. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

15. Second Public Comment Session

See Item 3, above.

Laurel Pohl stated the Cable TV Committee still stands as there are no appointment limits and it still on the town website.

Chair Maggiore stated they would be starting over and requests will be made for volunteers.

16. Adjournment

Meeting adjourned at 9:23 PM.

Respectfully,

Janet Facella